



Borough of Middlesex

Middlesex, New Jersey

Mayor and Council Regular Meeting

Minutes

Kelsey Meixner
Borough Clerk
732 356-7400 x236
www.middlesexboro-nj.gov

Tuesday, March 24, 2026

7:00 PM

1200 Mountain Avenue

I. **MAYOR'S STATEMENT:**

Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.

II. **SALUTE TO FLAG**

III. **ROLL CALL**

Mayor Jack Mikolajczyk
Council President Michael Conahan
Councilman Joseph DeScenza
Councilman Kenneth Griggs
Councilman Kevin Dotey
Councilwoman Jennifer Clock
Councilwoman Shannon Quinn

Also Present:

Interim Administrator Matthew Geist
Interim Deputy Administrator Leonard Vidal
Borough Attorney Christopher Corsini

Others Absent:

IV. **PRESENTATIONS**

1. Middlesex High School Boys Bowling Team

Mayor Mikolajczyk presented the Middlesex High School Boys Bowling team with certificates acknowledging their Group 1 State Championship win.

V. APPOINTMENTS

VI. PROCLAMATIONS

VII. ORDINANCE(S) FOR INTRODUCTION

VIII. ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION

1. **Ordinance 2164-26** AN ORDINANCE AMENDING SECTION 420-59 (CONTRACTOR STORAGE YARDS) OF CHAPTER 420 (CONDITIONAL USES) OF THE MUNICIPAL CODE TO CLARIFY SECTION 420-59(M)

WHEREAS, the Borough Council amended Chapter 420-59 pursuant to ordinance 2144-25 to clarify certain provisions thereof; and

WHEREAS, the Mayor and Council of the Borough of Middlesex desires to further amend Chapter 420-59 of the Municipal Code to clarify an additional provision; and

NOW, BE IT THEREFORE ORDAINED, by the Borough Council of the Borough of Middlesex in the County of Middlesex and State of New Jersey that Chapter 420-59 of the Municipal Code of the Borough of Middlesex, County of Middlesex, State of New Jersey is hereby amended pursuant to the provisions hereof:
Section I

Chapter 420-59 (Conditional Uses) is amended as follows (struck through portions are to be removed; bolded and underlined portions are to be added):

M. Contractor storage yards. Contractor storage yards shall be permitted in the IND and HI zones provided that:

- (1) Only one contractor shall be permitted to occupy a yard at once.
[RESERVED].
- (2) If a site abuts a residentially zoned property, the sites must be screened sufficiently as to block all contents of the yard from the residential use.
- (3) The site and its operations must comply with all performance standards outlined within Chapter 420-60.
- (4) No construction waste is permitted to be stored on the property unless it is

in a dumpster that has been approved by the Joint Land Use Board.

(5) Light vehicle maintenance is permitted only within the confines of a building designed for such use.

(6) The yard may be used to store construction materials that are not hazardous or toxic, such as lumber, cement, pipes, or other non-perishable building materials. All stored materials must be neatly organized and shielded from public view.

(7) Contractors may conduct light maintenance or minor repairs on tools or equipment that do not involve heavy machinery. This activity should be conducted in a manner that does not create any safety hazards or disturbance to the surrounding area such as inside an approved building design for such use.

Section II

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section III

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

Section IV

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law but, in no event, less than 20 days after its final passage by the Borough Council and approval by the Mayor, where such approval is required pursuant to N.J.S.A. 40:69A-181(b).

Mayor Mikolajczyk opened the Public Portion on the Ordinance for anyone wishing to comment.

Seeing that there were no further comments, Mayor Mikolajczyk closed the Public Portion on the Ordinance.

RESULT: ADOPTED

MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

2. **Ordinance 2165-26** ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the two succeeding years; and,

WHEREAS, the Mayor and Borough Council of the Borough of Middlesex, in the County of Middlesex, New Jersey, finds it advisable and necessary to increase its CY 2026 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Borough Council hereby determines that a 1.5% increase in the budget for said year, amounting to \$266,680.36 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary.

