



Borough of Middlesex

Mayor and Council Regular Meeting

1200 Mountain Ave
Middlesex, NJ

~ Minutes ~

Kathleen Anello
732-356-7400 x236
www.middlesexboro-nj.gov

Tuesday, February 13, 2018

7:00 PM

Municipal Building

MAYOR'S STATEMENT

UNDER THE PROVISIONS OF N.J.S.A. 10:4-6 ET SEQ., NOTICE OF THE TIME AND PLACE OF THIS MEETING WAS GIVEN BY WAY OF AN ANNUAL MEETING NOTICE TO THE STAR LEDGER, COURIER NEWS AND HOME NEWS, AND POSTED AT BOROUGH HALL.

SALUTE TO FLAG

ROLL CALL

Members:

Council Member Kevin Dotey
Council Member Dan Parenti
Council Member Sean Kaplan
Council Member John Madden
Council President Robert Schueler
Council Member Jack Mikolajczyk
Mayor Ron DiMura

Staff:

Brandon Goldberg Administrator
Aravind Aithal Attorney

PRESENTATIONS

1. Swearing in of Sean Kaplan as Councilman

Mayor DiMura swore in Sean Kaplan to fill the vacancy of former Councilman Corley for the remainder of his term which expires December 31, 2018.

Councilman Kaplan thanked the council for supporting him and thanked Councilman Corley on his future endeavors. Councilman Kaplan stated that he was ready to "get to work".

2. Recreation Director - Fees

Recreation Director Noreen Wilpiseski spoke regarding increasing the fees for the recreation programs and increasing the percentages that the borough receives from the third party provider instructors of the Recreation Department Programs. Ms. Wilpiseski indicated that these fees have not increased since 2011, and she is concerned with the increase in the minimum wages and fees associated with the Summer Playground events that continually increase. Ms. Wilpiseski requested that the council consider adopting the fee increases to a sliding scale, as the Swim Pool Commission does, so that she will not need to get council approval each year. A consensus of council was taken to adopt a resolution

which provides a range to increase recreation programs no more than 20%, which will include summer camp.

APPOINTMENTS

1. Appointing Members to the Economic Development Advisory Committee, Beautification Committee, Recreation Committee & Zoning Board

Mayor DiMura appointed Jason Sabino to the Economic Development Committee

Mayor DiMura appointed Victoria Britton to the Zoning Board of Adjustments

Mayor DiMura appointed Elyse Ganz to the Recreation Committee

Mayor DiMura appointed Judy Phillips to the Beautification Committee

2. Add Litigation regarding 172 Baekeland Avenue to Executive Session

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Parenti, Council Member
SECONDER:	John Madden, Council Member
AYES:	Dotey, Parenti, Kaplan, Madden, Schueler, Mikolajczyk

PROCLAMATIONS

ORDINANCE(S) FOR INTRODUCTION

ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION

The Borough Clerk read ordinance 1933-18 by title:

ORDINANCE 1933-18

AN ORDINANCE AMENDING ORDINANCE NO. 1926-17 "AN ORDINANCE TO ESTABLISH THE CREATION OF A UNIFIED ELECTRONIC REPORTING SYSTEM FOR DEALERS IN PRECIOUS METALS AND OTHER SECOND-HAND GOODS", SECTION 8 FEES; PERIOD OF LICENSE VALIDITY

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MIDDLESEX THAT:

§8 Fees; period of license validity

A nonrefundable fee for initial application and license for a pawnbroker or a dealer in previous metals or other secondhand goods, as covered under this chapter, is \$300. The annual renewal fee for a license is \$300. These fees are separate from and in addition to any fees the dealer must pay in relation to the mandatory electronic database system designated by the Chief of Police, as provided by §5(D) of this chapter. Payments are to be made in the manner directed by the Municipal Clerk. All licenses issued during the course of the year shall expire on the last day of the following May. All applications for the renewal of licenses and the fees thereof must be received by the Municipal Clerk no later than May 31 of the year in which the current license shall expire.

This ordinance shall take effect upon final adoption and publication as required by law.

