

**BOROUGH OF MIDDLESEX
REGULAR MEETING
AGENDA
FEBRUARY 9, 2016
7 PM**

1. **MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
2. **SALUTE TO FLAG**
3. **ROLL CALL:**

Greco [] Kaplan [] Corley [] Madden [] Schueler [] Mikolajczyk []
Mayor DiMura []
4. **APPOINTMENTS**
5. **PROCLAMATIONS**
6. **PRESENTATIONS**
7. **PUBLIC HEARING**
8. **NEW BUSINESS**
 1. **ORDINANCE NO. 1885-16 – AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MIDDLESEX, COUNTY OF MIDDLESEX, NEW JERSEY, TO ESTABLISH AND ADD CHAPTER 104, PUBLIC PARKS AND FIELDS COMMITTEE**
 2. **ORDINANCE NO. 1886–16 – AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MIDDLESEX, COUNTY OF MIDDLESEX, NEW JERSEY, CHAPTER 26, ECONOMIC DEVELOPMENT COMMITTEE**
9. **ADOPTION OF MINUTES**
 1. Approval of the December 22, 2015 Regular Meeting Minutes and January 1, 2016 Reorganization Meeting Minutes and January 26, 2016 Regular Meeting Minutes
10. **REPORTS - STANDING COMMITTEES:**
 1. Finance/Taxation/Real Estate/Insurance/Public Utilities
 - A. Treasurer's Report – January, 2016
 2. Recreation/Recreation Fields/Swim Pool/Community Celebrations

3. Fire/OEM/Board of Health/Rescue Squad
 - A. Request from the Board of Health to amend Chapter 383 of the Borough Code to change the smoking age to 21
 - B. Approving Bob Soper as a Qualified Driver of Truck 24
 - C. Approving Andy Castaldo, Jr., Barbara Benson, Tony Sasso, Vic Capolunghi, Jim Rinker, Jim Green, Dave Bird, Mike Macher and Lee Poandl as Qualified Drivers of FP1, FP2 and FP3.
4. Public Works/Buildings & Grounds/Recycling
 - A. DPW Report – January, 2016
5. Police/Legal/Code Enforcement/Construction/Municipal Court
6. Administration/Department of Senior Services/Legislation/Licensing

11. REPORTS

Mayor

1. Ethics Board
2. Special Sewer Meeting
3. Social Media Specialist
4. Mountainview Park Improvements
5. Business Administrator

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

- 12. CONSENT AGENDA/RESOLUTIONS:** Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. Resolution #27-16 Authorizing State Contract Purchase of Barracuda Energize Updates for Backup Units for the Police Department in the amount of \$3,862.32
2. Resolution #28-16 Authorizing State contract Purchase of Barracuda Instant Replacement for the Police Department Backup System in the amount of \$4,702.32

3. Resolution #31-16 Authorizing a check in the amount of \$399,388.85 to redeem tax sale certificate #2015-1842 and tax sale premium in the amount of \$600,000 for Block 5, Lot 12, Warrenville Road.
4. Resolution #32-16 Accepting the retirement of Angelo Rossi as Plumbing Inspector effective December 31, 2015
5. Resolution #33-16 Approving Mario's Landscaping, LLC & Superior Lawn Maintenance & Landscaping as Private Property Maintenance Landscapers in the Borough of Middlesex per Chapter 254 of the Code of the Borough of Middlesex
6. Resolution #34-16 At the recommendation of the DPW Supervisor, the Governing Body hereby approves Ron Safar as driver in the DPW effective February 10, 2016 at an hourly rate of \$34.76/hour.
7. Resolution #35-16 Authorizing a check in the amount of \$10,208.44 to redeem tax sale certificate #2015-1846 and tax sale premium in the amount of \$18,100, for Block 187, Lot 15, 329 Harris Avenue
8. Resolution #36-16 Authorizing to refund 1st quarter 2016 taxes in the amount of \$940.93 and cancel 2nd quarter 2016 taxes in the amount of \$940.93 on Block 52, Lot 23, 307 Second Street as homeowner has been declared 100% disabled by the Division of Veterans Affairs.
9. Resolution #37-16 Renewing Junkyard and Junk Dealer Licenses for 2016
10. Resolution #38-16 Renewing Amusement Machine Licenses for 2016
11. Resolution #39-16 The Construction Office is hereby authorized to waive the permit fees for Our Lady of Mt. Virgin Church for the replacement of all exterior doors at 600 Harris Avenue.

13. **NON-CONSENT AGENDA/RESOLUTIONS:** Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.

1. Resolution #40-16 Pay all Claims

14. **PRIVILEGE OF THE FLOOR**

15. **EXECUTIVE SESSION**

16. **AGENDA WORKSHOP ITEMS**

1. Extending Police Clerk
2. Swim Pool's Bond Payment

3. Safe Streets to School – RBA Group
4. Victor Crowell Park – Dam Repair Study

17. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

- 18. ADJOURNMENT.** The next Regular Meeting will be on February 23, 2016. A Special Meeting is scheduled on Thursday, February 18, 2016 to discuss the amendment to the sewer ordinance.

ORDINANCE NO. 1885-16

**AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MIDDLESEX,
COUNTY OF MIDDLESEX, NEW JERSEY, TO ESTABLISH AND ADD CHAPTER 104,
PUBLIC PARKS AND FIELDS COMMITTEE**

WHEREAS, Article V, § 6-27 permits the Mayor to establish such other committees as may be necessary in the interests of the Borough;

WHEREAS, the Governing Body of the Borough upon due consideration believes it to be in the best interests of the residents of the Borough to preserve, manage and upkeep its public parks and fields;

NOW, THEREFORE, an Advisory Committee shall be formed to advise and inform the Governing Body of the Borough of the status and conditions of its public parks and fields;

§ 104-1 Advisory Committee.