WHEREAS, the Mayor and Borough Council hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Middlesex, in the County of Middlesex, New Jersey, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2026 budget year, the final appropriations of the Borough of Middlesex shall, in accordance with this ordinance and N.J.S.A. 40 A: 4-45.14, be increased by 3.5%, amounting to \$622,254.18 and that the CY 2026 municipal budget for the Borough of Middlesex be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final

appropriation in either of the next two succeeding years: and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Mayor Mikolajczyk opened the Public Portion on the Ordinance for anyone wishing to comment.

Seeing that there were no further comments, Mayor Mikolajczyk closed the Public Portion on the Ordinance.

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

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3. **Ordinance 2166-26** AN ORDINANCE AMENDING ARTICLE II (SNOW AND ICE REMOVAL) OF CHAPTER 359 (STREETS AND SIDEWALKS) TO UPDATE CERTAIN PROVISIONS AND PROVIDE FOR MANDATORY FIRE HYDRANT CLEANUP DURING SNOW EVENTS

WHEREAS, it is the desire of the Mayor and Council to amend the municipal code of the Borough of Middlesex to update certain provisions related to snow removal and cleanup; and

BE IT THEREFORE ORDAINED, by the Borough Council of the Borough of Middlesex in the County of Middlesex and State of New Jersey that Article II (Snow and Ice Removal) of Chapter 359 (Streets and Sidewalks) of the municipal code shall be amended as follows:

Section I:

Section 359-10 is hereby retitled “Time limit for removal of snow or covering of ice” and

shall be replaced in its entirety with the following text (all text novel):

1. The owner or occupant of lands abutting or bordering upon sidewalks, public streets or public places in the Borough is hereby required to remove all snow and ice from the sidewalks abutting said property within 24 hours after the snow ceases.
2. In the case of ice which may be so frozen as to make removal impractical, the owner or occupant of lands abutting or bordering upon sidewalks, public streets or public places in the Borough is hereby required to thoroughly cover such ice on the sidewalks abutting said property with sand, salt or cinders within 24 hours after the same shall fall or be formed thereon.
100. Owners of corner properties are additionally required to remove snow and ice so as to provide pedestrian, stroller and wheelchair access from their sidewalk to the streets forming the corner.
500. The owner, tenant or occupant of any lands abutting upon the public streets of the Borough are additionally required to remove all snow and ice from abutting sidewalks and which is on or around fire hydrants, and the owner or tenant or occupant of property containing handicapped parking spaces shall remove all snow and ice from the handicapped parking spaces within 24 hours after the inclement weather has ended.

Section II:

Section 359-11 is hereby retitled “Depositing on Borough streets prohibited” and shall be replaced in its entirety with the following text (all text novel):

No person shall throw, place or deposit any snow or ice into or upon any street in the Borough, it being the intent and purpose of this provision to prohibit all persons from throwing, casting, placing or depositing snow and ice, which accumulated within the private property belonging to such person or occupied by such person, upon the sidewalks, streets, storm drains and/or fire hydrants of and within the Borough.

Section III:

Section 359-12 is hereby retitled “Failure to comply; Removal by Borough; Assessment of costs” and shall be replaced in its entirety with the following text (all text novel):

In case such snow or ice shall not be removed from such sidewalks or streets or shall be cast, deposited thereon or placed upon such sidewalks or streets by the owner or other persons, as provided herein, the same shall be removed forthwith under the direction of the

appropriate official of the Department of Public Works, and the cost of such removal, as nearly as can be ascertained, shall be charged against the real estate so abutting or bordering upon such sidewalk of street.

Section IV:

Section 359-13 is hereby retitled “Violations and penalties” and shall be replaced in its entirety with the following text (all text novel):

Every person convicted of a violation of this article shall be subjected to a fine of not more than \$200 or imprisonment for a term of not more than 15 days or both.

