



Borough of Middlesex

Middlesex, New Jersey

Mayor and Council Regular Meeting

Minutes

Kelsey Meixner
Borough Clerk
732 356-7400 x236

www.middlesexboro-nj.gov

Tuesday, October 14, 2025

7:00 PM

Municipal Building

I. MAYOR'S STATEMENT:

Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.

II. SALUTE TO FLAG

III. ROLL CALL

Council President Michael Conahan
Councilman Jeremiah Carnes
Councilman Joseph DeScenza
Councilman Kenneth Griggs
Councilman Kevin Dotey
Councilman Robert Dessino

Also Present:

Attorney John DeLuca
Interim Administrator Matthew Geist
Interim Deputy Administrator Lenny Vidal

Others Absent:

Mayor Jack Mikolajczyk
Borough Attorney Christopher Corsini

IV. PRESENTATIONS

V. APPOINTMENTS

1. Accepting the Resignation of Rich Hendrzak from the Parks Improvement Committee

RESULT:	APPROVE	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

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2. Appointing Jonathan Beal as a Regular Member of the Film Commission

RESULT:	APPROVE	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

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3. Appointing Justine Decker as a Regular Member of the Film Commission

RESULT:	APPROVE	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

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4. Appointing Joseph Delmas as a Regular Member of the Film Commission

RESULT:	APPROVE	Next:
MOVER:	Councilman Kevin Dotey	

SECONDER:	Councilman Joseph DeScenza
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino
NAYS:	None
ABSTAINED:	None

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5. Appointing Jeremiah Carnes as an Alternate Member of the Film Commission

RESULT:	APPROVE	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

VI. PROCLAMATIONS

VII. ORDINANCE(S) FOR INTRODUCTION

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1. **Ordinance 2157-25** AN ORDINANCE FIXING AND DETERMINING THE SALARY RANGE OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF MIDDLESEX

TITLE	SALARY	RANGE
Full Time Employees		
Chief of Police	\$180,000	\$250,000
Borough Administrator	\$125,000	\$180,000
Borough Clerk	\$70,000	\$110,000
Deputy Borough Clerk	\$50,000	\$70,000
Purchasing Agent/Administrative Clerk	\$50,000	\$70,000
Chief Financial Officer	\$80,000	\$140,000
Deputy Treasurer	\$50,000	\$80,000
Tax Collector	\$70,000	\$90,000
Deputy Tax Collector	\$50,000	\$70,000
Finance/Tax Clerk	\$45,000	\$60,000

HR Manager/Payroll Manager	\$50,000	\$75,000
DPW Superintendent	\$100,000	\$150,000
DPW Assistant Superintendent	\$85,000	\$115,000
Code Enforcer/Zoning Officer	\$65,000	\$90,000
Recreation/Office on Aging Director	\$70,000	\$95,000
Recreation Program Coordinator	\$45,000	\$60,000
Recreation/Senior Services Clerk	\$40,000	\$55,000
Court Administrator	\$60,000	\$90,000
Court Deputy Administrator	\$50,000	\$65,000
Court Violations Clerk	\$40,000	\$55,000
Senior Certified Technical Assistant	\$55,000	\$75,000
Certified Technical Assistant	\$45,000	\$60,000
Senior Administrative Assistant	\$50,000	\$65,000
Administrative Assistant	\$40,000	\$55,000
Recreation Clerk	\$40,000	\$55,000
Police Administrative Assistant	\$50,000	\$70,000
Senior Police Records Clerk	\$45,000	\$65,000
Police Records Clerk	\$40,000	\$60,000

Part Time Employees

Interim Borough Administrator	\$30,000	\$50,000
Interim Deputy Borough Administrator	\$30,000	\$50,000
Assistant Recreation Coordinator	\$12,000	\$15,000
Recreation Committee Secretary	\$1,000	\$1,500
Parks Committee Secretary	\$1,000	\$1,500
Purchasing Agent	\$5,000	\$7,500
Tax Assessor	\$20,000	\$45,000
Code Enforcer/Zoning Official	\$30,000	\$60,000
Construction Official	\$15,000	\$35,000
Electrical Sub-Code Official	\$15,000	\$25,000
Building Sub-Code Official	\$15,000	\$25,000
Plumbing Sub-Code Official	\$15,000	\$25,000
Fire Sub-Code Official	\$15,000	\$25,000
Planning/Zoning Clerk (per meeting)	\$200	\$400
Shade Tree Secretary	\$2,000	\$3,000
Juvenile Conference Committee Secretary	\$2,000	\$3,000
Municipal Magistrate	\$35,000	\$50,000

Hourly Employees

	Per Hour	Per Hour
Recreation Program Coordinator	\$25.00	\$30.00
Administrative Clerk	\$18.00	\$24.00
Construction/Code Inspectors	\$16.00	\$22.00
ReSale Certificate Inspector	\$16.00	\$20.00