The Committee shall be comprised of seven members who must be residents of the Borough, appointed for 5 year terms by the Mayor and a council liaison, all who shall serve without compensation. The members shall choose from its members one individual to serve as Chairman and another to serve as Secretary, who shall both serve for a period of one year or the first calendar meeting of any year, whichever shall occur first.

§ 104-2 Duties.

The Committee shall inventory all public parks and fields within the Borough and shall, from time to time, make visual inspections of such parks and fields to determine the condition thereof. On an annual basis, but no later than the last scheduled meeting of any calendar year, the Committee shall prepare a report of the condition of all public parks and fields and a recommendation to the Governing Body what actions and improvements to undertake upon such parks and fields which may benefit or be for the public good. The Governing Body may, but is not bound to act upon any such recommendations. The Governing Body may, from time to time, ask the Committee to undertake specific actions or inquiry concerning any or all public parks and fields.

This Ordinance shall take effect upon final adoption and publication as required by law.

ATTEST:

Kathleen Anello, Municipal Clerk

Ronald J. DiMura, Mayor

INTRODUCED: February 9, 2016

**DATE PUBLICATION
OF INTRODUCTION:**

ORDINANCE NO. 1886-16

**AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MIDDLESEX,
COUNTY OF MIDDLESEX, NEW JERSEY, CHAPTER 26,
ECONOMIC DEVELOPMENT COMMITTEE**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF
MIDDLESEX THAT:**

Subsection 26-2 shall be amended as follows:

- A. The Committee so created shall consist of four citizen members and five business owner representatives of the Borough.
- B. The Mayor, or his/her designee, who shall be a member of Council (nonvoting) shall be annually designed at the Reorganization Meeting of the Borough by the Borough Council or as soon thereafter as practical.

Subsection 26-5 shall be amended as follows:

A majority of the members (five of nine) shall constitute a quorum of the Committee.

This ordinance shall take effect upon final adoption and publication as required by law.

ATTEST:

Kathleen Anello, Municipal Clerk

Ronald J. DiMura, Mayor

INTRODUCED: February 9, 2016

DATE PUBLICATION
OF INTRODUCTION:

ADOPTED:

DATE OF PUBLICATION
OF ADOPTION:

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #27-16

**RESOLUTION AUTHORIZING STATE CONTRACT
PURCHASE OF BARRACUDA ENERGIZE UPDATES FOR BACKUP UNITS FOR THE
POLICE DEPARTMENT**

WHEREAS, the Governing Body of the Borough of Middlesex wishes to purchase Barracuda Energize Updates for backup units for the Police Department from an authorized vendor under the State of New Jersey Cooperative Purchasing Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Contracts Law, 40A:11-12; and

WHEREAS, SHI International Corp is under State Contract No. NJ Barracuda WSCA AR069, participating addendum 88792 for the year 2016; and

WHEREAS, the cost for the purchase of Barracuda Energize Updates is \$3,862.32; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council that the purchase of Barracuda Energize Updates is ordered under State Contract No. NJ Barracuda WSCA AR069, participating addendum 88792 be and is hereby approved.

The Treasurer hereby certifies that the funds in the amount of \$3,862.32 are available in Account No. 01-2010-20-1401-062.

Caroline Benson / Treasurer

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

ADOPTED _____

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND
CORRECT ABSTRACT OF A RESOLUTION
REGULARLY ADOPTED AT A MEETING OF THE
COMMON COUNCIL OF MIDDLESEX, HELD

AND IN THAT RESPECT A TRUE AND CORRECT
COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #28-16

**RESOLUTION AUTHORIZING STATE CONTRACT PURCHASE OF
BARRACUDA INSTANT REPLACEMENT FOR THE POLICE DEPARTMENT BACKUP
SYSTEM**

WHEREAS, the Governing Body of the Borough of Middlesex wishes to purchase Barracuda Instant Replacement for the Police Department backup system from an authorized vendor under the State of New Jersey Cooperative Purchasing Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Contracts Law, 40A:11-12; and

WHEREAS, SHI International Corp is under State Contract No. NJ Barracuda WSCA AR069, participating addendum 88792 for the year 2016; and

WHEREAS, the cost for the purchase of the Barracuda Instant Replacement is \$4,702.32; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council that the purchase of Barracuda Instant Replacement is ordered under State Contract No. NJ Barracuda WSCA AR069, participating addendum 88792 be and is hereby approved.

The Treasurer hereby certifies that the funds in the amount of \$4,702.32 are available in Account No. 01-2010-20-1401-062.

