



Borough of Middlesex

Middlesex, New Jersey

Mayor and Council Reorganizational Meeting

Agenda

Kelsey Meixner
Borough Clerk
732 356-7400 x236
www.middlesexboro-nj.gov

Tuesday, January 6, 2026

7:00 PM

1200 Mountain Avenue

- I. **MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
- II. **SALUTE TO FLAG**
- III. **COUNCILWOMAN CLOCK AND COUNCILWOMAN QUINN TO BE SWORN IN**
- IV. **ROLL CALL**

Attendee Name	Present	Absent	Late	Arrived
Mayor Jack Mikolajczyk				
Councilwoman Jennifer Clock				
Councilman Michael Conahan				
Councilman Joseph DeScenza				
Councilman Kevin Dotey				
Councilman Kenneth Griggs				
Councilwoman Shannon Quinn				
Interim Administrator Matthew Geist				
Borough Attorney Christopher Corsini				

- V. **APPOINTMENT OF BOROUGH ATTORNEY**
 - 1. **Resolution 1-2026** Appointment of Christopher M. Corsini of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. as the Borough Attorney for the Year 2026
- VI. **MAYOR'S NEW YEAR' ADDRESS**
- VII. **COMMENTS BY COUNCILWOMAN CLOCK AND COUNCILWOMAN QUINN**
- VIII. **APPOINTMENTS**
 - 1. Council President

2. Fire Department Officers
3. By Mayor Not Requiring Council Confirmation
4. By Mayor Requiring Council Confirmation

IX. 2026 COUNCIL LIAISON APPOINTMENTS/COMMITTEES

1. 2026 Council Liaison Appointments
2. Council Committees

X. APPOINTMENT OF PROFESSIONAL SERVICES

1. **Resolution 2-2026** Appointment of Pennoni as the Environmental Engineer for the Year 2026
2. **Resolution 3-2026** Appointment of Colliers Engineering & Design as the Borough Engineer for the Year 2026
3. **Resolution 4-2026** Appointment of Morgan Engineering as the Alternate Engineer for the Year 2026
4. **Resolution 5-2026** Appointment of Kyle Pirog of Pirog Law as the Public Defender for the Year 2026
5. **Resolution 6-2026** Appointment of Robert D. Spengler, Esq. as Alternate Public Defender for the Year 2026
6. **Resolution 7-2026** Appointment of Michael Colacci, Esq. of Colacci Law Firm, LLC as the Borough Prosecutor for the Year 2026
7. **Resolution 8-2026** Appointment of Colliers Engineering & Design as the C-4 License Operator for the Year 2026
8. **Resolution 9-2026** Appointment of Ricciplanning as the Borough Planner for the Year 2026
9. **Resolution 10-2026** Appointment of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. as the Redevelopment Attorney for the Year 2026
10. **Resolution 11-2026** Appointment of Dilworth Paxson as Conflict Redevelopment Attorney for the Year 2026
11. **Resolution 12-2026** Appointment of Suplee, Clooney & Company as the Borough Auditor for the Year 2026
12. **Resolution 13-2026** Appointment of Bruno Associates as the Grant Writer for the Year 2026
13. **Resolution 14-2026** Appointment of Apruzzese, McDermott, Mastro & Murphy as the Borough Labor Attorney for the Year 2026
14. **Resolution 15-2026** Appointment of King, Moench & Collins, LLP as the Conflict

Municipal Attorney for the Year 2026

15. **Resolution 16-2026** Appointment of King, Moench & Collins, LLP as the Environmental Attorney for the Year 2026
16. **Resolution 17-2026** Appointment of Dilworth Paxson LLP, as the Bond Attorney for the Year 2026
17. **Resolution 18-2026** Appointment of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. as the Tax Appeal Attorney for the Year 2026
18. **Resolution 19-2026** Appointment of North American Insurance Management (Acrisure, LLC) as Risk Management Consultant for the Year 2025

XI. CONSENT AGENDA RESOLUTIONS

1. **Resolution 20-2026** Adopting Roberts Rules of Order
2. **Resolution 21-2026** Approval of Official Newspapers for 2026
3. **Resolution 22-2026** Appointing Kelsey Meixner to Serve as Fund Commissioner to the Central Jersey Joint Insurance Fund for 2026
4. **Resolution 23-2026** Authorizing the Filing and Settlement of Tax Appeals
5. **Resolution 24-2026** Appointing PACO Officer for 2026
6. **Resolution 25-2026** Regular Meeting Dates
7. **Resolution 26-2026** Authorizing the Tax Collector to Charge a Fee of \$25.00 Per Tax Sale Notice to Conduct Tax Sales When Unpaid Taxes or any Municipal Lien on Real Property Remain in Arrears at the Close of the Fiscal Year
8. **Resolution 27-2026** Authorizing the Tax Collector to Collect Interest on Delinquent Taxes
9. **Resolution 28-2026** Cancelling Small Sewer Balances
10. **Resolution 29-2026** Approval of the Middlesex Borough Rescue Task Force Members and Medical Advisor for 2026
11. **Resolution 30-2026** Appointing the Local Office of Emergency Management Membership Effective January 1, 2026 - December 31, 2026
12. **Resolution 31-2026** Appointing the Borough's Office of Emergency Management Auxiliary Members Effective January 1, 2026 - December 31, 2026
13. **Resolution 32-2026** Approval of Fire Department Drivers for 2026
14. **Resolution 33-2026** Appointing Joseph DeScenza as the Mayor's Representative and John Madden as the Governing Body Representative to the Housing and Community Development Committee for 2026
15. **Resolution 34-2026** A Resolution to Provide for a Temporary Budget for

Payment of Claims Until the Adoption of the 2026 Budget

16. **Resolution 35-2026** Endorsing the “Buy Local Policy” to Support the Business and Professional Community in Middlesex Borough
17. **Resolution 36-2026** Retaining Spero Kalambakas as Municipal Court Judge in the Borough of Middlesex
18. **Resolution 37-2026** Authorizing the Treasurer to Reinvest Funds for 2026
19. **Resolution 38-2026** Approval for Reimbursement of the Clerk’s Department, Police Department and Recreation Department’s Petty Cash Funds
20. **Resolution 39-2026** Authorizing ADP, Inc to Provide Payroll Services for 2026
21. **Resolution 40-2026** Establishing a Cash Management Plan for the Borough of Middlesex for the Year 2026
22. **Resolution 41-2026** Authorization to Approve Payment of Certain Bills Between Regular Meetings
23. **Resolution 42-2026** Establishing A Custodian Of A Petty Cash Fund
24. **Resolution 43-2026** Authorizing the Reappointment and Granting of Tenure to Caroline Benson as Chief Financial Officer of the Borough of Middlesex

