Borough of Middlesex

Mayor and Council Reorganizational Meeting

~ Agenda ~

1200 Mountain Ave
Middlesex, NJ

Linda Chismar
732 356-7400 x238
www.middlesexboro-nj.gov

Tuesday, January 7, 2025 **7:00 PM** **Municipal Building**

I. MAYOR'S STATEMENT: Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.

II. SALUTE TO FLAG

III. COUNCILMAN DESCENZA AND COUNCILMAN GRIGGS TO BE SWORN IN

IV. ROLL CALL

Attendee Name	Present	Absent	Late	Arrived
Mayor Jack Mikolajczyk	☐	☐	☐	
Councilman Jeremiah Carnes	☐	☐	☐	
Councilman Michael Conahan	☐	☐	☐	
Councilman Joseph DeScenza	☐	☐	☐	
Councilman Robert Dessino	☐	☐	☐	
Councilman Kevin Dotey	☐	☐	☐	
Councilman Kenneth Griggs	☐	☐	☐	
Administrator Michael La Place	☐	☐	☐	
Borough Attorney Christopher Corsini	☐	☐	☐	

V. APPOINTMENT OF BOROUGH ATTORNEY

1. **Resolution 1-2025** Appointment of Christopher M. Corsini of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. as the Borough Attorney for the Year 2025

VI. MAYOR'S NEW YEAR' ADDRESS

VII. COMMENTS BY COUNCILMAN DESCENZA AND COUNCILMAN GRIGGS

VIII. APPOINTMENTS

1. Council President
2. Fire Department Officers
3. By Mayor Not Requiring Council Confirmation
4. By Mayor Requiring Council Confirmation

IX. 2025 COUNCIL LIAISON APPOINTMENTS/COMMITTEES

1. 2025 Council Liaison Appointments

2. Council Committees

X. APPOINTMENT OF PROFESSIONAL SERVICES

1. **Resolution 2-2025** Appointment of Suplee, Clooney & Company as the Borough Auditor for the Year 2025

2. **Resolution 3-2025** Appointment of Colliers Engineering & Design as the Borough Engineer for the Year 2025

3. **Resolution 4-2025** Appointment of Najarian Associates as the Environmental Engineer for the Year 2025

4. **Resolution 5-2025** Appointment of Morgan Engineering & Surveying as the Alternate Engineer for the Year 2025

5. **Resolution 6-2025** Appointment of Colliers Engineering & Design as the C-4 License Operator for the Year 2025

6. **Resolution 7-2025** Appointment of Dilworth Paxson LLP, as the Bond Attorney for the Year 2025

7. **Resolution 8-2025** Appointment of Michael Colacci, Esq. of Colacci Law Firm, LLC as the Borough Prosecutor for the Year 2025

8. **Resolution 9-2025** Appointment of Apruzzese, McDermott, Mastro & Murphy as the Borough Labor Attorney for the Year 2025

9. **Resolution 10-2025** Appointment of Ricciplanning as the Borough Planner for the Year 2025

10. **Resolution 11-2025** Appointment of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. as the Redevelopment Attorney for the Year 2025

11. **Resolution 12-2025** Appointment of Dilworth Paxson as Conflict Redevelopment Attorney for the Year 2025

12. **Resolution 13-2025** Appointment of Marco Benucci of the Firm Marco Benucci, LLC as the Public Defender for the Year 2025

13. **Resolution 14-2025** Appointment of King, Moench & Collins, LLP as the Conflict Municipal Attorney for the Year 2025

14. **Resolution 15-2025** Appointment of King, Moench & Collins, LLP as the Environmental Attorney for the Year 2025

15. **Resolution 16-2025** Appointment of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. as the Tax Appeal Attorney for the Year 2025

16. **Resolution 17-2025** Appointment of Robert D. Spengler as Alternate Public Defender for the Year 2025

17. **Resolution 18-2025** Appointment of Bruno Associates as the Grant Writer for the Year 2025

18. **Resolution 19-2025** Appointment of North American Insurance Management (Acrisure, LLC) as Risk Management Consultant for the Borough of Middlesex for 2025

XI. CONSENT AGENDA RESOLUTIONS

1. **Resolution 20-2025** Adopting Roberts Rules of Order

2. **Resolution 21-2025** Approval of Official Newspapers for 2025

3. **Resolution 22-2025** Appointing Michael La Place to Serve as Fund Commissioner to the Central Jersey Joint Insurance Fund for 2025

4. **Resolution 23-2025** Authorizing the Treasurer to Reinvest Funds for 2025

5. **Resolution 24-2025** Authorizing the Filing and Settlement of Tax Appeals

6. **Resolution 25-2025** Appointing PACO Officer for 2025

7. **Resolution 26-2025** Regular Meeting Dates

8. **Resolution 27-2025** Authorizing the Tax Collector to Charge a Fee of $25.00 Per Tax Sale Notice to Conduct Tax Sales When Unpaid Taxes or Any Municipal Lien on Real Property Remain in Arrears at the Close of the Fiscal Year

9. **Resolution 28-2025** Authorizing the Tax Collector to Collect Interest on Delinquent Taxes

10. **Resolution 29-2025** Cancelling Small Sewer Balances

11. **Resolution 30-2025** Approval for Reimbursement of the Clerk's Department, Police Department and Recreation Department's Petty Cash Fund

12. **Resolution 31-2025** Approval of the Middlesex Borough Rescue Task Force Members and Medical Advisor for 2025

13. **Resolution 32-2025** Appointing the Local Office of Emergency Management Membership Effective January 1, 2025 - December 31, 2025

14. **Resolution 33-2025** Appointing the Borough's Office of Emergency Management Auxiliary Members Effective January 1, 2025 - December 31, 2025

15. **Resolution 34-2025** Authorizing ADP, INC to Provide Payroll Services for 2025

16. **Resolution 35-2025** Establishing A Cash Management Plan for the Borough of Middlesex for the Year 2025

17. **Resolution 36-2025** Approval of Fire Department Drivers for 2025

18. **Resolution 37-2025** Appointing Joseph DeScenza as the Mayor's Representative and John Madden as the Governing Body Representative to the Housing and Community Development Committee for 2025