Caroline Benson, Treasurer

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

ADOPTED _____

MAYOR OF THE BOROUGH OF MIDDLESEX

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #31-16

The Tax Collector is hereby authorized to issue a check in the amount of \$399,388.85 to redeem tax sale certificate #2015-1842 and tax sale premium in the amount of \$600,000, Block 5, Lot 12, Warrenton Road. The check is to be made payable to:

US Bank c/f Tower DBW V 2015-1
50 South 16th Street – Suite 2050
Philadelphia, PA 19102

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #32-16

The Mayor and Council hereby accept Angelo Rossi's retirement as Plumbing Inspector effective December 31, 2015.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #33-16

WHEREAS, Chapter 254 of the Code of the Borough of Middlesex created the position of Private Property Maintenance Landscaping in the Borough of Middlesex; and

WHEREAS, the Zoning Officer has requested Basic Landscaping Services from any person who wishes to engage in business as a landscaper in the borough and to provide landscaping maintenance on private property in the borough; and

WHEREAS, the following two applicants have met all the qualifications for this position:

Mario's Landscaping, LLC
Amalio Armenti
174 Mountain Avenue
Warren, NJ 07059

Superior Lawn Maintenance &
Landscaping
Stephen P. Kwiecien
P.O. Box 7
Martinsville, NJ 08836

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the borough of Middlesex, County of Middlesex and State of New Jersey that:

1. The Governing Body hereby approves the above two applicants, as recommended by the Zoning Officer, to provide basic landscaping services on private property in the borough.
2. This resolution shall take effect immediately.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

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COMMON COUNCIL OF MIDDLESEX, HELD

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COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #34-16

At the recommendation of the DPW Supervisor, the governing body hereby approves Ron Safar as driver in the DPW effective February 10, 2016 at an hourly rate of \$34.76/hour.

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

ADOPTED _____

MAYOR OF THE BOROUGH OF MIDDLESEX

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COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #35-16

The Tax Collector is hereby authorized to issue a check in the amount of \$10,208.44 to redeem tax sale certificate #2015-1846 and tax sale premium in the amount of \$18,100, Block 187, Lot 15, 329 Harris Avenue. The check is to be made payable to:

US Bank Cust for BV001 Trust
50 South 16th Street – Suite 2050
Philadelphia, PA 19102

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

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COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #36-16

The Tax Collector is hereby authorized to refund 1st quarter 2016 taxes in the amount of \$940.93 and cancel 2nd quarter 2016 taxes in the amount of \$940.93 on block 52, lot 23, 307 Second Street. The homeowner has been declared a 100% disabled veteran by the Division of Veterans Affairs. The check is to be made payable to:

Wells Fargo Real Estate Tax Services
Attn: Financial Support
1 Home Campus
MAC F2302-035
Des Moines, IA 50328

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #37-16

The application for renewal of Junkyard Licenses for the year 2016 filed by Importico Salvage Corp., Absolute Auto-truck Salvage and Falgi, Inc. has been approved by the Police Department, Fire Official and Board of Health be accepted and the Borough Clerk is hereby authorized to issue the license in consideration of the fees which have been paid.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #38-16

The application for a 2016 Amusement Machine Licenses, Pool Tables and Music Licenses, filed by the following establishments, which have been approved by the Chief of Police, be accepted, and the Borough Clerk is hereby authorized to issue the licenses upon receipt of the fees.

End Zone Lounge 425 Bound Brook Rd.	(2) Pool Table (1) Amusement Machine (1) Music Machine	\$300.00 \$150.00 \$100.00
Ellery's Grill 701 Lincoln Boulevard	(4) Amusement Machines (1) Music Machine	\$600.00 \$100.00
Ferraro's Pizzeria & Pub 275 Lincoln Boulevard	(1) Music Machine	\$100.00
American Legion 707 Legion Place	(2) Amusement Machines (1) Music Machine	\$300.00 \$100.00
Tim Kerwin's Tavern 353 Bound Brook Rd.	(5) Amusement Machines (1) Music Machine	\$750.00 \$100.00
TOTAL		\$2600.00

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT ABSTRACT OF A RESOLUTION REGULARLY ADOPTED AT A MEETING OF THE COMMON COUNCIL OF MIDDLESEX, HELD

AND IN THAT RESPECT A TRUE AND CORRECT COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #39-16

The Construction Office is hereby authorized to waive the permit fees for Our Lady of Mt. Virgin Church for the replacement of all exterior doors at 600 Harris Avenue.

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

ADOPTED _____

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND
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COMMON COUNCIL OF MIDDLESEX, HELD

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COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #40-16

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

ADOPTED _____

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT ABSTRACT OF A RESOLUTION REGULARLY ADOPTED AT A MEETING OF THE COMMON COUNCIL OF MIDDLESEX, HELD

AND IN THAT RESPECT A TRUE AND CORRECT COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

**BOROUGH OF MIDDLESEX
ORDINANCE NO.**

**AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MIDDLESEX, COUNTY OF
MIDDLESEX, NEW JERSEY, CHAPTER 383, TOBACCO, SALE OF, SECTION 383-2.
PROHIBITION OF TOBACCO SALES TO MINORS, AND 383-3. REQUIREMENT FOR PROOF
OF AGE**

BE IT ORDAINED by the Governing Body of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

SECTION ONE. The Code of the Borough of Middlesex, Middlesex County, New Jersey is hereby amended to the following:

383-2. Prohibition of Tobacco Sales to Minors

A. It shall be unlawful to sell tobacco or any nicotine delivery products, excluding FDA approved products for smoking cessation to a person under 21 years of age.

B. Every vendor of any tobacco product shall post a sign in conspicuous place near each cash register that states: "Sale of tobacco products to minors under the age of 21 is prohibited by laws. Legal proof of age must be shown. A person who sells or offers to sell a tobacco product to a person under 21 years of age may be prosecuted in accordance with state and local law."

383-3. Requirement for proof of Age

A. It shall be unlawful for a tobacco retailer to sell or permit to be sold tobacco to any individual without requesting and examining identification from the purchaser positively establishing the purchaser's age as 21 years or greater, unless the seller has some other conclusive basis for determining the buyer is over the age of 21 years.

