



Borough of Middlesex

Middlesex, New Jersey

Mayor and Council Regular Meeting

Minutes

Kelsey Meixner
Borough Clerk
732 356-7400 x236
www.middlesexboro-nj.gov

Tuesday, September 23,
2025

7:00 PM

Municipal Building

I. MAYOR'S STATEMENT:

Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.

II. SALUTE TO FLAG

III. ROLL CALL

Mayor Jack Mikolajczyk
Council President Michael Conahan
Councilman Jeremiah Carnes
Councilman Joseph DeScenza
Councilman Kenneth Griggs
Councilman Kevin Dotey
Councilman Robert Dessino

Also Present:

Borough Attorney Christopher Corsini

Others Absent:

Administrator Michael La Place

IV. PRESENTATIONS

1. **Resolution 252-2025** Promoting Lieutenant Thomas Carroll to the Rank of Captain Effective September 23, 2025 at an Annual Salary of \$167,389.00

WHEREAS, Lieutenant Thomas Carroll has successfully completed all phases of the promotional testing procedures; and

WHEREAS, there being only two qualified candidates for promotion to the two current vacancies at the rank of Captain, the Borough Council waives the interview requirement pursuant to Section 80-16(D)(3)(d)[8] of the Borough's municipal code; and

WHEREAS, Chief Matthew Geist has recommended that Lieutenant Thomas Carroll be promoted to the rank of Captain.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, that Lieutenant Thomas Carroll be promoted to the rank of Captain effective September 23, 2025 at an annual salary of \$167,389.00.

Mayor Mikolajczyk gave a brief overview of Captain Thomas Carroll's career.

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

-
2. **Resolution 253-2025** Promoting Lieutenant Thomas Falk to the Rank of Captain Effective September 23, 2025 at an Annual Salary of \$167,389.00

WHEREAS, Lieutenant Thomas Falk has successfully completed all phases of the promotional testing procedures; and

WHEREAS, there being only two qualified candidates for promotion to the two current vacancies at the rank of Captain, the Borough Council waives the interview requirement pursuant to Section 80-16(D)(3)(d)[8] of the Borough's municipal code; and

WHEREAS, Chief Matthew Geist has recommended that Lieutenant Thomas Falk be promoted to the rank of Captain.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, that Lieutenant Thomas Falk be promoted to the rank of Captain effective September 23, 2025 at an annual salary of \$167,389.00.

Mayor Mikolajczyk gave a brief overview of Captain Thomas Falk's career.

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

-
3. **Resolution 254-2025** Promoting Sergeant Sean Flanagan to the Rank of Lieutenant Effective September 23, 2025 at an Annual Salary of \$153,568.00

WHEREAS, Sergeant Sean Flanagan has successfully completed all phases of the promotional testing procedures; and

WHEREAS, Chief Matthew Geist has recommended that Sergeant Sean Flanagan be promoted to the rank of Lieutenant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, that Sergeant Sean Flanagan be promoted to the rank of Lieutenant effective September 23, 2025 at an annual salary of \$153,568.00.

Mayor Mikolajczyk gave a brief overview of Lieutenant Sean Flanagan's career.

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

V. **APPOINTMENTS**

VI. **PROCLAMATIONS**

-
1. Pillars of Middlesex - Lee Poandl

Proclamation – Pillars of Middlesex

WHEREAS, the Governing Body of the Borough of Middlesex recognizes that in order for a community to thrive and succeed, they must rely on the service and support of its residents; and

WHEREAS, the wisdom, history, commitment, and passion that so many of our residents exhibit and extend to their neighbors and the Borough make them the Pillars of our Community; and

WHEREAS, it is in this spirit that Mayor Mikolajczyk would like to honor and recognize individuals throughout the community who have made exceptional contributions to the Borough of Middlesex; and

WHEREAS, throughout the years, Lee Poandl has consistently demonstrated praiseworthy service, and unprecedented commitment to the Borough and its residents by being an irreplaceable asset to the Office of Emergency Management, the Fire Police, and the Community as a whole; and

