



Borough of Middlesex
Mayor and Council Special Meeting
~ Agenda ~

Access to be posted on Boro Website
Middlesex, NJ

Linda Chismar
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www.middlesexboro-nj.gov

Tuesday, June 3, 2025

5:00 PM

Remote

- I. MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
- II. SALUTE TO FLAG**
- III. ROLL CALL**

Attendee Name	Present	Absent	Late	Arrived
Mayor Jack Mikolajczyk	☐	☐	☐	
Council President Michael Conahan	☐	☐	☐	
Councilman Jeremiah Carnes	☐	☐	☐	
Councilman Joseph DeScenza	☐	☐	☐	
Councilman Robert Dessino	☐	☐	☐	
Councilman Kevin Dotey	☐	☐	☐	
Councilman Kenneth Griggs	☐	☐	☐	
Administrator Michael La Place	☐	☐	☐	
Borough Attorney Christopher Corsini	☐	☐	☐	

IV. PRIVILEGE OF THE FLOOR

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

- V. NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS:** Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

- 1. **Resolution 163-2025** Approving the Memorandum of Agreement between Middlesex Borough and USWU Local 255 (DPW Unit) USWU Local 255 (White Collar Unit) and PBA Local 181

2. **Resolution 164-2025** Authorizing the Mayor to Execute the Business Associate Agreement between EB Employee Solutions, LLC and Middlesex Borough
3. **Resolution 165-2025** Authorizing the Mayor to Execute the Account Service Agreement Between EB Employee Solutions, LLC and Middlesex Borough
4. **Resolution 166-2025** Appointing EB Employee Solutions, LLC, DBA as the Difference Card to Provide HRA Services for Middlesex Borough
5. **Resolution 167-2025** Authorizing the Mayor to Execute the HRA Plan Document Effective September 1, 2025

VI. ADJOURNMENT

1. The next Regular Meeting will be June 17, 2025

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #163-2025

**APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN MIDDLESEX
BOROUGH AND USWU LOCAL 255 (DPW UNIT) USWU LOCAL 255 (WHITE
COLLAR UNIT) AND PBA LOCAL 181**

The Governing Body hereby authorizes Mayor Mikolajczyk to execute the Memorandum of Agreement between Middlesex Borough and PBA Local 181, USWU Local 255 (DPW Unit) and USWU Local 255 (White Collar Unit) in order to implement the Difference Card effective September 1, 2025 and enroll in the NJD/FRE 2035 with a Health Reimbursement Program for 2025.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 3, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #164-2025

**AUTHORIZING THE MAYOR TO EXECUTE THE BUSINESS ASSOCIATE
AGREEMENT BETWEEN EB EMPLOYEE SOLUTIONS, LLC AND MIDDLESEX
BOROUGH**

The Governing Body authorizes the Mayor to execute the Business Associate Agreement between Middlesex Borough and EB Employee Solutions, LLC in order to provide services to Covered Entity (Middlesex Borough) and provide EB Employee Solutions, LLC access to Protected Health Information and Electronic Protected Health Information.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 3, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #165-2025

**AUTHORIZING THE MAYOR TO EXECUTE THE ACCOUNT SERVICE AGREEMENT
BETWEEN EB EMPLOYEE SOLUTIONS, LLC AND MIDDLESEX BOROUGH**

The Governing Body authorizes the Mayor to execute the Account Service Agreement between Middlesex Borough and EB Employee Solutions, LLC in order to utilize the Difference Card Program effective September 1, 2025.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 3, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #166-2025

APPOINTING EB EMPLOYEE SOLUTIONS, LLC, DBA AS THE DIFFERENCE CARD TO PROVIDE HRA SERVICES FOR MIDDLESEX BOROUGH

WHEREAS, the Employer Insurance Commission (hereinafter the “COMMISSION” or “COMMISSIONERS” as appropriate) is an agency of the **Middlesex Borough** and is subject to certain requirements of the Local Public Contracts Law; and

WHEREAS, it is the **Middlesex Borough’s** intention to offer our employees the opportunity to enroll in NJD/FRE 2035 + Difference Card with a fully funded Health Reimbursement Account in the amount of \$14,720 for each employee regardless of level of coverage (single, member/spouse, parent/child and family) to be effective September 1, 2025 and

NOW THEREFORE BE IT RESOLVED THAT:

1. The EB Employee Solutions, LLC, dba as The Difference Card (hereinafter the VENDOR) with a business address of 200 Business Park Drive, Suite 311, Armonk, NY 10504 is appointed to provide HRA Services for the period September 1, 2025 through December 31, 2025.

BE IT FURTHER RESOLVED THAT: All associated fees due to the VENDOR will be paid by the Borough directly to the VENDOR.

BE IT FURTHER RESOLVED THAT: the Borough is hereby authorized to execute contracts between the Borough and the VENDOR set forth in this resolution with terms and conditions as required by the Borough.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 3, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #167-2025

**AUTHORIZING THE MAYOR TO EXECUTE THE HRA PLAN DOCUMENT
EFFECTIVE SEPTEMBER 1, 2025**

The Governing Body hereby authorizes the Mayor to execute the HRA Plan Document effective September 1, 2025

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 3, 2025.