Section V

Sections 359-14, 359-15, 359-16, 359-17, 359-18, and 359-19 are hereby repealed in their entirety and shall each be replaced with the designation [RESERVED] in the code book.

Section VI

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section VII

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

Section VIII

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law.

Mayor Mikolajczyk opened the Public Portion on the Ordinance for anyone wishing to comment.

Seeing that there were no further comments, Mayor Mikolajczyk closed the Public Portion on the Ordinance.

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan

SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

IX. ADOPTION OF MINUTES

1. Approval of the March 10, 2026 Regular and Executive Meeting Minutes

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

X. MAYOR'S REPORT

Mayor Mikolajczyk made the following comments:

We have a tentative meeting with the Board of Education on March 30th.

XI. COUNCIL MEMBER REPORTS

Council President Conahan made the following comments:

- Congratulations to the Middlesex High School Boys Bowling team, who are NJ Group 1 Champions! Especially the laneiro twin brothers, who were also on the High School Boys Varsity Baseball Group 1 Championship team last spring! 2 rings each!
- I want to thank Michele Galek for all of her years of service in our Construction Department and congratulate her on her well served retirement. As a brand new alternate member on the Zoning Board in 2007, Michele was instrumental in helping many new members like myself when she was the Board Secretary. Congratulations Michele!
- The Middlesex Police Dept. are currently hiring School Crossing Guards. If interested, please contact Sgt. Joleen Auricchio at ext. 346.
- The Office of Emergency Management and the Library are hosting, like years in the past, a free Bystander class: You are the help until

help arrives. This free training is provided by Medic Zero and attendees will learn pediatric and adult techniques for CPR, stroke, choking and more. You must register using the link on the Borough website and the training will take place this Thursday, the 26th, at 6pm in the Library Community Room.

- I am excited to see the results from our Joint Land Use Boards preliminary investigation of Block 266, Lots 2 and 2.02, which will determine whether the study area should be designated as an area in need of redevelopment. This relates to resolution #117-2026 on tonight's agenda.
- March 18th windstorm cleanup: crews responded to significant wind storm damage throughout the Borough resulting in numerous blocked roads due to downed trees, including across most of our parks. DPW Departments, including Roads, parks and sanitation collaborated to clean all affected roadways and parks.
- Sign Repairs: ongoing sign repairs and maintenance is being conducted due to winter related damage. These efforts include straightening bent signs and replacing those that are faded and not clearly visible.
- More Pothole Repairs: approximately 6 tons of asphalt was used to repair potholes on all main roads including Shepherd Ave, Washington Ave, and areas behind the Police Department.
- Storm drain maintenance: A total of 38 storm drains were cleaned using the Jet Vac as part of G.I.S. Mapping maintenance efforts to allow our engineers to complete their data collection.

Councilwoman Clock made the following comments:

- Congratulations to the Bowling Team.
- The Film Commission met on March 19th. They would like to amend the Ordinance. Their next meeting will be April 16th.
- The Culture and Arts Committee met on March 12th. They discussed Multi-Cultural Day. They would like to start a Community Garden.
- The MVC Mobile Truck will be in Middlesex on May 7th.

Councilman DeScenza made the following comments:

- Congratulations to the Bowling Team.
- The Environmental Commission will host an MVP cleanup on May 2nd.
- We should see the results from Solar Simplified in early June.
- We are still reviewing the 2026 Budget.
- We need to review the need for all the vehicles in the Borough and

their usage.

Councilman Dotey made the following comments:

- Highlights of the Police Report.
- Highlights of the Court Report.
- Congratulations to the Bowling Team.

Councilman Griggs made the following comments:

- Congratulations to the Bowling Team.
- Highlights of the Recreation Report.
- The Swim Pool met on the third Wednesday in March. Registration for residents is now open. The non - resident registration will open May 1st. The Pool is hiring for various positions.