WHEREAS, Lee Poandl has been a member of the Office of Emergency Management for over 19 years, of which he has been serving as the Deputy Coordinator for 3 years, during which he has completed many safety training courses including the CERT program, which educates about disaster preparedness; and

WHEREAS, Lee Poandl has shared his knowledge and safety training with the residents of Middlesex Borough, he has assisted and supported the Borough during natural disasters and emergencies, as well as helped develop and lead an OEM Teen Cadet Program, giving teens a chance to be involved in the community and learn important skills; and

WHEREAS, in addition to volunteering for many years in the Office of Emergency Management, Lee Poandl has volunteered his time working with the Fire Police from 2011-Present, and the Middlesex Borough Swim Pool Commission since 2006; and

WHEREAS, Lee Poandl has devoted his life to ensuring the safety of others through volunteer service, which is the backbone of the community, ensuring the future of Middlesex, thus allowing the Borough to thrive and succeed; and

WHEREAS, Lee Poandl has displayed exemplary service, and dedication to the Municipality by integrating himself within the Borough as a vital part of the community; and

NOW, THEREFORE, I, John Mikolajczyk, Mayor of the Borough of Middlesex,

State of New Jersey, along with the Middlesex Borough Council and on behalf of the residents of Middlesex, wish to thank Lee Poandl for all of his dedication, sacrifice and labor to our community.

IN WITNESS WHEREOF, I hereby set my hand and the seal of the Borough of Middlesex to be affixed this 23rd day of September 2025.

Adopted: September 23, 2025

John “Jack” Mikołajczyk, Mayor

Lee Poandl expressed his appreciation and thanks to the Mayor and Council for the recognition and support he has received. He talked about the programs he is involved in and their inspiring members. Lee discussed the value of community service, stating that volunteering is welcome, acknowledged and appreciated throughout Middlesex.

VII. ORDINANCE(S) FOR INTRODUCTION

1. **Ordinance 2156-25** AN ORDINANCE AMENDING CHAPTER 86 (FILMING) OF THE MUNICIPAL CODE OF THE BOROUGH OF MIDDLESEX TO CLARIFY CERTAIN PROVISIONS THEREOF

WHEREAS, it is the desire of the Mayor and Council of the Borough of Middlesex to amend Chapter 86 (Filming) of the Borough’s municipal code to clarify certain provisions thereof; and

BE IT THEREFORE ORDAINED, by the Borough Council of the Borough of Middlesex in the County of Middlesex and State of New Jersey that Chapter 86 (Filming) of the municipal code shall be amended as follows:

Section I

Section 86-2 (“Qualifications”) is hereby amended as follows (section to be replaced as follows – all text novel):

There shall be a Film Commission established, consisting of seven members as follows:

1. The Mayor of the Borough of Middlesex or the Administrator;

2. A member of the Borough Council appointed by the Council to serve as a liaison;
3. The Chief of Police of the Borough of Middlesex; and
4. Four residents of the Borough of Middlesex, three of whom shall serve as regular members and one of whom shall serve as an alternate member.

The Film Commission shall review and approve all permit applications for filming or incidental activities related thereto on public lands within the Borough. Upon approval of the Commission and the submission of the required documents set forth in Section 83-3(c), the Borough Clerk shall issue a permit.

The Commission shall also oversee compliance with this chapter, ensure coordination with Borough departments, and address any public safety, traffic, or community concerns related to filming activities.

Section II

Section 86-3.1 ("Bonds and Insurance") is hereby amended as follows (struck through portions are to be removed; bolded and underlined portions are to be added):

Prior to the issuance of the permit, the applicant shall post a cash bond in the amount of \$2,000 to assure that the applicant has fully complied with all the terms and conditions of the permit and to reimburse the Borough for property damage. The posting of the bond shall not be in lieu of providing liability insurance. The cash bond will be returned to the applicant, without interest, within 30 days after the applicant has notified the Borough, in writing, that it has completed filming, unless the Borough has unsatisfied claims against the applicant, in which case the Borough will hold the bond, or a part thereof, until all claims against the applicant are satisfied.

