Borough of Middlesex

Mayor and Council Regular Meeting

~ Agenda ~

1200 Mountain Ave
Middlesex, NJ

Linda Chismar
732 356-7400 x238
www.middlesexboro-nj.gov

Tuesday, November 26, 2024 | **7:00 PM** | **Municipal Building**

I. MAYOR'S STATEMENT: Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.

II. SALUTE TO FLAG

III. ROLL CALL

Attendee Name	Present	Absent	Late	Arrived
Mayor Jack Mikolajczyk	☐	☐	☐	
Council President Michael Conahan	☐	☐	☐	
Councilman Jeremiah Carnes	☐	☐	☐	
Councilman Robert Dessino	☐	☐	☐	
Councilman Kevin Dotey	☐	☐	☐	
Councilman Martin Quinn	☐	☐	☐	
Councilman Douglas Rex	☐	☐	☐	
Administrator Michael La Place	☐	☐	☐	
Borough Attorney Christopher Corsini	☐	☐	☐	

IV. PROCLAMATIONS

1. Pillars of Middlesex - Jack Costa

V. PRESENTATIONS

1. Rescue Squad Presentation

VI. APPOINTMENTS

VII. HEARING

1. 328 Beechwood Avenue - Property Maintenance Hearing

VIII. ORDINANCE(S) FOR INTRODUCTION

1. **Ordinance 2138-24** AN ORDINANCE FIXING AND DETERMINING THE SALARY RANGE OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF MIDDLESEX

2. **Ordinance 2139-24** AN ORDINANCE AMENDING CHAPTER 247 (DEVELOPMENT FEES) OF THE MUNICIPAL CODE OF THE BOROUGH OF MIDDLESEX TO RECONFIGURE CHAPTER ORDER

IX. ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION

X. ADOPTION OF MINUTES

1. Approval of the October 22, 2024 Regular & Executive Meeting Minutes

2. Approval of the October 29, 2024 Special Meeting Minutes

XI. MAYOR'S REPORT

XII. COUNCIL MEMBER REPORTS

1. Council President Conahan
2. Councilman Carnes
3. Councilman Dessino
4. Councilman Dotey
5. Councilman Quinn
6. Councilman Rex

XIII. ADMINISTRATOR'S REPORT

XIV. PRIVILEGE OF THE FLOOR

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XV. NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS:

Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. **Resolution 297-2024** Acceptance of Standing Reports

2. **Resolution 298-2024** Accepting the Resignation of Ronald Katz as a School Crossing Guard Effective Immediately

3. **Resolution 299-2024** Approving the Contract for Floor Mat Services for a (1) Year Contract Beginning January 1, 2025 and Ending December 31, 2025 to National Dust Control in an Amount not to Exceed $6,672.90

4. **Resolution 300-2024** Authorizing the Sustainable Jersey Climate Vulnerability Assessment Technical Assistance Application

5. **Resolution 301-2024** Authorizing Participation in the 2024 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program

6. **Resolution 302-2024** Authorizing the Refund of $1875.00 in favor of Guaranteed Service.Com LLC, 2675 Rt 70 Manasquan, NJ 08736, for Street Opening Permit No. 2024-001

7. **Resolution 303-2024** Authorizing the Purchasing Agent to Sell various Surplus Personal Property on an Online Auction Website Entitled Municibid.com

8. **Resolution 304-2024** Authorizing the Purchase of Ten (10) New Rifles and Equipment for the Police Department from Atlantic Tactical in the Amount of $8,723.89

9. **Resolution 305-2024** Accepting the Change of Property Class Status to Tax Exempt for Block 126 Lot 4.16

10. **Resolution 306-2024** Refund of Duplicate Payment on 4th qtr. 2024 Taxes for Block 224 Lot 11.01

11. **Resolution 307-2024** Approving the Reimbursement of $300 to Jisel Peralta, 808 Farrell Ct, Old Bridge, NJ, 08857 for the 2024-2025 Board of Health Mercantile License

12. **Resolution 308-2024** Amending the Middlesex Borough Personnel Policies and Procedures Manual to Amend the Following Section 3.B. Paid Holiday Policy

13. **Resolution 309-2024** Authorizing the Mayor to Sign the Lease Agreement with Jersey Mail Systems, LLC, in the Amount of $10,962.00 for the Folder Inserter for the Term of the Lease Agreement

14. **Resolution 310-2024** Authorizing the Mayor to Execute the Memorandum of Understanding Between the State of New Jersey DEP and the Borough of Middlesex Regarding the Acquisition of Property

15. **Resolution 311-2024** Authorizing the Transfer of Funds for the 2024 Operating Budget and 2024 Swim Pool Budget

16. **Resolution 312-2024** Authorizing the Cancellation of Improvement Authorization for the 2019 Library HVAC and Tax Revaluation

17. **Resolution 313-2024** Authorizing the Cancellation of Improvement Authorization for the 2020 Redevelopment Area Bonds

18. **Resolution 314-2024** Authorizing the Treasurer to Remit the Condo Reimbursements for 2024 to Various Properties

