

**BOROUGH OF MIDDLESEX
REGULAR MEETING
AGENDA
MARCH 28, 2017
7 PM**

1. **MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
2. **SALUTE TO FLAG**
3. **ROLL CALL:**

Dotey [] Parenti [] Corley [] Madden [] Schueler [] Mikolajczyk []
Mayor DiMura []
4. **PRESENTATIONS**
 1. Acknowledging the 2017 Elk's Youth Student Participants
5. **APPOINTMENTS**
 1. Appointing the Sewer Appeals Committee
6. **PROCLAMATIONS**
 1. Week of March 13, 2017 - Elk's Youth Week
 2. March, 2017 - American Red Cross Month
7. **NEW BUSINESS**
 1. **ORDINANCE NO. 1910-17 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**
 2. **ORDINANCE NO. 1911-17 AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF MIDDLESEX IN CHAPTER 359, STREET AND SIDEWALKS; TO INCLUDE SECTION 359-1A – 359-1D PERMIT REQUIRED FOR STREET EXCAVATIONS; EXCEPTION**
 3. **ORDINANCE NO. 1912-17 AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF MIDDLESEX IN CHAPTER 407, VEHICLES AND TRAFFIC, ARTICLE VIII COMMERCIAL VEHICLES, SECTION 407-25 VIOLATIONS AND PENALTIES**
 4. **ORDINANCE NO. 1913-17 AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF MIDDLESEX CHAPTER 80 POLICE DEPARTMENT, CHAPTER 80-75 ADMINISTRATIVE FEE FOR USE OF POLICE OFFICERS AND/OR VEHICLES ON EXTRA-DUTY JOBS**

**5. RESOLUTION #55-17
BUDGET**

INTRODUCTION OF THE 2017 MUNICIPAL

8. PUBLIC HEARING

9. ADOPTION OF MINUTES

1. Approval of the February 28, 2017 Regular Meeting Minutes

10. REPORTS

Mayor's Report

1. PSE&G Repaving of Streets

11. REPORTS - STANDING COMMITTEES:

1. Finance/Taxation/Real Estate/Insurance/Public Utilities
 - A. Finance Committee Report
2. Recreation/Recreation Fields/Swim Pool/Community Celebrations
3. Fire/OEM/Rescue Squad/Shade Tree
 - A. Fire Report
 - B. Shade Tree Report
4. Public Works/Buildings & Grounds/Recycling/Board of Health
 - A. Board of Health Report – Recommendation on Banning the Sale of Nicotine Products to individuals under the age of 21.
5. Police/Legal/Code Enforcement/Construction/Municipal Court
 - A. Approving the Police Report for the Month of February
6. Administration/Department of Senior Services/Legislation/Licensing

12. PRIVILEGE OF THE FLOOR

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

- 13. CONSENT AGENDA/RESOLUTIONS:** Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are

considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. Resolution #49-17 Permitting Verizon Wireless to use poles erected within the public right-of-way by parties that have the lawful right to maintain such poles.
2. Resolution #56-17 Requesting Permission for the Dedication by Rider for the Recreation Committee
3. Resolution #57-17 Hiring Thomas J. Ruszczyk, Freehold, NJ as a part time DPW Employee effective April 3, 2017 at \$12.00 per hour for 28 hours per week, pending a satisfactory physical, drug/alcohol test and background check.
4. Resolution #58-17 Approving the recommendations for the 2017 HUD Grant Funds in the amount of \$48,921.
5. Resolution #59-17 Approving the establishment of a depository account with Provident Bank to facilitate the acceptance of online payments and credit card payments to the Borough.
6. Resolution #60-17 Hiring Judith Cosentino as a part time Violations Clerk effective April 13, 2017 at \$15.00 per hour for 28 hours per week, pending a satisfactory drug/alcohol test and background check.
7. Resolution #61-17 Resolution authorizing the Award of a Contract for the Conflict Bond Attorney to Robert Beinfield of the Firm Hawkins Delafield & Wood LLP for the period from March 29, 2017 – December 31, 2017
8. Resolution #62-17 The governing body hereby terminates Dylan Pearce Zebro, (Part time DPW Laborer) effective February 28, 2017.
9. Resolution #63-17 The governing body hereby rescinds Resolution #53-17, adopted at the February 28, 2017 Regular Meeting hiring Panagis Parameritis as a part time DPW Employee.
10. Resolution #64-17 Approving the proposal from Remington & Vernick Engineers for the Design, Inspection and Construction Administrative Services for the milling and paving of Shephard Avenue in the amount of \$41,358.60.
11. Resolution #65-17 Approving the proposal from Remington & Vernick Engineers for the Design, Inspection and Construction Administrative Services for the 2016 NJDOT Municipal Aid Program Grant for Warrenville Road in the amount of \$81,885.00.
12. Resolution #66-17 Approving the proposal from Remington & Vernick Engineers for the Design and Construction Services for the Irrigation Wells

and Irrigation System at Simchock Field & Mountainview Park in the amount of \$47,500.00.