Mayor DiMura opened the Public Hearing on Ordinance No. 1933-18. Seeing that there was no public participation, Mayor DiMura closed the Public Hearing on Ordinance No. 1933-18.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Robert Schueler, Council President
SECONDER:	Dan Parenti, Council Member
AYES:	Dotey, Parenti, Madden, Schueler, Mikolajczyk
ABSTAIN:	Kaplan

The Borough Clerk read ordinance 1934-18 by title:

ORDINANCE 1934-18

**AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MIDDLESEX,
COUNTY OF MIDDLESEX, NEW JERSEY, CHAPTER 446, SANITARY REGULATIONS,
ARTICLE IV LICENSES AND PERMITS, SECTION 446-11 APPLICATION AND FEES**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MIDDLESEX
THAT:**

The following sections shall be amended as noted:

§446-11(B)(1)(E)15 Massage Parlor \$1,000 Annually

§446-11(B)(1)(E)15(a) Massagist - \$100.00 annually

§446-11(B)(1)(E)19

Late fee, per month, for failure to renew establishment or other license by final due date of May 31: \$75

§446-11(B)(1)(I)(3)

All new food establishments licensed on or after January 1, but before the June 1 renewal date, shall pay ½ of the annual fee for the license to operate until June 1.

§446-11(F)(2)

A late fee of \$75 a month for failure to renew the license by the June 1 due date.

This ordinance shall take effect upon final adoption and publication as required by law.

Mayor DiMura opened the Public Hearing on Ordinance No. 1934-18. Seeing that there was no public participation, Mayor DiMura closed the Public Hearing on Ordinance No. 1934-18.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Dan Parenti, Council Member
SECONDER:	John Madden, Council Member
AYES:	Dotey, Parenti, Madden, Schueler, Mikolajczyk
ABSTAIN:	Kaplan

The Borough Clerk read ordinance 1935-18 by title:

ORDINANCE 1935-18

**AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MIDDLESEX,
COUNTY OF MIDDLESEX, NEW JERSEY, CHAPTER 427, BARBERSHOPS, BEAUTY
PARLORS AND NAIL SALONS, SECTION 427-3 LICENSE REQUIRED; REQUIREMENT
FOR ISSUANCE**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MIDDLESEX
THAT:**

§427-3 License Required - the following subsections shall be amended to read as follows:

C. All licenses are valid for one year or a portion thereof and are renewable on June 1 of each year.

D. The application fee for a license, new or renewal, shall be \$75 each for a one-year period beginning June 1 and ending the last day of May. License application fees are nonrefundable. All licenses issued during the course of the year shall expire on the last day of the following May. All applications for the renewal of licenses and the fees thereof must be received by the Clerk's Department no later than May 31 of the year in which the current license shall expire.

F. Licenses shall be valid until the last day of May of each year as noted on the license unless suspended by the Health Officer, or until such time as the facility changes owners, closes or goes out-of-business.

I. All applications for the renewal of licenses and the fees thereof that are not received by May 31 of the year following that during which the current license expires shall be subject to a late fee as per the prevailing Board of Health fees ordinance.

This ordinance shall take effect upon final adoption and publication as required by law.

Mayor DiMura opened the Public Hearing on Ordinance No. 1935-18. Seeing that there was no public participation, Mayor DiMura closed the Public Hearing on Ordinance No. 1935-18.

RESULT:	ADOPTED [5 TO 0]
MOVER:	John Madden, Council Member
SECONDER:	Jack Mikolajczyk, Council Member
AYES:	Dotey, Parenti, Madden, Schueler, Mikolajczyk
ABSTAIN:	Kaplan

ADOPTION OF MINUTES**1. Approval of the January 23, 2018 Regular & Executive Meeting Minutes**

RESULT:	APPROVED [5 TO 0]
MOVER:	Robert Schueler, Council President
SECONDER:	Kevin Dotey, Council Member
AYES:	Dotey, Parenti, Madden, Schueler, Mikolajczyk
ABSTAIN:	Kaplan

