

**BOROUGH OF MIDDLESEX
REGULAR MEETING
AGENDA
JUNE 14, 2016
7 PM**

1. **MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
2. **SALUTE TO FLAG**
3. **ROLL CALL:**

Greco [] Kaplan [] Corley [] Madden [] Schueler [] Mikolajczyk []
Mayor DiMura []
4. **APPOINTMENTS**
 1. Appointments to the Ethics Board:
Jim Benson
Cindy Chomen
Karl Orth
Kim Keyes
 2. Appointment of Mike Conahan to the Fields & Parks Committee
 3. Appointment of Kim Keyes to the Economic Development Committee
5. **PROCLAMATIONS**
6. **PRESENTATIONS**
7. **NEW BUSINESS**
 1. **ORDINANCE NO. 1892-16 – AN ORDINANCE AMENDING THE “CODE OF THE BOROUGH OF MIDDLESEX” CHAPTER 343-8 PROHIBITING SMOKING/VAPING ON OUTDOOR GROUNDS OF BOROUGH PUBLIC PARKS AND RECREATIONAL AREAS**
8. **PUBLIC HEARING**
 1. **ORDINANCE NO. 1891-16 – AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MIDDLESEX, COUNTY OF MIDDLESEX, NEW JERSEY, ADDING TO CHAPTER 56, LAND USE PROCEDURES ARTICLE VI, SECTION 47**
9. **ADOPTION OF MINUTES**

1. Approval of the May 24, 2016 Regular & Executive Meeting Minutes

10. REPORTS - STANDING COMMITTEES:

1. Finance/Taxation/Real Estate/Insurance/Public Utilities
 - a. Shade Tree Discussion - Continuation
2. Recreation/Recreation Fields/Swim Pool/Community Celebrations
3. Fire/OEM/Board of Health/Rescue Squad
4. Public Works/Buildings & Grounds/Recycling
5. Police/Legal/Code Enforcement/Construction/Municipal Court
6. Administration/Department of Senior Services/Legislation/Licensing

11. REPORTS

Mayor

1. VC Park Dam
2. South Avenue
3. Warrenton Road
4. Trees in Mountainview Park
5. George Street

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

- 12. CONSENT AGENDA/RESOLUTIONS:** Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. Resolution #119-16 Authorizing State Contract Purchase of Bullard Firefighting Helmets for Fire Department
2. Resolution #120-16 Cancelling the Tax Sale Certificate for Block 267, Lot 2 in the amount of \$10,121.17

3. Resolution #121-16 Authorizing the submission of an application for the Middlesex Municipal Alliance Grant for calendar year 2016-2017 in the amount of \$20,965.
4. Resolution #122-16 Accepting the Mission Statement/Bylaws of the Middlesex Borough Municipal Alliance Committee
5. Resolution #123-16 Refunding Street Opening Permit No. 2015-008 in the amount of \$937.50 in favor of Katherine Blair, 92 Conover Place, Middlesex.
6. Resolution #124-16 Renewal of Liquor Licenses for the year 2016 - 2017
7. Resolution #125-16 Hiring Robyn Seif as the full time Administrative Assistant for the Middlesex Police Department for 37 ½ hours per week at an annual salary of \$36,000 effective immediately pending a satisfactory drug/alcohol screening.
8. Resolution #126-16 Approval for Mayor DiMura to execute a contract with Garden State Fireworks for the Firework Display in the amount of \$25,000 for Community Day on July 23, 2016
9. Resolution #127-16 Accepting the resignation of Thomas Keane from the Office of Aging and Disabled Services.
10. Resolution #128-16 Approving Phil Lore as the Medical Transportation Driver for the Office of Aging and Disabled Services effective June 15, 2016 at a rate of \$13.90 per hour pending a satisfactory driving abstract and drug/alcohol screening.
11. Resolution #129-16 Approving Chapter 159 – Special Items of Revenue and Appropriation to be included in the 2016 Budget

13. NON-CONSENT AGENDA/RESOLUTIONS: Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.

1. Resolution #130-16 Pay all Claims
2. Resolution #131-16 Approval of the Part Time Finance Clerk to work in the Finance Department for 28 hours per week at \$15.00 per hour.