XII. PUBLIC PORTION

XIII. ADJOURNMENT

1. The next Regular Meeting will be January 27th.



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 1-2026

Resolution 1-2026 Appointment of Christopher M. Corsini of Savo, Schalk, Corsini, Warner, Gillespie, O’Grodnick & Fisher, P.A. as the Borough Attorney for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Christopher M. Corsini of the firm Savo, Schalk, Corsini, Warner, Gillespie, O’Grodnick & Fisher, P.A. having offices located at 56 E. Main Street, Somerville, New Jersey as the Legal Counsel for the Borough of Middlesex effective January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy which is available in the Borough Clerk’s Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Christopher M. Corsini of the firm Savo, Schalk, Corsini, Warner, Gillespie, O’Grodnick & Fisher, P.A. having offices located at 56 E. Main Street, Somerville, New Jersey is hereby appointed as the Legal Counsel for the Borough of Middlesex effective January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk’s Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk

Middlesex Fire Department 2026 Officers

Fire Chief

Shawn Young

Deputy Fire Chief

Eric Chomen

Assistant Fire Chief

Stephen Bird

Lincoln Hose Co #1

Captain – Brian Mattox

Lieutenant – Jason Frank

Engineer Engine 21 – Joe McCauley

Assistant Engineer Engine 21- Cody Tindle

Engineer Truck 25 – Connor Wise

Assistant Engineer Truck 25 – Jeff Decker

Beechwood Heights Co #2

Captain – Kenneth Pukas Jr.

Lieutenant – Randy Rudnick

Engineer Engine 22 - Jake Wright

Assistant Engineer Engine 22 - Chip Frish

H.C. Pierce Hose Co #3

Captain – William Winkleman

Lieutenant – Kenneth Bartok Jr.

Engineer Engine 23 – Chad Heulitt

Assistant Engineer Engine 23 – Robert Imbriaco

Parker Engine and Hose Co#4

Captain – John Pazar

Lieutenant – Jeff Meyer

Engineer Truck 24 - Robert Pollara

Assistant Engineer Truck 24 – Robert Soper

Fire Police

Captain – Mike Macker

Lieutenant – Gary D’Aliosio

Engineer – Randy Rudnick

MAYOR'S APPOINTMENTS FOR 2026 THAT REQUIRE NO CONFIRMATION

RECREATION COMMITTEE

Cassius Kennick	3-year	12/31/2028
Chistine DiNizo	3-year	12/31/2028

ENVIRONMENTAL COMMISSION

Clare Lebourne	3-year	12/31/2028
Greg Cosentino	3-year	12/31/2028
Dan	3-year	12/31/2028
Holly Muller, Alternate I	2-year	12/31/2027

LOWER RARITAN-MIDDLESEX COUNTY WATER RESOURCES ASSOCIATION

John Madden	1-year	12/31/2026
-------------	--------	------------

MAYOR'S APPOINTMENTS FOR 2026 THAT REQUIRE CONFIRMATION

HOUSING & COMMUNITY DEVELOPMENT

Mike Jones	3-year	12/31/2028
Bill Coyle	3-year	12/31/2028
Hardik Shah	3-year	12/31/2028

LIBRARY BOARD

Susan Edwards	5-year	12/31/2030
---------------	--------	------------

BOARD OF HEALTH

John Ellery	4-year	12/31/2029
Hamza Choundry, Alternate I	2-year	12/31/2027

JOINT LAND USE BOARD

Bob Sherr, Class II	1-year	12/31/2026
Bobby Dessino, Class IV	1-year	12/31/2026
Joe DeScenza, Class III	1-year	12/31/2026
Rich Gianchiglia, Alternate I	2-year	12/31/2027
Tony Sickle, Alternate II	2-year	12/31/2027

PARKS IMPROVEMENT COMMITTEE

Mike O'Donnell	3-year	12/31/2028
Todd Nicolay	3-year	12/31/2028
Rich Thomasey	3-year	12/31/2028
Doug Rex, Alternate I	3-year	12/31/2028

FILM COMMISSION

Jonathan Beal	1-year	12/31/2026
Jeremiah Carnes, Alternate I	1-year	12/31/2026
Joseph Delmas	1-year	12/31/2026
Melissa Ziomek	1-year	12/31/2026
Mayor Mikolajczyk, Alternate II	1-year	12/31/2026

Chief Geist	1-year	12/31/2026
-------------	--------	------------

CULTURE AND ARTS

Leonard Jackson	3-year	12/31/2028
James Johansen	3-year	12/31/2028

SWIM POOL COMMISSION

Mark Kranz	5-year	12/31/2030
------------	--------	------------

Mayor's 2026 Council Liaison Appointments

Board of Education	Shannon Quinn
Board of Health	Shannon Quinn
County SWAC/Transportation	Joe DeScenza
Housing & Community Development	Joe DeScenza
OEM	Kevin Dotey
Joint Land Use Board	Joe DeScenza
Recreation Committee	Joe DeScenza
Shade Tree Commission	Shannon Quinn
Swim Pool Commission	Ken Griggs
Fire	Kevin Dotey
Police/Court	Kevin Dotey
Zoning/Code Enforcement	Shannon Quinn
Recreation	Ken Griggs
Public Works/Recycle/Buildings & Grounds	Mike Conahan
Finance	Joe DeScenza
Administration	Jen Clock
Construction	Shannon Quinn
Rescue Squad	Kevin Dotey
Disabled & Senior Services	Jen Clock
Environmental Commission	Joe DeScenza
Cultural & Arts Committee/Beautification	Jen Clock
Film Committee	Jen Clock
Parks Improvement Committee	Michael Conahan Joe DeScenza

2026 Councilmanic Committees

- A. Administration, Legislation, and Department of Senior Services
Jen Clock, Kevin Dotey, Joe Descenza
- B. Fire, Office of Emergency Management, Police, Court and Rescue Squad
Kevin Dotey, Michael Conahan, Jen Clock
- C. Finance, Taxation, Real Estate, Insurance, Public Utilities and Library
Joe DeScenza, Kevin Dotey, Mike Conahan
- D. Board of Health, Zoning, Legal, Code Enforcement, Shade Tree and Construction
Shannon Quinn, Ken Griggs, Jen Clock
- E. Public Works, Recycling, Building and Grounds and Environmental Commission
Mike Conahan, Ken Griggs, Shannon Quinn
- F. Recreation, Recreation Fields, Swim Pool Commission and Community Celebrations
Ken Griggs, Joe DeScenza, Shannon Quinn