MAYOR'S REPORT

1. Mayor DiMura reported that on February 22, 2018 a Public Input Session will be held at 7PM regarding the Lincoln Boulevard Redevelopment Plan which will allow attendees to review the original visioning process and the public input that led to the creation of the redevelopment plan. Participants will be able to discuss their ideas and concerns about redevelopment with the Economic Development Committee and Borough Professionals.
2. Mayor DiMura discussed the new Agenda Program that the borough will be using to simplify the process for the borough and residents. Citizens can now be put on a recipient list to look at the agenda once posted. This is another positive step in making Middlesex Borough more transparent and easier for the public.
3. Mayor DiMura gave an update on the George Avenue Drainage Project - indicating that everything is moving along and completion of the project is anticipated in the next few weeks.
4. Final DEP Permit for Phase I of the Sewer Project - Mayor DiMura reported that bid packets will be going out shortly.
5. Chief Geist forward a list of police initiatives that will take place during 2018. Mayor DiMura stated that the Police Department has done a phenomenal job reaching out to the community and invited all members of the public to attend the scheduled events.
6. Mayor DiMura reported that the Warrenton Road Project was done with a savings of 25% below the cost, so that we are able to use the additional funds to extend the road. The Mayor commended Remington & Vernick for completing the job so efficiently.
7. Mayor DiMura stated that they would be meeting with the Board of Education to review and update the Mountainview Park Improvement Project.

REPORTS - STANDING COMMITTEES

Finance/Taxation/Real Estate/Insurance/Public Utilities**1. Finance Discussion**

Councilman Schueler stated that the Finance Committee met and took a preliminary look at the budget. The goal of the committee is to have little to no increase in the O/E.

Fire/OEM/Rescue Squad/Board of Health

Recreation/Recreation Fields/Swim Pool/Community Celebrations**1. Recreation Director's Report - February**

Councilman Dotey reminded the public that the Easter Egg Hunt will be held on March 31 at 3 PM at Mountainview Park rain or shine. If raining, the event will be held in the High School gym.

RESULT:	APPROVED [5 TO 0]
MOVER:	Kevin Dotey, Council Member
SECONDER:	John Madden, Council Member
AYES:	Dotey, Parenti, Madden, Schueler, Mikolajczyk
ABSTAIN:	Kaplan

Public Works/Buildings & Grounds/Recycling/Board of Health

1. Approval of the January, 2018 DPW Report

The month of January kept the DPW extremely busy with the bitter cold weather. Many vehicles had to be repaired and maintained in order to guarantee their longevity. Brining and salting of roads were also done in anticipation of snow and icy conditions. Road repairs were also done with hot patch to prevent reoccurring potholes. The Police Department is now assisting us with any potholes that are reported during their patrols. All Catch Basins have been cleaned in preparation for snow and rain events. All daily responsibilities within Sanitation, Recycle, and Sewer department were also rendered. Approximately 74 resident requests were answered and responded to concerning bulk, potholes, recycle, and Christmas tree pick up.

As of February 1, 2018 John Semonish is retired and his position was filled at recycling. A position in the Sewer Department was also filled since one of my employees resigned. As a reminder Bulk services have begun as of February 7, 2018. Please call me if you have any questions.

RESULT:	APPROVED [5 TO 0]
MOVER:	Dan Parenti, Council Member
SECONDER:	John Madden, Council Member
AYES:	Dotey, Parenti, Madden, Schueler, Mikolajczyk
ABSTAIN:	Kaplan

Police/Legal/Code Enforcement & Zoning/Construction/Shade Tree/Municipal Court

Councilman Mikolajczyk mentioned that he attended the February Shade Tree Commission Meeting and they have electronically resubmitted their Community Forestry Program Annual Accomplishment Report for 2017.

Administration/Department of Senior Services/Legislation/Licensing

PRIVILEGE OF THE FLOOR

Dave Polakiewicz, 240 Hazelwood Avenue thanked the Borough Clerk for her prompt response to his OPRA request. He also questioned the process that the borough follows for the payment of their bills and campaign contributions that are received. Mayor DiMura explained the process that is followed prior to payment of borough bills and stated that all reports on campaign contributions have been filed and approved by ELEC and is not borough business and will not be discussed at our meeting.

Rich Rutkowski, 211 Maple Street stated that he is concerned that \$30,000 was given to Direct Development Limited Liability Corporation run by Vince Gopal to rebrand Middlesex Borough after their campaign contributions. Mr. Rutkowski also questioned the tangible outputs of the contract that was entered with Direct Development Limited Liability Corporation. Mayor DiMura indicated that the administrator will get the information that Mr. Rutkowski requested and send to him if he would like.

Amy Flood, 351 Grant Avenue questioned the Public Input Sessions regarding the Lincoln Boulevard Redevelopment Plan and what was the mayor's expectations of this meeting. Mayor DiMura indicated that he would like to get input on how we move forward on the redevelopment plan.