19. **Resolution 38-2025** Awarding the Contract for Public Relations and Design Consulting Services to Positive Solutions from January, 2025 through December, 2025 in the amount of $33,300.00 per year

20. **Resolution 39-2025** Authorization to Approve Payment of Certain Bills Between Regular Meetings

21. **Resolution 40-2025** A Resolution to Provide for a Temporary Budget for Payment of Claims Until the Adoption of the 2025 Budget

22. **Resolution 41-2025** Endorsing the "Buy Local Policy" to Support the Business and Professional Community in Middlesex Borough

XII. PUBLIC PORTION

XIII. ADJOURNMENT

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #1-2025

APPOINTMENT OF CHRISTOPHER M. CORSINI OF SAVO, SCHALK, CORSINI, WARNER, GILLESPIE, O'GRODNICK & FISHER, P.A. AS THE BOROUGH ATTORNEY FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Christopher M. Corsini of the firm of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. having offices located at 56 East Main Street, Somerville, New Jersey as the Legal Counsel for the Borough of Middlesex effective January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Christopher M. Corsini of the firm Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A., having offices located at 56 East Main Street, Somerville, New Jersey is hereby appointed as the Legal Counsel for the Borough of Middlesex effective January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

2025 Fire Officials

Chief	Kenneth Bartok, Jr.
First Asst. Chief	Shawn Young
Second Asst. Chief	Eric Chomen

Company No. 1-Lincoln Hose

Captain	Brian Mattox
Lieutenant	Jason Frank
Engineer 21	Joseph McCauley
Asst. Engineer 21	Cody Tindle
Engineer T 25	Bryan Oliver
Asst. Engineer 25	Connor Wise
Honorary Assistant Captain	Mark Colacci

Company No. 2-Beechwood Heights

Captain	Ken Pukas Jr.
Lieutenant	Randy Rudnick
Engineer 22	Jake Wright
Asst. Engineer	Chip Frish

Company No. 3-Pierce

Captain	Stephen Bird
Lieutenant	Bill Winkleman
Engineer 23	Chad Heulitt
Asst. Engineer 23	Sean Kaplan

Company No. 4-Parker

Captain	John Pazar
Lieutenant	Jeff Meyer
Engineer 24	Rob Pollara.
Asst. Engineer	Andy Castaldo, Jr..

Attachment: 2025 Fire Officials (Fire Department Officers)

MAYOR'S APPOINTMENTS FOR 2025 THAT REQUIRE NO CONFIRMATION

RECREATION COMMITTEE

Laura Thomasey	3-year	12/31/27

SHADE TREE COMMISSION

Frank Ryan	5-year	12/31/29

ENVIRONMENTAL COMMISSION

Robert Dessino	3-year	12/31/27
Steve Ember	3-year	12/31/27
Gina Salgado	3-year	12/31/27
Andrea Murphy, Alt. II	2-year	12/31/26

LOWER RARITAN-MIDDLESEX COUNTY WATER RESOURCES ASSOCIATION

John Madden	1-year	12/31/25

Attachment: 2025 Mayor's Appointments (By Mayor Not Requiring Council Confirmation)

`MAYOR'S APPOINTMENTS FOR 2025 THAT REQUIRE CONFIRMATION

HOUSING & COMMUNITY DEVELOPMENT

Dani Subhash	3-year	12/31/27
John Madden	3-year	12/31/27
Joe DeScenza (Class I)	1-year	12/31/25
Nadine Burgos	3-year	12/31/27
Monica Townsend	2-year	12/31/26

LIBRARY BOARD

Beverly Weber	5-year	12/31/29
Emily DeScenza	5-year	12/31/29

SWIM POOL COMMISSION

Kim Mazze	5-year	12/31/29

BOARD OF HEALTH

Melissa Fedosh	4-year	12/31/28
Rich Gianchiglia, Sr.	4-year	12/31/28
Kevin Nelson	4-year	12/31/28
Bob Sherr,	2-year	12/31/26
Justine Decker, Alt. II	2-year	12/31/26

JOINT LAND USE BOARD

Frank Ryan (Class IV)	4-year	12/31/28
Councilman Dessino (Class III)	1-year	12/31/25
Rich Gianchiglia, Alt. II	2-year	12/31/26
Martin Quinn (Class IV)	4-year	12/31/28
Bob Sherr (Class II)	1-year	12/31/25

PARKS IMPROVEMENT COMMITTEE

Amy Thornton	3-year	12/31/27
Rich Hendrzak	3-year	12/31/27
Ann Marie Kleiber	3-year	12/31/27
Spencer Durkin Alt. 1	1-year	12/31/25
Doug Rex Alt. II	2-year	12/31/26

GREENBROOK FLOOD CONTROL

Paul Woska	5-year	12/31/29

Attachment: 2025 Mayor's Appointments - Council Confirmation [Revision 2] (By Mayor Requiring COuncil Confirmation)

Mayor's 2025 Council Liaison Appointments

Board of Education	Mike Conahan
Board of Health	Ken Griggs
County SWAC/Transportation	Joe DeScenza
Housing & Community Development	Joe DeScenza
OEM	Kevin Dotey
Joint Land Use Board	Robert Dessino
Recreation Committee	Joe DeScenza
Shade Tree Commission	Ken Griggs
Swim Pool Commission	Joe DeScenza
Fire	Kevin Dotey
Police/Court	Kevin Dotey
Zoning/Code Enforcement	Ken Griggs
Recreation	Joe DeScenza
Public Works/Recycle/Buildings & Grounds	Robert Dessino
Finance	Michael Conahan
Administration	Jeremiah Carnes
Construction	Ken Griggs
Rescue Squad	Kevin Dotey
Disabled & Senior Services	Jeremiah Carnes
Environmental Commission	Robert Dessino
Cultural & Arts Committee/Beautification	Jeremiah Carnes
Film Committee	Jeremiah Carnes
Parks Improvement Committee	Michael Conahan Joe DeScenza

Attachment: 2025 Mayor's Council Liaison Appointments (Council Liaison Appointments)