Councilwoman Quinn made the following comments:

- Congratulations to the Bowling Team.
- The Board of Health met on March 12th and discussed concerns over pop up IV clinics.
- The Board of Education will have their budget hearing in April. We are still working on a shard service agreement with the Board and have discussed various meeting dates.

XII. ADMINISTRATOR'S REPORT
Rain/Windstorm March 16, 2026

On Monday, March 16 and Tuesday March 17, 2026, the Borough experienced a severe rain and wind storm. Heavy rains with dangerous wind gusts brought down several trees and power lines that caused power outages to sections of Lincoln Boulevard, Chestnut Street, Raritan Avenue, and Cap Lane. Power losses were restored quickly in all places except for Cap Lane where one residence was restored approximately twelve (12) hours later. Several roads were closed as a result of downed power lines and trees. There were no reported injuries as a result of the storm. DPW spent several days cleaning up the Borough following the storm. I want to thank our police department and DPW for being out there and supporting our community during this dangerous weather event.

Middlesex County Paving

We received communication from Middlesex County Department of

Transportation Office of Public Works advising that they will be milling and paving Lincoln Boulevard from the bridge deck near Clinton Avenue to Cedar Avenue and River Road from Lincoln Boulevard to Factory Lane. We do not have a set start date on the construction but expect to hear from Middlesex County soon.

DOT Roads Program Grant

In 2026 DPW will apply for grant funding to mill and pave Cedar Avenue, Cindy Court, Lee Drive, and Mulberry Lane.

FY27 Federal Appropriations Grant

The Borough applied for the FY27 Appropriations Grant for Congressionally Directed Spending projects. Support letters and deliverables were supplied to our grant writer Alexa Reed from Bruno Associates before the grant deadline of March 20, 2026. The federal grant project includes the installation of Automated License Plate Recognition (ALPR) cameras at key entry and exit points throughout the Borough, as well as the acquisition of a multi-purpose unmanned aerial system (drone) to support public safety operations and four heavy-duty municipal snowplow trucks for the Department of Public Works. Specifically, four (4) 10-ton dump trucks to replace the current 20+ year-old Internationals that DPW currently utilizes. Total grant request approximately \$850,000.00

NJ Transit FY 2025 5310 Grant

The Borough applied to the NJ Transit FY 2025 Transportation Grant. The grant is for the purchase of a new transport van for seniors and residents with disabilities to replace the old van that they currently use. The grant application was submitted and we are waiting to hear if we get awarded the grant and for how much. Our Senior and Recreation Director is looking for a transit van style vehicle and not a bus since it is lower to the ground and easier for seniors with some mobility to enter and exit. Approximate cost for a van of this style is \$170,000. Grant awards are expected between August and October.

Hometown Heroes Banners

The Borough is expanding the popular Hometown Hero Banners on Bound Brook Road in front of Mountainview Park to Victor Crowell Park. The deadline for applications was Friday, March 20, 2026. We received 24 applications for 21 poles. We have a plan in the park to use double sided brackets so each pole will be able to display 2 banners. The deadline to accept applications was March 20th so we can have them manufactured and hung up in time for Memorial Day to honor our residents who served in the United States Armed Forces.

Library Irrigation Installation

The installation began on the irrigation system in front of the library. This is phase one of the project which was financed from our Capital budget in 2025 after several years of consideration. The irrigation system will save long term costs on maintenance, seeding, and fertilization. The Borough is considering budgeting to expand the system in front of Borough Hall in the future.

MountainView Park Playground Update

The Mountainview Park Playground is still under construction and remains closed to the public. Please be patient while the contractor completes the work on the playground. The area is blocked with temporary fencing to keep our children safe. Please do not play on this equipment until the playground is officially opened. We invite our community to play on new playground equipment at Simchok Park (Cook), Haverstick Park, or Victor Crowell Park. The Borough will make notifications and remove the temporary fencing when the playground is completed. We thank you for your patience while we complete this project.