All applicants shall provide proof of insurance coverage in amounts not less than a combined single-limit liability policy of \$1,500,000 per occurrence and \$2,000,000 in the aggregate naming the Borough of Middlesex as an additional insured.

The Borough reserves the right to require an additional letter of credit, bond, or other performance guaranty in the amount of \$1,000 to cover possible cleanup or restoration costs.

Section III

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section IV

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

Section V

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law.

RESULT:	FIRST HEARING	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

VIII. ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION

IX. ADOPTION OF MINUTES

1. Approval of the August 19, 2025 Regular and Executive Meeting Minutes

RESULT:	APPROVED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

X. MAYOR'S REPORT

Mayor Mikolajczyk made the following comments:

- Thanks Shirley for making the 9-11 Ceremony an excellent event.
- The Park looked great thanks to Lenny and his crew.
- Noise Complaints are handled by the State of New Jersey. Information can be found online at the State of New Jersey Department of Environmental Protection Compliance and Enforcement website. You can express concerns to the Noise Control Council meeting by calling in. Please contact them for all noise complaint concerns.
- Smelting concerns should be brought to the New Jersey Department of Environmental Protection Compliance and Enforcement Department. This is a DEP enforcement and they will investigate complaints.
- Class III Update: Chief Geist met with the Superintendent. At this point the Attorney's will contact each other about amendments to the agreement. Attorney Corsini gave an update on the matter.
- There will be an executive session discussion on a personnel matter.

XI. COUNCIL MEMBER REPORTS

Council President Conahan made the following comments:

- The camera has been delayed for streaming the meetings, installation should be done by the first week of October.
- Congrats to our Captains and Lieutenant.
- Congratulations Lee Poandl.
- The Library reconstruction is starting.
- The Fire Department did a great job with the Food Truck event.
- Thank you, Shirley, for another well done 9-11 Ceremony.
- Matthew Dillingham is doing well.
- Thank you, Karen, for holding down the Construction Department.
- I would like a consensus to start the process of weight restricting Mountain Avenue. Consensus received.

Councilman Carnes made the following comments:

- I would like to commend Chief Geist for ensuring the safety of our children.
- The Senior Messenger is out, several news events are coming up.
- Thank you for everyone's patience and understanding in regards to the Film Commission.

- The Culture and Arts Committee is serving the community well.
- I would like to discuss dedicating land by the Park Brook Apartments.

Councilman DeScenza made the following comments:

- The Swim Pool roof is not fixed and has been put off until the spring, with alternate suggestions being considered. The picnic area will not be used until next May/June, negating an immediate fix.
- Suburban will finalize their program at the next Parks Improvement Meeting on October 7th.
- The Food Truck Event was great and I hope it continues to expand in the future.
- The 9-11 ceremony continues to improve every year.

Councilman Dessino made the following comments:

- The Joint Land Use Board meeting was canceled.
- The Environmental Commission hosted a Clean-Up at Fitzsimmons Park on Saturday.
- The Playground at Mountain View Park is progressing.
- Firewood will be split soon.
- A basin will be put around the brine tank to adhere to DEP regulations.
- The Recreation Center needs columns in front.

Councilman Dotey made the following comments:

- Highlights of the Police Report.
- Highlights of the Court Report.
- The Fire Department did a phenomenal job with their Food Truck Event and had a fantastic turnout.

Councilman Griggs made the following comments:

- Congratulations to the Police and Lee Poandl.
- The Shade Tree Commission had a discussion on the sidewalks in town.
- The Shade Tree Commission meets on the second Thursday of the month.
- The last Board of Health meeting was canceled.
- The rabies clinic will be in November.

XII. ADMINISTRATOR'S REPORT

XIII. PRIVILEGE OF THE FLOOR

Mayor Mikolajczyk opened the Privilege of the Floor for anyone wishing to comment.

John Madden, 39 Ramsey Road, commended the Police Department on their fast response during a motor vehicle accident on Decatur. He gave an update on the Lincoln Statue status and expressed his support of awarding Lee Poandl as a Pillar of Middlesex.