2025 Councilmanic Committees

A. Administration, Legislation, and Department of Senior Services
Jeremiah Carnes, Robert Dessino, Kevin Dotey

B. Fire, Office of Emergency Management, Police, Court and Rescue Squad
Kevin Dotey, Michael Conahan, Ken Griggs

C. Finance, Taxation, Real Estate, Insurance, Public Utilities and Library
Michael Conahan, Joe DeScenza, Robert Dessino

D. Board of Health, Zoning, Legal, Code Enforcement, Shade Tree and Construction
Ken Griggs, Jeremiah Carnes, Joe DeScenza

E. Public Works, Recycling, Building and Grounds and Environmental Commission
Robert Dessino, Ken Griggs, Jeremiah Carnes

F. Recreation, Recreation Fields, Swim Pool Commission and Community Celebrations
Joe DeScenza, Kevin Dotey, Michael Conahan

Underscore indicates the Council Liaison

Attachment: 2025 Councilmatic Committees (Council Committees)

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #2-2025

APPOINTMENT OF SUPLEE, CLOONEY & COMPANY AS THE BOROUGH AUDITOR FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Suplee, Clooney & Company having offices located at 308 East Broad Street, Westfield, NJ 07090 as the Borough Auditor for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Suplee, Clooney & Company having offices located at 308 East Broad Street, Westfield, NJ 07090 is hereby appointed as the Borough Auditor for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #3-2025

APPOINTMENT OF COLLIERS ENGINEERING & DESIGN AS THE BOROUGH ENGINEER FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Colliers Engineering & Design, 101 Crawford Corner Rd, Suite 3400, Holmdel NJ, 07733 as the Borough Engineer for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Colliers Engineering & Design, having his office located at 101 Crawford Corner Rd, Suite 3400, Holmdel NJ, 07733 is hereby appointed as the Borough Engineer for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #4-2025

APPOINTMENT OF NAJARIAN ASSOCIATES AS THE ENVIRONMENTAL ENGINEER FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Najarian Associates having offices located at One Industrial Way West, Eatontown, NJ 07724 as the Environmental Engineer for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Najarian Associates, having offices located at One Industrial Way West, Eatontown, NJ 07724 is hereby appointed as the Environmental Engineer for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #5-2025

APPOINTMENT OF MORGAN ENGINEERING & SURVEYING AS THE ALTERNATE ENGINEER FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Morgan Engineering & Surveying, having offices located at 137 Central Avenue, Island Heights, NJ 08732 as the Alternate Engineer for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Morgan Engineering & Surveying, having office located at 137 Central Avenue, Island Heights, NJ 08732 is hereby appointed as the Alternate Engineer for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #6-2025

APPOINTMENT OF COLLIERS ENGINEERING & DESIGN AS THE C-4 LICENSE OPERATOR FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Colliers Engineering & Design, 101 Crawford Corner Rd, Suite 3400, Holmdel NJ, 07733 as the Sewer Collection System Operator for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Colliers Engineering & Design, having his office located at 101 Crawford Corner Rd, Suite 3400, Holmdel NJ, 07733 is hereby appointed as the Sewer Collection System Operator for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #7-2025

APPOINTMENT OF DILWORTH PAXSON LLP, AS THE BOND ATTORNEY FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Dilworth Paxson LLP, having offices located at 4 Paragon Way, Suite 400, Freehold, NJ 07728 as the Bond Attorney for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Dilworth Paxson LLP, having offices located at 4 Paragon Way, Suite 400, Freehold, NJ 07728 is hereby appointed as the Bond Attorney for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #8-2025

APPOINTMENT OF MICHAEL COLACCI, ESQ. OF COLACCI LAW FIRM, LLC AS THE BOROUGH PROSECUTOR FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Michael Colacci, Esq. of Colacci Law Firm, LLC, 1031 Route 22, Suite 202, Bridgwater NJ, 08807 as the Borough Prosecutor for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Michael Colacci, Esq. of Colacci Law Firm, LLC, 1031 Route 22, Suite 202, Bridgwater NJ, 08807 is hereby appointed as the Borough Prosecutor for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #9-2025

APPOINTMENT OF APRUZZESE, MCDERMOTT, MASTRO & MURPHY AS THE BOROUGH LABOR ATTORNEY FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Apruzzese, McDermott, Mastro & Murphy having offices located at 25 Independence Boulevard, P.O. Box 112, Liberty Corner, NJ 07938 as the Borough Labor Attorney for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Apruzzese, McDermott, Mastro & Murphy, having offices located at 25 Independence Boulevard, P.O. Box 112, Liberty Corner, NJ 07938 is hereby appointed as the Borough Labor Attorney for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #10-2025

APPOINTMENT OF RICCIPLANNING AS THE BOROUGH PLANNER FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Paul Ricci of the firm of Ricciplanning having offices located at 177 Monmouth Avenue, Atlantic Highlands, NJ 07716 as the Planner for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Paul Ricci of the firm of Ricciplanning, having his office located at 177 Monmouth Avenue, Atlantic Highlands, NJ 07716 is hereby appointed as the Planner for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #11-2025

APPOINTMENT OF SAVO, SCHALK, CORSINI, WARNER, GILLESPIE, O'GRODNICK & FISHER, P.A. AS THE REDEVELOPMENT ATTORNEY FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. having offices located at 56 East Main Street, Somerville, New Jersey as the Redevelopment Counsel for the Borough of Middlesex effective January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A., having offices located at 56 East Main Street, Somerville, New Jersey is hereby appointed as the Redevelopment Counsel for the Borough of Middlesex effective January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #12-2025

APPOINTMENT OF DILWORTH PAXSON AS CONFLICT REDEVELOPMENT ATTORNEY FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm Dilworth Paxson, 4 Paragon Way, Suite 400, Freehold NJ, 07728 as the Conflict Redevelopment Attorney for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Dilworth Paxson, 4 Paragon Way, Suite 400, Freehold, NJ 07728 is hereby appointed as the Conflict Redevelopment Attorney for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #13-2025

