

**BOROUGH OF MIDDLESEX
REGULAR MEETING
AGENDA
JULY 11, 2017
7 PM**

1. **MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
2. **SALUTE TO FLAG**
3. **ROLL CALL:**

Dotey [] Parenti [] Corley [] Madden [] Schueler [] Mikolajczyk []
Mayor DiMura []
4. **PRESENTATIONS**
5. **APPOINTMENTS**
6. **PROCLAMATIONS**
7. **NEW BUSINESS**
8. **PUBLIC HEARING**
9. **ADOPTION OF MINUTES**
 1. Approval of the June 27, 2017 Regular & Executive Meeting Minutes
10. **REPORTS**
11. **REPORTS - STANDING COMMITTEES:**
 1. Finance/Taxation/Real Estate/Insurance/Public Utilities
 - A. Midyear Budget Status
 2. Recreation/Recreation Fields/Swim Pool/Community Celebrations
 - A. Approval of the May and June, 2017 Recreation Director's Report
 - B. Summer Playground
 - C. Movies in the park
 - D. Soccer registration
 - E. Community Day
 3. Fire/OEM/Rescue Squad/Shade Tree
 - A. Approval of the Fire Chief's Report for May, 2017
 - B. Approving the resignation of Roger Talavera from Parker Engine & Hose and has been accepted as an active member of Beechwood Heights.

- C. Approving the resignation of Holly Goldman from Parker Engine & Hose and the Middlesex Fire Department effective 6/12/17.
 - D. Accepting Cody Tindle as a junior member of the Middlesex Fire Department.
 - E. Approving Sean Kaplan as a qualified driver of Truck 18 for 2017
 - F. Shade Tree Meeting Report
- 4. Public Works/Buildings & Grounds/Recycling/Board of Health
 - A. Approval of the DPW Report
 - 5. Police/Legal/Code Enforcement/Construction/Municipal Court
 - 6. Administration/Department of Senior Services/Legislation/Licensing

12. PRIVILEGE OF THE FLOOR

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

13. CONSENT AGENDA/RESOLUTIONS: Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

- 1. Resolution #175-17 The Governing Body hereby authorizes the Mayor to execute the Contract with Garden State Fireworks, Inc. for a Firework Display at the Community Day on August 19, 2017 in the amount of \$25,000.
- 2. Resolution #176-17 The Governing Body hereby approves the proposal for tree removal/trimming and stump grinding to Predator Tree Service LLC for the period of 6/1/2017 – 5/31/2019.
- 3. Resolution #177-17 The Governing Body hereby approves the closure of Pierrepont Avenue from Hancock Street to Wellington Street on July 29, 2017 for their Little League picnic.
- 4. Resolution #178-17 The Governing Body hereby hires Christine Curtis, Iselin, New Jersey as a per diem tax assistant for the Tax Office at \$40.00 per hour for a maximum of \$1000.00 per month effective immediately.

5. Resolution #179-17 The Governing Body hereby authorizes the Extension of the Grace Period for Third Quarter Taxes due on August 1, 2017 to August 18, 2017.
6. Resolution #180-17 The Governing Body hereby approves advancing Police Officer Sean Flanagan to Patrolman Class C effective July 10, 2017 at an annual salary of \$88,643 at the recommendation of Chief Geist.
7. Resolution #181-17 The Governing Body hereby approves advancing Police Officer Anthony Painchaud to Patrolman Class F effective July 20, 2017 at an annual salary of \$61,530 at the recommendation of Chief Geist.
8. Resolution #182-17 The Governing Body hereby approves removing Block 108, Lot 15 in the amount of \$341.43 from the scheduled Tax Sale on July 12, 2017 due to an error.
9. Resolution #183-17 The Governing Body hereby rescinds the Adopted 2017 Municipal Budget.
10. Resolution #184-17 The Governing hereby amends the Introduced 2017 Municipal Budget for correction of error.
11. Resolution #185-17 Adoption of the 2017 Amended Municipal Budget
14. **NON-CONSENT AGENDA/RESOLUTIONS:** Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.
 1. Resolution #186-17 Pay All Claims
 2. Resolution #187-17 Executive Session
15. **AGENDA WORKSHOP ITEM**
16. **PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS**
17. **EXECUTIVE SESSION** - Action may be taken immediately after Executive Session on any items posted below
 1. Police Department Interviews for Captain Position
18. **ADJOURNMENT.** The next Regular Meeting will be on July 25, 2017.