DPW Laborer	\$16.00	\$22.00
Senior Dept Non CDL Driver	\$18.00	\$25.00
Senior Dept CDL Driver	\$22.00	\$28.00
Pre-School Program Supervisor	\$18.00	\$22.00
Pre-School Program Instructor	\$16.00	\$20.00
Playground Coordinator (Seasonal)	\$20.00	\$24.00
Playground Site Supervisor (Seasonal)	\$17.00	\$22.00
Playground Counselor (Seasonal)	\$16.00	\$18.00
Police Matrons	\$16.00	\$20.00
Crossing Guards	\$16.00	\$20.00
Custodian	\$16.00	\$20.00

RESULT:	FIRST HEARING	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

VIII. ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION

1. **Ordinance 2156-25** AN ORDINANCE AMENDING CHAPTER 86 (FILMING) OF THE MUNICIPAL CODE OF THE BOROUGH OF MIDDLESEX TO CLARIFY CERTAIN PROVISIONS THEREOF

WHEREAS, it is the desire of the Mayor and Council of the Borough of Middlesex to amend Chapter 86 (Filming) of the Borough's municipal code to clarify certain provisions thereof; and

BE IT THEREFORE ORDAINED, by the Borough Council of the Borough of Middlesex in the County of Middlesex and State of New Jersey that Chapter 86 (Filming) of the municipal code shall be amended as follows:

Section I

Section 86-2 ("Qualifications") is hereby amended as follows (section to be replaced as follows – all text novel):

There shall be a Film Commission established, consisting of seven members as follows:

1. The Mayor of the Borough of Middlesex or the Administrator;
2. A member of the Borough Council appointed by the Council to serve as a liaison;
3. The Chief of Police of the Borough of Middlesex; and
4. Four residents of the Borough of Middlesex, three of whom shall serve as regular members and one of whom shall serve as an alternate member.

The Film Commission shall review and approve all permit applications for filming or incidental activities related thereto on public lands within the Borough. Upon approval of the Commission and the submission of the required documents set forth in Section 83-3(c), the Borough Clerk shall issue a permit.

The Commission shall also oversee compliance with this chapter, ensure coordination with Borough departments, and address any public safety, traffic, or community concerns related to filming activities.

Section II

Section 86-3.1 ("Bonds and Insurance") is hereby amended as follows (struck through portions are to be removed; bolded and underlined portions are to be added):

Prior to the issuance of the permit, the applicant shall post a cash bond in the amount of \$2,000 to assure that the applicant has fully complied with all the terms and conditions of the permit and to reimburse the Borough for property damage. The posting of the bond shall not be in lieu of providing liability insurance. The cash bond will be returned to the applicant, without interest, within 30 days after the applicant has notified the Borough, in writing, that it has completed filming, unless the Borough has unsatisfied claims against the applicant, in which case the Borough will hold the bond, or a part thereof, until all claims against the applicant are satisfied.

All applicants shall provide proof of insurance coverage in amounts not less than a combined single-limit liability policy of \$1,500,000 per occurrence and \$2,000,000 in the aggregate naming the Borough of Middlesex as an additional insured.

The Borough reserves the right to require an additional letter of credit, bond, or other performance guaranty in the amount of \$1,000 to cover possible cleanup or restoration costs.

Section III

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section IV

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

Section V

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law.

Council President Conahan opened the Public Portion on the Ordinance for anyone wishing to comment.

Seeing that there were no further comments, Council President Conahan closed the Public Portion on the Ordinance.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

IX. ADOPTION OF MINUTES

1. Approval of the September 9th Regular and Executive Meeting Minutes

RESULT:	APPROVED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

2. Approval of the September 23rd Regular and Executive Meeting Minutes

RESULT:	APPROVED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

X. MAYOR'S REPORT

XI. COUNCIL MEMBER REPORTS

Council President Conahan made the following comments:

- My deepest condolences go to the Vietri family for the recent passing of Tony “Red” Vietri. He was a part-time code enforcer for us, but more importantly, he was a longtime volunteer on several of our Boards and Committees and a well-respected and adored neighbor and friend.
- I want to congratulate Chief Bartok and our Fire Department for being the recipient of a \$400,000 SAFER Grant.
- Our next Pillar award will go to Bill “Wink” Winkleman for his decades of service to our Fire Department at our November 25th meeting.
- Also, at our November 25th meeting, we will hear from Chief Geist, in a workshop, recommendations for making our streets, sidewalks, and parks safer in relation to e-bikes and scooters.
- Suburban Engineering will be here at our October 28th meeting to present their final concept plan for Victor Crowell Park.
- Our Joint Land Use Board will be making a new recommendation related to the contractor “storage yard” ordinance that we adopted in March, so we will reintroduce on 10/28. Thank you, Councilman Dessino.
- The next Friends of the Library program, titled “History of Broadway and Musical Theatre” will be performed Wednesday, October 22, 2025 at 2 p.m. in the Library Community Room.
- Again, I want to thank Karen Wick in our Construction office for picking up Michelle’s responsibilities. Thanks to Matthew too.