19. **Resolution 315-2024** Acknowledging the Change in Status for Certain Properties Under the Veteran Tax Deductions for Block 224 Lot 11.01

20. **Resolution 316-2024** Refunding the Homeowner of Block 84, Lot 15 for a Construction Permit Application as He has Been Declared a 100% Disabled Veteran by the Department of Veterans Affairs

21. **Resolution 317-2024** Authorizing the Qualified Purchasing Agent to Enter into a Cooperative Pricing Agreement with BuyBoard

22. **Resolution 318-2024** Approving an Agreement Concerning Permitting Adjustments for 22 Whitney Drive

XVI. NON-CONSENT AGENDA/RESOLUTIONS: Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.

1. **Resolution 319-2024** Pay All Claims

XVII. AGENDA WORKSHOP ITEM

XVIII. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XIX. EXECUTIVE SESSION

1. **Resolution 320-2024** Executive Session

   Potential Litigation - MCMJIF

XX. ADJOURNMENT

1. The next Regular Meeting will be December 17, 2024

PROCLAMATION

Pillars of Middlesex - Jack Costa

***WHEREAS*,** the Governing Body of the Borough of Middlesex recognizes that in order for a community to thrive and succeed, they must rely on the service, commitment, and passion of others; and

***WHEREAS*,** it is in this spirit that Mayor Mikolajczyk would like to honor and recognize individuals throughout the community whom have made exceptional contributions to the Borough of Middlesex as Pillars of our Community; and

WHEREAS, throughout the years, Jack Costa has consistently demonstrated praiseworthy service, and unprecedented commitment to the Borough and its residents by being an irreplaceable asset to the Fire Department, Office of Emergency Management and the Community as a whole; and

WHEREAS, under the leadership of Jack Costa, the Office of Emergency Management has benefitted since his appointment as Director in 1996; and

WHEREAS, Jack has proved to be a fundamental part of the Middlesex Borough Fire Department since 1974, when he joined the HC Pierce Hose Company as a Firefighter; and

WHEREAS, Jack has served in various capacities throughout the years with the Fire Department, some of which include holding the position of Fire Chief from 1989 through 1991, Lieutenant, Captain, 2nd Assistant Chief, 1st Assistant Chief, Middlesex Borough Fire Department Treasurer for 13 years, HC Pierce Hose Company Treasurer for 40 years, Safety Officer and Department Training Officer for 6 years; and

***WHEREAS*,** Jack has devoted his life to ensuring the safety of others through volunteer service, which is the backbone of the community, ensuring the future of Middlesex, thus allowing the Borough to thrive and succeed; and

WHEREAS, Jack's dedication and accomplishments have been recognized by others through the receipt of the Outstanding Citizen Award (twice), the Mayor's Medal in 2001, Elks Citizen of the Year in 2007 and the Distinguished Service Award winner in 2012; and

WHEREAS, Jack Costa has displayed exemplary service, and dedication to the Municipality and has become an integral part of the community; and

NOW, THEREFORE, I, Jack Mikolajczyk, Mayor of the Borough of Middlesex, State of New Jersey, along with the Middlesex Borough Council and on behalf of the residents of Middlesex, wish to thank Jack Costa for all of his dedication, sacrifice and labor to our community.

IN WITNESS WHEREOF, I hereby set my hand and the seal of the Borough of Middlesex to be affixed this 26th day of November, 2024.

DATED: November 26, 2024

Linda Chismar, RMC

Mayor Jack Mikolajczyk

ORDINANCE #2138-24

AN ORDINANCE FIXING AND DETERMINING THE SALARY RANGE OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF MIDDLESEX

TITLE	SALARY	RANGE
Full Time Employees		
Chief of Police	$180,000	$250,000
Borough Administrator	$125,000	$180,000
Borough Clerk	$70,000	$110,000
Deputy Borough Clerk	$50,000	$70,000
Administrative Clerk/Purchasing Agent	$50,000	$70,000
Chief Financial Officer	$80,000	$130,000
Deputy Treasurer	$50,000	$80,000
Tax Collector	$70,000	$90,000
Deputy Tax Collector	$50,000	$70,000
Finance/Tax Clerk	$45,000	$60,000
HR Manager/Payroll Manager	$50,000	$75,000
DPW Superintendent	$100,000	$130,000
DPW Assistant Superintendent	$85,000	$100,000
Code Enforcer/Zoning Officer	$65,000	$80,000
Recreation/Office on Aging Director	$70,000	$95,000
Recreation Program Coordinator	$45,000	$60,000
Court Administrator	$60,000	$80,000
Court Deputy Administrator	$50,000	$65,000
Court Violations Clerk	$40,000	$55,000
Senior Certified Technical Assistant	$55,000	$75,000
Certified Technical Assistant	$45,000	$60,000
Senior Administrative Assistant	$50,000	$65,000
Administrative Assistant	$40,000	$55,000
Recreation Clerk	$40,000	$55,000
Police Administrative Assistant	$50,000	$70,000
Senior Police Records Clerk	$45,000	$65,000
Police Records Clerk	$40,000	$60,000
Part Time Employees		
Assistant Recreation Coordinator	$12,000	$15,000
Recreation Committee Secretary	$1,000	$1,500
Parks Committee Secretary	$1,000	$1,500
Tax Assessor	$20,000	$45,000
Code Enforcer/Zoning Official	$40,000	$60,000
Construction Official	$15,000	$35,000