APPOINTMENT OF MARCO BENUCCI OF THE FIRM MARCO BENUCCI, LLC AS THE PUBLIC DEFENDER FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Marco Benucci of the firm of Marco Benucci, LLC, having offices located at 1130 Route 202 South, Suite A-7, Raritan, NJ 08869 as the Public Defender for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Marco Benucci, Esq. of the firm of Marco Benucci, LLC, having his office located at 1130 Route 202 South, Suite A-7, Raritan, NJ 08869 is hereby appointed as the Public Defender for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #14-2025

APPOINTMENT OF KING, MOENCH & COLLINS, LLP AS THE CONFLICT MUNICIPAL ATTORNEY FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint King, Moench & Collins, LLP, having offices located at 51 Gibraltar Drive, Suite 2F, Morris Plains NJ, 07950 as the Conflict Municipal Attorney for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. King, Moench & Collins, LLP, having offices located at 51 Gibraltar Drive, Suite 2F, Morris Plains NJ, 07950 is hereby appointed as the Conflict Municipal Attorney for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a salary set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #15-2025

APPOINTMENT OF KING, MOENCH & COLLINS, LLP AS THE ENVIRONMENTAL ATTORNEY FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint King, Moench, & Collins LLP having offices located at 51 Gibraltar Drive, Suite 2F, Morris Plains, NJ 07059-1254 as the Environmental Attorney for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. King, Moench, & Collins, LLP, having his office located at 51 Gibraltar Drive, Suite 2F, Morris Plains, NJ 07059-1254 is hereby appointed as the Environmental Attorney for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #16-2025

APPOINTMENT OF SAVO, SCHALK, CORSINI, WARNER, GILLESPIE, O'GRODNICK & FISHER, P.A. AS THE TAX APPEAL ATTORNEY FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Savo, Schalk, Corsini, Gillespie, O'Grodnick & Fisher P.A., 56 East Main Street, Suite 301, Somerville, New Jersey 08876 as the Tax Appeal Attorney for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Savo, Schalk, Corsini, Gillespie, O'Grodnick & Fisher P.A., having his office located at 56 East Main Street, Suite 301, Somerville, New Jersey 08876 is hereby appointed as the Tax Appeal Attorney for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #17-2025

APPOINTMENT OF ROBERT D. SPENGLER AS ALTERNATE PUBLIC DEFENDER FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Robert D. Spengler, 59 West Union Avenue, P.O. Box 309, Bound Brook, NJ 08805-0309 as the Alternate Public Defender for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Robert D. Spengler, 59 West Union Avenue, P.O. Box 309, Bound Brook, NJ 08805-0309 is hereby appointed as the Alternate Public Defender for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #18-2025

APPOINTMENT OF BRUNO ASSOCIATES AS THE GRANT WRITER FOR THE YEAR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Bruno Associates, having offices located at 1373 Broad Street, Clifton, NJ 07015 as the Grant Writer for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Bruno Associates, having his office located at 1373 Broad Street, Clifton, NJ 07015 is hereby appointed as the Grant Writer for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #19-2025

APPOINTMENT OF NORTH AMERICAN INSURANCE MANAGEMENT (ACRISURE, LLC) AS RISK MANAGEMENT CONSULTANT FOR THE BOROUGH OF MIDDLESEX FOR 2025

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint North American Insurance Management (Acrisure, LLC) having offices located at 1460 Route 9 North, Suite 310, Woodbridge NJ, 07095 as the Risk Management Consultant for the Borough of Middlesex for the period of January 1, 2025 to December 31, 2025 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. North American Insurance Management (Acrisure, LLC) having offices located at 1460 Route 9 North, Suite 310, Woodbridge NJ, 07095 is hereby appointed as the Risk Management Consultant for the Borough of Middlesex for the period of January 1, 2025 through December 31, 2025 at a fee as set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #20-2025

ADOPTING ROBERTS RULES OF ORDER

The Borough Council hereby adopts the rules contained in the current edition of Roberts Rules of Order Newly Revised, which shall govern the meetings in all cases to which they are applicable and in which they are not inconsistent with any special rules of order the meeting may adopt.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #21-2025

APPROVAL OF OFFICIAL NEWSPAPERS FOR 2025

BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, New Jersey that the following are designated as “Official Newspapers” for the year 2025:

The Courier News
The Home News Tribune
The Star Ledger

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #22-2025

APPOINTING MICHAEL LA PLACE TO SERVE AS FUND COMMISSIONER TO THE CENTRAL JERSEY JOINT INSURANCE FUND FOR 2025

WHEREAS: Public Law 1983, c.372 (N.J.S.A. 40A:10-36 *et seq*) permits municipalities to join together to form a joint insurance fund; and

WHEREAS, the Central Jersey Joint Insurance Fund is duly constituted as a Municipal Self-Insurance Fund; and

WHEREAS, the Borough of Middlesex is a member of the Central Jersey Joint Insurance Fund; and

WHEREAS, the NJSA 40A:10-36 *et seq* as well as the Bylaws of the Central Jersey Joint Insurance Fund provide that "in the manner generally prescribed by law, each member shall appoint one (1) commissioner to the Fund. Each member shall select either a member of its governing body or one of its employees and,

WHEREAS the term of the appointment is either:

1. A commissioner, other than the special commissioner, who is a member of the appointing municipality's governing body shall hold office for two years or for the remainder of his/her term of office as a member of the governing body, whichever shall be less.

2. Commissioners who are employees of the appointing member shall hold office at the pleasure of the Borough and can be removed by the Borough at any time without cause.