SECTION TWO. All ordinances or parts of ordinances in conflict or inconsistent with any part of this Ordinance are hereby repealed to the extent that they are in such conflict or inconsistent.

SECTION THREE. This Ordinance may be renumbered for codification purposes.

SECTION FOUR. In the event that any section, part or provision of this Ordinance shall be held to be unenforceable or invalid by any court, such holding shall not affect the validity of this Ordinance as a whole, or any part thereof, other than the part so held unenforceable or invalid.

SECTION FIVE. This Ordinance shall take effect immediately upon final passage and publication in accordance to the law.

ATTEST

Kathleen Anello, Municipal Clerk

Ronald J. DiMura, Mayor

INTRODUCED:

DATE PUBLICATION
OF INTRODUCTION:

ADOPTED:

DATE OF PUBLICATION
OF ADOPTION:

LANDSCAPER REGISTRATION FORM

as stipulated in Chapter 321 Private Property Maintenance Landscaping
of the Codes of the Borough of Middlesex

\$100 application fee

APPLICANT NAME: STEPHEN P KWIECIEŃ
BUSINESS NAME: SUPERIOR LAWN MAINT & LANDSCAPE
BUSINESS ADDRESS: P.O. BOX 7 MARTINSVILLE NJ 08836
MIDDLESEX ADDRESS: 23 Tree Top Rd. MIDDLEDON NJ 08846
ADDRESS OF STORAGE YARD: WASHINGTON VALLEY RD. MARTINSVILLE
CONTACT NAME: COLLEEN KWIECIEŃ
PHONE NUMBER OF CONTACT: 732 648-3282
EMAIL ADDRESS OF CONTACT: _____

ATTACHED TO APPLICATION IS:

1. A list of vehicles including year, make, model, vehicle serial number, registration number, name & address of registered owner, and license plate number of each vehicle to be used must be attached.
2. A list of all drivers' names and motor vehicle license numbers.
3. Copies of automotive, general business liability, and worker's compensation insurance policies showing the policy limits of each.
4. \$100 application fee.

By signing this, I understand that all the information provided above is true and accurate and intend to comply with all of the conditions and restrictions set forth in Chapter 321 of the Codes of the Borough of Middlesex.

I also certify that we assume all liability and indemnify the Borough, its subdivisions, departments, agents and employees harmless from damages or losses sustained while performing any tasks associated with any services rendered and from all personal injuries and property damage occurring to any persons or property as a result of the performance of said services.

STEPHEN KWIECIEŃ [Signature]
Applicant name & signature

8-13-15
date

If applicant is found to be qualified, a license shall be issued by the Borough Council to the applicant. There is a \$50 annual license fee which shall be valid thru December 31st.

Office use only

Date: 8/18/15

Amount paid: 9/100

Check # or Cash: #1306

Date sent to Council: 1/14/16

Superior Lawn Maintenance & Landscape Design LLC

P.O. Box 7
Martinsville, NJ 08836

Phone: (732) 648-4637
E-MAIL superiorlawnsfk@gmx.com

BILLING STATEMENT

DATE August, 2015

TO:

1. CHEV 2002 Pick-up U63-AXW
 2. VIN # 1GCEK1AW22Z191083
 3. Reg. # HH SV20150920429
 4. Driver License # K9593 72277 03544
 5. Driver Stephen Kureciew
 6. TRAILER - PARKER 2006 TKE-229
HH SV20150920428
-

NEW JERSEY INSURANCE IDENTIFICATION CARD

COMPANY NUMBER COMPANY ☒ COMMERCIAL ☐ PERSONAL
148 Government Employees Insurance Company
POLICY NUMBER EFFECTIVE DATE EXPIRATION DATE
910005366201 01-11-2015 01-11-2016
YEAR MAKE/MODEL VEHICLE IDENTIFICATION NUMBER
2002 CHEVROLET 1500 1GCEK14W22Z191083
AGENCY/COMPANY ISSUING CARD
Teresa Brorson
One GEICO Boulevard
Fredericksburg, VA 22412

INSURED
STEPHEN P KWIENCIE
23 TREE TOP RD
MIDDLESEX, NJ 08846-2070

SEE IMPORTANT NOTICE ON REVERSE SIDE

NEW JERSEY INSURANCE IDENTIFICATION CARD

COMPANY NUMBER COMPANY ☒ COMMERCIAL ☐ PERSONAL
148 Government Employees Insurance Company
POLICY NUMBER EFFECTIVE DATE EXPIRATION DATE
910005366201 01-11-2015 01-11-2016
YEAR MAKE/MODEL VEHICLE IDENTIFICATION NUMBER
2006 PARKER LA7716 TRAILER 13ZLA162361003139
AGENCY/COMPANY ISSUING CARD
Teresa Brorson
One GEICO Boulevard
Fredericksburg, VA 22412

INSURED
STEPHEN P KWIENCIE
23 TREE TOP RD
MIDDLESEX, NJ 08846-2070

SEE IMPORTANT NOTICE ON REVERSE SIDE

2003979624 000643 000024/000024 001644/002524

INSUR

Superior Lawn Maintenance & Landscape Design LLC

**PO Box 7
Martinsville NJ 08836**

**Phone: (732) 648-4637
Email: superiorlawnsfk@gmx.com**

REFERENCES:

JOE GORSKY\CENTURY 21	732-560-0200
TODD JANUZZI	908-208-0911
DR. MARK LEBENTHAL\MARTINSVILLE	732-735-8850
DR. RON HEIM\WARREN	732-560-0001
ANN FENNELLY\SPRING RUN	732-469-6148
CATHLEEN LINDSAY\SPRING RUN	732-469-9259