Clare Levourne, 809 Grandview Street, expressed concerns over redirecting traffic onto South Lincoln, where an elementary school is located. She questioned how information can be spread to the public on who to contact for noise and odor complaints.

Seeing that there were no further public comments, Mayor Mikolajczyk closed the public portion of the meeting.

XIV. NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS:

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

-
1. **Resolution 255-2025** Acknowledging the Change in Status for Certain Properties Under the Veteran Tax Deductions for Block 86.11 Lot 17

WHEREAS, per (N.J.S.A. 54:4-8.10 et seq.as amended by P.L. 2019 c.413; N.J.A.C. 18:27-1.1 et seq.), certain Veterans were the owners of property in the Borough of Middlesex on or before October 1, 2024; and

WHEREAS, said Veterans did file their claims for the Veteran deduction with the proper official of the Borough of Middlesex, Middlesex County; and

WHEREAS, the Tax Assessor has allowed the following Veteran deduction for the 2025 tax year totaling \$250.00.

Name: Anderson, David
Block/Lot: 86.11 / 17
Amount: \$250.00

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

2. **Resolution 256-2025** Refund of 3rd QTR 2025 Taxes for Block 47 Lot 8.01

WHEREAS, the property owner of Block 47 Lot 8.01 has been granted a full Disabled Veteran Exemption as of July 11, 2025; and

WHEREAS, resolution #225-2025, dated 8/19/2025 authorized cancelling off 3rd & 4th Qtr. taxes in the amount of \$2,391.93; and

WHEREAS, 3rd Qtr. 2025 payment in the amount of \$2,690.92 was received via wire and posted on 8/20/2025; and

WHEREAS, a credit exists on the account for Block 47 Lot 8.01 in the amount of \$2,391.93; and

WHEREAS, the mortgage provider has requested a refund for the 3rd d Qtr. tax payment on behalf of the property owner; and

WHEREAS, the property owner is entitled to a refund via the mortgage company; and

NOW THEREFORE, a check in the amount of \$2,391.93 should be made payable

to:

CoreLogic
3001 Hackberry Road
Irving, TX 75063-0156

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

3. **Resolution 257-2025** 2025 Sewer Billing Waived Appeals

WHEREAS, As per Ordinance 2067-22, all users which discharge more than 100,000 gallons of domestic sanitary wastewater per annum, shall be charged a service charge for flow; and

WHEREAS, any dispute as to the billing or charges or to the amount of the bill or calculation thereof, may be appealed; and

WHEREAS, said appeal shall be in writing and shall include in sufficient detail, the relief sought, the evidence, information or documents to support the relief sought; and

WHEREAS, as per the appeal process the proper supporting documentation was submitted and reviewed; and

THEREFORE, the following charges on the below properties have been waived or adjusted and/or a refund is due:

Block/Lot: 255 /11
Original Amount: \$1,204.84
New Amount: \$197.16

Block/Lot: 113/13
Original Amount: \$208.11
New Amount: \$0.00

Block/Lot: 70.04/1
Original Amount: \$350.50
New Amount: \$0.00

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

-
4. **Resolution 258-2025** Acknowledging the Change in Status for Certain Properties Under the Senior Citizen/Disabled Person Tax Deductions

WHEREAS, certain Senior Citizens/Disabled Persons were the owners of property in the Borough of Middlesex on or before October 1, 2024, and

WHEREAS, said Senior Citizens / Disabled Persons did file their application for the Senior Citizen/Disabled person deduction with the proper official of the Borough of Middlesex, Middlesex County prior to December 31, 2025 and

WHEREAS, the Tax Assessor has approved the application, and

THEREFORE, the Tax Collector is hereby authorized to allow the Senior Citizen/Disabled Person deduction for the 2025 year totaling \$250.00

Name: Williams, Patricia
Block/Lot: 6/ 8
Amount: \$250.00
Year: 2025

Name: Gutierrez, Enma
Block/Lot: 79 / 7
Amount: \$250.00
Year: 2025

RESULT:	ADOPTED	Next:
----------------	---------	--------------

MOVER:	Council President Michael Conahan
SECONDER:	Councilman Kevin Dotey
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino
NAYS:	None
ABSTAINED:	None

5. **Resolution 259-2025** Acceptance of Standing Reports

The Governing Body hereby accepts the following Reports itemized below:

1. Acceptance of the August Tax Totals.
2. Acceptance of the August 2025 Police Report.
3. Acceptance of the August 2025 Municipal Court Report.