Underscore indicates the Council Liaison



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 2-2026

Resolution 2-2026 Appointment of Pennoni as the Environmental Engineer for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Pennoni having offices located at 1085 Raymond Boulevard, Suite 2102, Newark NJ 07071 as the Environmental Engineer for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Pennoni, having offices located at 1085 Raymond Boulevard, Suite 2102, Newark NJ 07071 is hereby appointed as the Environmental Engineer for the Borough of Middlesex for the period of January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 3-2026

Resolution 3-2026 Appointment of Colliers Engineering & Design as the Borough Engineer for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Colliers Engineering & Design, 10000 Midlantic Drive, Mt. Laurel, NJ as the Borough Engineer for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Colliers Engineering & Design, located at 10000 Midlantic Drive, Mt. Laurel, NJ is hereby appointed as the Borough Engineer for the Borough of Middlesex for the period of January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None
SECONDER: None
AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 4-2026

Resolution 4-2026 Appointment of Morgan Engineering as the Alternate Engineer for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Morgan Engineering, having offices located at 137 Central Avenue, Island Heights, NJ as the Alternate Engineer for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Morgan Engineering, having office located at 137 Central Avenue, Island Heights, NJ is hereby appointed as the Alternate Engineer for the Borough of Middlesex for the period of January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 5-2026

Resolution 5-2026 Appointment of Kyle Pirog of Pirog Law as the Public Defender for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Kyle Pirog of the firm of Pirog Law, having offices located at 23 Rouser Way, Hillsborough, NJ as the Public Defender for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Kyle Pirog of the firm of Pirog Law, having offices located at 23 Rouser Way, Hillsborough, NJ is hereby appointed as the Public Defender for the Borough of Middlesex for the period of January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 6-2026

Resolution 6-2026 Appointment of Robert D. Spengler, Esq. as Alternate Public Defender for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Robert D. Spengler, Esq., 59 West Union Avenue, P.O. Box 309, Bound Brook, NJ as the Alternate Public Defender for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Robert D. Spengler, Esq., 59 West Union Avenue, P.O. Box 309, Bound Brook, NJ is hereby appointed as the Alternate Public Defender for the Borough of Middlesex for the period of January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 7-2026

Resolution 7-2026 Appointment of Michael Colacci, Esq. of Colacci Law Firm, LLC as the Borough Prosecutor for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Michael Colacci, Esq. of Colacci Law Firm, LLC, 1031 Route 22, Suite 202, Bridgewater NJ, as the Borough Prosecutor for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Michael Colacci, Esq. of Colacci Law Firm, LLC, 1031 Route 22, Suite 202, Bridgewater NJ, is hereby appointed as the Borough Prosecutor for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None
SECONDER: None
AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 8-2026

Resolution 8-2026 Appointment of Colliers Engineering & Design as the C-4 License Operator for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Colliers Engineering & Design, 10000 Midlantic Drive, Mt. Laurel, NJ as the Sewer Collection System Operator for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Colliers Engineering & Design, having his office located at 10000 Midlantic Drive, Mt. Laurel, NJ is hereby appointed as the Sewer Collection System Operator for the Borough of Middlesex for the period of January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 9-2026

Resolution 9-2026 Appointment of Ricciplanning as the Borough Planner for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Paul Ricci of the firm of Ricciplanning having offices located at 177 Monmouth Avenue, Atlantic Highlands, NJ as the Planner for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Paul Ricci of the firm of Ricciplanning, having his office located at 177 Monmouth Avenue, Atlantic Highlands, NJ is hereby appointed as the Planner for the Borough of Middlesex for the period of January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None
SECONDER: None
AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 10-2026

Resolution 10-2026 Appointment of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. as the Redevelopment Attorney for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. having offices located at 56 East Main Street, Somerville, New Jersey as the Redevelopment Counsel for the Borough of Middlesex effective January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A., having offices located at 56 East Main Street, Somerville, New Jersey is hereby appointed as the Redevelopment Counsel for the Borough of Middlesex effective January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 11-2026

Resolution 11-2026 Appointment of Dilworth Paxson as Conflict Redevelopment Attorney for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm Dilworth Paxson, 4 Paragon Way, Suite 400, Freehold NJ, as the Conflict Redevelopment Attorney for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Dilworth Paxson, 4 Paragon Way, Suite 400, Freehold, NJ is hereby appointed as the Conflict Redevelopment Attorney for the Borough of Middlesex for the period of January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None
SECONDER: None
AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 12-2026

Resolution 12-2026 Appointment of Suplee, Clooney & Company as the Borough Auditor for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Suplee, Clooney & Company having offices located at 308 East Broad Street, Westfield, NJ as the Borough Auditor for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Suplee, Clooney & Company having offices located at 308 East Broad Street, Westfield, NJ is hereby appointed as the Borough Auditor for the Borough of Middlesex for the period of January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 13-2026

Resolution 13-2026 Appointment of Bruno Associates as the Grant Writer for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Bruno Associates, having offices located at 1373 Broad Street, Clifton, NJ as the Grant Writer for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk’s Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Bruno Associates, having his office located at 1373 Broad Street, Clifton, NJ is hereby appointed as the Grant Writer for the Borough of Middlesex for the period of January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk’s Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None
SECONDER: None
AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 14-2026

Resolution 14-2026 Appointment of Apruzzese, McDermott, Mastro & Murphy as the Borough Labor Attorney for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Apruzzese, McDermott, Mastro & Murphy having offices located at 25 Independence Boulevard, P.O. Box 112, Liberty Corner, NJ as the Borough Labor Attorney for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Apruzzese, McDermott, Mastro & Murphy, having offices located at 25 Independence Boulevard, P.O. Box 112, Liberty Corner, NJ is hereby appointed as the Borough Labor Attorney for the Borough of Middlesex for the period of January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 15-2026

Resolution 15-2026 Appointment of King, Moench & Collins, LLP as the Conflict Municipal Attorney for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint King, Moench & Collins, LLP, having offices located at 51 Gibraltar Drive, Suite 2F, Morris Plains NJ, as the Conflict Municipal Attorney for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. King, Moench & Collins, LLP, having offices located at 51 Gibraltar Drive, Suite 2F, Morris Plains NJ is hereby appointed as the Conflict Municipal Attorney for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a salary set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 16-2026