Electrical Sub-Code Official	$15,000	$25,000
Building Sub-Code Official	$15,000	$25,000
Plumbing Sub-Code Official	$15,000	$25,000
Fire Sub-Code Official	$12,000	$20,000
Planning/Zoning Clerk (per meeting)	$200	$400
Shade Tree Secretary	$2,000	$3,000
Juvenile Conference Committee Secretary	$2,000	$3,000
Municipal Magistrate	$35,000	$50,000

Hourly Employees	**Per Hour**	**Per Hour**
Recreation Program Coordinator	$24.00	$28.00
Administrative Clerk	$17.00	$22.00
Construction/Code Inspectors	$15.00	$22.00
ReSale Certificate Inspector	$15.00	$18.00
DPW Laborer	$15.00	$20.00
Senior Dept Non CDL Driver	$18.00	$25.00
Senior Dept CDL Driver	$22.00	$28.00
Pre-School Program Supervisor	$18.00	$22.00
Pre-School Program Instructor	$15.00	$20.00
Playground Coordinator (Seasonal)	$20.00	$24.00
Playground Site Supervisor (Seasonal)	$17.00	$22.00
Playground Counselor (Seasonal)	$15.00	$18.00
Police Matrons	$15.00	$20.00
Crossing Guards	$15.00	$20.00
Custodian	$15.00	$20.00

I Hereby Certify that the above Ordinance was introduced by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on 11/26/2024.

INTRODUCED: 11/26/2024

DATE OF PUBLICATION:
OF INTRODUCTION

ORDINANCE #2139-24

AN ORDINANCE AMENDING CHAPTER 247 (DEVELOPMENT FEES) OF THE MUNICIPAL CODE OF THE BOROUGH OF MIDDLESEX TO RECONFIGURE CHAPTER ORDER

WHEREAS, Middlesex Borough has previously adopted Ordinance No. 2101-23 to adopt development fees; and

WHEREAS, the Borough's code aggregation vendor has recommended a reordering of the code;

BE IT THEREFORE ORDAINED, by the Borough Council of the Borough of Middlesex in the County of Middlesex and State of New Jersey as follows:

SECTION I.

Chapter 247 (Development Fees) shall be reordered and redesignated as Chapter 180.

SECTION II.

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION III.

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

SECTION IV.

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law.

I Hereby Certify that the above Ordinance was introduced by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

INTRODUCED:	November 26, 2024
DATE OF PUBLICATION: OF INTRODUCTION	November 29, 2024

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #297-2024

ACCEPTANCE OF STANDING REPORTS

The Governing Body hereby accepts the following Reports itemized below:

1. Acceptance of the October 2024 Fire Report.
2. Acceptance of the October 2024 Police Report.
3. Acceptance of the October 2024 Court Report.
4. Accepting Matthew Melchiorre as a Member of Beechwood Heights Fire Co. #2
5. Accepting the Removal of Steve Tarbous from the Middlesex Fire Department
6. Accepting the Resignation of John Hackney from Park Fire Co. #4 Effective August, 2024
7. Acceptance of the October 2024 Tax Totals.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #298-2024

ACCEPTING THE RESIGNATION OF RONALD KATZ AS A SCHOOL CROSSING GUARD EFFECTIVE IMMEDIATELY

The Mayor and Council hereby accept the resignation of School Crossing Guard Ronald Katz effective immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #299-2024

APPROVING THE CONTRACT FOR FLOOR MAT SERVICES FOR A (1) YEAR CONTRACT BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025 TO NATIONAL DUST CONTROL IN AN AMOUNT NOT TO EXCEED $6,672.90

WHEREAS, request for quotes were solicited on October 11, 2024 for Floor Mat Services for Borough Hall, Recreation/Senior Building, DPW Building and Police Department;

WHEREAS, one (1) quote was received, quote listed below:

National Dust Control
200 Blackford Avenue, Middlesex
Yearly Amount: $6,672.90

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that:

1. Based upon the recommendation of the Purchasing Agent, the governing body hereby awards the contract for Floor Mat Services for a (1) year contract beginning January 1, 2025 and ending December 31, 2025 to National Dust Control.

NOW FURTHER BE IT RESOLVED, that the CFO hereby certifies that funds in an amount not to exceed $6,672.90 will be allocated from the 2025 Operating Budget.