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #175-17

The Governing Body hereby authorizes the Mayor to execute the Contract with Garden State Fireworks, Inc. for a Firework Display at the Community Day on August 19, 2017 in the amount of \$25,000.

The Treasurer certifies funds in the amount of \$25,000 are available in Account No. 7-01-30-420-001-138.

Caroline Benson, Treasurer

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Dotey				
Madden				
Mikolajczyk				
Parenti				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT ABSTRACT OF A RESOLUTION REGULARLY ADOPTED AT A MEETING OF THE COMMON COUNCIL OF MIDDLESEX, HELD

AND IN THAT RESPECT A TRUE AND CORRECT COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #176-17

WHEREAS, two bids were received on June 20, 2017 for the proposal for tree removal/trimming and stump grinding; and

WHEREAS, listed below are the two lowest bids received for this project:

	Predator Tree Svc	Rich Tree Svc
Item #1 Tree Removal/Trimming	125.00	124.00
Item #2 Stump Grinding	3.00	10.00
Item #3 Daily Rate	800.00	1,000.00

WHEREAS, the Purchasing Agent and the Public Works Supervisor recommends that Predator Tree Service LLC of Green Brook, New Jersey, be awarded this contract for the amounts listed above.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex that:

1. At the recommendation of the Purchasing Agent and the Public Works Supervisor, the Mayor and Council hereby award the bid for the proposal for tree removal/trimming and stump grinding to Predator Tree Service LLC of Green Brook, New Jersey for the period of 6/1/2017 – 5/31/2019, subject to the appropriation of funds in the 2017, 2018 and 2019 budget.
2. This resolution shall take effect immediately.

NOW FURTHER BE IT RESOLVED, that the Treasurer hereby certifies funds are appropriated in the 2017 adopted budget.

Caroline Benson, Treasurer

CLERK OF THE BOROUGH OF MIDDLESEX

ADOPTED _____

Council	Aye	Nay	Abstain	Absent
Corley				
Dotey				
Madden				
Mikolajczyk				
Parenti				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND
CORRECT ABSTRACT OF A RESOLUTION
REGULARLY ADOPTED AT A MEETING OF THE
COMMON COUNCIL OF MIDDLESEX, HELD

AND IN THAT RESPECT A TRUE AND CORRECT
COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #177-17

The governing body hereby approves the closure of Pierrepont Avenue from Hancock Street to Wellington Street on July 29, 2017 for their Little League Picnic.

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Dotey				
Madden				
Mikolajczyk				
Parenti				
Schueler				

ADOPTED _____

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND
CORRECT ABSTRACT OF A RESOLUTION
REGULARLY ADOPTED AT A MEETING OF THE
COMMON COUNCIL OF MIDDLESEX, HELD

AND IN THAT RESPECT A TRUE AND CORRECT
COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #178-17

The governing body hereby hires Christine Curtis, Iselin, New Jersey as a per diem tax assistant for the Tax Office at \$40.00 per hour for a maximum of \$1000.00 per month effective immediately.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Dotey				
Madden				
Mikolajczyk				
Parenti				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND
CORRECT ABSTRACT OF A RESOLUTION
REGULARLY ADOPTED AT A MEETING OF THE
COMMON COUNCIL OF MIDDLESEX, HELD

AND IN THAT RESPECT A TRUE AND CORRECT
COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #179-17

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MIDDLESEX
AUTHORIZING THE EXTENSION OF THE GRACE PERIOD FOR THIRD QUARTER TAXES
DUE ON AUGUST 1, 2017 TO AUGUST 18, 2017**

WHEREAS, 2017 Third Quarter Taxes are payable on August 1, 2017; and

WHEREAS, the grace period for payment without interest extends through August 18, 2017; and

WHEREAS, it is deemed that the grace period be extended due to the late mailing of the 2017 Final Tax Bills;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, that the grace period for the payment of 2017 Third Quarter be extended through August 18, 2017; and

BE IT FURTHER RESOLVED that any Third Quarter Tax payments received after August 18, 2017 shall accrue interest from the statutory due date of August 1, 2017.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Dotey				
Madden				
Mikolajczyk				
Parenti				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND
CORRECT ABSTRACT OF A RESOLUTION
REGULARLY ADOPTED AT A MEETING OF THE
COMMON COUNCIL OF MIDDLESEX, HELD