**When you choose Superior Lawn Maintenance & Landscape Design,
you will have peace of mind, knowing you are going to receive a quality job!**



STEPH-1

OP ID: BS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/13/2015

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PRODUCER RBC Insurance Associates, LLC 1 Executive Drive, Suite 215 Somerset, NJ 08873 Dan Carluccio	CONTACT NAME: Jennifer Nicolaisen
	PHONE (A/C, No, Ext): 732-748-1100 FAX (A/C, No): 732-748-1120
	E-MAIL ADDRESS: Jennifern@rbcsure.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Harleysville Insurance Group NAIC # 23582
	INSURER B: Hartford Insurance Companies 22357
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

INSURED Stephen Kwiecien T/A Superior
Lawn Maintenance
23 Tree Top Road
Middlesex, NJ 08846

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:		SPP52619Q	03/22/2015	03/22/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☐ UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☐ RETENTION \$ ☐ OCCUR ☐ CLAIMS-MADE					EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A		57WBCDZ2456	06/21/2014	06/21/2015	☒ PER STATUTE ☐ OTHER E.I. EACH ACCIDENT \$ 1,000,000 E.I. DISEASE - EA EMPLOYEE \$ 1,000,000 E.I. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

MDDLXBO

Middlesex Boro

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AUTHORIZED REPRESENTATIVE

LANDSCAPER REGISTRATION FORM

as stipulated in Chapter 321 Private Property Maintenance Landscaping
of the Codes of the Borough of Middlesex

\$100 application fee

APPLICANT NAME: Amalio Armenti

BUSINESS NAME: Mario's Landscaping, LLC

BUSINESS ADDRESS: 174 Mountain Avenue, Warren NJ 07059

MIDDLESEX ADDRESS: 900 South Avenue

ADDRESS OF STORAGE YARD: 900 South Avenue

CONTACT NAME: Lee Armenti

PHONE NUMBER OF CONTACT: (908) 399-2460

EMAIL ADDRESS OF CONTACT: Armentil@yahoo.com

ATTACHED TO APPLICATION IS:

- ☒ A list of vehicles including year, make, model, vehicle serial number, registration number, name & address of registered owner, and license plate number of each vehicle to be used must be attached.
- ☒ A list of all drivers' names and motor vehicle license numbers.
- ☒ Copies of automotive, general business liability, and worker's compensation insurance policies showing the policy limits of each.
- ☒ \$100 application fee.

By signing this, I understand that all the information provided above is true and accurate and intend to comply with all of the conditions and restrictions set forth in Chapter 321 of the Codes of the Borough of Middlesex.

I also certify that we assume all liability and indemnify the Borough, its subdivisions, departments, agents and employees harmless from damages or losses sustained while performing any tasks associated with any services rendered and from all personal injuries and property damage occurring to any persons or property as a result of the performance of said services.

Amalio Armenti / [Signature]
Applicant name & signature

7/8/15
date

If applicant is found to be qualified, a license shall be issued by the Borough Council to the applicant. There is a \$50 annual license fee which shall be valid thru December 31st.

Office use only

Date: 8/11/15

Amount paid: \$100

Check # or Cash: 11405

Date sent to Council: 1/14/16



CERTIFICATE OF LIABILITY INSURANCE

MARIO-2

OP ID: TP

DATE (MM/DD/YYYY)

07/08/2015

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PRODUCER Alliance Risk Management, LLC P.O. Box 671 Englishtown, NJ 07726 Joe Martinez		CONTACT NAME: Dan Henry PHONE (A/C, No, Ext): 732-851-6315 FAX (A/C, No): 732-851-6317 E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Hartford Fire/Casualty	
		INSURER B: AmTrust Group	
		INSURER C: Selective Ins Co	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSP	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☒ LOC OTHER:			13SBATQ2050	03/15/2015	03/15/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
C	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS			S2151529	03/15/2015	03/15/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			13SBATQ2050	03/15/2015	03/15/2016	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	RWC3364319	03/15/2015	03/15/2016	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

***** Reference Copy *****

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AUTHORIZED REPRESENTATIVE

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Driver List:

Amalio Armenti

DOB: 08/11/1954

DL# A7481 03664 08542

Liberato Armenti

DOB: 08/02/1980

DL# A7481 46864 08802

Jose Lanez Amaya

DOB: 10/02/1978

DL# L0188 41061 10782

Luis Ortega

DOB: 02/25/1985

DL# O7631 49467 02852

Vehicle List:

Registered Owner:

**Mario's Landscaping, LLC
174 Mountain Avenue
Warren, NJ 07059**

2004 Ford F450
Plate #XB817R
VIN# 1FDXF47P64EA93327
Registration #201424626482001

2006 GMC C4500
Plate #XH355E
VIN# 1GDE4C1266F405373
Registration #201424624525601

2005 GMC K1500
Plate #XG830A
Vin# 1GTEK19B55E335713
Registration #201514998910601

1996 GMC C7H042
Plate #X1790
VIN# 1GDM7H1J2TJ507091
Registration #201501367592301

2007 GMC K2500
Plate #XM931F
VIN# 1GTHK29K67E549566
Registration #201424626481901

2002 Ford F550
Plate #XANR27
VIN# 1FDAF56F42EA82326
Registration #201430141158001

1990 Utility Trailer
Plate #T45P9D
VIN# DN2097
Registration #201509829362402

2002 Homemade Trailer
Plate #T12T4C
VIN# 280280
Registration #201509829362302

1989 Utility Trailer
Plate #T44P9D
VIN# 1DN2097
Registration #201509829362102

1995 Utility Trailer
Plate #T41P9D
VIN# 1DGRS16275M023759
Registration #201509829362202

2000 Con Trailer
Plate #TJP17Y
VIN# 24NKUC1629YL16385
Registration #201509829362002

Kathleen Anello

From: Chief Geist
Sent: Tuesday, February 02, 2016 12:51 PM
To: Ron Di Mura
Cc: Kathleen Anello
Subject: Temporary Part Time Administrative Assistant