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

6. **Resolution 260-2025** 2025 Sewer Billing Waived Appeal for
Block/Lot: 295 / 44

WHEREAS, As per Ordinance 2067-22, all users which discharge more than 100,000 gallons of domestic sanitary wastewater per annum, shall be charged a service charge for flow, and:

WHEREAS, any dispute as to the billing or charges or to the amount of the bill or calculation thereof, may be appealed, and;

WHEREAS, said appeal shall be in writing and shall include in sufficient detail, the relief sought, the evidence, information or documents to support the relief sought, and;

WHEREAS, as per the appeal process the proper supporting documentation was submitted and reviewed, and;

THEREFORE, the following charges on the below properties have been waived or

adjusted and/or a refund is due:

Block/Lot: 295 / 44

Original Amount: \$4,983.64

New Amount: \$481.94

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

-
7. **Resolution 261-2025** Authorizing Added Lien Tax for the Clean-Up Costs Incurred from Violations of the Property Maintenance Code for Block: 334, Lot:6

WHEREAS, Code violations, specifically 317-11 A. (1) were determined to exist requiring cutting of high grass, and disposal of all trash and debris; and,

WHEREAS, the responsible parties did not perform the work necessary to alleviate the violations. To provide for public health and safety, the Department of Code Enforcement engaged the services of outside vendors to perform the clean-up, trimming and cutting of grass; and,

WHEREAS, the Department of Code Enforcement has provided invoices from said outside vendors detailing the costs of clean-up and removal in the amount of \$1,050.00 (Exhibit A) , and;

NOW THEREFORE, BE IT RESOLVED,by the Mayor and Borough Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. The Tax Collector is hereby directed to place an Added Tax Lien. The lien will be billed against the November 2025 quarter taxes and the Collector will send out a bill upon notification of passage of this resolution and allow suitable amount of time consistent with tax billing for the payment of said amount without interest. At expiration of that time, interest will accrue at the level established in accordance with N.J.S.A. 54:4-67.
2. The following are the addresses and amounts authorized by this resolution:

Block: 334
Lot: 6
Address: 372 Seneca Avenue
Amount: \$1,050.00

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

-
8. **Resolution 262-2025** Approving the Proposal from Colliers Engineering & Design in an amount not to exceed \$142,500.00 for professional engineering consulting services for the 2025 Road Construction Program

WHEREAS, Colliers Engineering & Design has submitted a proposal to provide professional engineering consulting services for the 2025 Road Construction Program; and

WHEREAS, the proposal includes topographical survey services for intersection ramps, construction plans, bidding services and construction inspection; and

WHEREAS, the engineering fees for this project include:

Phase 1 – Topographic Survey Services - \$11,500.00
Phase 2 – Construction Plans - \$56,000.00
Phase 3 – Bidding Services - \$5,000.00
Phase 4 – Construction Inspection & Administration - \$70,000
Estimated not to exceed project fees: \$142,500.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of Middlesex, County of Middlesex, State of New Jersey, as follows:

1. The Governing Body hereby approve the proposal from Colliers Engineering & Design in an amount not to exceed \$142,500.00 for professional engineering consulting services for the 2025 Road Construction Program and authorize the Mayor and Borough Clerk to execute this Agreement.

2. This resolution shall take effect immediately.

NOW, FURTHER BE IT RESOLVED that funds in the amount of \$142,500.00 are available from the 2025 Capital Budget – Road Construction, in Account No. C-04-25-154-000-086.