____
Caroline Benson, CFO

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #300-2024

AUTHORIZING THE SUSTAINABLE JERSEY CLIMATE VULNERABILITY ASSESSMENT TECHNICAL ASSISTANCE APPLICATION

WHEREAS, Middlesex Borough aims to be a climate-ready community that is resilient to climate change; and

WHEREAS, a climate-ready community seeks to understand current and projected climate hazards affecting health, safety, infrastructure, property, and businesses so that appropriate actions may be implemented before hazard events occur to cause harm; and

WHEREAS, a climate-ready community seeks to optimize sustainability through improving quality of life for its residents by ensuring that its environmental, economic, and social objectives are balanced and mutually supportive; and

WHEREAS, Middlesex Borough's Master Plan is aimed at guiding the use of lands within the municipality in a manner which protects public health and safety and promotes the general welfare; and

WHEREAS, the Borough of Middlesex strives to save tax dollars, assure clean land, air, and water, and improve working and living environments; and

WHEREAS, a Climate Change-Related Hazard Vulnerability Assessment is required by NJ law (N.J.S.A. 40:55D-28) to be included in Middlesex Borough's Master Plan Land Use Plan Element; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and, recognizing municipalities are interested in guidance on climate resilience, created a Guide to Local Climate Change Adaptation Planning; and

WHEREAS, Sustainable Jersey provides a Climate Vulnerability Assessment Technical Assistance Program for municipalities to use the Guide to Local Climate Change Adaptation Planning to complete a Climate Change-Related Hazard Vulnerability Assessment consistent with the NJ law;

THEREFORE, the Council of the Borough of Middlesex has determined that Middlesex Borough should apply for the aforementioned Climate Vulnerability Assessment Technical Assistance Program.

THEREFORE, Middlesex Borough will commit to providing staff support for the duration of the Climate Vulnerability Assessment Technical Assistance project, including providing planning documents and relevant assessment data and supporting public events and opportunities to share and receive comment on the project.

THEREFORE, the Borough of Middlesex will commit to providing a professional planner to review the draft and final version of the Climate Change-Related Vulnerability Assessment for potential adoption into the municipal Master Plan Land Use Plan Element.

THEREFORE, BE IT RESOLVED, that the Council of the Borough of Middlesex, State of New Jersey, authorize the submission of the aforementioned application to Sustainable Jersey for Climate Vulnerability Assessment Technical Assistance.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #301-2024

AUTHORIZING PARTICIPATION IN THE 2024 SUSTAINABLE JERSEY-PSE&G ENERGY EFFICIENCY PARTNERSHIP PROGRAM

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic, and social objectives are balanced and mutually supportive; and

WHEREAS, Middlesex Borough strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, Middlesex Borough is participating in Sustainable Jersey; and

WHEREAS, one of the purposes of Sustainable Jersey is to provide resources to municipalities to make progress on sustainability issues, and they have created the 2024 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program to help increase energy efficiency for residents, businesses, and municipal facilities. This Program includes a Sustainable Jersey Start-up Grant funded by PSE&G in the amount of $2,500 for first-time participants.

THEREFORE, the Governing Body of the Borough of Middlesex has determined that Middlesex Borough should apply for the aforementioned 2024 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program and $2,500 Start-up Grant (one-time per municipality upon entering the Program).

THEREFORE, Middlesex Borough applying for the 2024 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program, will provide staff support for all activities related to the Sustainable Jersey-PSE&G Energy Efficiency Partnership Program, including Evaluate municipal buildings for energy efficiency and develop an improvement plan. Learn strategies to reduce costs and enhance energy efficiency. Prioritize projects based on audit findings and explore funding options for these initiatives. Encouraging community members to take advantage of energy efficiency incentive programs; and will

- Identify one or more staff to serve as primary contacts for Sustainable Jersey for the projects selected (e.g. outreach campaigns; energy efficiency in municipal facilities)
- Provide access to utility bills and other energy records as needed for the project (energy efficiency in municipal facilities)
- Commit to attend a virtual kick-off event and other virtual trainings (energy efficiency outreach campaigns)
- Provide support from relevant finance, facility, and other staff as needed for project implementation

THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Middlesex, State of New Jersey, authorizes submission of the aforementioned application to the 2024 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #302-2024

AUTHORIZING THE REFUND OF $1875.00 IN FAVOR OF GUARANTEED SERVICE.COM LLC, 2675 RT 70 MANASQUAN, NJ 08736, FOR STREET OPENING PERMIT NO. 2024-001

WHEREAS, Guaranteed Service.Com LLC was issued a street opening permit on 3/14/2024; and

WHEREAS, Guaranteed Service.Com LLC deposited $2500.00 with the Borough of Middlesex to ensure proper repair and maintenance of the roadway; and

WHEREAS, said roadway at 6 Fitzsimmons Ave was inspected by Lenny Vidal, DPW Supervisor and Dan Niro Plumbing Inspector, and found to have been maintained in a satisfactory manner.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that the disbursing officers be and they are hereby authorized to draw a check in the amount of $1875.00 in favor of Guaranteed Service.Com LLC, 2675 Rt 70 Manasquan, NJ 08736, for refund of Street Opening Permit No. 2024-001.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #303-2024

AUTHORIZING THE PURCHASING AGENT TO SELL VARIOUS SURPLUS PERSONAL PROPERTY ON AN ONLINE AUCTION WEBSITE ENTITLED MUNICIBID.COM