Memorial Day Parade

The Memorial Day Parade and America 250th Celebration will be held on Monday, May 25th. Come be part of this special day—march in the parade, create a float, decorate a vehicle, or take part in the festivities. It's a great way to honor, celebrate, and bring our community together. If anyone is interested, please contact the Recreation department by May 1st at recreation@middlesexboro-nj.gov – 732-356-7400 ext. 277.

XIII. PRIVILEGE OF THE FLOOR

Mayor Mikolajczyk opened the Privilege of the Floor for anyone wishing to comment.

Rich Thomassey, 109 Greene Avenue, made the following comments:

- Temperature regulation is very important to properly cure the material for the playground equipment.
- What is the address in reference to Resolution # 117-2026.

Vincent Rouse, 60 Washington Avenue, made the following comments:

- The Borough owns 123 vehicles?
- Asked for clarification regarding the tickets issued by the Zoning

- Officer in reference to rental registration.
- Commented on the Multi Culture Day.
 - What is the status of the Redevelopment Committee?

Seeing that there were no further public comments, Mayor Mikolajczyk closed the public portion of the meeting.

XIV. NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS:

1. **Resolution 104-2026** Acceptance of Standing Reports

1. Acceptance of the February 2026 Court Report.
2. Acceptance of the February 2026 Police Report.

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

2. **Resolution 105-2026** Authorizing a refund of \$10.00 for overpayment of a 2026 Dog License to Sarai Wilkins

Authorizing a refund of \$10.00 for overpayment of a 2026 Dog License to Sarai Wilkins, 12 Myers Place.

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

3. **Resolution 106-2026** Authorizing a Refund of \$20.00 to Susan

Kardos for 2026 Dog Licenses Due to Insufficient Rabies Vaccinations

Authorizing a Refund of \$20.00 to Susan Kardos, 6 Grandview Street, for 2026 Dog Licenses Due to Insufficient Rabies Vaccinations

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

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4. **Resolution 107-2026** Authorizing a Refund of \$10.00 to James McGill for a 2026 Dog License Due to Insufficient Rabies Vaccination

Authorizing a Refund of \$10.00 to James McGill, 244 Stephenson Avenue, for a 2026 Dog License Due to Insufficient Rabies Vaccination

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

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5. **Resolution 108-2026** Accepting the Resignation of Daniel Gurell from the Middlesex Police Department Effective Friday, March 27, 2026

The Governing Body hereby accepts the resignation of Officer Daniel Gurell from the Middlesex Police Department effective March 27, 2026, and authorizes the HR/Payroll Manager to pay Separation Benefits in the amount of \$3,523.77 in accordance with the Personnel Policy and PBA Local 181 Bargaining Contract, in the regular Borough payroll of April 3, 2026. The benefits include the following:

Unused Vacation – 27 hours	\$1,023.03
Compensatory Time – 66 hours	\$2,500.74

RESULT:	ADOPTED
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MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

6. **Resolution 109-2026** Rejecting All Proposals for Information Technology Management and Computer Consulting Services for Computers, Programs and Peripheral Computer Equipment Throughout the Departments of the Borough of Middlesex Received Through Competitive Contracting

WHEREAS, the Borough of Middlesex pursuant to the provisions of the New Jersey Local Public Contracts Law, specifically N.J.S.A. 40A:11-4.1 et seq., publicly advertised a Request for Proposals utilizing the Competitive Contracting process for Information Technology and Computer Consulting for Computers, Programs and Peripheral Computer Equipment throughout the Departments of the Borough of Middlesex; and

WHEREAS, proposals were received on January 28, 2026; and

WHEREAS, the proposals were reviewed and evaluated by the appropriate Borough officials in accordance with the evaluation criteria set forth in the Request for Proposals; and

WHEREAS, after reviewing the proposals received, it has been determined that it is in the best interest of the Borough to reject all proposals submitted; and

WHEREAS, the Mayor and Council reserves the right to reject any and all proposals in accordance with the provisions of the Request for Proposals and applicable law.