Bob Edwards, 243 Hazelwood Avenue questioned if the borough had received their first payment for the PILOT Program for 150 Lincoln Boulevard and if the final certificate of occupancy was issued. Mayor DiMura indicated that the payment was received and a final c/o was issued.

NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS

RESULT:	ADOPTED [5 TO 0]
MOVER:	Dan Parenti, Council Member
SECONDER:	John Madden, Council Member
AYES:	Dotey, Parenti, Madden, Schueler, Mikolajczyk
ABSTAIN:	Kaplan

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 53-2018

REDEEM TAX SALE CERTIFICATE #16-00010

The Tax Collector is hereby authorized to issue a check in the amount of \$2307.50 to redeem Tax Sale Certificate #16-00010 and a check in the amount of \$3300.00 for a Tax Sale Premium, Block 70 Lot 6.02, 56 Greenbrook Road. Check is made payable to:

TWR as CST for Ebury Fund 1NJ
PO Box 37695
Baltimore, MD 21297-3695

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 54-2018

ACKNOWLEDGING THE CHANGE IN STATUS FOR CERTAIN PROPERTIES UNDER THE SENIOR CITIZEN/DISABLED PERSON TAX DEDUCTIONS

WHEREAS, certain Senior Citizens/Disabled Persons were the owners of property in the Borough of Middlesex on or before October 1, 2016, and

WHEREAS, said Senior Citizens/Disabled Persons did file their claims for the Senior Citizen/Disabled Person deduction with the proper official of the Borough of Middlesex, Middlesex County prior to December 31, 2016; and

WHEREAS, the Tax Collector has disallowed the following Senior Citizen/Disabled Person deduction for the 2017 year totaling \$230.14.

<u>Name</u>	<u>Block</u>	<u>Lot</u>	<u>Amount</u>	<u>Reason</u>	<u>Year</u>
Huleatt, Helen Carl	301	41	\$54.11	Property Sold	2017- Prorated
Baumeister Trust	181	7	\$47.26	Property Sold	2017- Prorated
Mariak, H & L & Lubas, E & Chendek, Y	80.01	31	\$128.77	Property Sold	2017- Prorated

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Middlesex, Middlesex County, that the Chief Financial Officer of the Borough of Middlesex, Middlesex County be instructed to post to the books the collection of taxes receivable as detailed.

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 55-2018

APPROVE THE LANDSCAPER REGISTRATION FOR AMALIO ARMENTI OF MARIO'S LANDSCAPING, LLC AND KEVIN SEMPERVIVE OF K&J MAINTENANCE & CONSTRUCTION INC.

WHEREAS, Chapter 254 of the Code of the Borough of Middlesex created the position of Private Property Maintenance Landscaping in the Borough of Middlesex; and

WHEREAS, the Zoning Officer has requested Basic Landscaping Services from any person who wishes to engage in business as a landscaper in the borough and to provide landscaping maintenance on private property in the borough; and

WHEREAS, the following applicants have met all the qualifications for this position:

Mario's Landscaping, LLC
Middlesex, NJ

K&J Maintenance & Construction, Inc.
Middlesex, NJ

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the borough of Middlesex, County of Middlesex and State of New Jersey that:

1. The Governing Body hereby approves the above applicants, as recommended by the Zoning Officer, to provide basic landscaping services on private property in the borough.

2. This resolution shall take effect immediately.

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 56-2018

**APPOINTING NORTH AMERICAN INSURANCE MANAGEMENT AS THE RISK
MANAGEMENT CONSULTANT FOR THE BOROUGH OF MIDDLESEX - *Item Removed*
*from Consent***

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint North American Insurance Management having offices located at 1460 Route 9 North, Suite 310, Woodbridge, New Jersey 07095 as the Risk Management Consultant for the Borough of Middlesex for the period of February 13, 2018 to December 31, 2018 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. North American Insurance Management, having his office located at 1460 Route 9 North, Suite 310, Woodbridge, New Jersey 07095 is hereby appointed as the Risk Management Consultant for the Borough of Middlesex for the period of February 13, 2018 through December 31, 2018 at a salary set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED AS AMENDED BY CONSENT VOTE [5 TO 0]
MOVER:	Dan Parenti, Council Member
SECONDER:	John Madden, Council Member
AYES:	Dotey, Parenti, Madden, Schueler, Mikolajczyk
ABSTAIN:	Kaplan