WHEREAS, the Borough of Middlesex has determined that the property listed below is no longer needed for public use; and

WHEREAS, the Borough of Middlesex intends to utilize the online auction services of Municibid.com located at 2401 Walnut Street, Philadelphia, PA; and

WHEREAS, the sales are being conducted pursuant to N.J.S.A. 40A:11-36 and the guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15. Sale dates to be determined; and

WHEREAS, pursuant to the shared service agreement executed between the Borough of Middlesex and the Borough of Dunellen, the proceeds of the surplus sale of the 2006 Sterling Jetvac shall be divided in equal shares between both municipalities.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Middlesex, County of Middlesex, State of New Jersey, that the Purchasing Agent is hereby authorized to sell the surplus personal property as indicated below on an online auction website entitled Municibid.com, 2401 Walnut Street, Philadelphia, PA; and

BE IT FURTHER RESOLVED, that the Auction for items shall be for a total of ten (10) days and all fees are to be paid for by the buyer as per the terms and conditions of the agreement entered into between Municibid.com and the Borough of Middlesex and are available at Municibid.com and in the office of the Purchasing Agent.

This resolution shall take effect immediately.

Item	Approximate Mileage	VIN/Identification #
2006 Sterling Jetvac, Vactor	50,813	2FZHATDC96AW65422
2006 Ford F350	87,173	1FDWF37PX6EA65619
2007 Ford F250	78,253	1FTSF21P87EA10786
1999 Ford Crown Victoria	107,962	2FAFP71WXXX184088

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #304-2024

AUTHORIZING THE PURCHASE OF TEN (10) NEW RIFLES AND EQUIPMENT FOR THE POLICE DEPARTMENT FROM ATLANTIC TACTICAL IN THE AMOUNT OF $8,723.89

WHEREAS, the Middlesex Police Department wishes to purchase ten (10) new rifles that need replacement in an amount not to exceed $8,723.89 through NJ State Contract #17-FLEET-00732 and NJ State Contract #17-FLEET-00764; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Contracts Law, 40A:11-12; and

WHEREAS, Atlantic Tactical, is under the NJ State Contract #17-FLEET-00732 and NJ State Contract #17-FLEET-00764, for the purchase of firearms and equipment; and

WHEREAS, the original cost for the ten (10) new rifles from Atlantic Tactical was $16,217.89; and

WHEREAS, the Middlesex Police Department wishes to utilize a store credit received from Atlantic Tactical in the amount of $7,494.00 through a buyback program, decreasing the amount to purchase ten (10) new rifles to $8,723.89; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council that:

1) The Mayor and Borough Council hereby approve to proceed utilizing the store credit of $7,494.00.
2) Approve the purchase of ten (10) new rifles and equipment for the Middlesex Borough Police Department from Atlantic Tactical, in the amount of $8,723.89.

This resolution shall take effect immediately.

The CFO hereby certifies that the funds in the amount not to exceed $8,723.89 are available in the 2024 Police Department Capital Budget. Account number C-04-24-125-000-071.

____

Caroline Benson, CFO

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #305-2024

ACCEPTING THE CHANGE OF PROPERTY CLASS STATUS TO TAX EXEMPT FOR BLOCK 126 LOT 4.16

WHEREAS, the State of New Jersey, Department of Environmental Protection acquired Block 126 Lot 4.16 on October 18, 2024 and
WHEREAS, pursuant to N.J.S.A. 54:4-3.3b its interest will become tax exempt on January 1, 2025, and
WHEREAS, 2024 Final/2025 Preliminary taxes have been previously billed, and
THEREFORE, the Tax Collector is authorized to adjust off 1st & 2nd Qtr. 2025 taxes in the following amounts on Block 126 Lot 4.16

1st Qtr. 2025	$2,285.08
2nd Qtr. 2025	$2,285.07

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #306-2024

REFUND OF DUPLICATE PAYMENT ON 4TH QTR. 2024 TAXES FOR BLOCK 224 LOT 11.01

WHEREAS, payment was made by the property owner for Block 224 Lot 11.01 for 3rd Qtr. 2024 in the amount of $2,869.36 and posted on 8/14/2024, and;

WHEREAS, an additional payment was sent in via WIRE for Block 224 Lot 11.01 for 3rd Qtr. 2024 in the amount of $2,869.36 and posted on 8/20/2024; and

WHEREAS, overpayments are applied forward if a refund request is not received by the property owner, and;

WHEREAS, the payment was moved forward as the property owner was not aware an additional payment was made, and;

WHEREAS, 4th Qtr payment was received via WIRE and posted on 11/7/2024 for 4th Qtr. taxes, creating a credit of $2,869.36 on the account and,

WHEREAS, the property owner has requested a refund for the $2,869.36, and;

NOW THEREFORE, a check in the amount of $2,869.36 should be made payable to:

Teresa Pawlowski
211-213 Seventh St.
Middlesex, NJ 08846

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #307-2024

APPROVING THE REIMBURSEMENT OF $300 TO JISEL PERALTA, 808 FARRELL CT, OLD BRIDGE, NJ, 08857 FOR THE 2024-2025 BOARD OF HEALTH MERCANTILE LICENSE

