



Borough of Middlesex
Mayor and Council Regular Meeting
~ Agenda ~

1200 Mountain Ave
Middlesex, NJ

Linda Chismar
732 356-7400 x238
www.middlesexboro-nj.gov

Tuesday, July 15, 2025

7:00 PM

Municipal Building

- I. MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
- II. SALUTE TO FLAG**
- III. ROLL CALL**

Attendee Name	Present	Absent	Late	Arrived
Mayor Jack Mikolajczyk	☐	☐	☐	
Council President Michael Conahan	☐	☐	☐	
Councilman Jeremiah Carnes	☐	☐	☐	
Councilman Joseph DeScenza	☐	☐	☐	
Councilman Robert Dessino	☐	☐	☐	
Councilman Kevin Dotey	☐	☐	☐	
Councilman Kenneth Griggs	☐	☐	☐	
Administrator Michael La Place	☐	☐	☐	
Borough Attorney Christopher Corsini	☐	☐	☐	

IV. PRESENTATIONS

- 1. Pillars of Middlesex - James Benson

V. APPOINTMENTS

VI. PROCLAMATIONS

VII. ORDINANCE(S) FOR INTRODUCTION

- 1. **Ordinance 2154-25** BOND ORDINANCE PROVIDING VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT, APPROPRIATING \$2,592,500 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,980,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF MIDDLESEX, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

VIII. ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION

IX. ADOPTION OF MINUTES

- 1. Approval of the June 17, 2025 Regular Meeting Minutes

2. Approval of the June 23, 2025 Special Meeting Minutes

X. MAYOR'S REPORT

XI. COUNCIL MEMBER REPORTS

1. Council President Conahan
2. Councilman Carnes
3. Councilman DeScenza
4. Councilman Dessino
5. Councilman Dotey
6. Councilman Griggs

XII. ADMINISTRATOR'S REPORT

XIII. PRIVILEGE OF THE FLOOR

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XIV. NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS: Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. **Resolution 195-2025** Authorizing the Refund of Second Qtr. Taxes to Block 110, Lot 4
2. **Resolution 196-2025** Approval to Submit a Grant Application and Execute a Grant Contract With the New Jersey Department of Transportation for the Mountain Ave, Mulberry Lane, and Cedar Ave Improvements Project
3. **Resolution 197-2025** Accepting the Resignation of William Hughes as a Crossing Guard for the Police Department Effective Immediately
4. **Resolution 198-2025** Resolution of the Council of the Borough of Middlesex Endorsing the Housing Element and Fair Share Plan Adopted by the Middlesex Joint Land Use Board
5. **Resolution 199-2025** 2025 Sewer Billing Waived Appeals for Various Properties
6. **Resolution 200-2025** Approving the Memorandum of Agreement reached with USWU Local 255 (DPW unit)

7. **Resolution 201-2025** Acceptance of Standing Reports
8. **Resolution 202-2025** Refund of 2nd QTR 2025 Taxes for Block 5 Lot 8.02
9. **Resolution 203-2025** Approving a Person to Person Transfer of Plenary Retail Distribution License Number 1211-44-005 Rikjo Liquors Inc. to Jai Gianpati Inc.
10. **Resolution 204-2025** Authorizing the Tax Collector to Waive 2025 Sewer Billing Appeals for Various Properties
11. **Resolution 205-2025** Approval to Advance Police Officer Joshua Pham to Police Officer Class "G" at an Annual Salary of \$76,810 Effective July 27, 2025
12. **Resolution 206-2025** Hiring of Lauren Frisoli of Middlesex, NJ as the Administrative Assistant for the Clerk's Office at an Annual Salary of \$50,000.00, Effective September 2, 2025, Pending a Satisfactory Physical and Background Check
13. **Resolution 207-2025** Hiring Luis Camarillo of New Brunswick, NJ as Permanent Part Time Sanitation Employee in the Department of Public Works Effective July 16, 2025
14. **Resolution 208-2025** Hiring Mark Melchiorre III of Middlesex, NJ as Permanent Part Time Employee in the Department of Public Works Effective July 16, 2025
15. **Resolution 209-2025** Approving the Re-Appropriation of HUD Funds
16. **Resolution 210-2025** Approving the Proposal from Colliers Engineering & Design in an Amount Not to Exceed \$7,800.00 for Professional Engineering Consulting Services for the NJBPU Community Energy Plan
17. **Resolution 211-2025** Terminating the Borough's Contract with Accela, Inc. for Legislative Management - Agenda and Minutes Software Effective September 30, 2025

XV. NON-CONSENT AGENDA/RESOLUTIONS: Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.

1. **Resolution 212-2025** Pay All Claims

XVI. AGENDA WORKSHOP ITEM

XVII. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the

meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XVIII. EXECUTIVE SESSION

1. **Resolution 213-2025** Executive Session

Personnel - Director of Zoning & Code Enforcement

Litigation - American Water

Contract Negotiations - School Board- Class III Officers/Shared Services

XIX. ADJOURNMENT

1. The next Regular Meeting will be August 19, 2025