- Lastly, I want to make the following statement on behalf of the entire Governing Body regarding the change with the Borough Business Administrator:

Pursuant to N.J.S.A. 40A:9-136 *et seq*, the Borough has parted ways with Administrator Michael LaPlace. In accordance with that statute, Michael will remain on the Borough payroll until December 31, 2025. We wish Michael well and thank him for his service to Middlesex Borough. Our Borough attorney has advised us to refrain from commenting on any non-retirement employment separation, so we have no further comment.

In the meantime, we will be appointing Police Chief Matthew Geist as Acting Business Administrator and DPW Superintendent Lenny Vidal as Acting Deputy Business Administrator. These appointments are indefinite and will be addressed periodically in the months to come. We are fortunate that Matt and Lenny are proven department heads with long histories in Middlesex, which has made it possible to temporarily fill the BA position internally.

Councilman Carnes made the following comments:

- The Senior Calendar lists various activities offered.
- Medicare Open Enrollment starts tomorrow.
- The Ukalaile group will be performing for the toddlers.
- Thank you for your patience with the Film Commission.
- We are now livestreaming our meetings.
- The Arts and Culture Committee will be hosting a pumpkin painting program run by Committee Member Lauren Frisoli.
- The Beautification Committee are looking for Holiday Home Nominations.

Councilman DeScenza made the following comments:

- Swim Pool The Commission members will be at the next council meeting.
- Parks Suburban meeting on October 7th was well attended and is published on the website – they will be at our next meeting.
- SWAC/T meeting in October, Lenny and I attended.
- Financial review - 3 quarters was completed by myself, Caroline, and Bobby Dessino. The Borough is financially doing well. A few categories are over budget, but on a whole we are OK!
- Library meeting was held last night. The Community Room is in use and almost 100% complete, only a few minor repairs remain. The water heater has a leak and DPW came to the rescue. The problem

was discovered on a Friday at 1 PM. Lenny was able to provide a crew of 4 to wetvac the area and is in the process of having the heater replaced.

- Recreation Wrestling and Basketball registration is open. Join recreation under the stars on the football field on Thursday October 23rd for a Halloween classic, POLTERGEIST. Winter Wonderland Bonfire on Sunday 12/7. Looking for Crafters and Food Vendors.

Councilman Dessino made the following comments:

- Highlights of the DPW Monthly Report.
- On October 22nd, the Joint Land Use Board will discuss Contractor Storage Yards.
- The Environmental Commission will host a Tree Giveaway on Saturday on Rock Avenue. The remaining trees will be planted on Raritan Avenue.

Councilman Dotey made the following comments:

- Highlights of the Court Report.
- Highlights of the Fire Department Report.
- The Fire Department received a \$400,000 Safer Grant that will be disbursed over four years for various Fire Department needs.

Councilman Griggs made the following comments:

- Highlights of the Construction Department Report.
- Highlights of the Zoning Report.
- The Board of Health will meet Thursday.
- The Rabies Clinic will be November 1st.
- The Shade Tree Commission discussed sidewalks.
- The Shade Tree Commission meet the second Thursday of the month.

XII. ADMINISTRATOR'S REPORT
Reporting Environmental Concerns

- On October 9, 2025, Mayor Mikolajczyk, Councilman Dessino, Lenny Vidal and I had a meeting with officials from Middlesex County and

the Department of Environmental Protection regarding complaints about industrial facilities.

- The meeting was a result of recent concerns regarding air quality, noise, and water contamination
- The meetings established a clear protocol for complaint reporting and improved communication channels between the Borough and DEP
- If there are complaints, I recommend reporting it to the PD and the DEP through their toll free number 1-877-WARNDEP or through their mobile phone app WARN DEP.
- The information was posted on the Middlesex Borough Website. It was also posted on the Borough and police department social media pages.
- Additionally, at the PD we issued a Memo to our staff explaining the process for complaints.
- We will have a follow-up meeting in December to monitor progress.

Train Preemption for Traffic Signals for Northbound traffic at the Cedar Avenue Railroad Crossing in Middlesex

- On September 25, 2025, Lenny Vidal attended a virtual meeting with our partners at NJDOT
- Regarding the Train Preemption for Traffic Signals for Northbound traffic at the Cedar Avenue Railroad Crossing
- When NJ Transit and Conrail trains trigger the preemption signal, the track clearance green timing is proposed to be increased to 45 seconds from 30 seconds to clear the queue of traffic.
- By completing this change, the NJDOT believes this satisfies the concerns at this crossing for the signal specifically for preemption equipment.
- This is in addition to the upgrades to GPS directions, lighting, bollards, signage, striping, and raised pavement markings.

Landlord Rental Registration

- Today I had an initial meeting with Matthew Dillingham, Caroline Benson, Linda Chicarelli, and Lenny Vidal to discuss our plan for the 2026 Annual Landlord Registration. The team has already begun work preparing for the January 2026 registration process.