14. PRIVILEGE OF THE FLOOR

15. AGENDA WORKSHOP ITEMS

1. Violating the Open Public Meetings Act regarding Executive Session Meeting
2. Possible Roads for the 2017 NJDOT Grant

3. 2016 Stream Cleaning

16. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

17. EXECUTIVE SESSION Resolution #132-16

1. Tax Collector/Deputy Tax Collector
2. DPW Manager Presentation which includes the hiring of part time and full time employees
3. Construction Department Office Manager
4. Part Time Finance Clerk

18. ADJOURNMENT. The next Regular Meeting will be on June 28, 2016.

**BOROUGH OF MIDDLESEX
ORDINANCE NO. 1892-16**

**AN ORDINANCE AMENDING THE "CODE OF THE BOROUGH MIDDLESEX"
CHAPTER 343-8 PROHIBITING SMOKING/VAPING ON OUTDOOR GROUNDS OF
BOROUGH PUBLIC PARKS AND RECREATIONAL AREAS**

BE IT ORDAINED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, that:

Article I. Definitions

- A. Smoking/Vaping means the burning of, inhaling from, exhaling the smoke from, or the possession of a lighted cigar, cigarette, pipe or other matter or substance which contains tobacco or any other matter that can be smoked, or the inhaling or exhaling of smoke or vapor from an electronic smoking device.
- B. Electronic smoking/vaping device means an electronic device that can be used to deliver nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, cigarillo, or pipe.

Article II. Smoking on School Property

343-1. Smoking Prohibited

The smoking of tobacco products within or on any school facility, property or vehicle owned, leased or contracted by the district by an individual within the Borough of Middlesex is prohibited. Consistent with N.J.S.A. 26:3D-16, "smoking or vaping" means the burning of a lighted cigar, cigarette, pipe or any other matter or substance which contains tobacco or nicotine delivery system, except as part of a classroom instruction or theatrical production.

Article III. Smoking in Public Places

343-8. Smoking on Outdoor Grounds of Borough Public Parks and Recreational Areas Prohibited.

- A. No person shall smoke while on the outdoor grounds of any and all of the Borough public parks, whether owned, leased or utilized by the Borough including Recreational Areas.
- B. Any and all educational facilities.
- C. The New Jersey Smoke-Free Air Act (N.J.S.A. 26:3D-63) specifically authorizes local restrictions on smoking "equivalent to, or greater than those provided in the NJSFAA for purposes of "protecting public health".

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Middlesex, County of Middlesex and State of New Jersey as follows:

1. Any existing ordinances or parts of ordinances which are inconsistent with this ordinance are hereby repealed but only to the extent of such inconsistency.

2. This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

ATTEST:

Borough Clerk

Mayor Ronald J. DiMura

INTRODUCED: June 14, 2016

DATE OF INTRODUCED
PUBLICATION:

ADOPTED:

DATE OF ADOPTED PUBLICATION:

ORDINANCE NO. 1891-16

**AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF MIDDLESEX, COUNTY OF MIDDLESEX, NEW JERSEY ADDING TO CHAPTER 56 LAND USE PROCEDURES
ARTICLE VI SECTION 47**

SECTION ONE. The Code of the Borough of Middlesex, County of Middlesex, State of New Jersey Chapter 56 Article VI Section 47 is hereby added as follows:

Article VI

§ 56-47. DEVELOPER'S AGREEMENT

- A. Within 90 days of the adoption of a resolution granting final subdivision approval or final site plan approval, there shall be executed and delivered to the Borough an agreement between the developer and the Borough incorporating all of the terms and conditions of final approval and such other conditions as deemed necessary by the Borough. The agreement shall be drawn by the Borough Attorney and shall be executed by the Mayor or Borough Administrator, owner and developer. The costs of the developer's agreement shall be paid to the Borough by the owner or developer.
- B. Extension of developer's agreement. In the event that all of the approved improvements have not been installed within the time period set forth in the developer's agreement, the developer may request, in writing, to the Borough Council, a one-year extension of the time in which to complete all improvements. No more than two such extensions will be considered unless the developer demonstrates unusual circumstances beyond his control. Any request for an extension of the developer's agreement shall be accompanied by an application fee of \$300.00 to cover the engineering and legal fees associated with the processing of the application.