NOW THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex does hereby appoint Michael La Place to serve as Fund Commissioner to the Central Jersey Joint Insurance Fund.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #23-2025

AUTHORIZING THE TREASURER TO REINVEST FUNDS FOR 2025

WHEREAS, the Treasurer is required to invest and reinvest Borough funds.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex and State of New Jersey that:

1. The Borough Treasurer is hereby authorized to invest and re-invest Borough funds.

2. This resolution shall take effect for the year 2025.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #24-2025

AUTHORIZING THE FILING AND SETTLEMENT OF TAX APPEALS

WHEREAS, the Mayor and Council of the Borough of Middlesex, Middlesex County, New Jersey (the "Council"), has been informed by the Tax Assessor that from time to time adjustments are made in the computation of tax assessments covering property within the Borough, and

WHEREAS, the Tax Assessor has requested the Council to authorize her, in consultation the Borough Tax Appeal Attorney, to direct the Borough Tax Appeal Attorney to file corrective appeals with the Middlesex County Board of Taxation and/or the New Jersey Tax Court, and

WHEREAS, the Tax Assessor has requested the Council to authorize the Borough Tax Appeal Attorney to file, in cases of increases, decreases, or counter-claims as he deems reasonable and necessary, after consultation with the Borough Assessor, petitions, complaints and counterclaims with the Middlesex County Board of Taxation and/or the Tax Court of New Jersey, and

WHEREAS, the Tax Assessor and Borough Tax Appeal Attorney are called upon to defend tax appeals filed with the Middlesex County Board of Taxation and the Tax Court, and to negotiate and agree to settlements and enter into stipulations of settlements on tax appeals.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, Middlesex County, that the Tax Assessor of the Borough is hereby authorized to request after consultation with the Borough Tax Appeal Attorney, and the Borough Tax Appeal Attorney is authorized to thereby file corrective appeals with the Middlesex County Board of Taxation and the New Jersey Tax Court and to defend appeals filed with said Board and said Court, and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Middlesex, Middlesex County, that the Tax Assessor of the Borough be and is hereby authorized, after consultation with the Borough Tax Appeal Attorney, to request that and authorize the Borough Tax Appeal Attorney to file counterclaims in cases of increase with the Middlesex County Board of Taxation and/or the New Jersey Tax Court, as the Tax Assessor, after consultation with the Borough Tax Appeal Attorney, deem necessary, proper and in the best interests of the Borough, and

BE IT FURTHER RESOLVED by the Mayor and Council that the Tax Assessor and the Tax Appeal Attorney are authorized to negotiate and enter into settlements and stipulations of settlement to be filed with the Middlesex County Board of Taxation and/or the Tax Court, on behalf of the Borough of which the Assessor, after consultation with, and subject to the legal directions of the Borough Tax Appeal Attorney, deem necessary, proper and in the best interests of the Borough.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #25-2025

APPOINTING PACO OFFICER FOR 2025

WHEREAS, the New Jersey Department of the Treasury requires that every municipality designate a Public Agency Compliance Officer (PACO) each year.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that:

1. Carmen Modica hereby is appointed PACO Officer for the Borough of Middlesex for the year 2025.

2. This resolution shall take effect immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #26-2025

REGULAR MEETING DATES

In compliance with the "Open Public Meeting Law" P.L. 1975 C231, the following schedule is set for the meetings of Mayor and Council for the year 2025:

January 7(Reorganization), 28	July 15
February 11, 25	August 19
March 11, 25	September 9, 23
April 8, 22	October 14, 28
May 13, 27	November 25
June 17	December 16

Regular Meetings commence at 7:00 p.m.

Meetings will be held at the Municipal Building, 1200 Mountain Avenue, Middlesex, New Jersey.

Action may be taken at any meeting above.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #27-2025

AUTHORIZING THE TAX COLLECTOR TO CHARGE A FEE OF $25.00 PER TAX SALE NOTICE TO CONDUCT TAX SALES WHEN UNPAID TAXES OR ANY MUNICIPAL LIEN ON REAL PROPERTY REMAIN IN ARREARS AT THE CLOSE OF THE FISCAL YEAR

WHEREAS, NJSA 54:5-19 authorizes a municipality to conduct tax sales when unpaid taxes or any municipal lien on real property remain in arrears at the close of the fiscal year, and

WHEREAS, notices must be posted and advertised in the newspaper, and

WHEREAS, in lieu of any two publications, notice to the property owner and to any person or entity entitled to notice of foreclosure pursuant to section 20 of P.L 1949 c.96 (C. 54:5-104.48) may be given by regular or certified mail, the costs of which shall be added to the cost of the sale, and

WHEREAS, the Borough of Middlesex wishes to charge $25.00 per notice.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that the Tax Collector is authorized to charge a fee of $25.00 per tax sale notice to conduct tax sales when unpaid taxes or any municipal lien on real property remain in arrears at the close of the fiscal year.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #28-2025

AUTHORIZING THE TAX COLLECTOR TO COLLECT INTEREST ON DELINQUENT TAXES

WHEREAS, "Delinquency means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years"

WHEREAS, In the event the quarterly payment of taxes or assessments are not paid on the date on which they become delinquent, but are paid within ten days on the date on which they become delinquent, the Tax Collector be and is hereby authorized to collect interest on all such delinquent payments; and

WHEREAS, In the event that quarterly payment of taxes or assessments are not paid within ten days of the date on which they become delinquent, and the total amount of said delinquency is less than $1,500.00, the Tax Collector be and is hereby authorized to collect 8% interest per annum from the date said payments first become delinquent up to $1,500.00 of the delinquency and 18% interest on all such delinquent payments over $1,500.00.

NOW THEREFORE, BE IT RESOLVED Pursuant to N.J.S.A. 54:4-67, which is the New Jersey statute defining a tax delinquency, the Governing Body of the Borough of Middlesex does hereby fix a penalty to be charged to a taxpayer with a delinquency in excess of $10,000 who fails to pay the delinquency prior to the end of the calendar year 2025 and the penalty so fixed shall be six (6%) of the amount of the yearly delinquency.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #29-2025

CANCELLING SMALL SEWER BALANCES

WHEREAS, the Governing Body of the Borough of Middlesex, County of Middlesex, finds and declares that N.J.S.A. 40A:5-17.1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than Ten ($10.00) Dollars, and

WHEREAS, the Governing Body of the Borough of Middlesex, further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Ten ($10.00) Dollars, and

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Middlesex that the Municipal Tax Collector is authorized to process the cancellation of sewer delinquencies of less than ten ($10.00) Dollars for the 2025 billing year in accordance with N.J.S.A. 40A:5-17.1.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #30-2025

APPROVAL FOR REIMBURSEMENT OF THE CLERK'S DEPARTMENT, POLICE DEPARTMENT AND RECREATION DEPARTMENT'S PETTY CASH FUND

The Disbursing Officers be and are hereby authorized to draw a check in the amount of $100.00 for reimbursement of the Clerk's Petty Cash Fund and $100.00 for the Police Department, and $100.00 for the Recreation Department.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #31-2025