Resolution 16-2026 Appointment of King, Moench & Collins, LLP as the Environmental Attorney for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint King, Moench, & Collins LLP having offices located at 51 Gibraltar Drive, Suite 2F, Morris Plains, NJ as the Environmental Attorney for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. King, Moench, & Collins, LLP, having his office located at 51 Gibraltar Drive, Suite 2F, Morris Plains, NJ is hereby appointed as the Environmental Attorney for the Borough of Middlesex for the period of January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 17-2026

Resolution 17-2026 Appointment of Dilworth Paxson LLP, as the Bond Attorney for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Dilworth Paxson LLP, having offices located at 4 Paragon Way, Suite 400, Freehold, NJ as the Bond Attorney for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Dilworth Paxson LLP, having offices located at 4 Paragon Way, Suite 400, Freehold, NJ is hereby appointed as the Bond Attorney for the Borough of Middlesex for the period of January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None
SECONDER: None
AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 18-2026

Resolution 18-2026 Appointment of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. as the Tax Appeal Attorney for the Year 2026

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Savo, Schalk, Corsini, Gillespie, O'Grodnick & Fisher P.A., 56 East Main Street, Suite 301, Somerville, New Jersey 08876 as the Tax Appeal Attorney for the Borough of Middlesex for the period of January 1, 2026 to December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Savo, Schalk, Corsini, Gillespie, O'Grodnick & Fisher P.A., having his office located at 56 East Main Street, Suite 301, Somerville, New Jersey 08876 is hereby appointed as the Tax Appeal Attorney for the Borough of Middlesex for the period of January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 19-2026

Resolution 19-2026 Appointment of North American Insurance Management (Acrisure, LLC) as Risk Management Consultant for the Year 2025

WHEREAS, The Governing Body of the Borough of Middlesex wishes to appoint North American Insurance Management (Acrisure, LLC) having offices located at 111 Wood Avenue South, Suite 400, Iselin NJ as the Risk Management Consultant for the Borough of Middlesex effective January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. North American Insurance Management (Acrisure, LLC) having offices located at 111 Wood Avenue South, Suite 400, Iselin NJ is hereby appointed as the Risk Management Consultant for the Borough of Middlesex effective January 1, 2026 through December 31, 2026 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 20-2026

Resolution 20-2026 Adopting Roberts Rules of Order

The Borough Council hereby adopts the rules contained in the current edition of Roberts Rules of Order Newly Revised, which shall govern the meetings in all cases to which they are applicable and in which they are not inconsistent with any special rules of order the meeting may adopt.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 21-2026

Resolution 21-2026 Approval of Official Newspapers for 2026

BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, New Jersey that the following are designated as “Official Newspapers” for the year 2026:

The Courier News
The Home News Tribune
The Star Ledger

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None
SECONDER: None
AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 22-2026

Resolution 22-2026 Appointing Kelsey Meixner to Serve as Fund Commissioner to the Central Jersey Joint Insurance Fund for 2026

WHEREAS, Public Law 1983, c.372 (N.J.S.A. 40A:10-36 et seq) permits municipalities to join together to form a joint insurance fund; and

WHEREAS, the Central Jersey Joint Insurance Fund is duly constituted as a Municipal Self-Insurance Fund; and

WHEREAS, the NJSA 40A:10-36 et seq as well as the Bylaws of the Central Jersey Joint Insurance Fund provide that “in the manner generally prescribed by law, each member shall appoint one (1) commissioner to the Fund. Each member shall select either a member of its governing body or one of its employees” and,

WHEREAS, the term of the appointment is either:

1. A commissioner, other than the special commissioner, who is a member of the appointing municipality’s governing body shall hold office for two years or for the remainder of his/her term of office as a member of the governing body, whichever shall be less.
2. Commissioners who are employees of the appointing member shall hold office at the pleasure of the Borough and can be removed by the Borough at any time without cause.

NOW THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex does hereby appoint Kelsey Meixner to serve as Fund Commissioner to the Central Jersey Joint Insurance Fund.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None
AYES: None



Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 23-2026

Resolution 23-2026 Authorizing the Filing and Settlement of Tax Appeals

WHEREAS, the Mayor and Council of the Borough of Middlesex, Middlesex County, New Jersey (the “Council”), has been informed by the Tax Assessor that from time to time adjustments are made in the computation of tax assessments covering property within the Borough, and

WHEREAS, the Tax Assessor has requested the Council to authorize her, in consultation with the Borough Tax Appeal Attorney to file corrective appeals with the Middlesex County Board of Taxation and/or the New Jersey Tax Court, and

WHEREAS, the Tax Assessor has requested the Council to authorize the Borough Tax Appeal Attorney to file, in cases of increases, decreases, or counter-claims as he deems reasonable and necessary, after consultation with the Borough Assessor, petitions, complaints and counterclaims with the Middlesex County Board of Taxation and/or the Tax Court of New Jersey, and

WHEREAS, the Tax Assessor and Borough Tax Appeal Attorney are called upon to defend tax appeals filed with the Middlesex County Board of Taxation and the Tax Court, and to negotiate and agree to settlements and enter into stipulations of settlements on tax appeals.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, Middlesex County, that the Tax Assessor of the Borough is hereby authorized to request after consultation with the Borough Tax Appeal Attorney, and the Borough Tax Appeal Attorney is authorized to thereby file corrective appeals with the Middlesex County Board of Taxation and the New Jersey Tax Court and to defend appeals with the Middlesex County Board of Taxation and the New Jersey Tax Court and to defend appeals filed with said Board and said Court, and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Middlesex, Middlesex County, that the Tax Assessor of the Borough be and is hereby authorized, after consultation with the Borough Tax Appeal Attorney, to request that and authorize the Borough Tax Appeal Attorney to file counterclaims in cases of increase with the Middlesex County Board of Taxation and/or the New Jersey Tax Court, as the Tax Assessor, after consultation with the Borough Tax Appeal Attorney, deem necessary, proper and in the best interests of the Borough, and

BE IT FURTHER RESOLVED by the Mayor and Council that the Tax Assessor and the

Tax Appeal Attorney are authorized to negotiate and enter into settlements and stipulations of settlement to be filed with the Middlesex County Board of Taxation and/or the Tax Court, on behalf of the Borough of which the Assessor, after consultation with, and subject to the legal directions of the Borough Tax Appeal Attorney, deem necessary, proper and in the best interests of the Borough.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None



Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 24-2026

Resolution 24-2026 Appointing PACO Officer for 2026

WHEREAS, the New Jersey Department of the Treasury requires that every municipality designate a Public Agency Compliance Officer (PACO) each year.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that:

1. Kelsey Meixner hereby is appointed PACO Officer for the Borough of Middlesex for the year 2026.
2. This resolution will take effect immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 25-2026

Resolution 25-2026 Regular Meeting Dates

In compliance with the “Open Public Meeting Law” P.L. 1975 C231, the following schedule is set for the meetings of Mayor and Council for the year 2026:

- January 6 (Reorganization), 27
- February 10
- March 10, 24
- April 14
- May 12
- June 16
- July 14
- August 18
- September 22
- October 13
- November 10
- December 15

Regular Meetings Commence at 7:00 p.m.
Meetings will be held at the Municipal Building, 1200 Mountain Avenue, Middlesex, New Jersey.
Action may be taken at any meeting above.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:
MOVER: None
SECONDER: None
AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 26-2026

Resolution 26-2026 Authorizing the Tax Collector to Charge a Fee of \$25.00 Per Tax Sale Notice to Conduct Tax Sales When Unpaid Taxes or any Municipal Lien on Real Property Remain in Arrears at the Close of the Fiscal Year

WHEREAS, NJSA 54:5-19 authorizes a municipality to conduct tax sales when unpaid taxes or any municipal lien on real property remain in arrears at the close of the fiscal year, and

WHEREAS, notices must be posted and advertised in the newspaper, and

WHEREAS, in lieu of any two publications, notice to the property owner and to any person or entity entitled to notice of foreclosure pursuant to section 20 of P.L. 1949 c.96 (C. 54:5-104.48) may be given by regular or certified mail, the costs of which shall be added to the cost of sale, and

WHEREAS, the Borough of Middlesex wishes to charge \$25.00 per notice.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that the Tax Collector is authorized to charge a fee of \$25.00 per tax sale notice to conduct tax sales when unpaid taxes or any municipal lien on real property remain in arrears at the close of the fiscal year.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 27-2026

Resolution 27-2026 Authorizing the Tax Collector to Collect Interest on Delinquent Taxes

WHEREAS, “Delinquency means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years”, and

WHEREAS, in the event of the quarterly payment of taxes or assessments are not paid on the date on which they become delinquent, but are paid within ten days on the date on which they become delinquent, the Tax Collector be and is hereby authorized to collect interest on all such delinquent payments; and

WHEREAS, in the event that quarterly payment of taxes or assessments are not paid within ten days of the date on which they become delinquent, and the total amount of said delinquency is less than \$1,500.00, the Tax Collector be and is hereby authorized to collect 8% interest per annum from the date said payments first become delinquent up to \$1,500.00 of the delinquency and 18% interest on all such delinquent payments over \$1,500.00.

NOW THEREFORE, BE IT RESOLVED pursuant to N.J.S.A. 54:4-67, which is the New Jersey statute defining a tax delinquency, the Governing Body of the Borough of Middlesex does hereby fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay the delinquency prior to the end of the calendar year 2026 and the penalty so fixed shall be six (6%) of the amount of the yearly delinquency.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None
SECONDER: None
AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 28-2026

Resolution 28-2026 Cancelling Small Sewer Balances

WHEREAS, the Governing Body of the Borough of Middlesex, County of Middlesex, finds and declares that N.J.S.A. 40A:5-17.1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars, and

WHEREAS, the Governing Body of the Borough of Middlesex, further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars, and

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Middlesex that the Municipal Tax Collector is authorized to process the cancellation of sewer delinquencies of less than Ten (\$10.00) Dollars for the 2026 billing year in accordance with N.J.S.A. 40A:5-17.1.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 29-2026

Resolution 29-2026 Approval of the Middlesex Borough Rescue Task Force Members and Medical Advisor for 2026

The Governing Body hereby appoints Dr. Ronald Frank as the Rescue Task Force Medical Advisor for the Rescue Task Force for 2026, along with the following Members, all of whom are also members of the Middlesex Borough Fire Department:

Bartok, Kenneth

Bird, David

Bird, Stephen

Dowling, Sean

Frank, Jason

Frank, Ronald (Medical Advisor)

Hess, Chris

Lubetkin, Darren

Marsh Jr., Brian

Mattox, Bryan

McCauley, Joseph

Meyer, Jeff

McKeown, Colin

Schroeder, George

Tarbous, Steven

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None



Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 30-2026

Resolution 30-2026 Appointing the Local Office of Emergency Management Membership Effective January 1, 2026 - December 31, 2026

The Governing Body hereby appoints the following individuals to the Local Office of Emergency Management Membership for a term effective January 1, 2026 - December 31, 2026:

Jack Costa, Director	Stephen Bird
Barbara Benson	Gina Carbonaro
Stuart Teitelbaum	LynDonna Charles
Juan Pereira	Lee Poandl
Maggie Schneider	Jorge Camacho
Thomas Davidson	Gary D'Aloisio
Tyler Soper	Eileen Camacho
Cassandra Bell	Karen Casale
Amy Curtis	Fred Hoth
Emily DeScenza	Justine Decker
Eden Gill	Courtney Poandl
Larry Poandl	Rupinderjit Jasnal
David Breen	Alan Kriney
Robert Soper	Inez Kozak
Nikitas Kasiotis	Susan Poandl
Sarah Lent	Emily Lesinski
Felix Mancuso	

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

A handwritten signature in black ink, reading "Kelsey Meixner". The signature is written in a cursive style with a horizontal line underlining the text.

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 31-2026

Resolution 31-2026 Appointing the Borough's Office of Emergency Management Auxiliary Members Effective January 1, 2026 - December 31, 2026

The Governing Body hereby appoints the following Borough Office of Emergency Management Auxiliary Members effective January 1, 2026 - December 31, 2026.