Mayor Dimura,

I spoke to Cindy Chomen last night to obtain a status update on her return to work. She had her surgery on January 12, 2016 and was expecting to be out for approximately six (6) weeks. In anticipation of Cindy's absence Robyn Seif was trained to handle critical administrative functions. Cindy would have been scheduled to return during the week of February 21. She advised that she would need an additional six weeks out of work due to complications she had from surgery and additional rehabilitation that she will need. As a result I will need approval to have Robyn Seif work an additional six (6) weeks or until Cindy Chomen is medically fit to return to work.

Thank you for your consideration

Matthew P. Geist
Chief of Police
Middlesex Police Department
(732) 356-1900 Ext. 226

FBINA - 253rd Session

Up-to-the-minute updates from city agencies by e-mail and cell phone: www.nixle.com

Visit our Website at WWW.MIDDLESEXPD.COM

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WIM POOL COMMISSION'S

BOND PAYMENTS

Last Month, Councilman Madden and I met with the Swim Pool Commission, at that meeting they spoke of their concern about making the annual payment on the Debt Service for their project. They were under the impression that the debt service payments would be spread out over a 15 or 20 year period, thereby making them more comfortable with the annual payments. Unfortunately the bond has a 10 year payment schedule.

I made a suggestion to the commission that we could spread their payments over a longer period of time, so they can afford to pay it comfortably. Please find below several options:

CURRENT SCHEDULED ANNUAL PAYMENT - \$131,237.77

OPTION #1 - \$78,528/YR WITH A 20 YEAR PAYOUT (ANNUAL REDUCTION TO THE OF\$52,709.77)

OPTION#2 - \$90,000/YR WITH A 17 YEAR PAYOUT (ANNUAL REDUCTION OF \$41,237.77)

OPTION#3 - \$98,820/YR WITH A 15 YEAR PAYOUT (ANNUAL REDUCTION OF \$32,417.77)

The Auditor has no problem with us doing this. Please review for discussion on Tuesday.

Thanks,

Ron



The RBA Group, Inc.

An NIVIS Company



December 3, 2015

Mayor Ronald Dobies
Middlesex Borough
116 Lee Drive
Middlesex, NJ 08846

Re: Safe Routes to School
Design Assistance Program
RBA Group Project Number: J4880.00

Dear Mayor Dobies,

The RBA Group has been selected by NJDOT as a qualified firm to assist municipalities, through the New Jersey Department of Transportation's Safe Routes to School Design Assistance Program, with the advancement of Safe Routes to School grant projects to construction. Our specialists have developed School Travel Plans for many schools across NJ and guidelines for what School Travel Plans should include. We have also advised schools how these plans can make the trip to and from school more safe and enjoyable for everyone.

As National Complete Streets Coalition instructors, we make sure our engineering concepts help balance the needs of all travelers, emphasizing the needs of children and families getting to and from school. As a consultant for NJDOT, RBA developed the recently released School Zone Design Guide, a statewide resource focused on engineering measures that can be used to make the environment to, from, and around schools a place where children and their parents feel safe and want to walk and bicycle. RBA also has considerable experience with the Americans with Disabilities Act and related State guidelines and strive to meet these requirements in all of our designs. We would like to bring this specialized expertise to the Middlesex Borough and help you take full advantage of the NJDOT grant funding available.

Within NJ, we are located in Parsippany and Trenton and offer a seasoned and well respected Project Manager, Denice daCunha, PE, to work with you in making your vision a reality. Denice and members of our project team would be glad to meet with you to discuss the scope of your grant improvements and our offered services to advance your SRTS concepts. Please reach out to her at 973-946-5624 or via email at ddacunha@rbagroup.com. We have enclosed our Safe Routes to School brochure. Thank you for considering us.

Very truly yours,

James E. Huselton, P.E. P.P
Chief Engineer/Principal in Charge

cc Kathleen Anello, Borough Clerk
Thomas J. Herits, PE, PP, PLS, CME, CPWM, Municipal Engineer

Kathleen Anello

From: Ron Di Mura
Sent: Friday, February 05, 2016 12:15 PM
To: Kathleen Anello
Subject: FW: Safe Routes to School/RBA group recommendation

From: tvogt [mailto:terry.vogt@rve.com]
Sent: Wednesday, February 03, 2016 7:40 PM
To: Mayor; Ron Di Mura
Subject: FW: Safe Routes to School/RBA group recommendation

As discussed.

From: Ronald Dobies [mailto:Rdobies@middlesexboro-nj.gov]
Sent: Tuesday, December 22, 2015 9:09 AM
To: Kathleen Anello <kanello@middlesexboro-nj.gov>; tvogt <terry.vogt@rve.com>
Cc: Chief Geist <mgeist@middlesexboro-nj.gov>; Robert Teutsch <rteutsch@middlesexboro-nj.gov>; madisonl@middlesex.k12.nj.us; Council & Mayor <Council&Mayor@middlesexboro-nj.gov>; Borough Attorney <boroughattorney@middlesexboro-nj.gov>
Subject: RE: Safe Routes to School

Kathleen:

I believe the rules have changed since the State took a more active role so I feel a meeting is necessary.