APPROVAL OF THE MIDDLESEX BOROUGH RESCUE TASK FORCE MEMBERS AND MEDICAL ADVISOR FOR 2025

The Governing Body hereby appoints Dr. Ronald Frank as the Rescue Task Force Medical Advisor for the Rescue Task Force for 2025 along with the following Members, all of which are also members of the Middlesex Borough Fire Department:

Bartok, Kenneth
Bird, David
Bird, Steve
Costa, Jack
Frank, Ronald (Medical Advisor)
Lubetkin, Darren
Mattox, Bryan
Meyer, Jeff
McKeown, Colin
Schroeder, George

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #32-2025

APPOINTING THE LOCAL OFFICE OF EMERGENCY MANAGEMENT MEMBERSHIP EFFECTIVE JANUARY 1, 2025 - DECEMBER 31, 2025

The Governing Body hereby appoints the following individuals to the Local Office of Emergency Management Membership for a term effective January 1, 2025 - December 31, 2025.

Jack Costa - Director
Barbara Benson
Stuart Teitelbaum
Juan Pereira
Maggie Schneider
Arthur Sullivan
Tyler Soper
Cassandra Bell
Amy Curtis
Emily DeScenza
Eden Gill
Larry Poandl
David Breen
Rober Soper
Nikitis Kasiostis
Stephen Bird
Gina Carbonaro
LynDonna Charles
Lee Poandl
Jorge Camacho
Gary D'Aloisio
Eileen Camacho
Karen Casale
Fred Hoth
Anna Hommas
Courtney Poandl
Jasnal Rupinderjit
Alan Kriney
Inez Kozak
Susan Poandl

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #33-2025

APPOINTING THE BOROUGH'S OFFICE OF EMERGENCY MANAGEMENT AUXILIARY MEMBERS EFFECTIVE JANUARY 1, 2025 - DECEMBER 31, 2025

The Governing Body hereby appoints the following Borough Office of Emergency Management Auxiliary Members effective January 1, 2025 - December 31, 2025.

Katelyn Carmona
Nicole Giraldo Casca
Mara Dunsavage
Debra May
Nicholas Lally
Kara Krivanos
Carol Jean Krivanos
Sean Kaplan
Steven Montecinos
Abigail Nunez
Robert Poltorak
Kenneth Burd
Evelyn Swalina
Emily Zegarra
Bruce Hagerman
James Killeen

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #34-2025

AUTHORIZING ADP, INC TO PROVIDE PAYROLL SERVICES FOR 2025

WHEREAS, ADP, Inc is the current payroll service provider for the Borough of Middlesex; and

WHEREAS, they have provided the 2025 payroll service rates for the Workforce HR & Benefits portal at a rate of $6.00 per employee per month, as well as the Time & Attendance portal at a rate of $5.50 per employee per month; and

WHEREAS, they have provided the 2025 payroll service rates for processing of biweekly checks issued during payroll runs and filing of all tax and federal reports at a rate of $2.60 per employee.

NOW THEREFORE, BE IT RESOLVED that the Borough of Middlesex does hereby authorize ADP, Inc as the payroll service provider for 2025 in an amount not to exceed $50,000.00.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #35-2025

ESTABLISHING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF MIDDLESEX FOR THE YEAR 2025

WHEREAS, NJSA 40A:5-1 provides that the governing body of a municipal corporation shall, by resolution passed by majority vote of the full membership thereof, designate a Cash Management Plan to be used by the Chief Financial Officer as a guide in depositing and investing Middlesex Borough funds;

The following are authorized as suitable investments:

1. Interest bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local funds
2. New Jersey Cash Management Funds
3. The Depository Trust Company

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds.

Unity Bank	1230 Bound Brook Rd	Middlesex, NJ
Affinity Federal Credit Union	73 Mountainview Blvd	Basking Ridge, NJ

The Chief Financial Officer shall report to the governing body any account that does not earn interest.

For each month that there is any change in investment accounts, securities or change in bank accounts, the Chief Financial Officer shall disclose those changes to the Borough Council.

Any official involved with the selection of depositories, investments, brokers/dealers shall disclose any material business or personal relationship to the governing body and to the Local Finance Board/Ethics Board.

Any official, who in the course of his or her duties, deposits or invests deposits in accordance with the plan shall be relieved of any liability for loss of investment.

Prior to the deposit of any municipal funds in any new depositories, said bank shall file with the Chief Financial Officer a statement indication that the bank is covered under the Government Units Deposit Protection Act (RS 17:9-41).

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #36-2025

APPROVAL OF FIRE DEPARTMENT DRIVERS FOR 2025

The Governing Body hereby approves the following Qualified Fire Department Drivers for the year 2024:

LINCOLN FIRE HOUSE	**BEECHWOOD FIRE HOUSE**
John Hein (Truck 21/TK25/TK18)	Robert Frisch (Truck E22/TK18)
Brian Mattox (Truck 21/TK25/TK18)	Darren Lubetkin (Truck E22/TK18/TK25)
Mark Rutledge (Truck 21/TK25/TK18)	Brian Chomen (Truck E22/TK18/TK25)
Colin McKeown (Truck 21/TK25/TK18)	Eric Chomen (Truck E22/TK18/TK25)
Jason Frank (Truck 21/TK25/TK18)	Randy Rudnick (Truck E22/TK18)
Shawn Young (Truck 21/TK25/TK18)	Jake Wright (Truck E22/TK18)
Cody Tindle (Truck 21/TK25/TK18)	Ken Pukas, Jr. (Truck E22/TK18)
Brian Oliver (Truck 21TK25/TK18)	Dan Knoell (Truck E22/TK18)
Jeff Decker (Truck 25/TK18)	James Lukac (Truck E22/TK18)
Joe McCauley (Truck 25/TK18/TK21)	Matt Gould (Truck 18)
Connor Wise (Truck 25/TK18)	Mike Macher (Truck 18)
	Roxanne Radi (Truck 18)
PARKER FIRE HOUSE	**PIERCE FIRE HOUSE**
John Pazar (Truck 24/TK18)	Bill Winkleman (Truck E23/TK18)
Jeff Meyer (Truck 24/TK18)	Sean Kaplan (Truck E23/TK18)
Andy Castaldo, Jr. (Truck 24/TK18)	Jack Costa (Truck E23/TK18)
Ryan Zittel (Truck 24/TK18)	Chad Heulitt (Truck E23/TK18)
Jeff Kyryczenko (Truck 18)	Dave Bird (Truck E23/TK18/TK25)
Bob Soper (Truck 24/TK18)	Nick Lally (Truck E23/TK18/TK22/TK25)
Rob Pollara (Truck 24/TK18)	Stephen Bird(Truck E23/TK18/TK22/TK24/TK25)
Kevin Mott (Truck 18)	Ken Bartok (Truck E23/TK21/TK18/TK22/TK25)
Andrew Pollara (Truck 18)	George Schroeder (Truck E23/TK18/TK25)
Eric Berg (Truck 18)	Rob Imbriaco (Truck E23/TK18)
	Colleen Dooley (Truck 18)
FIRE POLICE	
Dave Bird (FP1, FP2)	
Darren Lubetkin (FP1, FP2)	
Barbara Benson (FP1, FP2)	
Randy Rudnick (FP1, FP2)	

