

**BOROUGH OF MIDDLESEX
REGULAR MEETING
AGENDA
DECEMBER 22, 2015
7 PM**

1. **MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
2. **SALUTE TO FLAG**
3. **ROLL CALL:**

Greco [] Dotey [] Kaplan [] Madden [] Schueler [] Mikolajczyk []
Mayor Dobies []
4. **APPOINTMENTS**
 1. Resolution #303-15 – Appointing Scott Mulford, 310 Dover Chase Boulevard, Toms River, NJ as a Probationary Patrolman for the Borough of Middlesex effective December 29, 2015 at an annual salary of \$50,332.
5. **PROCLAMATIONS**
6. **PRESENTATIONS**
 1. Mayor Dobies presentation of Middlesex Borough Outstanding Citizen Awards for Council & Distinguished Service Awards
7. **PUBLIC HEARING**
8. **NEW BUSINESS**
9. **ADOPTION OF MINUTES**
 1. Approval of the December 8, 2015 Regular Meeting Minutes and Executive Meeting Minutes and December 15, 2015 Special Meeting Minutes and Executive Meeting Minutes.
10. **REPORTS - STANDING COMMITTEES:**
 1. Finance/Taxation/Real Estate/Insurance/Public Utilities
 2. Recreation/Recreation Fields/Swim Pool/Community Celebrations
 3. Fire/OEM/Board of Health/Rescue Squad

4. Public Works/Buildings & Grounds/Recycling
 - A. DPW Report
5. Police/Legal/Code Enforcement/Construction/Municipal Court
6. Administration/Department of Senior Services/Legislation/Licensing

11. REPORTS

Mayor

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

- 12. CONSENT AGENDA/RESOLUTIONS:** Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. Resolution #304-15 – Authorizing the Borough Attorney to notify the Ethics Board in writing to withdraw the ethics violation against Mayor Dobies.
2. Resolution #305-15 – The governing body has reviewed, as a minimum, the Annual Report of Audit and the Annual Audit entitled “Comments and Recommendations for the year 2014.
3. Resolution #306-15 – Approving and accepting the Corrective Action Plan on the 2014 Audit according to Local Finance Board Directive 92-15.
4. Resolution #307-15 – Authorizing the Disbursing Officer to pay employees’ insurance coverage in 2016.
5. Resolution #308-15 – Reimbursement of Clerk’s Petty Cash, Police Petty Cash and Recreation Department Petty Cash for 2016
6. Resolution #309-15 – Approval of the Legal Depositories for 2016.

7. Resolution #310-15 – Treasurer to draw check for Sales Taxes collected through the Swim Pool Snack Bar for 2016
8. Resolution #311-15 – Authorizing the Treasurer to invest and re-invest borough funds.
9. Resolution #312-15 – Endorsing “Buy Local Policy” for 2016
10. Resolution #313-15 – Authorizing the Filing and Settlement of Tax Appeals in 2016
11. Resolution #314-15 – Authorizing the Disbursing Officers to pay monies due to the Library Board as was set up in the 2015 Budget until the 2016 budget is adopted.
12. Resolution #315-15 – Approval of the Temporary Budget for 2016
13. Resolution #316-15 – Approving Beechwood Heights Fire Company No. 2 to conduct coin tosses on either April 9, 2016 or April 16, 2016 and October 8, 2016 or October 15, 2016 at the intersections of Route 28 and Greenbrook Road, pending receipt of approval from the NJDOT.
14. Resolution #317-15 - Authorizing the transfer of funds from the 2015 current budget
15. Resolution #318-15 Authorizing the Tax Collector to refund and/or credit 2015 taxes for qualified senior citizen, disabled person and veteran deductions.
16. Resolution #319-15 Refunding an overpayment of 2015 property taxes due to an overpayment by the finance/mortgage company on various properties.
17. Resolution #320-15 Refunding 2015 Property taxes on Block 232, Lot 23, 130 Seventh Street in the amount of \$632.99 as the property was bought out by FEMA before the homestead rebate credits had been determined.
18. Resolution #321-15 Authorizing the Tax Collector to issue a check in the amount of \$86,407.12 to redeem tax sale certificate 2014-1834 and tax sale premium in the amount of \$49,000 for Block 291, Lot 50.
19. Resolution #322-15 Authorizing the Tax Collector to issue a check in the amount of \$3,101.10 to redeem tax sale certificate #2015-1843 and tax sale premium in the amount of \$4,500.00 for Block 6, Lot 2.02/CO26A.
20. Resolution #323-15 Authorizing the Tax Collector to issue a check in the amount of \$54,981.86 to redeem tax sale certificate #2012-1787 and tax sale premium in the amount of \$600.00 for Block 71.01, Lot 16.
21. Resolution #324-15 Appointing Tonya Hubosky Official Tax Search Officer for 2016

22. Resolution #325-15 Appointing Kathleen Anello Official Assessment Search Officer for 2016
 23. Resolution #326-15 Appointing Caroline Benson as PACO Officer for 2016
 24. Resolution #327-15 Authorizing the Tax Collector to collect interest on delinquent taxes.
 25. Resolution #328-15 Authorizing the Disbursing Officers to issue a check in favor of the Library Board of Trustees to represent State Library Aid.
 26. Resolution #329-15 Adoption of the 2016 Meeting Schedule
 27. Resolution #330-15 Authorizing a lien to be assessed to various properties located in Middlesex Borough for failure of the owners to comply with requirements for the upkeep of said properties.
- 13. NON-CONSENT AGENDA/RESOLUTIONS:** Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.
1. Resolution #331-15 - Pay all Claims
- 14. DISCUSSION ON AGENDA WORKSHOP ITEMS**
1. 2014 Sewer Bills
- 15. PRIVILEGE OF THE FLOOR**
- 16. ADJOURNMENT.** The next Regular Meeting will be on January 1, 2016