Ron

Mayor Ronald Dobies
(732) 356-7400 ext. 255
(732) 356-6151 Fax
mayer@middlesexboro-nj.gov

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From: Kathleen Anello
Sent: Monday, December 21, 2015 10:36 AM
To: Terry Vogt; Ronald Dobies
Cc: Chief Geist; Robert Teutsch; madisonl@middlesex.k12.nj.us; Council & Mayor; Borough Attorney
Subject: RE: Safe Routes to School

Terry,

We already met with the DOT if that what you mean by a kick off meeting.

Kathleen Anello, RMC
Borough Clerk

Borough of Middlesex
1200 Mountain Avenue
Middlesex, NJ 08846
(732) 356-7400 ext. 236
(732) 439-1967

From: Terry Vogt [<mailto:Terry.Vogt@rve.com>]
Sent: Friday, December 18, 2015 12:47 PM
To: Ronald Dobies
Cc: Chief Geist; Robert Teutsch; madisonl@middlesex.k12.nj.us; Council & Mayor; Kathleen Anello; Borough Attorney
Subject: Re: Safe Routes to School

Mayor - we should be fine re waiting until next year. The Borough needs to have a kickoff meeting with DOT first, which they are aware will be forthcoming.

I spoke with the Central Jersey DOT rep. Before I left yesterday's seminar and told him we would likely meet sometime in January.

He was fine with that.

Sent from my iPhone

On Dec 18, 2015, at 12:34 PM, Ronald Dobies <Rdobies@middlesexboro-nj.gov> wrote:

Terry:

Although I will wait until our discussion on Monday I am concerned with some of your remarks about reimbursement and the need to get DOT approval before executing the contract. Since you mentioned a fee, that would be reimbursable, this would require Council approval. I am not sure I have sufficient time to review the DOT/Federal policies since when I met with the NJ State representatives I had a hard time meeting the Federal guidelines on "Buy American." If this has changed moving the grant to the State program maybe we would be clear on this matter. I understand the State got involved because there were so many municipalities dropping out of the program because of that and other Federal requirements.

Was there a deadline on getting involved in the program because at the meeting with the State they mentioned there is only a small window of opportunity on completing the grant?

Ron

Mayor Ronald Dobies
(732) 356-7400 ext. 255
(732) 356-6151 Fax
mayor@middlesexboro-nj.gov

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From: tvogt [<mailto:terry.vogt@rve.com>]
Sent: Friday, December 18, 2015 12:12 PM
To: Ronald Dobies
Cc: Chief Geist; Robert Teutsch; madisonl@middlesex.k12.nj.us; Council & Mayor; Kathleen Anello; Borough Attorney
Subject: RE: Safe Routes to School

Sounds good – I would recommend a resolution authorizing a contract with RBA, at a design fee to be negotiated with the Borough AND the NJDOT.

Again, RBA's work will be reimbursable from the SRTS grant **provided** the Borough follows applicable DOT/Federal policies.

I think the Borough will need DOT authorization **BEFORE** executing the contract itself.

We can discuss further Monday. Terry

From: Ronald Dobies [<mailto:Rdobies@middlesexboro-nj.gov>]
Sent: Friday, December 18, 2015 11:49 AM
To: tvogt <terry.vogt@rve.com>
Cc: Chief Geist <mgeist@middlesexboro-nj.gov>; Robert Teutsch <rteutsch@middlesexboro-nj.gov>; madisonl@middlesex.k12.nj.us; Council & Mayor <Council&Mayor@middlesexboro-nj.gov>; Kathleen Anello <kanello@middlesexboro-nj.gov>; Borough Attorney <boroughattorney@middlesexboro-nj.gov>
Subject: RE: Safe Routes to School

Terry:

I reviewed the DOT article on Safe Routes to School and copied the four design engineering companies recommended in that article (Attached). After reviewing the four I agree that the RBA Groups appears to be the best fit for Middlesex. Although I sent the Borough Council an email recommending I review and select the company I am not sure I have that authority even if there are no costs associated with it. Assuming the Governing body can agree on the company do I need a resolution at our last meeting of the year, December 22th? I will talk to you on Monday to determine the next steps that need to be taken.

Ron

Mayor Ronald Dobies
(732) 356-7400 ext. 255
(732) 356-6151 Fax
mayor@middlesexboro-nj.gov

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recipient is not intended to waive any rights or privilege. If you have received this message in error, please promptly notify the sender by reply e-mail and immediately delete this message from your system.

From: tvogt [<mailto:terry.vogt@rve.com>]
Sent: Thursday, December 17, 2015 9:32 PM
To: Ronald Dobies
Cc: Chief Geist; Robert Teutsch; madisonl@middlesex.k12.nj.us; Council & Mayor; Kathleen Anello; Borough Attorney
Subject: RE: Safe Routes to School

Mayor – Let me check my schedule re. Monday (I'm in 'end of year' mode in the office)!

I'll get you copies of the presentations made by Michael Russo of the NJDOT (he is the main 'funding' guy at 'the DOT').

The seminar today was informative.

It appears to make sense for the Borough to utilize one of the 'prequalified' engineering firms.

All 4 firms are regional-national level firms, and all appear capable of doing the work.

In my experience, I know that the **RBA Group** is intimately familiar with NJ and the Safe Routes process. They prepared the Jamesburg application for the SRTS project we did years ago as Borough Engineer.