Katelyn Carmona	Steven Montecinos
Nicole Giraldo Gasca	Abegail Nunez
Mara Dunsavage	Robert Poltorak
Debra May	Kenneth Burd
Nicholas Lally	Evelyn Swalina
Kara Krivanos	Emily Zegarra
Carol Jean Krivanos	Bruce Hagerman
Sean Kaplan	James Killeen

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 32-2026

Resolution 32-2026 Approval of Fire Department Drivers for 2026

Lincoln Hose Co #1

Engine 21/Truck 18/Truck 25

John Hein

Brian Mattox

Mark Rutledge

Shawn Young

Colin McKeown

Jason Frank

Joe McCauley

Cody Tindle

Brian Oliver

Truck 18/Truck 25

Jeff Decker

Connor Wise

Beechwood Heights Co #2

Engine 22/Truck 18/Truck 25

Darren Lubetkin

Eric Chomen

Brian Chomen

Engine 22/Truck 18

Randy Rudnick

Robert Frisch

Jake Wright

Kenny Pukas Jr

Dan Knoell

Truck 18

Mike Macher

Roxanne Radi

H.C. Pierce Hose Co #3

Engine 21/Engine 22/Engine 23/

Truck 24/Truck 25/Truck 18

Kenneth Bartok Jr.

Stephen Bird

Engine 22/Engine 23/Truck 25/Truck 18

Nicolas Lally

Engine 23/Truck 25/Truck 18

George Schroeder

David Bird

Engine 23/Truck18

Bill Winkelman

Chad Heulitt

Robert Imbriaco

Sean Kaplan

Truck 18

Colleen Dooley

Jack Costa

Parker Engine and Hose Co#4

Truck 24/Truck 18

Andy Castaldo Jr.

Ryan Zittel

Robert Pollara

John Pazar

Robert Soper

Jeff Meyer

Alan Kriney

Truck 18

Jeff Kyrzenko

Kevin Mott

Andrew Pollara

Eric Berg

Fire Police

Fire Police 1 and 2

Barbara Benson, Randy Rudnick, Lee Poandl, Michael Macher, David Bird, Darren Lubetkin,

Fred Hoth, Gary D'Aloisio, Robert Soper,

Maggie Schneider

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None
SECONDER: None
AYES: None

A handwritten signature in black ink, appearing to read "Kelsey Meixner". The signature is written in a cursive, flowing style.

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 33-2026

Resolution 33-2026 Appointing Joseph DeScenza as the Mayor's Representative and John Madden as the Governing Body Representative to the Housing and Community Development Committee for 2026

WHEREAS, it is necessary for the Borough of Middlesex to appoint a representative to the Middlesex County Housing & Community Development for the year 2026; and

WHEREAS, the Borough of Middlesex is authorized to have a representative appointed to this Committee, one to be appointed by the Mayor and one to be appointed by the Governing Body; and

WHEREAS, the Mayor has appointed Joseph DeScenza as his Class I representative to the Housing and Community Development Committee for 2026; and

WHEREAS, the Governing Body has appointed John Madden as their representative to the HUD Committee.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that:

1. The Mayor hereby appoints Joseph DeScenza as the Class I representative and the Governing Body hereby appoints John Madden as its representative to the Middlesex County Housing & Community Development Committee for the year 2026.
2. The Borough Clerk is hereby authorized and directed to send a letter to the Housing & Community Development Committee advising the Committee of names, addresses and telephone numbers of the two people who will be serving as representatives for the Borough of Middlesex to the Housing & Community Development Committee for 2026.
3. This resolution shall take effect immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None
SECONDER: None
AYES: None

A handwritten signature in black ink that reads "Kelsey Meixner". The signature is written in a cursive style with a large, stylized initial 'K'.

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 34-2026

Resolution 34-2026 A Resolution to Provide for a Temporary Budget for Payment of Claims Until the Adoption of the 2026 Budget

A Temporary Operating Budget in the amount of \$ 9,222,252.00 and a Temporary Swim Pool Budget in the amount of \$ 100,000.00 to provide for the payment of claims and salaries including debt service payments between the first day of January 2026 and the adoption of the 2026 budget to be set up as follows:

GENERAL GOVERNMENT OPERATIONS:

Administrator

Salary & Wage	\$30,000.00
Other Expenses	\$18,000.00

Mayor & Council

Salary & Wage	\$3,000.00
Other Expenses	\$3,500.00

Municipal Clerk

Salary & Wage	\$70,000.00
Other Expenses	\$5,000.00

Purchasing Agent

Other Expenses	\$1,000.00
----------------	------------

Postage	\$10,000.00
----------------	-------------

Printing & Advertising	\$10,000.00
-----------------------------------	-------------

Financial Administration

Salary & Wage	\$70,000.00
Other Expenses	\$15,000.00

Computer Data Services

Other Expenses	\$200,000.00
----------------	--------------

Collection of Taxes

Salary & Wage	\$51,000.00
Other Expenses	\$3,000.00

Assessment of Taxes

Salary & Wage	\$15,000.00
Other Expenses	\$2,000.00

Legal Services \$60,000.00

Engineering Services \$20,000.00

Environmental Services \$5,000.00

Land Use Board

Salary & Wage	\$2,500.00
---------------	------------

Other Expenses	\$10,000.00
----------------	-------------

Code Enforcement

Salary & Wage	\$25,000.00
---------------	-------------

Other Expenses	\$3,000.00
----------------	------------

CRS Flood Management \$2,500.00

Uniform Construction Code

Salary & Wage	\$75,000.00
---------------	-------------

Other Expenses	\$4,000.00
----------------	------------

Insurances

Liability	\$190,000.00
-----------	--------------

Temporary Disability	\$13,000.00
----------------------	-------------

Long Term Disability	\$10,000.00
----------------------	-------------

Workers Compensation	\$140,000.00
----------------------	--------------

Group Insurance	\$1,600,000.00
-----------------	----------------

Health Benefit Waiver	\$18,000.00
-----------------------	-------------

PUBLIC SAFETY:

Police Department

Salary & Wage	\$1,600,000.00
---------------	----------------

Other Expenses	\$50,000.00
----------------	-------------

Juvenile Conference Committee

Salary & Wage	\$1,500.00
---------------	------------

Emergency Management

Other Expenses	\$5,000.00
Fire Hydrants	\$100,000.00
Fire Department	
Other Expenses	\$50,000.00
Prosecutor's Office	\$12,000.00
Road Repair & Maintenance	
Salary & Wage	\$300,000.00
Other Expenses	\$40,000.00
Shade Tree Commission	
Salary & Wage	\$1,500.00
Other Expenses	\$20,000.00
Solid Waste Management	
Salary & Wage	\$70,000.00
Garbage Removal	
Salary & Wage	\$175,000.00
Other Expenses	\$20,000.00
Rescue Squad Rental	\$3,000.00
Public Buildings & Grounds	
Salary & Wage	\$25,000.00
Other Expenses	\$50,000.00
Multi Family Solid Waste	\$30,000.00
RECREATION, HEALTH & HUMAN SERVICES:	
Board of Health	
Other Expenses	\$50,000.00
Senior Nutrition	\$7,500.00
Medical Transportation	\$7,500.00
Title III Clerk	\$20,000.00
Animal Control	\$10,000.00