SECTION TWO. All ordinances or parts of ordinances in conflict or inconsistent with any part of this Ordinance are hereby repealed to the extent that they are in such conflict or inconsistent.

SECTION THREE. In the event that any section, part or provision of this Ordinance shall be held to be unenforceable or invalid by any court, such holding shall not affect the validity of this Ordinance as a whole, or any part thereof, other than the part so held unenforceable or invalid.

SECTION FOUR. This Ordinance shall take effect 20 days after passage and publication as provided by law.

ATTEST:

BOROUGH OF MIDDLESEX

Kathleen Anello, RMC
Borough Clerk

Ronald J. DiMura
Mayor

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that: **Resolution #119-16**

**RESOLUTION AUTHORIZING STATE CONTRACT PURCHASE OF BULLARD
FIREFIGHTING HELMETS FOR FIRE DEPARTMENT**

WHEREAS, the Governing Body of the Borough of Middlesex wishes to purchase Bullard Firefighter Helmets for the Fire Department from an authorized vendor under the State of New Jersey Cooperative Purchasing Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Contracts Law, 40A:11-12; and

WHEREAS, E D Bullard Company is under State Contract No. 80952 for the year 2016; and

WHEREAS, First Battalion Firefighting is an authorized dealer; and

WHEREAS, the cost for the purchase of the equipment is \$1,175.36; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council that the purchase of Bullard Firefighter Helmets is ordered under State Contract No. 80952 be and is hereby approved.

The Treasurer hereby certifies that the funds in the amount \$1,175.36 are available in Account No. C-04-14-855-000-075.

Caroline Benson, Treasurer

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

ADOPTED _____

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND
CORRECT ABSTRACT OF A RESOLUTION
REGULARLY ADOPTED AT A MEETING OF THE
COMMON COUNCIL OF MIDDLESEX, HELD

AND IN THAT RESPECT A TRUE AND CORRECT
COPY OF ITS MINUTES

CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that: **Resolution #120-16**

The Tax Collector is hereby authorized to cancel the following municipally held Tax Sale Certificate which has been redeemed.

BLOCK/LOT	NAME/ADDRESS	AMOUNT	TTL NUMBER
267/2	Union Foundry Co Inc 750 South Ave	\$10,121.17	15-01848

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

ADOPTED _____

MAYOR OF THE BOROUGH OF MIDDLESEX

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #121-16

WHEREAS, the Borough Council of the Borough of Middlesex, County of Middlesex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Middlesex.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Middlesex, County of Middlesex, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of an application for the Middlesex Municipal Alliance Grant for calendar year 2016-2017 in the amount of \$20,965.00.
2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance Grant, including the administrative compliance and audit requirements.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that: **Resolution #122-16**

Accepting the Mission Statement/Bylaws of the Middlesex Borough Municipal Alliance Committee which was adopted by the governing body by Ordinance No. 1187 dated March 13, 1990.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden	--			
Mikolajczyk				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that: **Resolution #123-16**

WHEREAS, Katherine Blair was issued a street opening permit on 8/25/15; and

WHEREAS, Charles Anthony deposited \$1250.00 with the Borough of Middlesex to ensure proper repair and maintenance of the roadway; and

WHEREAS, said roadway at 92 Conover Place was inspected by Dan Niro, Plumbing Inspector and Bob Teutsch Public Works Director, and found to have been maintained in a satisfactory manner.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that the disbursing officers be and they are hereby authorized to draw a check in the amount of \$937.50 in favor of Katherine Blair, 92 Conover Pl., Middlesex, NJ 08846, for refund of Street Opening Permit No. 2015-008.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #124-16

The application for renewal of Liquor Licenses for the year 2016-2017 which have been approved by the Police Department, Fire Department, Board of Health be accepted; and the Borough Clerk is hereby authorized to issue the following licenses in consideration of the fees which have been paid to the Borough of Middlesex and the State of New Jersey:

Shri Radha Krishna Inc. t/a Endzone Lounge 425 Bound Brook Road	1211-33-001-003
Rikjo Liquors, Inc. t/a Middlesex Liquor Store 708 Union Avenue	1211-44-005-002
OK Liquors, t/a Cub Liquors, Inc. 242 Lincoln Boulevard	1211-32-011-004
Vilaverdense t/a Vincenzo's Restaurant 665 Bound Brook Road	1211-33-012-004
Middlesex Lodge 2301 BPO Elks 545 Bound Brook Road	1211-31-014-001
Pearldhyan, Inc. 657 Lincoln Boulevard	1211-44-006-003
Ellery's Grill, Inc. 701 Lincoln Boulevard	1211-32-004-002
Faron Realty Management, LLC t/a Ferraro's Pizza & Pub 275 Lincoln Boulevard	1211-33-002-007
Carpaccio Ristorante Inc. 651 Bound Brook Road	1211-33-010-002
Cahoots, Inc. 624 Lincoln Boulevard	1211-33-003-003

John W. Lupu Memorial Post 306
The American Legion
707 Legion Place

1211-31-013-001

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

ADOPTED _____

MAYOR OF THE BOROUGH OF MIDDLESEX

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #125-16

The governing body hereby hires Robyn Seif as the Administrative Assistant for the Middlesex Police Department for 37½ hours per week at an annual salary of \$36,000 effective immediately pending a satisfactory drug/alcohol screening.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
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Madden				
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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #126-16

The Governing Body hereby authorizes the Mayor to execute the Contract with Garden State Fireworks, Inc. for a Firework Display at the Community Day on July 23, 2016 in the amount of \$25,000.

The Treasurer certifies funds in the amount of \$25,000 are available in Account No. 6-01-30-420-001-138.

Caroline Benson

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #127-16

The governing body hereby accepts the resignation of Thomas Keane from the Office of Aging and Disabled Services.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that: **Resolution #128-16**

The governing hereby approves Phil Lore as the Medical Transportation Driver for the Office of Aging and Disabled Services effective June 15, 2016 at a rate of \$13.90 per hour pending a satisfactory driving abstract and drug/alcohol screening.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden	-			
Mikolajczyk				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #129-16

SPECIAL ITEMS OF REVENUE AND APPROPRIATION

WHEREAS, N.J.S.A. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex, County of Middlesex hereby requests that the Director of Local Government Services

approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$3,876.94, which item is now available as a revenue from the State Grant of Clean Communities Program in the amount of \$3,876.94;

BE IT FURTHER RESOLVED that the like sum of \$3,876.94 is hereby appropriated under the caption of "State Grant of Clean Communities Program; and

BE IT FURTHER RESOLVED that the above is a result of a State Grant of \$3,876.94 from the State Grant of Clean Communities Program.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #130-16

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
Mikolajczyk				
Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

I CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT ABSTRACT OF A RESOLUTION REGULARLY ADOPTED AT A MEETING OF THE COMMON COUNCIL OF MIDDLESEX, HELD

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

Be it resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that: **Resolution #132-16**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed below as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

1. Tax Collector/Deputy Tax Collector
2. DPW Manager Presentation which includes the hiring of part time and full time employees
3. Construction Department Office Manager
4. Part Time Finance Clerk

ADOPTED _____

CLERK OF THE BOROUGH OF MIDDLESEX

Council	Aye	Nay	Abstain	Absent
Corley				
Greco				
Kaplan				
Madden				
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Schueler				

MAYOR OF THE BOROUGH OF MIDDLESEX

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CLERK OF THE BOROUGH OF MIDDLESEX, NJ

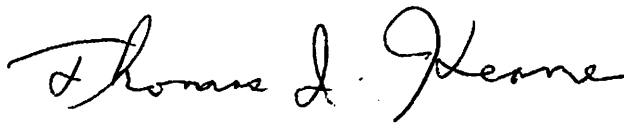
THOMAS J. KEANE

June 7, 2016

Shiela Fuhrmann,

I am writing this letter to inform you that I am ending my employment with Middlesex Borough as the Medical Driver for the Seniors Department effective immediately. Due to work related personal differences between us I feel I can no longer work in this capacity.

Sincerely yours,

A handwritten signature in cursive script that reads "Thomas J. Keane". The signature is written in dark ink and is positioned above the printed name.

Thomas J. Keane

cc - Ronald Dimura - Mayor of Middlesex Borough

P.S. - I am returning the following items:

- 1) One Verizon LG flip phone # 732-822-1019
- 2) set of 3 keys for medical van and gas access fob
- 3) set of 2 keys for door to senior office and front door to building