They are my personal preference of the prequalified engineers, for what it's worth.

One thing that DOT stressed is that the Borough must identify a "Responsible person" who will oversee the grant on behalf of the Borough.

This person has to be a full-time Borough employee, and should be familiar with finances (e.g., the town CFO or Purchasing agent).

Also, the state (including Rutgers) offer free seminars to train such people re. the grant process, as well as provide substantial 'on-line' resources to train.

I'll follow up Monday and we can talk further.

Enjoy your weekend, everyone. Terry Vogt

From: Ronald Dobies [<mailto:Rdobies@middlesexboro-nj.gov>]
Sent: Thursday, December 17, 2015 3:41 PM
To: tvogt <terry.vogt@rve.com>
Cc: Chief Geist <mgeist@middlesexboro-nj.gov>; Robert Teutsch <rteutsch@middlesexboro-nj.gov>; madisonl@middlesex.k12.nj.us; Council & Mayor <Council&Mayor@middlesexboro-nj.gov>; Kathleen Anello <kanello@middlesexboro-nj.gov>; Borough Attorney <boroughattorney@middlesexboro-nj.gov>
Subject: Safe Routes to School
Importance: High

Terry:

Can we meet Monday to find out what you learned from the Workshop. We must select a design engineer company, but since there won't be a charge I might not need a resolution appointing on the 22th. I will send the Borough Council and our attorney on any information we have on the Design group we recommend since I already sent two of the companies that approached us..
Ron

Mayor Ronald Dobies
(732) 356-7400 ext. 255
(732) 356-6151 Fax
mayor@middlesexboro-nj.gov

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Kathleen Anello

From: Ron Di Mura
Sent: Friday, February 05, 2016 12:17 PM
To: Kathleen Anello
Subject: FW: Creighton Lake Dam -- historic architectural study proposal required by NJDEP to issue wetlands permitting
Attachments: Creighton Lake Dam_Intensive Level Architectural Survey_Technical Proposal revised.pdf

From: tvogt [mailto:terry.vogt@rve.com]
Sent: Wednesday, February 03, 2016 7:32 PM
To: Mayor; Ron Di Mura
Subject: FW: Creighton Lake Dam -- historic architectural study proposal required by NJDEP to issue wetlands permitting

Ron -- as discussed. Terry

From: tvogt
Sent: Thursday, December 03, 2015 9:59 AM
To: Kathleen Anello <kanello@middlesexboro-nj.gov>
Subject: Creighton Lake Dam -- historic architectural study proposal required by NJDEP to issue wetlands permitting

Kathy -- do you know if this proposal was ever authorized by Council??

Please advise. Thanks

Terence Vogt
Senior Associate, Regional Manager
Remington, Vernick, & Vena Engineers
phone 732-955-8000
fax 732-591-2815
Terry.Vogt@rve.com

----- Forwarded by Terry Vogt/rve on 12/03/2015 09:57 AM -----

From: Terry Vogt/rve
To: Ronald Dobies <Rdobies@middlesexboro-nj.gov>
Cc: Frank Seney/rve@rve, William Waddington/rve@rve
Date: 09/29/2015 11:00 AM
Subject: Creighton Lake Dam -- historic architectural study proposal required by NJDEP to issue wetlands permitting

Mayor -- per recent communications, attached fyi is a proposal we solicited from a qualified firm (Hunter) to perform the historic architectural (cultural resources) study that the NJDEP Land Use section is requiring prior to issuance of the wetlands permit necessary for the proposed dam improvements.

We believe it is a reasonable proposal, and recommend that Hunter be authorized to do this work.

Since this is a professional service, one quote should suffice.

??, call or email. Please advise when authorized, and we will direct Hunter to do the work. Thanks, Terry Vogt.

(See attached file: Creighton Lake Dam_Intensive Level Architectural Survey_Technical Proposal revised.pdf)

Terence Vogt
Senior Associate, Regional Manager
Remington, Vernick, & Vena Engineers
phone 732-955-8000
fax 732-591-2815
Terry.Vogt@rve.com

----- Forwarded by Terry Vogt/rve on 09/29/2015 10:55 AM -----

From: Terry Vogt/rve
To: Ronald Dobies <Rdobies@middlesexboro-nj.gov>
Date: 09/25/2015 10:02 AM
Subject: Re: Creighton Lakw Dam

Mayor -- let me respond Monday -- the DEP is asking for a cultural resource to determine if there are historical issues of significance with the proposed dam work.

I'll request an extension Monday

Terence Vogt
Senior Associate, Regional Manager
Remington, Vernick, & Vena Engineers
phone 732-955-8000
fax 732-591-2815
Terry.Vogt@rve.com

From: Ronald Dobies ---09/25/2015 09:59:12 AM---Terry: What is the story on this? Why are we deficient for more than 90 days? I love these

From: Ronald Dobies <Rdobies@middlesexboro-nj.gov>
To: Terry Vogt <Terry.Vogt@rve.com>
Date: 09/25/2015 09:59 AM
Subject: Creighton Lakw Dam

Terry:

What is the story on this? Why are we deficient for more than 90 days? I love these threatening letters where they give me 15 days to respond. I don't understand why the DEP didn't include me on the August 7, 2014 letter nor do I recognize the names the letter was sent to. Are you prepared to respond or should I?

Ron

Mayor Ronald Dobies

(732) 356-7400 ext. 255

(732) 356-6151 Fax

mayor@middlesexboro-nj.gov

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[attachment "img-150925093311.pdf" deleted by Terry Vogt/rve]

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