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, that all proposals received for Information Technology and Computer Consulting for Computers, Programs and Peripheral Computer Equipment throughout the Departments of the Borough of Middlesex through the Competitive Contracting process be and are hereby rejected; and

BE IT FURTHER RESOLVED that the Borough reserves the right to revise the specifications and re-advertise the Information Technology and Computer Consulting for Computers, Programs and Peripheral Computer Equipment throughout the Departments through the Competitive Contract process.

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

7. **Resolution 110-2026** Authorizing the Mayor to Execute the Memorandum of Understanding Between the Middlesex Police Department and Rutgers University Behavioral Healthcare Effective April 1, 2026 to June 30, 2026

Authorizing the Mayor to Execute the Memorandum of Understanding Between the Middlesex Police Department and Rutgers University Behavioral Healthcare Effective April 1, 2026 to June 30, 2026

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

8. **Resolution 111-2026** Approval of the 2025 Recycling Tonnage Grant Application

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for the 2025 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Borough of Middlesex to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that the Borough of Middlesex hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Ronald Safar to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated fund to be used solely for the purposes of recycling.

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

9. **Resolution 112-2026** Accepting the Retirement of Michele Galek from the Construction Department Effective April 1, 2026

The Mayor and Council hereby accept Michele Galek’s retirement effective April 1, 2026 and authorize the HR/Payroll Manager to pay the full allowance of \$11,167.58 in accordance with the Personnel Policy and White Collar Bargaining Contract in the regular Borough payroll of April 3, 2026 . The benefits include the following:

5 Days Vacation Time	\$ 1,361.90
36 Days Sick Time	\$ 9,805.68

TOTAL \$ 11,167.58

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

10. **Resolution 113-2026** Awarding the Contract for the 2025 Road Project – Starlit Dr, Washington Ave, South Ave & Voorhees Ave to P&A Construction, Inc in the Amount of \$957,976.89

WHEREAS, the Borough of Middlesex Administration and Borough Engineer have determined that there is a need for the acquisition of the following goods and services: 2025 Road Project – Starlit Dr, Washington Ave, South Ave and Voorhees Ave; and

WHEREAS, this contract has been awarded to P&A Construction through a “fair and open” process pursuant to N.J.S.A.19:44A-20.4 seq; and

WHEREAS, ten (10) sealed bids were received on March 4, 2026 and opened publicly and read out loud at 1200 Mountain Ave, Middlesex NJ, for the 2025 Road Project; and

WHEREAS, listed below are the bids received for said project:

- | | | |
|----|-----------------------|----------------|
| 1) | P&A Construction | \$957,976.89 |
| 2) | Top Line Construction | \$963,951.85 |
| 3) | MECO | \$1,074,042.93 |

4)	Stilo Excavation, Inc	\$1,096,323.28
5)	Fischer Contracting	\$1,121,814.46
6)	Black Rock Enterprises	\$1,213,199.15
7)	CCM Contracting, Inc	\$1,221,505.79
8)	Reivax Contracting Corp	\$1,271,970.85
9)	PM Construction	\$1,348,959.40
10)	Crossroads Paving	\$1,393,698.90

WHEREAS, pursuant to New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the Borough of Middlesex may award contracts for public work only to the lowest responsive responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED, the Borough Engineer, Colliers Engineering & Design, recommends awarding the bid to P&A Construction, Inc, the lowest bidder, in the total bid amount of \$957,976.89, contingent upon the Qualified Purchasing Agent’s review and availability of funds for this project; and

NOW FURTHER BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex that;

1. At the recommendation of the Borough Engineer and Qualified Purchasing Agent, the Mayor and Governing Body hereby award the contract for the 2025 Road Project – Starlit Dr, Washington Ave, South Ave and Voorhees Ave to P&A Construction, Inc as the lowest responsible bidder in the amount of \$957,976.89.
2. The Mayor and Borough Clerk are hereby authorized to execute the Borough standard form of Contract for Goods and Services referenced herein and made a part of this award of contract as well as any non-substantive modifications thereto and related constituent documents.
3. The Borough Clerk is directed to forward a certified copy of this Resolution to the Qualified Purchasing Agent, Chief Financial Officer, Borough Engineer, Borough Attorney and P&A Construction Inc.

