



Borough of Middlesex

Middlesex, New Jersey

Mayor and Council Regular Meeting

Agenda

Kelsey Meixner
Borough Clerk
732 356-7400 x236
www.middlesexboro-nj.gov

Tuesday, October 14, 2025

7:00 PM

Municipal Building

- I. **MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
- II. **SALUTE TO FLAG**
- III. **ROLL CALL**

Attendee Name	Present	Absent	Late	Arrived
Mayor Jack Mikolajczyk				
Council President Michael Conahan				
Councilman Jeremiah Carnes				
Councilman Joseph DeScenza				
Councilman Robert Dessino				
Councilman Kevin Dotey				
Councilman Kenneth Griggs				
Administrator Michael La Place				
Borough Attorney Christopher Corsini				

IV. PRESENTATIONS

V. APPOINTMENTS

1. Accepting the Resignation of Rich Hendrzak from the Parks Improvement Committee
2. Appointing Jonathan Beal as a Regular Member of the Film Commission
3. Appointing Justine Decker as a Regular Member of the Film Commission
4. Appointing Joseph Delmas as a Regular Member of the Film Commission
5. Appointing Jeremiah Carnes as an Alternate Member of the Film Commission

VI. PROCLAMATIONS

VII. ORDINANCE(S) FOR INTRODUCTION

1. **Ordinance 2157-25** AN ORDINANCE FIXING AND DETERMINING THE SALARY RANGE OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF MIDDLESEX

VIII. ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION

1. **Ordinance 2156-25** AN ORDINANCE AMENDING CHAPTER 86 (FILMING) OF THE MUNICIPAL CODE OF THE BOROUGH OF MIDDLESEX TO CLARIFY CERTAIN PROVISIONS THEREOF

IX. ADOPTION OF MINUTES

1. Approval of the September 9th Regular and Executive Meeting Minutes
2. Approval of the September 23rd Regular and Executive Meeting Minutes

X. MAYOR'S REPORT

XI. COUNCIL MEMBER REPORTS

XII. ADMINISTRATOR'S REPORT

XIII. PRIVILEGE OF THE FLOOR

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held and individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XIV. NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS: Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. **Resolution 267-2025** Authorizing the Purchase of a New EDM Roof from Chris Anderson Roofing, Utilizing the OMNIA Contract 04-29 in an Amount Not to Exceed \$130,000.00
2. **Resolution 268-2025** Authorizing Added Lien Tax for the Clean-Up Costs Incurred From Violations of the Property Maintenance Code

3. **Resolution 269-2025** Authorizing the Reimbursement of \$25.00 to Mirror Image Barbershop for Overpayment on their Reinspection Fee
4. **Resolution 270-2025** Acceptance of Standing Reports
5. **Resolution 271-2025** Hiring Kevin Mazza as a School Crossing Guard Effective Immediately
6. **Resolution 272-2025** Declaring Surplus
7. **Resolution 273-2025** Appointing Matthew Geist as Interim Borough Administrator on a Part Time Basis Commencing on October 14, 2025
8. **Resolution 274-2025** Appointing Leonard Vidal As Interim Deputy Borough Administrator on a Part Time Basis Commencing on October 14, 2025
9. **Resolution 275-2025** Accepting Resignation of Borough Administrator
10. **Resolution 276-2025** Authorizing the Entry Into Right-Of-Way Agreements With the U.S. Army Corps of Engineers for Block 219, Lot 2, Block 221, Lot 1, Block 280, Lots 1, 3, 7, 18, and Block 296, Lot 41
11. **Resolution 277-2025** Approval to Advance Police Officer Joseph Centola to Police Officer Class "H" at an Annual Salary of \$69,130 Effective October 6, 2025
12. **Resolution 278-2025** Approval of the 2025 Sewer Billing Waived Appeals
13. **Resolution 279-2025** Authorizing Added Lien Tax for the Clean-Up Costs Incurred from Violations of the Property Maintenance Code for Block: 295 Lot: 43
14. **Resolution 280-2025** Authorizing Added Lien Tax for the Clean-Up Costs Incurred from Violations of the Property Maintenance Code for Block: 295 Lot: 41
15. **Resolution 281-2025** Authorizing the Purchase of Lighting & Upfitting for (2) Marked Police Patrol Cars Under NJ State Contract #17-FLEET-00761, #17-FLEET-00719 and #17-FLEET-00768
16. **Resolution 282-2025** Authorizing the Purchase of (1) Ford F350 Cab & Chassis Dump Truck Under NJ State Contract #24-FLEET-107621
17. **Resolution 283-2025** Authorizing the Purchase of Focus H2 In-Car System for (2) Marked Police Patrol Cars Under NJ State Contract #17-FLEET-00731
18. **Resolution 284-2025** Authorizing the Purchase of (2) Ford Utility Interceptor Patrol Cars Under NJ State Contract #20-FLEET-01189
19. **Resolution 285-2025** 2025-2026 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program
20. **Resolution 286-2025** Authorizing the Mayor to Execute the HRA Plan Document Effective January 1, 2026

21. **Resolution 287-2025** Authorizing the Mayor to Execute the Annual Business Associate Agreement Between EB Employee Solutions, LLC, and Middlesex Borough for 2026
22. **Resolution 288-2025** Authorizing the Mayor to Execute the Annual Account Service Agreement Between EB Employee Solutions, LLC And Middlesex Borough Effective January 1, 2026
23. **Resolution 289-2025** Appointing EB Employee Solutions, LLC, DBA as the Difference Card to Provide HRA Services for Middlesex Borough for 2026

XV. NON-CONSENT AGENDA/RESOLUTIONS: Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.

1. **Resolution 290-2025** Pay All Claims

XVI. AGENDA WORKSHOP ITEM

XVII. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XVIII. EXECUTIVE SESSION

1. **Resolution 291-2025** Executive Session
 1. Public Safety – Arboreal Liability
 2. Contract Negotiations — DPW Contracts

XIX. ADJOURNMENT

1. The next regular meeting will be October 28, 2025.