WHEREAS, Benji's Food Distribution LLC, located at 671 Harris Ave has not applied or been approved to operate a food establishment at said location; and

WHEREAS, the owner Jisel Peralta applied and paid for a Board of Health License for the 2024-2025 licensing year without proper approval; and

NOW, THEREFORE, BE IT RESOLVED; that the Governing Body hereby approves the reimbursement of $300 to Jisel Peralta, 808 Farrell Ct, Old Bridge, NJ, 08857 for the 2024-2025 Board of Health Mercantile License.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #308-2024

AMENDING THE MIDDLESEX BOROUGH PERSONNEL POLICIES AND PROCEDURES MANUAL TO AMEND THE FOLLOWING SECTION 3.B. PAID HOLIDAY POLICY

WHEREAS, the Governing Body adopted the Middlesex Borough Personnel Policies and Procedures Manual on January 1, 2020; and

WHEREAS, this Middlesex Borough Personnel Policies and Procedures Manual was last amended on December 26, 2023; and

WHEREAS, the Governing Body would like to amend this Personnel Manual to include under Section 3.B. Paid Holiday Policy the following holiday:

- Juneteenth (to be observed on June 19 per Federal guidelines)

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that the Middlesex Borough Personnel Policies and Procedures Manual be amended effective immediately to include the amendment to Section 3.B.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #309-2024

AUTHORIZING THE MAYOR TO SIGN THE LEASE AGREEMENT WITH JERSEY MAIL SYSTEMS, LLC, IN THE AMOUNT OF $10,962.00 FOR THE FOLDER INSERTER FOR THE TERM OF THE LEASE AGREEMENT

WHEREAS, the Governing Body of the Borough of Middlesex wishes to renew the lease agreement for the Folder Inserter with Jersey Mail Systems, LLC in the amount of $174.00 monthly; and

WHEREAS, the current lease agreement with Jersey Mail Systems, LLC is due to expire on December 31, 2024; and

WHEREAS, the term of the lease agreement with Jersey Mail Systems, LLC is for 63 months; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex and State of New Jersey that:

1) The Governing Body authorizes the Mayor to sign the Lease Agreement with Jersey Mail Systems, LLC, in the amount of $10,962.00 for the term of the lease agreement.

BE IT FURTHER RESOLVED, that the CFO hereby certifies that the funds in the amount of $10,962.00 are available in the Postage, Copiers, Equipment Account Number 4-01-20-122-000-138.

This resolution will take effect immediately.

____
Caroline Benson, CFO

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #310-2024

AUTHORIZING THE MAYOR TO EXECUTE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE STATE OF NEW JERSEY DEP AND THE BOROUGH OF MIDDLESEX REGARDING THE ACQUISITION OF PROPERTY

The Governing Body authorizes the Mayor to execute the Memorandum of Understanding between the State of New Jersey Department of Environmental Protection and the Borough of Middlesex to acquire properties statewide for flood mitigation and climate resilience purposes.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #311-2024

AUTHORIZING THE TRANSFER OF FUNDS FOR THE 2024 OPERATING BUDGET AND 2024 SWIM POOL BUDGET

The CFO/Treasurer hereby authorizes the transfer of funds for the 2024 Operating Budget and 2024 Swim Pool Budget:

Department	**From**	**To**
Environmental Engineer	$5,000.00	
Environmental Attorney	$5,000.00	
JLUB O/E - Prof Services	$5,000.00	
Police S/W - Overtime	$35,000.00	
Road Dept S/W - Overtime	$15,000.00	
Senior Nutrition S/W	$5,000.00	
Medical Transport S/W	$5,000.00	
Title III S/W	$5,000.00	
Parks Dept S/W	$10,000.00	
Legal Services - Miscellaneous		$5,000.00
Flood Plain Manager		$2,500.00
Construction O/E - Supplies		$1,000.00
Water		$8,000.00
Shade Tree O/E - Planting & Removal		$5,000.00
Diesel Fuel		$5,000.00
Gasoline		$10,000.00
Municipal Court O/E - Interpreting		$1,500.00
Public Defender		$2,500.00
Road Dept O/E - Snow Expenses		$10,000.00
Infrastructure Loan		$34,500.00
Social Security		$5,000.00
Swim Pool S/W	$20,000.00	
Swim Pool O/E		$20,000.00
	$110,000.00	**$110,000.00**

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #312-2024

AUTHORIZING THE CANCELLATION OF IMPROVEMENT AUTHORIZATION FOR THE 2019 LIBRARY HVAC AND TAX REVALUATION

WHEREAS, there was an improvement authorization that was funded by the authorization of debt, for 2019 Library HVAC and Tax Revaluation, and;

WHEREAS, there is an unexpended balance of aforementioned improvement authorization and no further expenditures will be disbursed from said authorization;

THEREFORE BE IT RESOLVED, that the balance of the improvement authorization for the 2019 Library HVAC and Tax Revaluation be cancelled and the unexpended balance be credited to the Capital Surplus Fund.