NOW FURTHER BE IT RESOLVED, that the Chief Financial Officer hereby certifies funds are available as follows: 2025 Capital Road Construction C-04-25-154-000-086.

Chief Financial Officer

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

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11. **Resolution 114-2026** Authorizing the Purchase of a 2026 Kia Sedan K5 From Bridgewater Kia for the Department of Senior and Disabled Services for Medical Trips in the Amount of \$33,000.00

WHEREAS, the Governing Body of the Borough of Middlesex wishes to purchase a 2026 Kia Sedan K5 for Senior Services medical trips; and

WHEREAS, two quotes were received for the purchase of a 2026 Kia Sedan K5 for Senior Services medical trips from the following vendors:

- 1) Bridgewater Kia, NJ - \$33,000.00
- 2) Motor Kia, NJ - \$34,725.00

WHEREAS, the cost for the purchase of a 2026 Kia Sedan K5 for Senior Services medical trips is not to exceed \$33,000.00; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council that the purchase of a 2026 Kia Sedan K5 for Senior Services medical trips be and is hereby approved.

The CFO hereby certifies that the funds in the amount not to exceed \$33,000.00 are available in: 2024 Capital Senior Services C-04-24-125-000-080 and 2025 Capital Senior Services C-04-25-154-000-080.

Caroline Benson, CFO

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin

	Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

12. **Resolution 115-2026** Approving a Place-to-Place Transfer for Jai Ganpati Inc. t/a Middlesex Liquors from 1323 Bound Brook Road to 1319 Bound Brook Road

WHEREAS, an application has been filed for a Place-to-Place Transfer of Plenary Retail Distribution License No. 1211-44-005-004, issued to Jai Ganpati Inc. for premises heretofore located at 1323 Bound Brook Road, Middlesex, New Jersey; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term.

NOW, THEREFORE BE IT RESOLVED, that the Middlesex Borough Governing Body does hereby approve effective March 24, 2026, the Place-to-Place Transfer of the aforesaid Plenary Retail Distribution Licensed premise, from its former location at 1323 Bound Brook Road, Middlesex New Jersey, to its new location at 1319 Bound Brook Road, Middlesex, New Jersey and does hereby direct the Borough Clerk to endorse the license certificate as follows: “This license, subject to all of its terms and conditions, is hereby transferred to premises located at 1319 Bound Brook Road, Middlesex, New Jersey effective March 24, 2026.”

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

13. **Resolution 116-2026** Declaring Various Computer Items that are Rendered Obsolete as Surplus

WHEREAS, the Borough of Middlesex , IT Department has determined that various computer items stored at Borough Hall, have been rendered obsolete, broken, and no longer serviceable by the IT Department; and

WHEREAS, the Borough of Middlesex intends to dispose of said obsolete, broken and no longer serviceable items stored at Borough Hall; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Middlesex, County of Middlesex, State of New Jersey, hereby declare the items stored at Borough Hall to be non-serviceable as surplus and authorize their

disposal, effective immediately

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

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14. **Resolution 117-2026** Authorizing And Directing The Planning Board Of The Borough Of Middlesex To Undertake A Preliminary Investigation Of Block 266, Lots 2 & 2.02 (“Study Area”) Pursuant To The New Jersey Local Redevelopment And Housing Law (N.J.S.A. 40a:12a-1, Et Seq.) For Classification As An Area In Need Of Redevelopment And Directing The Borough/Planning Board Planner To Prepare A Study Investigating Whether The Study Area Qualifies As A Non-Condensation Area In Need Of Redevelopment