AND IN THAT RESPECT A TRUE AND CORRECT
COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #180-17

WHEREAS, Police Officer Sean Flanagan is eligible for advancement in grade pursuant to Article XV of the Police Department Ordinance; and

WHEREAS, On June 30, 2017 Chief Geist recommended Police Officer Sean Flanagan be advanced in grade.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that Police Officer Sean Flanagan be and is hereby advanced in grade to Patrolman Class "C" effective July 10, 2017 at an annual salary of \$88,643.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Dotey				
Madden				
Mikolajczyk				
Parenti				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND
CORRECT ABSTRACT OF A RESOLUTION
REGULARLY ADOPTED AT A MEETING OF THE
COMMON COUNCIL OF MIDDLESEX, HELD

AND IN THAT RESPECT A TRUE AND CORRECT
COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #181-17

WHEREAS, Police Officer Anthony Painchaud is eligible for advancement in grade pursuant to Article XV of the Police Department Ordinance; and

WHEREAS, On June 30, 2017 Chief Geist recommended Police Officer Anthony Painchaud be advanced in grade.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that Police Officer Anthony Painchaud be and is hereby advanced in grade to Patrolman Class "F" effective July 20, 2017 at an annual salary of \$61,530.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Dotey				
Madden				
Mikolajczyk				
Parenti				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND
CORRECT ABSTRACT OF A RESOLUTION
REGULARLY ADOPTED AT A MEETING OF THE
COMMON COUNCIL OF MIDDLESEX, HELD

AND IN THAT RESPECT A TRUE AND CORRECT
COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #182-17

The Governing Body hereby approves removing Block 108, Lot 15 in the amount of \$341.54 from the scheduled Tax Sale on July 12, 2017 due to an error.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Dotey				
Madden				
Mikolajczyk				
Parenti				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND
CORRECT ABSTRACT OF A RESOLUTION
REGULARLY ADOPTED AT A MEETING OF THE
COMMON COUNCIL OF MIDDLESEX, HELD

AND IN THAT RESPECT A TRUE AND CORRECT
COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #186-17

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Dotey				
Madden				
Mikolajczyk				
Parenti				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT ABSTRACT OF A RESOLUTION REGULARLY ADOPTED AT A MEETING OF THE COMMON COUNCIL OF MIDDLESEX, HELD

AND IN THAT RESPECT A TRUE AND CORRECT COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #187-17

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed below as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

1. Police Department Interviews for Captain Position

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Dotey				
Madden				
Mikolajczyk				
Parenti				
Schueler				

ADOPTED _____

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT ABSTRACT OF A RESOLUTION REGULARLY ADOPTED AT A MEETING OF THE COMMON COUNCIL OF MIDDLESEX, HELD

AND IN THAT RESPECT A TRUE AND CORRECT COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ



MIDDLESEX BOROUGH POLICE DEPARTMENT

MEMORANDUM

TO: Mayor Ronald DiMura
FROM: Chief Matthew P. Geist 
DATE: June 30, 2017
SUBJECT: Grade Advancement for Police Officer Sean Flanagan

Police Officer Sean Flanagan is eligible for advancement in grade pursuant to the Police Department Ordinance, Article XV.

I have reviewed his employee performance evaluations and the command officers and I have personally observed his job performance. Based on these evaluations and observations, I recommend that Officer Flanagan be advanced in grade to Police Officer Class "C", effective July 10, 2017.

88.643

Cc: Councilman Jack Mikolajczyk, Police Liaison
Kathleen Anello, Borough Clerk
Police Officer Sean Flanagan
Personnel File



MIDDLESEX BOROUGH POLICE DEPARTMENT

MEMORANDUM

TO: Mayor Ronald DiMura
FROM: Chief Matthew P. Geist 
DATE: June 30, 2017
SUBJECT: Grade Advancement for Police Officer Anthony Painchaud

Police Officer Anthony Painchaud is eligible for advancement in grade pursuant to the Police Department Ordinance, Article XV.

I have reviewed his employee performance evaluations and the command officers and I have personally observed his job performance. Based on these evaluations and observations, I recommend that Officer Painchaud be advanced in grade to Police Officer Class "F", effective July 20, 2017.

61,530

Cc: Councilman John Mikolajczyk, Police Liaison
Kathleen Anello, Borough Clerk
Police Officer Scott Mulford
Personnel File