



Borough of Middlesex
Mayor and Council Regular Meeting
~ Agenda ~

1200 Mountain Ave
Middlesex, NJ

Gretchen McCarthy
www.middlesexboro-nj.gov

Tuesday, October 22, 2019

7:00 PM

Municipal Building

1. **MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
2. **SALUTE TO FLAG**
3. **ROLL CALL**

Attendee Name	Present	Absent	Late	Arrived
Mayor Ron DiMura	☐	☐	☐	
Council President John Madden	☐	☐	☐	
Council Member Douglas Rex	☐	☐	☐	
Council Member Jason Carr	☐	☐	☐	
Council Member Dan Parenti	☐	☐	☐	
Council Member Kevin Dotey	☐	☐	☐	
Council Member Jack Mikolajczyk	☐	☐	☐	
Administrator Marcia Karrow	☐	☐	☐	
Borough Attorney Christopher Corsini	☐	☐	☐	

4. **PRESENTATIONS**
5. **APPOINTMENTS**
6. **PROCLAMATIONS**
 1. October, 2019 - Domestic Violence Awareness Month
7. **ORDINANCE(S) FOR INTRODUCTION**
 1. **Ordinance 1981-19** AN ORDINANCE AMENDING CHAPTER 395 (TREES), ARTICLE I SHADE TREES, SECTION 395-8 VIOLATIONS AND PENALTIES OF THE MUNICIPAL CODE OF THE BOROUGH OF MIDDLESEX
 2. **Ordinance 1982-19** AN ORDINANCE AMENDING CHAPTERS 68 (OFFICERS AND EMPLOYEES), CHAPTER 93 (RECREATION COMMITTEE), AND CHAPTER 301 (PARKS AND RECREATION AREAS) OF THE MUNICIPAL CODE OF THE BOROUGH OF MIDDLESEX SO AS TO UPDATE AND CLARIFY CERTAIN PROVISIONS RELATED TO THERETO
8. **ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION**

1. **Ordinance 1979-19** BOND ORDINANCE PROVIDING FOR THE REVISION OF THE BOROUGH TAX MAPS, VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT, APPROPRIATING \$1,258,553 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,195,625.35 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF MIDDLESEX, IN THE COUNTY OF MIDDLESEX, NEW JERSEY
2. **Ordinance 1980-19** AN ORDINANCE AMENDING CHAPTER 387 (TOWING), OF THE MUNICIPAL CODE OF THE BOROUGH OF MIDDLESEX SO AS TO UPDATE AND CLARIFY CERTAIN PROVISIONS THEREOF

9. ADOPTION OF MINUTES

1. Approval of the October 8, 2019 Regular & Executive Meeting Minutes

10. MAYOR'S REPORT

11. REPORTS - STANDING COMMITTEES

1. Finance/Taxation/Real Estate/Insurance/Public Utilities
2. Fire/OEM/Rescue Squad
3. Recreation/Recreation Fields/Swim Pool/Community Celebrations
4. Public Works/Buildings & Grounds/Recycling
5. Police/Legal/Code Enforcement & Zoning/Shade Tree/Construction/Municipal Court
6. Administration/Department of Senior Services/Legislation/Licensing

12. ADMINISTRATOR'S REPORT

13. PRIVILEGE OF THE FLOOR

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

- 14. NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS:** Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. **Resolution 263-2019** Approving the Municipal Alliance Contract Between the County of Middlesex and the Borough of Middlesex for Fiscal Grant Cycle July 2020-June 2025

2. **Resolution 264-2019** Approval of Proposal of Remington & Vernick Engineers for the Identification of Rain Induced Infiltration/Inflow and Sanitary Sewer Overflow Sources of the Middlesex Borough Sanitary Sewer System in an Amount not to exceed the amount of \$50,000.
3. **Resolution 265-2019** Extending the Conditional Designation of Advanced Development Group as Redeveloper for Property Known as Tax Block 317 Lots 3, 7 & 14.01, in the Lincoln Boulevard Redevelopment Area for the Development of a Mixed-Use Project
4. **Resolution 266-2019** The Tax Collector is Hereby Authorized to Receive Tax Title Lien Redemption Funds for Block 300, Lot 5 in the Amount of \$798.59
5. **Resolution 267-2019** Release of Performance Guarantees of QuickChek Corporation Being Held for the Fuel Sales Expansion Project at Block 173, Lots 1 and 1.01, Located at the Intersection of Harris Avenue and Union Avenue
6. **Resolution 268-2019** Approving the Middlesex Borough Purchasing Manual effective October, 2019
7. **Resolution 269-2019** Providing Notice to American Tower Corporation of Boston, Massachusetts of Hearing to be Held on November 19, 2019 Pursuant to N.J.S.A 40:67-7 to Remove Structures from PSE&G Utility Pole No. 601457 Located on South Avenue in the Borough of Middlesex
8. **Resolution 270-2019** Authorize Application to Middlesex County for a 2020 Recycling Enhancement Grant for Recycling Drop-Off Center Signage
9. **Resolution 271-2019** Amending Resolution #231-2019, Appointing Financial Advisor, by Increasing the Scope of Services
10. **Resolution 272-2019** Approval of the Middlesex Borough Recreation Department Policy Guide
11. **Resolution 271-2019** Amending Resolution #231-2019, Appointing Financial Advisor, by Increasing the Scope of Services
12. **Resolution 270-2019** Authorize Application to Middlesex County for a 2020 Recycling Enhancement Grant for Recycling Drop-Off Center Signage
13. **Resolution 273-2019** Award Contract in the Amount of \$226,000.00 for the Air Handling Unit (AHU) Replacement Project at the Middlesex Public Library to Thassian Mechanical Contractor, Inc.
14. **Resolution 274-2019** Determining the Form and Other Details of General Obligation Refunding Bonds of the Borough of Middlesex, in the County of Middlesex, New Jersey, and Providing for the Sale and the Delivery of Such General Obligation Refunding Bonds
15. **NON-CONSENT AGENDA/RESOLUTIONS:** Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to

refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.

1. **Resolution 275-2019** Pay All Claims
2. **Resolution 276-2019** Executive Session

16. AGENDA WORKSHOP ITEM

1. Best Practices
2. December Meeting Dates
3. Tandem Parking Spaces

17. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

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18. EXECUTIVE SESSION

1. Acting CFO Salary
2. 150 Lincoln Boulevard & 242 Lincoln Boulevard (Update)
3. Library Employee Pension

19. ADJOURNMENT

1. The next Meeting will be November 26, 2019