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

-
9. **Resolution 263-2025** Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Mountain Ave and South Ave Improvements Project

NOW, THEREFORE BE IT RESOLVED, that Council of the Borough of Middlesex formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk and Colliers Engineering & Design are hereby authorized to submit an electronic grant application identified as LTPF-2026-Mountain Ave and South Ave Improve-00026 to the New Jersey Department of Transportation on behalf of the Borough of Middlesex.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Middlesex and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

10. **Resolution 264-2025** Authorizing an Annual Response Stipend for Qualifying Members of the Middlesex Borough Volunteer Fire Department Commencing on January 1, 2026

WHEREAS, the Mayor and council of the Borough of Middlesex wish to establish a firefighter stipend program (“annual response stipend”) to encourage the recruitment, retention and participation of active members of the Fire Department; and

WHEREAS, this stipend program will operate independently of any other stipend programs, and leaves the volunteer status of the Fire Department and its members unchanged;

WHEREAS, stipend program payments made shall not exceed available funding for that year which shall be set at \$70,000 for calendar year 2026; and

WHEREAS, the annual response stipend program shall be for one calendar year commencing on January 1, 2026 and must be reauthorized for any subsequent year; and

THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Middlesex, County of Middlesex, and State of New Jersey as follows:

1. The Borough hereby authorizes the annual response stipend program for 2026 as attached hereto as Schedule A.
2. The Borough Clerk is hereby directed to provide this resolution and any other appropriate documentation to the Middlesex Borough Volunteer Fire Department.
3. This Resolution shall take effect immediately upon final passage according to law.

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

XV. NON-CONSENT AGENDA/RESOLUTIONS:

1. Resolution 265-2025 Pay All Claims

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

XVI. AGENDA WORKSHOP ITEM

1. Horseshoe Pits at Mountain View Park

Superintendent Lenny Vidal discussed the current conditions of the Horseshoe Pits, current use and the overall specs of the Mountain View Park improvements. Mr. Vidal recommends removing all of the pits and planting grass until a plan can be made for the area, such as installing a pavilion or stage. The Parks Improvement Committee is aware of the removal of the pits.

Mayor Mikolajczyk asked for a consensus to allow Lenny to proceed without further discussion from Council if the Parks Improvement Committee agrees on the removal. Consensus was received.

2. Solar Simplified

Mayor Mikolajczyk stated that this presentation is though the request of the Environmental Commission. The Borough is not endorsing this company, this presentation is only for informational purposes.

Tom from Solar Simplified gave a presentation on the benefits of their Community

Solar Municipality Program. He gave an overview of the company and the program they offer.

- Saving and discounts will be made to your energy bill
- Solar Simplified serves various municipalities within New Jersey
- This is a completely opt in program, with no cost to buy in and a month to month contract
- The energy comes from local Solar Farms
- Credit is made on your PSE&G bills
- The Borough would get a \$50 credit, retroactive, with each sign up
- There are only 1,400 spots available right now which will be filled on a first come first serve basis

Mayor Mikolajczyk asked for a consensus to have the attorney review the contract and proceed. Consensus was received.

XVII. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

Mayor Mikolajczyk opened the Privilege of the Floor on Agenda Workshop Items for anyone wishing to comment.

Seeing that there were no further comments, Mayor Mikolajczyk closed the Privilege of the Floor on Agenda Workshop Items.

XVIII. EXECUTIVE SESSION

1. Resolution 266-2025 Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public including: Contract Negotiations — School Board/Shared Services, Contract Negotiations - Fire Apparatus & Personnel — Interim Administrator; and

WHEREAS, the regular meeting of this Governing Body will reconvene.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough

of Middlesex will go into closed session for the following reason listed above as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

RESULT:	ADOPTED	Next:
MOVER:	Council President Michael Conahan	
SECONDER:	Councilman Kevin Dotey	
AYES:	Michael Conahan, Jeremiah Carnes, Joseph DeScenza, Kenneth Griggs, Kevin Dotey, Robert Dessino	
NAYS:	None	
ABSTAINED:	None	

-
1. Contract Negotiations — School Board/Shared Services
 2. Contract Negotiations - Fire Apparatus
 3. Personnel — Interim Administrator

XIX. ADJOURNMENT

1. The Next Regular Meeting will be October 14, 2025

Respectfully yours,

Kelsey Meixner
Deputy Clerk