Ordinance# 1968-19

Ordinance Adoption Date: 8/13/2019

Original Amount Authorized: $344,816.68

Total Cancellation: $57,573.20

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #313-2024

AUTHORIZING THE CANCELLATION OF IMPROVEMENT AUTHORIZATION FOR THE 2020 REDEVELOPMENT AREA BONDS

WHEREAS, there was an improvement authorization that was funded by the authorization of debt, for 2020 Redevelopment Area Bonds, and;

WHEREAS, there is an unexpended balance of aforementioned improvement authorization and no further expenditures will be disbursed from said authorization;

THEREFORE BE IT RESOLVED, that the balance of the improvement authorization for the 2020 Redevelopment Area Bonds be cancelled and the unexpended balance be credited to the Capital Surplus Fund.

Ordinance# 1997-20

Ordinance Adoption Date: 6/9/2020

Original Amount Authorized: $750,000.00

Total Cancellation: $7,510.00

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #314-2024

AUTHORIZING THE TREASURER TO REMIT THE CONDO REIMBURSEMENTS FOR 2024 TO VARIOUS PROPERTIES

The Treasurer is hereby authorized to remit the Condo Reimbursements for 2024 to the following:

Gramercy Gardens Midatlantic Property Mgmt 315 Raritan Avenue Highland Park, NJ 08904	$ 7,426.67
Foxhall Condo Association 11 Cleveland Pl PO Box 297 Springfield, NJ 07081-1507	$ 5,264.10
Hanover Square Condo Association c/o Reliance Property Mngmt PO Box 208 New Brunswick, NJ 08903-0208	$ 5,488.73
Wilton Village Condo Association 99 Wilton Ave Middlesex, NJ 08846	$ 3,025.52
Middlesex Village Condo Association C/O Regency Management Group 35 Clyde Road, Suite 102 Somerset, NJ 08873	$ 23,534.11

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #315-2024

ACKNOWLEDGING THE CHANGE IN STATUS FOR CERTAIN PROPERTIES UNDER THE VETERAN TAX DEDUCTIONS FOR BLOCK 224 LOT 11.01

WHEREAS, per (N.J.S.A. 54:4-8.10 et seq.as amended by P.L. 2019 c.413; N.J.A.C. 18:27-1.1 et seq.), certain Veterans were the owners of property in the Borough of Middlesex on or before October 1, 2023, and

WHEREAS, said Veterans did file their claims for the Widow deduction with the proper official of the Borough of Middlesex, Middlesex County, and

WHEREAS, the Tax Assessor has allowed the following Widow deduction for the 2024 tax year totaling $250.00

Name:	Pawlowski, Teresa
Block/Lot:	224/ 11.01
Amount:	$250.00

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #316-2024

REFUNDING THE HOMEOWNER OF BLOCK 84, LOT 15 FOR A CONSTRUCTION PERMIT APPLICATION AS HE HAS BEEN DECLARED A 100% DISABLED VETERAN BY THE DEPARTMENT OF VETERANS AFFAIRS

WHEREAS, per N.J.S.A. 54:4-3-30 the homeowner of Block 84 Lot 15, 40 Ramsey Road, has been declared a 100% Disabled Veteran by the Department of Veterans Affairs; and,

WHEREAS, the Construction Department has received a Construction Permit Application for the amount of $88.00 from Mr. Peter Fusco, 40 Ramsey Road, Middlesex, NJ dated November 21, 2024.

NOW, THEREFORE, the Governing Body hereby approves the refund of $88.00 for the cost of Permit No. 24-534, as the applicant has been declared a 100% Disabled Veteran by the Department of Veterans Affairs.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #317-2024

AUTHORIZING THE QUALIFIED PURCHASING AGENT TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH BUYBOARD

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and enter into Cooperative Pricing Agreement for its administration; and

WHEREAS, the BuyBoard National Purchasing Cooperative Program, hereinafter referred to as the "Lead Agency" provides voluntary participation in a Cooperative Pricing System for the purchase of goods and services to its members through cooperative public bidding process; and

WHEREAS, the Borough of Middlesex desires to enter into an Agreement with the Lead Agency; and

THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Middlesex, County of Middlesex, and State of New Jersey as follows:

1. Carmen Modica, Qualified Purchasing Agent of the Borough of Middlesex is hereby authorized to enter into a Cooperative Pricing Agreement with BuyBoard as the Lead Agency pursuant to N.J.S.A. 40A:11-11(5).

2. The Borough Clerk is hereby directed to submit three copies of this adopted Resolution along with an executed Agreement to New Jersey Cooperative Pricing System.

3. BuyBoard National Purchasing Cooperative Program (BuyBoard) shall submit to the Borough any and all documentation required pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. related to the incorporation and operation of cooperative pricing in the State of New Jersey.

