



Borough of Middlesex

Middlesex, New Jersey

Mayor and Council Regular Meeting

Agenda

Kelsey Meixner
Borough Clerk
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www.middlesexboro-nj.gov

Tuesday, November 25, 2025

7:00 PM

Municipal Building

- I. **MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
- II. **SALUTE TO FLAG**
- III. **ROLL CALL**

Attendee Name	Present	Absent	Late	Arrived
Mayor Jack Mikolajczyk				
Council President Michael Conahan				
Councilman Jeremiah Carnes				
Councilman Joseph DeScenza				
Councilman Robert Dessino				
Councilman Kevin Dotey				
Councilman Kenneth Griggs				
Interim Administrator Matthew Geist				
Borough Attorney Christopher Corsini				

- IV. **PRESENTATIONS**
 - 1. Pillar of Middlesex - William Winkleman
- V. **APPOINTMENTS**
- VI. **PROCLAMATIONS**
- VII. **ORDINANCE(S) FOR INTRODUCTION**
- VIII. **ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION**
 - 1. **Ordinance 2158-25** AN ORDINANCE REPEALING ORDINANCE NO. 2144-25 AND AMENDING CHAPTERS 420-7, 420-56, 420-57 AND 420-59 OF THE BOROUGH LAND USE ORDINANCE OF THE MUNICIPAL CODE OF THE

BOROUGH OF MIDDLESEX TO DEFINE CONTRACTOR STORAGE YARD AND TO INCLUDE CONTRACTOR STORAGE YARD AS PERMITTED CONDITIONAL USE IN THE IND INDUSTRIAL DISTRICT AND THE HI HEAVY INDUSTRIAL DISTRICT AND AMEND THE CONDITIONS REQUIRED FOR CONTRACTOR STORAGE YARD AS A CONDITIONAL USE

IX. ADOPTION OF MINUTES

1. Approval of the October 28, 2025 Regular and Executive Meeting Minutes

X. MAYOR'S REPORT

XI. COUNCIL MEMBER REPORTS

XII. ADMINISTRATOR'S REPORT

XIII. PRIVILEGE OF THE FLOOR

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held and individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XIV. NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS: Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. **Resolution 309-2025** Authorizing the Mayor to Execute the Community Solar Municipalities Services Agreement with Solar Simplified
2. **Resolution 310-2025** A Resolution Creating and Implementing a Long-Range Plan to Address Drainage Issues
3. **Resolution 311-2025** Acceptance of Standing Reports
4. **Resolution 312-2025** Authorizing the Mayor to Execute the Renewal Contract with GovPilot for the Clerk's Department Licensing Software Effective January 1, 2026 through December 31, 2028
5. **Resolution 313-2025** Authorizing the Mayor to Execute the Employment Agreement Between the Borough of Middlesex and Chief of Police Matthew P. Geist
6. **Resolution 314-2025** Authorizing Added Lien Tax for the Clean-Up Costs

Incurred From Violations of the Property Maintenance Code for Block 273, Lot 20

7. **Resolution 315-2025** Appointing Mayensi Recinos Deputy Clerk Effective November 26, 2025
8. **Resolution 316-2025** Governor's Council on Substance Use Disorder (GCSUD) Alliance to Prevent Substance Use Disorder
9. **Resolution 317-2025** 2025 Sewer Billing Waived Appeals for Block/Lot: 161/5.01
10. **Resolution 318-2025** Authorizing the Sale of a 2015 Falcon Asphalt Trailer to the Borough of Manville in the amount of \$5,000
11. **Resolution 319-2025** Permitting the Consumption of Alcoholic Beverages for the Winter Wonderland Festival to Be Held at Mountain View Park on Sunday, December 7, 2025 Between 2:30 PM and 6:30 PM
12. **Resolution 320-2025** Approving the Reimbursement of \$45.00 to Raising Cane's Chicken Fingers for Overpayment on a Temporary Board of Health License
13. **Resolution 321-2025** Approving Change Order #1, Decreasing the Total Amount of the Contract for the 2024 NJDOT State Aid Project - First St, Second St and Seneca Ave by \$3,120.54
14. **Resolution 322-2025** Authorizing the Purchase of a New Fire Apparatus for the Fire Department under Sourcewell Contract E-One# 113021-RVG-1Contract
15. **Resolution 323-2025** Authorizing the Transfer of Funds for the 2025 Operating Budget and 2025 Swim Pool Budget
16. **Resolution 324-2025** Authorizing the Treasurer to Cancel All Outstanding Checks from the Trust Account Dated Prior to December 31, 2024 Totaling \$750.68
17. **Resolution 325-2025** Special Items of Revenue and Appropriation
18. **Resolution 326-2025** Authorizing the Release of Developer Escrow Inspection Fees Balance
19. **Resolution 327-2025** Authorizing the Treasurer to Cancel All Outstanding Checks from the Current Operating Account Dated Prior to December 31, 2024 totaling \$8,195.72.
20. **Resolution 328-2025** Authorizing the Treasurer to Cancel All Outstanding Checks from the Animal Trust Account Dated Prior to December 31, 2024 Totaling \$40.00
21. **Resolution 329-2025** Authorizing the Treasurer to Cancel All Outstanding Checks from the Payroll Account Dated Prior to December 31, 2024 Totaling \$1,934.07

22. **Resolution 330-2025** Recording of a Tax Sale Certificate
23. **Resolution 331-2025** Authorizing the Release of Developer Escrow Inspection Fees Balance
24. **Resolution 332-2025** Reimbursement of Late Fee for a Dog License in the Amount of \$10.00 to Jennifer Maeda Due to Duplicate License
25. **Resolution 333-2025** Appointing EB Employee Solutions, LLC, DBA as the Difference Card to Provide HRA Services for Middlesex Borough for 2026
26. **Resolution 334-2025** Authorizing the Mayor to Execute the Annual Account Service Agreement Between EB Employee Solutions, LLC And Middlesex Borough Effective January 1, 2026
27. **Resolution 335-2025** Authorizing a Stipend of \$5,000 for Sally Lynch of the Department of Public Works for Additional Duties Related to Administration
28. **Resolution 336-2025** Authorizing a Stipend of \$5,000 for Robyn Seif of the Middlesex Borough Police Department for Additional Duties Related to Administration
29. **Resolution 337-2025** Authorizing the Tax Collector to Issue a Tax Title Lien Redemption to Block 13 Lot 5

XV. NON-CONSENT AGENDA/RESOLUTIONS: Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.

1. **Resolution 338-2025** PAY ALL CLAIMS

XVI. AGENDA WORKSHOP ITEM

1. E-bikes & E-scooters

XVII. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

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XVIII. EXECUTIVE SESSION

1. **Resolution 339-2025** Executive Session
2.
 1. Contract Negotiations - Sewer
 2. Contract Negotiations – Municipal Pool Finance
 3. Public Safety - Park Policies
 4. Contract Negotiations – Building Access/Operating Hours

XIX. ADJOURNMENT

1. The next Regular meeting will be December 16, 2025.