Lee Poandl (FP1, FP2)	
Mike Macher (FP1, FP2)	
Fred Hoth (FP1, FP2)	
Gary D'Aloisio (FP1, FP2)	
Robert Soper (FP1, FP2)	
Maggie Schneider (FP1, FP2)	

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #37-2025

APPOINTING JOSEPH DESCENZA AS THE MAYOR'S REPRESENTATIVE AND JOHN MADDEN AS THE GOVERNING BODY REPRESENTATIVE TO THE HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR 2025

WHEREAS, it is necessary for the Borough of Middlesex to appoint a representative to the Middlesex County Housing & Community Development for the year 2025; and

WHEREAS, the Borough of Middlesex is authorized to have a representative appointed to this Committee, one to be appointed by the Mayor and one to be appointed by the Governing Body; and

WHEREAS, the Mayor has appointed Joseph DeScenza as his Class I representative to the Housing and Community Development Committee for 2025; and

WHEREAS, the Governing Body has appointed John Madden as their representative to the HUD Committee.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that:

1. The Mayor hereby appoints Joseph DeScenza as the Class I representative and the Governing Body hereby appoints John Madden as its representative to the Middlesex County Housing & Community Development Committee for the year 2025.

2. The Borough Clerk is hereby authorized and directed to send a letter to the Housing & Community Development Committee advising the Committee of names, addresses and telephone numbers of the two people who will be serving as representatives for the Borough of Middlesex to the Housing & Community Development Committee for 2025.

3. This resolution shall take effect immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #38-2025

AWARDING THE CONTRACT FOR PUBLIC RELATIONS AND DESIGN CONSULTING SERVICES TO POSITIVE SOLUTIONS FROM JANUARY, 2025 THROUGH DECEMBER, 2025 IN THE AMOUNT OF $33,300.00 PER YEAR

WHEREAS, pursuant to 40A:11-4.4, sealed bids were requested on November 7, 2024 pursuant to a duly noticed and published Request for Proposals for Public Relations and Design Consulting Services; and

WHEREAS, sealed bids were received and opened publicly on December 4, 2024 at 11:00am for Public Relations and Design Consulting Services as follows; and

Positive (+) Solutions
186 Burnet Crescent
Robbinsville, NJ
Yearly Flat Rate: $33,300.00

WHEREAS, at the recommendation of the Borough Administrator, the Borough is awarding the contract for Public Relations and Design Consulting Services to Positive (+) Solutions from January, 2025 through December, 2025.

NOW THEREFORE BE IT RESOLVED, the Governing Body hereby authorizes the Mayor to execute the Contract with Positive (+) Solutions from January, 2025 through December, 2025 in the amount of $33,300.00 per year.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #39-2025

AUTHORIZATION TO APPROVE PAYMENT OF CERTAIN BILLS BETWEEN REGULAR MEETINGS

WHEREAS, all claims of payment by the Borough of Middlesex, County of Middlesex, State of New Jersey, are required to be first submitted to the Borough Council for consideration before payment is made; and

WHEREAS, due to the nature of certain claims and the timing of meetings, certain claims should be paid when presented, which are statutory and/or regular in nature, rather than held for the next Borough Council Meeting.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

The CFO is authorized to release payment of the following claims presented for payment and that thereafter said claims shall be listed on the Bill List to be approved by Borough Council:

1) Borough of Middlesex payroll obligations
2) Board of Education required property tax payments
3) County of Middlesex required property tax payments
4) Banks for investment purposes, internal transfers and Debt Service obligations
5) State of New Jersey - Application Fees, Permit Fees, State Surcharges, DEP Fees and License Fees
6) Insurances - Health, Dental, Liability, Worker's Compensation, Disability
7) Annual Employer Appropriation Bills (PERS, PFRS)
8) Utility Bills, Postage replenishment & recurring Equipment Leases (postage machine, copiers)
9) Miscellaneous disbursements approved by specific resolution
10) Reissue of lost or mutilated checks after stop payment has been issued
11) Education conference and registration fees
12) Unsuccessful Bidders for Bond Sales (return of good faith deposits)
13) Petty Cash Fund replacements

14) Payments necessary to all vendors that require compliance with the 2006 Prompt Payment Law, Chapter 96, whereby the Borough of Middlesex shall pay the bill not more than 30 calendar days after the billing date to avoid billable late charges.