13. Resolution #67-17 Approving the proposal from Remington & Vernick Engineers for the Preliminary Assessment Report for the Former PARSA Property in the amount of \$3,950.00.
14. Resolution #68-17 Approving the proposal from Remington & Vernick Engineers for the Design, Inspection and Construction Administrative Services, including the Electrical Service Upgrade to Support the Proposed Sports Lighting for Mountainview Park in the amount of \$82,240.00.
15. Resolution #69-17 At the recommendation of Chief Geist advancing Police Officer Scott Christofides to Patrolman Class "D" effective March 12, 2017 at an annual salary of \$79,605.
16. Resolution #70-17 At the recommendation of Chief Geist advancing Police Officer Paul Steffanelli to Patrolman Class "D" effective March 12, 2017 at an annual salary of \$79,605.
17. Resolution #71-17 Approval of Emergency Temporary Appropriations
18. Resolution #72-17 Hiring Bryan Tiede Woldin, Middlesex, NJ as a part time DPW Employee effective April 3, 2017 at \$12.00 per hour for 28 hours per week, pending a satisfactory physical, drug/alcohol test and background check.
19. Resolution #73-17 Hiring Judge James Hoebich as the Borough Conflict Judge at \$200.00 per session as needed.
20. Resolution #74-17 The Tax Assessor authorizes a credit to 2017 taxes based on the Middlesex County Board of Taxation Judgments on Block 286, Lot 3.01 for Standex International Corp.
21. Resolution #75-17 The Tax Collector is authorized to refund partial 2015 Sanitary Sewer Use Charges on Block 54, Lot 18 in the amount of \$307.24.
22. Resolution #76-17 The Tax Collector is authorized to adjust 2015 Sanitary Sewer Use Charges on various properties based on the appeal committee's review.
23. Resolution #77-17 The Tax Collector is authorized to refund partial 2015 Sanitary Use Charges on Block 306, Lot 8 in the amount of \$570.52.
24. Resolution #78-17 The Tax Collector is authorized to refund 2015 Sanitary Sewer use Charges on Block 180, Lot 4 in the amount of \$157.64
25. Resolution #79-17 The Tax Collector is hereby authorized to waive 2015 Sanitary Sewer Use Charges on various properties based upon on a review of the documentation provided.

26. Resolution #80-17 The Tax Collector is authorized to refund 2015 Sanitary Sewer Use Charges on Block 339, Lot 18 C 002 in the amount of \$67.56
 27. Resolution #81-17 The Tax Collector is authorized to refund 1st Quarter taxes on Block 314, Lot 9, 619 Lincoln Boulevard to Patricia Ianniello, 112 Hidden Hollow Road, Hawley, PA as payment was made in error.
 28. Resolution #82-17 At the recommendation of the Zoning Official and Borough Engineer the governing body authorizes the release of the Performance Bond Covering 116 South Avenue, Application #P2015-11
 29. Resolution #83-17 The Tax Collector is authorized to issue a check in the amount of \$14,390.58 to redeem Tax Sale Certificate #14-01833 and \$1,700.00 for a tax sale premium on Block 283, Lot 7.01, 715 Drake Avenue.
 30. Resolution #84-17 The Governing Body hereby waives the Permit Fees for a shed for the Middlesex Borough Rescue Squad.
- 14. NON-CONSENT AGENDA/RESOLUTIONS:** Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.
1. Resolution #85-17 Pay All Claims
- 15. AGENDA WORKSHOP ITEM**
1. 407-22, Trucks Restricted – Dogwood Drive
 2. Public Relations Marketing Group (Administrator Goldberg)
 3. Proposal from RVE to Upgrade the Generator at Borough Hall
 4. Possible Ordinance to Secure Structures after a Fire
 5. Garbage Ordinance
 6. Lead Man for Roads
- 16. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS**
- 17. EXECUTIVE SESSION - Resolution #86-17**
1. Personnel Upgrade – Administrative Assistant – Office of Senior & Disabled Services/Recreation & Senior Technical Assistant
 2. Update on PARSA
 3. Update on Piscataway Sewer
- 18. ADJOURNMENT.** The next Regular Meeting will be on April 11, 2017.