Mountain View Park

- Upgrades to Mountain View Park are in progress. The fitness equipment is installed; the drainage system is being installed this

week to help alleviate flooding. We are waiting for a date to install the new restrooms from PSE&G. They must disconnect power to the lines in the area while the restroom is lifted into place by a crane.

- Parks improvement committee met and decided to remove the horseshoe pits from the park to make room for future improvements. The Mayor and Council also had a consensus to remove the horseshoe pits.

Victor Crowell Park Master Plan is near complete

- Next meeting is October 28 when we will look to finalize the Master Plan that was prepared by Suburban Consulting Engineering
- The plan can be revised and changed as we move forward. It is important to put out that the plan is critical for the future since it will provide access to better grant opportunities. This will be a multi-phase improvement that will take time to complete.

Live streaming for Council Meetings

- Tele from TK-1 installed Cabling, camera and laptop for live streaming. There were some audio issues after it was installed. Apparently, the Borough's microphones audio system would not interface with the new equipment. Today TK-1 had to replace a piece of equipment so the sound would work properly. Tonight's meeting will serve as a live stream test. Once everything checks out after tonight's test, we will add the live stream links to the Borough website and advertise the new technology so residents can start watching meetings in real time.

Department Head Meeting

- As the Interim Borough Administrator, I want to share our initial plans to improve efficiency, communication, and responsiveness across all departments.
- Lenny and I will be holding our first Department Head Meeting tomorrow morning.
- The primary focus of this meeting will be to renew our collective commitment to communication and responsiveness, both internally and with the public.
- Our goal is to strengthen collaboration between departments and ensure that residents receive timely and effective service.

- Improving responsiveness will be a key part of this effort, helping us deliver services more efficiently and address issues quickly as they arise.
- Lenny, I look forward to working with all departments to make these goals a consistent part of our daily operations.

Lastly
Anthony Vietri

- I want to mention the passing of Borough employee who worked closely with the Code Enforcer, Anthony Vietri, 86. His family had a viewing for Anthony last week and I ask that you all keep Anthony and his family in your thoughts and prayers.

XIII. PRIVILEGE OF THE FLOOR

Council President Conahan opened the Privilege of the Floor for anyone wishing to comment.

Vincent Rouse, 6 Washington Ave, commented on the outstanding work Matthew Geist and Lenny Vidal have accomplished in their positions. He questioned the large turnover of administrators in recent years and stated that the Borough needs a more permanent solution.

Bruce Sanders, 10 Venice Ave, stated that the roof was currently leaking. He questioned the status of the September 23rd Council Meeting video on YouTube and inquired about the status of the property by the river that was sold without the Borough's knowledge that resulted in a loss of revenue.

Monica Townsend, 120 Barbara Place, congratulated the Fire Department on their receipt of the grant and expressed her support on livestreaming the Council Meetings. She asked for clarification on the landlord registration process and if the Borough has had a Deputy Administrator in prior years. Ms. Townsend asked what the expected timeframe was to hire a permanent Administrator.

Seeing that there were no further public comments, Council President Conahan closed the public portion of the meeting.

XIV. NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS:

1. **Resolution 267-2025** Authorizing the Purchase of a New EDM Roof from Chris Anderson Roofing, Utilizing the OMNIA Contract 04-29 in an Amount Not to Exceed \$130,000.00

WHEREAS, as a member of the OMNIA Partners Cooperative Pricing System, the Governing Body of the Borough of Middlesex wishes to purchase a new EDM roof for the Borough Hall Municipal Building under OMNIA Contract 04-29; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Contracts Law, 40A:11-12; and

WHEREAS, Chris Anderson Roofing is under OMNIA Partners Cooperative Pricing System for the purchase of commercial roofing; and

WHEREAS, the cost for the purchase of a new EDM roof from Chris Anderson Roofing is not to exceed \$130,000.00; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that the appropriate Borough Officials are hereby authorized to purchase a new EDM roof from Chris Anderson Roofing, utilizing the OMNIA Contract 04-29; and

NOW BE IT FURTHER RESOLVED, that the CFO hereby certifies that the funds in the amount not to exceed \$130,000.00 are available in the 2025 Capital Budget – Buildings & Grounds, Account Number: C-04-25-154-000-083.

Caroline Benson, CFO

ITEM REMOVED FROM CONSENT

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

KELSEY MEIXNER, BOROUGH CLERK

2. **Resolution 268-2025** Authorizing Added Lien Tax for the Clean-Up Costs Incurred From Violations of the Property Maintenance Code

WHEREAS, Code violations, specifically 446-15, were determined to exist requiring the clean-up and cutting of grass to prevent harboring rats; and

WHEREAS, the responsible parties did not perform the work necessary to alleviate the violations. To provide for public health and safety, the Department of Code Enforcement engaged the services of outside vendors to perform the clean-up, maintenance and removal of debris; and,