15) Invoices that will be 60 days or older by the next scheduled Council Meeting

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I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #40-2025

A RESOLUTION TO PROVIDE FOR A TEMPORARY BUDGET FOR PAYMENT OF CLAIMS UNTIL THE ADOPTION OF THE 2025 BUDGET

A Temporary Operating Budget in the amount of $ 8,297,941.67 and a Temporary Swim Pool Budget in the amount of $ 100,000.00 to provide for the payment of claims and salaries including debt service payments between the first day of January 2025 and the adoption of the 2025 budget to be set up as follows:

GENERAL GOVERNMENT OPERATIONS:

Mayor & Council	
Salary & Wage	$3,000.00
Other Expenses	$3,500.00
Administrator	
Salary & Wage	$40,000.00
Other Expenses	$10,000.00
Purchasing Agent	
Other Expenses	$1,000.00
Municipal Clerk	
Salary & Wage	$60,000.00
Other Expenses	$5,000.00
Rescue Squad Rental	$3,000.00
Printing & Advertising	$10,000.00
Postage	$10,000.00
Assessment of Taxes	
Salary & Wage	$10,000.00
Other Expenses	$2,000.00
Collection of Taxes	
Salary & Wage	$40,000.00
Other Expenses	$3,000.00
Financial Administration	

Salary & Wage	$50,000.00
Other Expenses	$15,000.00
Legal Services	$50,000.00
Engineering Services	$20,000.00
Environmental Services	$5,000.00
Public Buildings & Grounds	
Salary & Wage	$20,000.00
Other Expenses	$50,000.00
Computer Data Services	
Other Expenses	$175,000.00
Land Use Board	
Salary & Wage	$2,500.00
Other Expenses	$10,000.00
Code Enforcement	
Salary & Wage	$20,000.00
Other Expenses	$3,000.00
CRS Flood Management	$2,500.00
Shade Tree Commission	
Salary & Wage	$1,000.00
Other Expenses	$15,000.00
Board of Health	
Other Expenses	$50,000.00
Housing & Community Development	
Salary & Wage	$375.00
Other Expenses	$100.00
Insurances	
Group Insurance Plan	$1,200,000.00
Workers Compensation	$120,000.00
Temporary Disability	$12,000.00
Long Term Disability	$10,000.00
Other Insurances	$180,000.00
Health Benefit Waiver	$10,000.00

PUBLIC SAFETY:

Fire Department

Other Expenses	$50,000.00
Police Department	
Salary & Wage	$1,200,000.00
Other Expenses	$50,000.00
Juvenile Conference Committee	
Salary & Wage	$1,000.00
Emergency Management	
Other Expenses	$5,000.00
Road Repair & Maintenance	
Salary & Wage	$300,000.00
Other Expenses	$40,000.00
Sewer Systems	
Salary & Wage	$20,000.00
Other Expenses	$12,000.00
Solid Waste Management	
Salary & Wage	$60,000.00
Garbage Removal	
Salary & Wage	$150,000.00
Other Expenses	$20,000.00
Sanitary Landfill	$100,000.00
Prosecutor's Office	$10,000.00
RECREATION & EDUCATION:	
Parks & Playgrounds	
Salary & Wage	$200,000.00
Other Expenses	$40,000.00
Board of Recreation	
Salary & Wage	$30,000.00
Other Expenses	$6,000.00
Senior Citizen Bus Transportation	
Salary & Wage	$3,000.00
Other Expenses	$2,500.00
Senior Coordinator	

Salary & Wage	$25,000.00
Other Expenses	$7,500.00
Title III Clerk	$20,000.00
Medical Transportation	$7,500.00
Senior Nutrition	$7,500.00
Uniform Construction Code	
Salary & Wage	$60,000.00
Other Expenses	$4,000.00
Utilities	
Gasoline	$70,000.00
Fuel Oil	$50,000.00
Electricity	$50,000.00
Telephone	$25,000.00
Natural Gas	$15,000.00
Street Lighting	$50,000.00
Fire Hydrants	$80,000.00
Water	$15,000.00
Municipal Court	
Salary & Wage	$50,000.00
Other Expenses	$2,500.00
Public Defender	$5,000.00
Beautification Committee	$500.00
Celebration of Public Events	$5,000.00
County Curbside Recycling	$100,000.00
Multi Family Solid Waste	$30,000.00
Animal Control	$10,000.00
STATUTORY EXPENDITURES:	
PERS	$0.00
DCRP CoMatch	$5,000.00
PFRS	$0.00
Social Security	$100,000.00
TOTAL	**$5,315,975.00**

26.25% of the 2024 General Appropriation in the Budget = $6,370,410.87

Older Americans	
Information Assistance Grant	$0.00
Transportation Assistance Grant	$0.00
Stormwater Management	
Salary & Wage	$286,664.00
Other Expenses	$3,000.00
Maintenance of Free Public Library	$260,000.00
Middlesex County Utility Authority	$500,000.00
Piscataway Sewerage Authority	$150,000.00
Municipal Debt Service	
Bond Principal	$1,484,472.00
Bond Interest	$200,775.00
Infrastructure Principal & Interest	$97,055.67
TOTAL	**$8,297,941.67**

DEDICATED SWIMMING POOL UTILITY

Swim Pool Utility	
Salary & Wage	$30,000.00
Other Expenses	$70,000.00
TOTAL	**$100,000.00**

26.25% of the 2024 Swimming Pool Utility Appropriation = $129,415.12

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #41-2025

ENDORSING THE "BUY LOCAL POLICY" TO SUPPORT THE BUSINESS AND PROFESSIONAL COMMUNITY IN MIDDLESEX BOROUGH

WHEREAS, there are numerous businesses within Middlesex Borough that provide materials and services that are needed and contracted for by various boards, commissions, committees, and departments of the Borough of Middlesex; and

WHEREAS, the Governing Body of Middlesex Borough believes that they should fully support the business and professional community, located in Middlesex Borough, that supply quality materials and services to the residents of Middlesex Borough; and

WHEREAS, these businesses and professionals, located in Middlesex Borough, pay taxes, create jobs, and significantly contribute to and enhance the quality of life for the Middlesex Borough residents.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of Middlesex that it restate and endorse the established “Buy Local Policy”, and

That all departments, boards, commissions and committees be directed, whenever economically feasible and consistent with existing laws and our Borough financial policies, to purchase materials and services from business and professionals located in Middlesex Borough; and

BE IT FURTHER RESOLVED that the Governing Body of Middlesex Borough directs the Borough Clerk to send a copy of this resolution to all individuals responsible for making or approving Borough purchases or retaining services, including department heads and chairpersons of the various boards, commissions and committees.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 7, 2025.