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 57-2018

APPOINTING PATRICK J. DIEGNAN, JR. AS THE CONFLICT MUNICIPAL ATTORNEY

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Patrick J. Diegnan, Jr., Esq. having offices located at 2443 Plainfield Avenue, South Plainfield, NJ 07080 as the Conflict Municipal Attorney for the Borough of Middlesex for the period of February 13, 2018 to December 31, 2018 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Patrick J. Diegnan, Jr., Esq. having his office located at 2443 Plainfield Avenue, South Plainfield, NJ 07080 is hereby appointed as the Conflict Municipal Attorney for the Borough of Middlesex for the period of February 13, 2018 through December 31, 2018 at a salary set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 58-2018

ACCEPTING THE RESIGNATION OF ERIC GALIDA FROM THE DEPARTMENT OF PUBLIC WORKS - *Item Removed from Consent*

The Governing Body hereby accepts the resignation of Eric Galida from the DPW effective January 30, 2018. Mr. Galida was employed part time in the Sanitation Department.

RESULT:	ADOPTED BY CONSENT VOTE [5 TO 0]
MOVER:	Dan Parenti, Council Member
SECONDER:	John Madden, Council Member
AYES:	Dotey, Parenti, Madden, Schueler, Mikolajczyk
ABSTAIN:	Kaplan

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 59-2018

APPROVAL OF THE HUD GRANT FUNDS FOR 2018 - *Item Removed from Consent*

The following items have been approved by the Housing and Community Development Committee to be submitted to the Middlesex County Housing & Community Development for approval for the use of the 2018 Grant Funds:

Senior Coordinator Salary	\$11,075
Senior Van Driver	\$7,500
Code Enforcement	\$7,500
Nutritional Program	\$7,500
Refurbish of New Senior Center	\$15,346
Bathroom/ADA Compliance	
TOTAL	\$48,921

RESULT:	TABLED BY CONSENT VOTE [5 TO 0]	Next: 2/27/2018 7:00 PM
MOVER:	Dan Parenti, Council Member	
SECONDER:	John Madden, Council Member	
AYES:	Dotey, Parenti, Madden, Schueler, Mikolajczyk	
ABSTAIN:	Kaplan	

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 60-2018

APPOINTING HAWKINS, DELAFIELD & WOOD, LLP AS THE CONFLICT BOND ATTORNEY

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Hawkins, Delafield & Wood LLP having offices located at One Gateway Center, Newark, New Jersey 07102 as the Conflict Bond Attorney for the Borough of Middlesex for the period of February 13, 2018 to December 31, 2018 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. The firm of Hawkins, Delafield & Wood LLP, having his office located at One Gateway Center, Newark, New Jersey is hereby appointed as the Conflict Bond Attorney for the Borough of Middlesex for the period of February 13, 2018 through December 31, 2018 at a salary set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 61-2018

HIRING ADAM WICK AS A PART TIME LABORER IN THE DEPARTMENT OF PUBLIC WORKS - *Item Removed from Consent*

The governing body hereby hires Adam Wick, Middlesex as a part time DPW Laborer effective February 26, 2018 at \$12.00 per hour, 28 hours per week, pending a satisfactory physical and background check.

RESULT:	ADOPTED BY CONSENT VOTE [4 TO 0]
MOVER:	Dan Parenti, Council Member
SECONDER:	John Madden, Council Member
AYES:	Parenti, Madden, Schueler, Mikolajczyk
ABSTAIN:	Dotey, Kaplan

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 62-2018

**RENEWAL OF SHARED SERVICE AGREEMENT WITH FRANKLIN TOWNSHIP FOR
ANIMAL CONTROL SERVICES JANUARY 1, 2018 - DECEMBER 31, 2020 - *Item
Removed from Consent***

WHEREAS, the Borough is in need of Animal Control Services; and

WHEREAS, the Borough of Middlesex and the Township of Franklin's Shared Service Agreement has expired as of October 30, 2017 and both municipalities desire to renew the Animal Control Shared Services Agreement per NJSA 40A:65-1 et seq. for a three period beginning January 1, 2018 and ending December 31, 2020; and

WHEREAS, the Borough of Middlesex shall pay the Township of Franklin an annual contract fee of \$31,533.00 for 2018 with a 2% increase on January 1 of each consecutive year throughout the agreement period.