WHEREAS, the Department of Code Enforcement has provided invoices from said outside vendors detailing the costs of clean-up and removal in the amount of \$713.00 (Exhibit A), and;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. The Tax Collector is hereby directed to place an Added Tax Lien. The lien will be billed against the November 2025 quarter taxes and the Collector will send out a bill upon notification of passage of this resolution and allow suitable amount of time consistent with tax billing for the payment of said amount without interest. At expiration of that time, interest will accrue at the level established in accordance with N.J.S.A. 54:4-67.
2. The following are the addresses and amounts authorized by this resolution:

Block: 147

Lot: 3

Address: 277 Lincoln Boulevard

Amount: \$713.00

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

CLERK OF THE BOROUGH OF MIDDLESEX

3. **Resolution 269-2025** Authorizing the Reimbursement of \$25.00 to Mirror Image Barbershop for Overpayment on their Reinspection Fee

The Governing Body hereby approves the reimbursement of \$25.00 to Mirror Image Barbershop, 1229 Bound Brook Rd., Middlesex, NJ 08846 for overpayment on their Reinspection Fee.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

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4. **Resolution 270-2025** Acceptance of Standing Reports

1. Acceptance of the September 2025 Fire Report.
2. Acceptance of the September 2025 Municipal Court Report.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

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5. **Resolution 271-2025** Hiring Kevin Mazza as a School Crossing Guard Effective Immediately

At the recommendation of Chief Geist, the Governing Body hereby hires the Kevin Mazza as a School Crossing Guard for the Borough of Middlesex effective immediately. The individual has been investigated by the Middlesex Police Department and meet all of the requirements for the position.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

6. **Resolution 272-2025** Declaring Surplus

WHEREAS, the Borough of Middlesex strives to properly equip and supply all departments and employees with quality supplies, materials and equipment to provide services to the community; and

WHEREAS, over time, said supplies, materials or equipment may be deemed surplus or obsolete by department heads; and

WHEREAS, surplus supplies, materials and equipment are defined as items in good working condition that are no longer required to provide services to the community; and

WHEREAS, obsolete supplies, materials and equipment defined as such that are in good working order and functional, but are no longer necessary to provide services to the community; and

NOW, THEREFORE, BE IT RESOLVED by the governing board of the Borough of Middlesex that supplies, materials and equipment identified as surplus or obsolete by department heads shall be submitted to the Purchasing Agent for authorized disposal according to N.J.S.A. 40A:11-1 to include sale, auction or donation to another local government entity or non-profit providing services within the region.

BE IT FURTHER RESOLVED, that supplies, materials and equipment that are broken and unrepairable shall be documented with a memorandum for file to be removed from inventory prior to being recycled or discarded.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	

NAYS:	None
ABSTAINED:	None

7. **Resolution 273-2025** Appointing Matthew Geist as Interim Borough Administrator on a Part Time Basis Commencing on October 14, 2025

WHEREAS, the Mayor and Council of the Borough of Middlesex desire to appoint Police Chief Matthew Geist as interim Borough Administrator on a part time basis commencing on October 14, 2025; and

WHEREAS, the appointment shall be in addition to his duties as Chief of Police and shall be made pursuant to the terms and conditions of the agreement attached hereto as Schedule A;

WHEREAS, as delineated in Schedule A, the amount of the stipend to be paid to Chief Geist shall be \$40,000 annually to be prorated for the balance of 2025; and

WHEREAS, this appointment shall be until such time as either he or the Borough determine his service as part-time, interim Borough Administrator is no longer necessary or not in the best interests of either party; and

WHEREAS, this appointment is strictly interim in nature and does not constitute an appointment pursuant to N.J.S.A. 40A:9-138 or the Borough's corresponding ordinance; and

THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Middlesex, County of Middlesex, and State of New Jersey as follows:

1. The Borough hereby appoints Matthew Geist as Interim Borough Administrator under the terms and conditions outlined in Schedule A appended hereto.
2. The Mayor and Borough Clerk are hereby authorized to take whatever steps are necessary to effectuate the purpose of this Resolution.
3. This Resolution shall take effect immediately upon final passage according to law.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	

AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino
NAYS:	None
ABSTAINED:	None

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8. **Resolution 274-2025** Appointing Leonard Vidal As Interim Deputy Borough Administrator on a Part Time Basis Commencing on October 14, 2025

WHEREAS, the Mayor and Council of the Borough of Middlesex desire to appoint Superintendent of Public Works Leonard Vidal as interim Deputy Borough Administrator on a part time basis commencing on October 14, 2025; and

WHEREAS, the appointment shall be in addition to his duties as Superintendent of Public Works and shall be made pursuant to the terms and conditions of the agreement attached hereto as Schedule A;

WHEREAS, as delineated in Schedule A, the amount of the stipend to be paid to Leonard Vidal shall be \$30,000 annually to be prorated for the balance of 2025; and

WHEREAS, this appointment shall be until such time as either he or the Borough determine his service as part-time, interim Deputy Borough Administrator is no longer necessary or not in the best interests of either party; and

THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Middlesex, County of Middlesex, and State of New Jersey as follows:

1. The Borough hereby appoints Leonard Vidal as Interim Deputy Borough Administrator under the terms and conditions outlined in Schedule A appended hereto.
2. The Mayor and Borough Clerk are hereby authorized to take whatever steps are necessary to effectuate the purpose of this Resolution.
3. This Resolution shall take effect immediately upon final passage according to law.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	

AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino
NAYS:	None
ABSTAINED:	None

9. **Resolution 275-2025** Accepting Resignation of Borough Administrator

WHEREAS, Michael La Place serves as Borough Administrator; and

WHEREAS, Michael La Place has submitted his resignation in good standing to the Mayor and Council, effective December 31, 2025.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, that the Mayor and Council hereby accept the resignation of Michael La Place, in good standing, effective December 31, 2025.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

10. **Resolution 276-2025** Authorizing the Entry Into Right-Of-Way Agreements With the U.S. Army Corps of Engineers for Block 219, Lot 2, Block 221, Lot 1, Block 280, Lots 1, 3, 7, 18, and Block 296, Lot 41

WHEREAS, the U.S. Army Corps of Engineers ('Corps') is engaged in the remediation of certain sites in the Borough; and

WHEREAS, whereas in order to complete such remediation, the Corps requires right-of-way agreements with the Borough; and

WHEREAS, it is in the best interest of the residents of the Borough to provide such rights-of-way as necessary to complete said remediation;

THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Middlesex, County of Middlesex, and State of New Jersey as follows:

1. The Mayor shall have the authority to enter into the rights-of-way attached hereto.
2. This Resolution shall take effect immediately upon final passage according to law.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

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11. **Resolution 277-2025** Approval to Advance Police Officer Joseph Centola to Police Officer Class "H" at an Annual Salary of \$69,130 Effective October 6, 2025

WHEREAS, Police Officer Joseph Centola is eligible for advancement in grade pursuant to Article XV of the Police Department Ordinance; and

WHEREAS, On October 9, 2025 Chief Geist recommended Police Officer Joseph Centola be advanced in grade.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that Police Officer Joseph Centola be and is hereby advanced in grade to Police Officer Class "H" effective October 6, 2025 at an annual salary of \$69,130.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

12. **Resolution 278-2025** Approval of the 2025 Sewer Billing Waived Appeals

WHEREAS, As per Ordinance 2067-22, all users which discharge more than 100,000 gallons of domestic sanitary wastewater per annum, shall be charged a service charge for flow, and:

WHEREAS, any dispute as to the billing or charges or to the amount of the bill or calculation thereof, may be appealed, and;

WHEREAS, said appeal shall be in writing and shall include in sufficient detail, the relief sought, the evidence, information or documents to support the relief sought, and;

WHEREAS, as per the appeal process the proper supporting documentation was submitted and reviewed, and;

THEREFORE, the following charges on the below properties have been waived or adjusted and/or a refund is due:

Block/Lot: 116 / 3

Original Amount: \$1,049.20

New Amount: \$0.00

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

13. **Resolution 279-2025** Authorizing Added Lien Tax for the Clean-Up Costs Incurred from Violations of the Property Maintenance Code for Block: 295 Lot: 43

WHEREAS, Code violations, specifically 317-11A(2), were determined to exist requiring the cutting of grass and weeds; and,

WHEREAS, the responsible parties did not perform the work necessary to alleviate the violations. To provide for public health and safety, the Department of Code Enforcement engaged the services of outside vendors to perform the clean-up, maintenance and removal of debris; and,

WHEREAS, the Department of Code Enforcement has provided invoices from said outside vendors detailing the costs of clean-up and removal in the amount of \$250.00 (Exhibit A) , and;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. The Tax Collector is hereby directed to place an Added Tax Lien. The lien will be billed against the November 2025 quarter taxes and the Collector will send out a bill upon notification of passage of this resolution and allow suitable amount of time consistent with tax billing for the payment of said amount without interest. At expiration of that time, interest will accrue at the level established in accordance with N.J.S.A. 54:4-67.
2. The following are the addresses and amounts authorized by this resolution:

Block: 295
Lot: 43
Address: 439 Lincoln Boulevard
Amount: \$250.00

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

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14. **Resolution 280-2025** Authorizing Added Lien Tax for the Clean-Up Costs Incurred from Violations of the Property Maintenance Code for Block: 295 Lot: 41

WHEREAS, Code violations, specifically 317-11A, were determined to exist requiring the cutting of grass and weeds; and,

WHEREAS, the responsible parties did not perform the work necessary to alleviate the violations. To provide for public health and safety, the Department of Code Enforcement engaged the services of outside vendors to perform the clean-up, maintenance and removal of debris; and,

WHEREAS, the Department of Code Enforcement has provided invoices from said outside vendors detailing the costs of clean-up and removal in the amount of \$250.00 (Exhibit A) , and;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. The Tax Collector is hereby directed to place an Added Tax Lien. The lien will be billed against the November 2025 quarter taxes and the Collector will send out a bill upon notification of passage of this resolution and allow suitable amount of time consistent with tax billing for the payment of said amount without interest. At expiration of that time, interest will accrue at the level established in accordance with N.J.S.A. 54:4-67.
2. The following are the addresses and amounts authorized by this resolution:

Block: 295
Lot: 41
Address: 443 Lincoln Boulevard
Amount: \$250.00

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

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15. **Resolution 281-2025** Authorizing the Purchase of Lighting & Upfitting for (2) Marked Police Patrol Cars Under NJ State Contract #17-FLEET-00761, #17-FLEET-00719 and #17-FLEET-00768

WHEREAS, the Governing Body of the Borough of Middlesex wishes to purchase lighting & upfitting for (2) marked Police patrol cars under the NJ State Contract #17-FLEET-00761, #17-FLEET-00719 and #17-FLEET-00768 for the Police Department; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Contracts Law, 40A:11-12; and

WHEREAS, East Coast Emergency Lighting, LLC is under the NJ State Contract #17-FLEET-00000761, #17-FLEET-0719 and #17-FLEET-00768 for lighting & equipment; and

WHEREAS, the cost for the purchase of Lighting & Upfitting is \$49,854.50; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council that the purchase of lighting & upfitting for (2) marked Police patrol cars under the NJ State Contract #17-FLEET-00761, #17-FLEET-00719 and #17-FLEET-00768 be and is hereby approved.

The CFO hereby certifies that the funds in the amount not to exceed \$49,854.50 are available in the 2025 Capital Budget – Police Department, Account Number C-04-25-154-000-071.

Caroline Benson, CFO

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

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16. **Resolution 282-2025** Authorizing the Purchase of (1) Ford F350 Cab & Chassis Dump Truck Under NJ State Contract #24-FLEET-107621

WHEREAS, the Governing Body of the Borough of Middlesex wishes to purchase (1) Ford F350 Cab & Chassis Dump Truck under the NJ State Contract #24-FLEET-107621 for the Road Department; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Contracts Law, 40A:11-12; and

WHEREAS, Winner Ford is under the NJ State Contract #24-FLEET-107621; and

WHEREAS, the cost for the purchase of (1) Ford F350 Cab & Chassis Dump Truck is \$89,515.00; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council that the purchase of (1) Ford F350 Cab & Chassis Dump Truck under the NJ State Contract #24-FLEET-107621 be and is hereby approved.

The CFO hereby certifies that the funds in the amount not to exceed \$89,515.00 are available in the 2025 Capital Budget – Road Department, Account Number C-04-25-154-000-077.

Caroline Benson, CFO

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	

AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino
NAYS:	None
ABSTAINED:	None

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17. **Resolution 283-2025** Authorizing the Purchase of Focus H2 In-Car System for (2) Marked Police Patrol Cars Under NJ State Contract #17-FLEET-00731

WHEREAS, the Governing Body of the Borough of Middlesex wishes to purchase the Focus H2 In-Car System for (2) marked Police patrol cars under the NJ State Contract #17-FLEET-00731 for the Police Department; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Contracts Law, 40A:11-12; and

WHEREAS, Coban Technologies, Inc is under the NJ State Contract #17-FLEET-00000731 for the Focus H2 In-Car System; and

WHEREAS, the cost for the purchase of Focus H2 In-Car System is \$14,775.00; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council that the purchase of the Focus H2 In-Car System for (2) marked Police patrol cars under the NJ State Contract #17-FLEET-00731 be and is hereby approved.

The CFO hereby certifies that the funds in the amount not to exceed \$14,775.00 are available in the 2025 Capital Budget – Police Department, Account Number C-04-25-154-000-071.

Caroline Benson, CFO

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

18. **Resolution 284-2025** Authorizing the Purchase of (2) Ford Utility
Interceptor Patrol Cars Under NJ State Contract #20-FLEET-01189

WHEREAS, the Governing Body of the Borough of Middlesex wishes to purchase (2) Ford Utility Interceptor patrol cars under the NJ State Contract #20-FLEET-01189 for the Police Department; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Contracts Law, 40A:11-12; and

WHEREAS, Winner Ford is under the NJ State Contract #20-FLEET-01189; and

WHEREAS, the cost for the purchase of (2) Ford Utility Interceptor patrol cars is \$90,976.00; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council that the purchase of (2) Ford Utility Interceptor patrol cars under the NJ State Contract #20-FLEET-01189 be and is hereby approved.

The CFO hereby certifies that the funds in the amount not to exceed \$90,976.00 are available in the 2025 Capital Budget – Police Department, Account Number C-04-25-154-000-071.

