



Borough of Middlesex
Mayor and Council Reorganizational Meeting
~ Agenda ~

1200 Mountain Ave
Middlesex, NJ

Linda Chismar
732 356-7400 x238
www.middlesexboro-nj.gov

Tuesday, January 7, 2025

7:00 PM

Municipal Building

- I. MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
- II. SALUTE TO FLAG**
- III. COUNCILMAN DESCENZA AND COUNCILMAN GRIGGS TO BE SWORN IN**
- IV. ROLL CALL**

Attendee Name	Present	Absent	Late	Arrived
Mayor Jack Mikolajczyk	☐	☐	☐	
Councilman Jeremiah Carnes	☐	☐	☐	
Councilman Michael Conahan	☐	☐	☐	
Councilman Joseph DeScenza	☐	☐	☐	
Councilman Robert Dessino	☐	☐	☐	
Councilman Kevin Dotey	☐	☐	☐	
Councilman Kenneth Griggs	☐	☐	☐	
Administrator Michael La Place	☐	☐	☐	
Borough Attorney Christopher Corsini	☐	☐	☐	

V. APPOINTMENT OF BOROUGH ATTORNEY

- 1. **Resolution 1-2025** Appointment of Christopher M. Corsini of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. as the Borough Attorney for the Year 2025

VI. MAYOR'S NEW YEAR' ADDRESS

VII. COMMENTS BY COUNCILMAN DESCENZA AND COUNCILMAN GRIGGS

VIII. APPOINTMENTS

- 1. Council President
- 2. Fire Department Officers
- 3. By Mayor Not Requiring Council Confirmation
- 4. By Mayor Requiring Council Confirmation

IX. 2025 COUNCIL LIAISON APPOINTMENTS/COMMITTEES

1. 2025 Council Liaison Appointments
2. Council Committees

X. APPOINTMENT OF PROFESSIONAL SERVICES

1. **Resolution 2-2025** Appointment of Suplee, Clooney & Company as the Borough Auditor for the Year 2025
2. **Resolution 3-2025** Appointment of Colliers Engineering & Design as the Borough Engineer for the Year 2025
3. **Resolution 4-2025** Appointment of Najarian Associates as the Environmental Engineer for the Year 2025
4. **Resolution 5-2025** Appointment of Morgan Engineering & Surveying as the Alternate Engineer for the Year 2025
5. **Resolution 6-2025** Appointment of Colliers Engineering & Design as the C-4 License Operator for the Year 2025
6. **Resolution 7-2025** Appointment of Dilworth Paxson LLP, as the Bond Attorney for the Year 2025
7. **Resolution 8-2025** Appointment of Michael Colacci, Esq. of Colacci Law Firm, LLC as the Borough Prosecutor for the Year 2025
8. **Resolution 9-2025** Appointment of Apruzzese, McDermott, Mastro & Murphy as the Borough Labor Attorney for the Year 2025
9. **Resolution 10-2025** Appointment of Ricciplanning as the Borough Planner for the Year 2025
10. **Resolution 11-2025** Appointment of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. as the Redevelopment Attorney for the Year 2025
11. **Resolution 12-2025** Appointment of Dilworth Paxson as Conflict Redevelopment Attorney for the Year 2025
12. **Resolution 13-2025** Appointment of Marco Benucci of the Firm Marco Benucci, LLC as the Public Defender for the Year 2025
13. **Resolution 14-2025** Appointment of King, Moench & Collins, LLP as the Conflict Municipal Attorney for the Year 2025
14. **Resolution 15-2025** Appointment of King, Moench & Collins, LLP as the Environmental Attorney for the Year 2025
15. **Resolution 16-2025** Appointment of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. as the Tax Appeal Attorney for the Year 2025

16. **Resolution 17-2025** Appointment of Robert D. Spengler as Alternate Public Defender for the Year 2025
17. **Resolution 18-2025** Appointment of Bruno Associates as the Grant Writer for the Year 2025
18. **Resolution 19-2025** Appointment of North American Insurance Management (Acrisure, LLC) as Risk Management Consultant for the Borough of Middlesex for 2025

XI. CONSENT AGENDA RESOLUTIONS

1. **Resolution 20-2025** Adopting Roberts Rules of Order
2. **Resolution 21-2025** Approval of Official Newspapers for 2025
3. **Resolution 22-2025** Appointing Michael La Place to Serve as Fund Commissioner to the Central Jersey Joint Insurance Fund for 2025
4. **Resolution 23-2025** Authorizing the Treasurer to Reinvest Funds for 2025
5. **Resolution 24-2025** Authorizing the Filing and Settlement of Tax Appeals
6. **Resolution 25-2025** Appointing PACO Officer for 2025
7. **Resolution 26-2025** Regular Meeting Dates
8. **Resolution 27-2025** Authorizing the Tax Collector to Charge a Fee of \$25.00 Per Tax Sale Notice to Conduct Tax Sales When Unpaid Taxes or Any Municipal Lien on Real Property Remain in Arrears at the Close of the Fiscal Year
9. **Resolution 28-2025** Authorizing the Tax Collector to Collect Interest on Delinquent Taxes
10. **Resolution 29-2025** Cancelling Small Sewer Balances
11. **Resolution 30-2025** Approval for Reimbursement of the Clerk's Department, Police Department and Recreation Department's Petty Cash Fund
12. **Resolution 31-2025** Approval of the Middlesex Borough Rescue Task Force Members and Medical Advisor for 2025
13. **Resolution 32-2025** Appointing the Local Office of Emergency Management Membership Effective January 1, 2025 - December 31, 2025
14. **Resolution 33-2025** Appointing the Borough's Office of Emergency Management Auxiliary Members Effective January 1, 2025 - December 31, 2025
15. **Resolution 34-2025** Authorizing ADP, INC to Provide Payroll Services for 2025
16. **Resolution 35-2025** Establishing A Cash Management Plan for the Borough of Middlesex for the Year 2025

17. **Resolution 36-2025** Approval of Fire Department Drivers for 2025
18. **Resolution 37-2025** Appointing Joseph DeScenza as the Mayor's Representative and John Madden as the Governing Body Representative to the Housing and Community Development Committee for 2025
19. **Resolution 38-2025** Awarding the Contract for Public Relations and Design Consulting Services to Positive Solutions from January, 2025 through December, 2025 in the amount of \$33,300.00 per year
20. **Resolution 39-2025** Authorization to Approve Payment of Certain Bills Between Regular Meetings
21. **Resolution 40-2025** A Resolution to Provide for a Temporary Budget for Payment of Claims Until the Adoption of the 2025 Budget
22. **Resolution 41-2025** Endorsing the "Buy Local Policy" to Support the Business and Professional Community in Middlesex Borough

XII. PUBLIC PORTION

XIII. ADJOURNMENT