WHEREAS, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq. (the “Redevelopment Law”), the Borough Council (“Borough Council”) of the Borough of Middlesex (“Borough”) may direct the Planning Board of the Borough (“Planning Board”) to conduct a preliminary investigation and public hearing to determine whether certain areas of the Borough constitute areas in need of redevelopment; and

WHEREAS, the Borough Council seeks to have the Planning Board undertake a preliminary investigation of Block 266, Lots 2 & 2.02 (the “Study Area”); and

WHEREAS, Pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-6, the Borough Council shall state whether the redevelopment area shall be a “non-condemnation redevelopment area,” which is defined as a redevelopment area that shall not use the power of eminent domain authorized by the Redevelopment Law or whether the redevelopment area shall be a “condemnation redevelopment area,” which is defined as a redevelopment area that may use the power of eminent domain authorized by the Redevelopment Law; and

WHEREAS, The Borough Council is designating the proposed redevelopment area to be a “non-condemnation redevelopment area;” and

WHEREAS, upon the completion of the preliminary investigation and public hearing, the Planning Board shall provide recommendations to the Borough Council as to its investigation of the Study Area, all in accordance with N.J.S.A. 40A:12A-6;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Middlesex, County of Middlesex, State of New Jersey:

1. The Planning Board is hereby authorized and directed to conduct a preliminary investigation pursuant to the Redevelopment Law, specifically N.J.S.A. 40A:12A-6, to determine whether the Study Area satisfies the criteria set forth in N.J.S.A. 40A:12A-5, and should be designated as an area in need of redevelopment.
2. Any redevelopment area created pursuant to this authorization shall be a “non-condemnation redevelopment area” pursuant to N.J.S.A. 40A:12A-6.
3. The Borough/Planning Board Planner is hereby authorized and directed to assist the Planning Board in its preliminary investigation of the Study Area and to prepare a study investigating whether the Study Area constitutes a “non-condemnation area in need of redevelopment” under the Redevelopment Law.
4. As part of its investigation, the Planning Board shall prepare a map showing the boundaries of the Study Area and the location of the various parcels contained therein. There shall be a statement appended to the map setting forth the basis for the investigation.
5. The Planning Board shall conduct a public hearing, after giving due notice of the proposed boundaries of the Study Area and the date of the hearing to any persons who are interested in or would be affected by a determination that the area delineated in the notice is a redevelopment area in accordance with the requirements of N.J.S.A. 40A:12A-6.
6. At the hearing, the Planning Board shall hear from all persons who are interested in or would be affected by a determination that the Study Area is a redevelopment area. All objections to a determination that the Study Area is an area in need of redevelopment and evidence in support of those objections shall be received and considered by the Planning Board and made part of the public record.
7. After conducting its investigation, preparing a map of the Study Area, conducting a public hearing at which all objections to the designation are received and considered, the Planning Board shall make a recommendation to the Borough Council as to whether the Borough Council should designate all or a portion of the Study Area as an area in need of redevelopment pursuant to the Redevelopment Law.
8. The Mayor, Borough Administrator, Clerk, Planner, and Attorney are each hereby authorized to take any necessary and appropriate actions in connection with the preliminary investigation of the Study Area, and are hereby authorized and directed to take such actions including, but not limited to, the negotiation of any and all documents necessary to undertake the

- investigation as being hereby ratified and confirmed.
9. This Resolution takes effect immediately upon adoption.

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

XV. NON-CONSENT AGENDA/RESOLUTIONS:

1. **Resolution 118-2026 Pay All Claims**

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

RESULT:	ADOPTED
MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kenneth Griggs
AYES:	Michael Conahan, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Jennifer Clock, Shannon Quinn
NAYS:	None
ABSTAINED:	None

XVI. AGENDA WORKSHOP ITEM

XVII. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

XVIII. EXECUTIVE SESSION

XIX. ADJOURNMENT

1. The next regular meeting will be April 14, 2026.

Respectfully yours,

Kelsey Meixner
Municipal Clerk