Caroline Benson, CFO

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

19. **Resolution 285-2025** 2025-2026 Sustainable Jersey-PSE&G Energy
Efficiency Partnership Program

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic, and social objectives are balanced and mutually supportive; and

WHEREAS, Middlesex Borough strives to save tax dollars, assure clean land, air

and water, improve working and living environments; and

WHEREAS, Middlesex Borough is participating in Sustainable Jersey; and

WHEREAS, one of the purposes of Sustainable Jersey is to provide resources to municipalities to make progress on sustainability issues, and they have created the Sustainable Jersey-PSE&G Energy Efficiency Partnership Program to help increase energy efficiency for residents and business owners, and in municipal facilities. This Program includes a Sustainable Jersey Start-up Grant funded by PSE&G in the amount of \$2,500 for participants in each track they implement. Applicants become eligible for additional grants as they implement the residential and commercial energy efficiency outreach campaign tracks.

THEREFORE, the Governing Body of the Borough of Middlesex has determined that Middlesex Borough should apply for the aforementioned 2025-2026 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program and \$2,500 Start-up Grant upon entering the Program track.

THEREFORE, Middlesex Borough, applying for the Sustainable Jersey-PSE&G Energy Efficiency Partnership Program, will provide staff support for all activities related to the Sustainable Jersey-PSE&G Energy Efficiency Partnership Program, including energy efficiency and lowering emissions in municipal buildings and will:

- Identify one or more staff to serve as primary contacts for Sustainable Jersey for the projects selected (energy efficiency in municipal facilities)
- Provide support from relevant finance, facility, and other staff as needed for project implementation
- In the Facilities TA for Energy Efficiency in Municipal Facilities track: Provide access to utility bills and other energy records as needed for the project

THEREFORE, BE IT RESOLVED, that Council of the Borough of Middlesex, State of New Jersey, authorizes submission of the aforementioned application to the 2025-2026 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program.

RESULT:	ADPOTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	

ABSTAINED: None

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20. **Resolution 286-2025** Authorizing the Mayor to Execute the HRA Plan Document Effective January 1, 2026

The Governing Body hereby authorizes the Mayor to execute the HRA Plan Document effective January 1, 2026.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

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21. **Resolution 287-2025** Authorizing the Mayor to Execute the Annual Business Associate Agreement Between EB Employee Solutions, LLC, and Middlesex Borough for 2026

The Governing Body authorizes the Mayor to execute the Annual Business Associate Agreement between Middlesex Borough and EB Employee Solutions, LLC for the term of January 1, 2026 through December 31, 2026 in order to provide services to Covered Entity (Middlesex Borough) and provide EB Employee Solutions, LLC access to Protected Health Information and Electronic Protected Health Information.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

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22. **Resolution 288-2025** Authorizing the Mayor to Execute the Annual Account Service Agreement Between EB Employee Solutions, LLC And Middlesex Borough Effective January 1, 2026

The Governing Body authorizes the Mayor to execute the Annual Account Service Agreement between Middlesex Borough and EB Employee Solutions, LLC in order to utilize the Difference Card Program effective January 1, 2026.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

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23. **Resolution 289-2025** Appointing EB Employee Solutions, LLC, DBA as the Difference Card to Provide HRA Services for Middlesex Borough for 2026

WHEREAS, the Employer Insurance Commission (hereinafter the “COMMISSION” or “COMMISSIONERS” as appropriate) is an agency of the **Middlesex Borough** and is subject to certain requirements of the Local Public Contracts Law; and

WHEREAS it is the **Middlesex Borough’s** intention to offer our employees the opportunity to enroll in NJD/FRE 2035+ Difference Card with a fully funded Health Reimbursement Account in the amount of \$14,720 for each employee regardless of level of coverage (single, member/spouse, parent/child and family) to be effective January 1, 2026 and

NOW THEREFORE BE IT RESOLVED THAT:

1. The EB Employee Solutions, LLC dba as The Difference Card (hereinafter the VENDOR) with a business address of 200 Business Park Drive, Suite 311, Armonk, NY 10504 is appointed to provide HRA Services for the period of January 1, 2026 through December 31, 2026.

BE IT FURTHER RESOLVED THAT: All associated fees due to the VENDOR will be paid by the Borough directly to the VENDOR.

BE IT FURTHER RESOLVED THAT: The Borough is hereby authorized to execute contracts between the Borough and the VENDOR set forth in this resolution with terms and conditions as required by the Borough.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	

NAYS:	None
ABSTAINED:	None

XV. NON-CONSENT AGENDA/RESOLUTIONS:

1. **Resolution 290-2025** Pay All Claims

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

XVI. AGENDA WORKSHOP ITEM

XVII. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

XVIII. EXECUTIVE SESSION

1. **Resolution 291-2025** Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public including: Public Safety – Arboreal Liability, Contract Negotiations - DPW Contracts; and

WHEREAS, the regular meeting of this Governing Body will reconvene.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed above as

outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

RESULT:	ADOPTED	Next:
MOVER:	Councilman Kevin Dotey	
SECONDER:	Councilman Joseph DeScenza	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

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1. Public Safety – Arboreal Liability
 2. Contract Negotiations — DPW Contracts

XIX. ADJOURNMENT

1. The next regular meeting will be October 28, 2025.

Respectfully yours,

Kelsey Meixner
Borough Clerk