Recreation Department

Salary & Wage	\$40,000.00
Other Expenses	\$6,000.00

Senior Citizen Bus Transportation

Other Expenses	\$2,500.00
----------------	------------

Senior Coordinator

Salary & Wage	\$25,000.00
Other Expenses	\$7,500.00

Parks & Playgrounds

Salary & Wage	\$200,000.00
Other Expenses	\$40,000.00

Housing & Community Development

Salary & Wage	\$375.00
Other Expenses	\$100.00

Environmental Commission

Salary & Wage	\$1,000.00
Other Expenses	\$2,500.00

Beautification Committee

\$500.00

Celebration of Public Events

\$5,000.00

Utilities

Electricity	\$60,000.00
Street Lighting	\$60,000.00
Telephone	\$25,000.00
Water	\$15,000.00
Natural Gas	\$25,000.00
Fuel Oil	\$50,000.00
Gasoline	\$70,000.00

Sewer Systems

Salary & Wage	\$30,000.00
Other Expenses	\$12,000.00

Sanitary Landfill

\$125,000.00

Municipal Court

Salary & Wage	\$75,000.00
Other Expenses	\$4,000.00

Public Defender	\$7,500.00
------------------------	------------

STATUTORY EXPENDITURES:

Social Security	\$175,000.00
DCRP	\$5,000.00

GRANT & OUTSIDE CAP:

Stormwater Management	
Salary & Wage	\$286,664.00
Other Expenses	\$3,000.00

County Curbside Recycling	\$125,000.00
----------------------------------	--------------

Piscataway Sewerage Authority	\$150,000.00
--------------------------------------	--------------

Maintenance of Free Public Library	\$300,000.00
---	--------------

Middlesex County Utility Authority	\$500,000.00
---	--------------

Older Americans	
Information Assistance Grant	\$7,000.00
Transportation Assistance Grant	\$10,000.00

Community Block Development Grant	\$63,854.00
--	-------------

TOTAL	
35% of the 2025 General Appropriations (Excluding Debt Service & Capital Improvement) in the Budget = \$7,859,546.75	\$7,846,993.00

Municipal Debt Service	
Bond Principal	\$815,000.00
Bond Interest	\$458,953.33
Infrastructure Principal & Interest	\$101,305.67

TOTAL	\$9,222,252.00
--------------	-----------------------

DEDICATED SWIMMING POOL UTILITY

Swim Pool Utility

Salary & Wage	\$30,000.00
Other Expenses	\$70,000.00

TOTAL **\$100,000.00**

35% of the 2025 Swimming Pool Utility
Appropriation = \$167,333.25

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None
SECONDER: None
AYES: None



Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 35-2026

Resolution 35-2026 Endorsing the “Buy Local Policy” to Support the Business and Professional Community in Middlesex Borough

WHEREAS, there are numerous businesses within Middlesex Borough that provide materials and services that are needed and contracted for by various boards, commissions, committees, and departments of the Borough of Middlesex; and

WHEREAS, the Governing Body of Middlesex Borough believes that they should fully support the business and professional community, located in Middlesex Borough, that supply quality materials and services to the residents of Middlesex Borough; and

WHEREAS, these businesses and professionals, located in Middlesex Borough, pay taxes, create jobs, and significantly contribute to and enhance the quality of life for the Middlesex Borough residents.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of Middlesex that it restate and endorse the established “Buy Local Policy”, and

That all departments, boards, commissions and committees be directed, whenever economically feasible and consistent with existing laws and our Borough financial policies, to purchase materials and services from business and professionals located in Middlesex Borough; and

BE IT FURTHER RESOLVED that the Governing Body of Middlesex Borough directs the Borough Clerk to send a copy of this resolution to all individuals responsible for making or approving Borough purchases or retaining services, including department heads and chairpersons of the various boards, commissions and committees.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

A handwritten signature in black ink that reads "Kelsey Meixner". The signature is written in a cursive style with a horizontal line underlining the text.

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 36-2026

Resolution 36-2026 Retaining Spero Kalambakas as Municipal Court Judge in the Borough of Middlesex

WHEREAS, NJSA 2B:12-4 provides that a municipality must appoint a municipal court judge for a three year term; and

WHEREAS, the term of the present municipal court judge expired on December 31, 2025; and

WHEREAS, the governing body wishes to retain the services of Spero Kalambakas as the municipal magistrate for the Borough of Middlesex for a three year term commencing as of January 1, 2026; and

NOW THEREFOR BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, and State of New Jersey as follows:

1. The Borough of Middlesex hereby retains the services of Spero Kalambakas, as a municipal Judge for the Borough of Middlesex at a fee set forth in the salary ordinance.
2. This contract is made without competitive bidding as a “professional service” under the provisions of the local public contract law, because of the qualitative nature of the position.
3. This resolution shall take effect immediately.

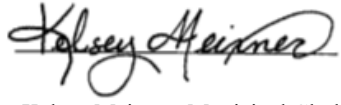
I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

A handwritten signature in black ink that reads "Kelsey Meixner". The signature is written in a cursive style with a horizontal line drawn through the middle of the letters.

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 37-2026

Resolution 37-2026 Authorizing the Treasurer to Reinvest Funds for 2026

WHEREAS, the Treasurer is required to invest and reinvest Borough funds

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex and State of New Jersey that:

1. The Borough Treasurer is hereby authorized to invest and re-invest Borough funds.
2. This resolution shall take effect for the year 2026.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 38-2026

Resolution 38-2026 Approval for Reimbursement of the Clerk's Department, Police Department and Recreation Department's Petty Cash Funds

The Disbursing Officers be and are hereby authorized to draw a check in the amount of \$100.00 for reimbursement of the Clerk's Petty Cash Fund and \$100.00 for the Police Department, and \$100.00 for the Recreation Department.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 39-2026

Resolution 39-2026 Authorizing ADP, Inc to Provide Payroll Services for 2026

WHEREAS, ADP, Inc is the current payroll service provider for the Borough of Middlesex; and

WHEREAS, they have provided the 2026 payroll service rates for the Workforce HR & Benefits portal at a rate of \$6.00 per employee per month, as well as the Time & Attendance portal at a rate of \$5.50 per employee per month; and

WHEREAS, they have provided the 2026 payroll service rates for processing of biweekly checks issued during payroll runs and filing of all tax and federal reports at a rate of \$2.60 per employee.