WHEREAS, the Township of Franklin shall be the Lead Agency for the Shared Services Agreement and will maintain any needed records to reflect the terms of the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of Middlesex, County of Middlesex, State of New Jersey, that the Mayor is hereby authorized to execute a Shared Service Agreement with the Township of Franklin for the purpose of Animal Control Services and the Borough Clerk is to attest to the Agreement.

NOW, FURTHER BE IT RESOLVED, that a certified copy of this resolution, together with a copy of the Shared Services Agreement, shall be forwarded to the Township of Franklin.

RESULT:	ADOPTED BY CONSENT VOTE [5 TO 0]
MOVER:	Dan Parenti, Council Member
SECONDER:	John Madden, Council Member
AYES:	Dotey, Parenti, Madden, Schueler, Mikolajczyk
ABSTAIN:	Kaplan

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 63-2018**HIRING MERARI GAUD AS THE COURT ADMINISTRATOR**

WHEREAS, interviews were held for the position of Municipal Court Administrator; and

WHEREAS, the Borough has received approval from the Assignment Judge of the Superior Court of New Jersey and the Chief Municipal Court Judge to hire Merari Gaud as the Court Administrator effective February 20, 2018 at a salary not to exceed \$57,500 with the stipulation that she receives her certification within 1 year; and

WHEREAS, the hours of the Court Administrator are from 8 AM - 4:30 PM, 37 ½ hours per week, which hours will be staggered to cover the weekly Court Session.

WHEREAS, upon receiving the required Certification, Ms. Gaud will receive an increase of \$5,000 in her salary; and

WHEREAS, this offer is pending a satisfactory background check and physical.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex and State of New Jersey that:

1. Ms. Gaud is hereby hired as the Court Administrator effective February 20, 2018 at a salary not to exceed \$57,500 with the stipulation that she receives her certification within 1 year.
2. Ms. Gaud's hours will be from 8 AM - 4:30 PM, 37 ½ hours per week, which hours will be staggered to cover the weekly Court Session.
3. Ms. Gaud will receive a \$5,000 increase to her salary upon receiving her required Certification.
4. This resolution shall take effect immediately.

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 64-2018**CHANGING THE PLUMBING SUBCODE OFFICIAL'S HOURLY RATE TO A YEARLY SALARY - *Item Removed from Consent***

The Governing Body hereby approves changing the Plumbing Subcode Official's Hourly Rate of \$41.00 per hour for 8 hours per week to an annual salary of \$17,056 per year effective immediately.

RESULT:	ADOPTED BY CONSENT VOTE [5 TO 0]
MOVER:	Dan Parenti, Council Member
SECONDER:	John Madden, Council Member
AYES:	Dotey, Parenti, Madden, Schueler, Mikolajczyk
ABSTAIN:	Kaplan

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 65-2018

EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed below as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

1. IT Contract
2. Board of Education Lawsuit
3. PBA Local 181 Contract
4. 506 Harris Avenue - Demolition

NON-CONSENT AGENDA/RESOLUTIONS

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 66-2018

PAY ALL CLAIMS

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Kevin Dotey, Council Member
SECONDER:	John Madden, Council Member
AYES:	Dotey, Parenti, Madden, Schueler, Mikolajczyk
ABSTAIN:	Kaplan

AGENDA WORKSHOP ITEM

1. Recommended Fee Changes for the Construction Department

Mayor DiMura reported that Barrie Palumbo has requested that the Council approve an ordinance to consolidate the fee schedule for the Construction Department. This will not be an increase in fees, merely consolidating the fees that are duplicated. A consensus of council was taken to introduce an ordinance to consolidate the Construction fees at the February 27, 2018 Regular Meeting.

PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

Mayor DiMura opened the Public Portion of the meeting regarding Agenda Workshop Items. Seeing that there was no public participation, Mayor DiMura closed the public portion of the meeting regarding Agenda Workshop Items.

EXECUTIVE SESSION

1. IT Contract
2. Board of Education Lawsuit
3. PBA Local 181 Contract
4. 506 Harris Ave. - Demolition

ADJOURNMENT

1. The next Regular Meeting will be February 27, 2018

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Parenti, Council Member
SECONDER:	John Madden, Council Member
AYES:	Dotey, Parenti, Kaplan, Madden, Schueler, Mikolajczyk

Respectfully yours,

Kathleen Anello, RMC
Borough Clerk