NOW THEREFORE, BE IT RESOLVED that the Borough of Middlesex does hereby authorize ADP, Inc as the payroll service provider for 2026 in an amount not to exceed \$50,000.00.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 40-2026

Resolution 40-2026 Establishing a Cash Management Plan for the Borough of Middlesex for the Year 2026

WHEREAS, NJSA 40A:5-1 provides that the governing body of a municipal corporation shall, by resolution passed by majority vote of the full membership thereof, designate a Cash Management Plan to be used by the Chief Financial Officer as a guide in depositing and investing Middlesex Borough funds;

The following are authorized as suitable investments:

1. Interest bearing bank accounts and certificates of deposit in authorized banks, listed below for deposit of local funds
2. New Jersey Cash Management Funds
3. The Depository Trust Company

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds.

Unity Bank	1230 Bound Brook Rd	Middlesex, NJ
Affinity Federal Credit Union	73 Mountainview Blvd	Basking Ridge, NJ

The Chief Financial Officer shall report to the governing body any account that does not earn interest.

For each month that there is any change in investment accounts, securities or change in bank accounts, the Chief Financial Officer shall disclose those changes to the Borough Council.

Any official involved with selection of depositories, investments, brokers/dealers shall disclose any material business or personal relationship to the governing body and to the Local Finance Board/Ethics Board.

Any official, who in the course of his or her duties, deposits or invests deposits in accordance with the plan shall be relieved of any liability for loss of investment. Prior to the deposit of any municipal funds in any new depositories, said bank shall file with the Chief Financial Officer a statement indication that the bank is covered under the

Government Units Deposit Protection Act (RS 17:9-41).

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None



Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 41-2026

Resolution 41-2026 Authorization to Approve Payment of Certain Bills Between Regular Meetings

WHEREAS, all claims of payment by the Borough of Middlesex, County of Middlesex, State of New Jersey, are required to be first submitted to the Borough Council for consideration before payment is made; and

WHEREAS, due to the nature of certain claims and the timing of meetings, certain claims should be paid when presented, which are statutory and/or regular in nature, rather than held for the next Borough Council Meeting.

NOW THEREFORE, BE IT RESOLVED, by the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

The CFO is authorized to release payment of the following claims presented for payment and that thereafter said claims shall be listed on the Bill List to be approved by Borough Council:

1. Borough of Middlesex payroll obligations
2. Board of Education required property tax payments
3. County of Middlesex required property tax payments
4. Banks for investment purposes, internal transfers and Debt Service obligations
5. State of New Jersey – Application Fees, Permit Fees, State Surcharges, DEP Fees and License Fees
6. Insurances - Health, Dental, Liability, Worker's Compensation, Disability
7. Annual Employer Appropriation Bills (PERS, PFRS)
8. Utility Bills, Postage replenishment & recurring Equipment Leases (postage machine, copiers)
9. Miscellaneous disbursements approved by specific resolution
10. Reissue of lost or mutilated checks after stop payment has been issued
11. Education conference and registration fees
12. Unsuccessful Bidders for Bond Sales (return of good faith deposits)
13. Petty Cash Fund replacements
14. Payments necessary to all vendors that require compliance with the 2006 Prompt Payment Law, Chapter 96, whereby the Borough of Middlesex shall pay the bill not more than 30 calendar days after the billing date to avoid billable late charges
15. Invoices that will be 60 days or older by the next scheduled Council Meeting.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None



Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 42-2026

Resolution 42-2026 Establishing A Custodian Of A Petty Cash Fund

WHEREAS, the municipality is approved to have an Administrative Petty Cash Fund, and

WHEREAS, in accordance with N.J.S.A. 40:5-21, the Borough of Middlesex is naming Kelsey Meixner, Municipal Clerk as custodian of this petty cash fund; and

WHEREAS, Kelsey Meixner is covered under the blanket surety bond issued by Central Jersey JIF in the amount of \$1,000,000.

NOW THEREFORE, BE IT RESOLVED, that the Borough of Middlesex, County of Middlesex hereby authorizes such action and copies of this resolution will be part of the municipalities internal controls and forwarded to the auditor on record, Suplee Clooney & Company.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None

Kelsey Meixner, Municipal Clerk



Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution # 43-2026

Resolution 43-2026 Authorizing the Reappointment and Granting of Tenure to Caroline Benson as Chief Financial Officer of the Borough of Middlesex

WHEREAS, N.J.S.A. 40A:9-140.10 requires that every municipality have a chief financial officer appointed by the governing body; and

WHEREAS, pursuant to Resolution No. 236-2022, Caroline Benson was duly appointed Chief Financial Officer of the Borough of Middlesex for a four-year term commencing on January 1, 2022; and

WHEREAS, N.J.S.A. 40A:9-140.8 provides that any person who serves as Chief Financial Officer for four consecutive years and is reappointed shall be granted tenure of office; and

WHEREAS, Caroline Benson has completed her four-year term as Chief Financial Officer of the Borough of Middlesex and is eligible for reappointment with tenure pursuant to statute; and

WHEREAS, the Mayor of the Borough of Middlesex wishes to reappoint Caroline Benson, CMFO, as Chief Financial Officer, and the Borough Council is required to provide advice and consent for said reappointment.

THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Middlesex, County of Middlesex, and State of New Jersey as follows:

1. The Borough Council does hereby grant its advice and consent to the Mayor's reappointment of Caroline Benson, CMFO, as Chief Financial Officer of the Borough of Middlesex effective January 1, 2026 at an annual salary of \$128,212.00.
2. Pursuant to N.J.S.A. 40A:9-140.8, Caroline Benson is hereby granted tenure of office as Chief Financial Officer of the Borough of Middlesex.
3. The Municipal Clerk shall forward a certified copy of this resolution to the Division of Local Government Services in the New Jersey Department of Community Affairs.
4. This Resolution shall take effect immediately upon final passage according to law.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 6, 2026

RESULT:

MOVER: None

SECONDER: None

AYES: None



Kelsey Meixner, Municipal Clerk