4. This Resolution shall take effect immediately upon final passage according to law.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #318-2024

APPROVING AN AGREEMENT CONCERNING PERMITTING ADJUSTMENTS FOR 22 WHITNEY DRIVE

WHEREAS, there exists a need to adjust certain permitting discrepancies for the property known as 22 Whitney Drive in the Borough of Middlesex;

WHEREAS, the agreement attached hereto as Exhibit A delineates the terms of effectuating the aforesaid adjustment;

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, that the Mayor and Borough Clerk are authorized to execute the agreement attached hereto as Exhibit A.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #319-2024

PAY ALL CLAIMS

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.

Range of Checking Accts: 01 CURRENT FUND to WIRES Range of Check Dates: 10/23/24 to 11/19/24
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
PO #		Description		Contract
01 CURRENT FUND CURRENT CHECKING				
56388	10/23/24	ABSOL005 Absolute Fire Protection Co		1280
24-01952		Engine 21 Annual Maintenance	2,600.00	
56389	10/23/24	AIRGA005 Airgas USA, LLC		1280
24-01363		Blanket Cylinder Rental	385.00	
56390	10/23/24	APPRO005 Approved Fire Protection		1280
24-00580		2024 Police Dept Inspection	1,851.50	
24-01588		Semi-Annual System Inspection	816.56	
			2,668.06	
56391	10/23/24	APRUZ005 Apruzzese, McDermott, Mastro		1280
24-02124		August Labor Attorney	432.25	
56392	10/23/24	BENUC005 Marco Benucci, LLC		1280
24-02118		Public Defender	900.00	
56393	10/23/24	BOUND005 Bound Tree Medical, LLC		1280
24-01903		PPE for Department	691.38	
56394	10/23/24	BRTTE005 BRT Technologies, LLC		1280
24-00097		Municipality CAMA and Mod IV	334.75	
56395	10/23/24	CAMBR010 Cambria Automotive Co, Inc		1280
24-01900		Blanket PO Garbage Truck Parts	31.47	
56396	10/23/24	CARDI010 Cardio Partners		1280
24-01441		AED FRx Responder VP	1,914.00	
56397	10/23/24	CARRO020 Carrot-Top Industries, Inc		1280
24-01423		Winch Handles for Flag Poles	450.12	
56398	10/23/24	COBAN005 COBAN Technologies, Inc		1280
24-01643		MVR	110.00	
56399	10/23/24	COLAC040 Colacci Law Firm, LLC		1280
24-02053		September 2024	2,333.33	
56400	10/23/24	DBAUT005 D & B Auto Supply		1280
24-01905		NAPA Supply for Fire Dept	15.10	
56401	10/23/24	DELVE005 DelVecchio, Darcy		1280
24-02119		Mileage/Toll reimbursement	67.78	
56402	10/23/24	DIFRA005 DiFrancesco Bateman, PC		1280
24-01929		August JLUB Zoning Appeal	402.50	
56403	10/23/24	EDMUN005 Edmunds GovTech		1280
24-02087		2025 Annual Maintenance	20,077.98	

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
PO #	Description			Contract
01 CURRENT FUND CURRENT CHECKING		Continued		
56404	10/23/24	ELANF005 Elan Financial Services		1280
24-01978	Office Supplies		99.95	
24-02077	Office Supplies		283.66	
			383.61	
56405	10/23/24	ELECT005 Electronic Measurement Labs		1280
24-02069	Calibrations at Pump Station		502.00	
56406	10/23/24	FALKT005 Falk, Thomas		1280
24-02117	Reimbursement		981.53	
56407	10/23/24	FANWO005 Fanwood Crushed Stone, Co		1280
24-01910	Blanket PO for Road Repair		77.50	
56408	10/23/24	GALLS005 Galls, LLC		1280
24-01715	School Crossing Guard Equip.		198.49	
56409	10/23/24	GANNE005 Gannett NY/NJ LocaliQ		1280
24-02101	Sept Advertising/Acct #1121910		511.82	
56410	10/23/24	GBJAN005 G & B Janitorial Supply, Inc		1280
24-01909	Blanket PO for Supplies		267.56	
24-01969	Blanket Order for Supplies		58.01	
24-02029	Garbage Bags 50 Boxes		2,499.50	
			2,825.07	
56411	10/23/24	GEIST010 Geist, Matthew		1280
24-02086	Replenish Petty Cash		92.92	
56412	10/23/24	GREAT005 GreatAmerica Financial Svcs		1280
24-01116	Folder/Inserter		184.93	
56413	10/23/24	HAIGS005 Haig's Service Corp		1280
24-02007	Monitoring - Fire Radio		225.00	
56414	10/23/24	ISLAN015 Island Tech Services (ITS)		1280
24-01885	Cars 909, 912, 913		700.00	
56415	10/23/24	JEFFR005 Jeffrey Clay DBA JRC South		1280
24-02070	Police Station HVAC Work		250.00	
56416	10/23/24	JETVA005 JetVac Equipment, LLC		1280
24-01245	Warthog Root Destroyer		3,867.00	
56417	10/23/24	JOHNN005 United Site Services		1280
24-00254	Pump Station		42.19	
24-00319	Victor Crowell Park		61.48	
24-00320	Mountain View Park		61.48	
24-00647	Hazelwood - Portable Restroom		51.02	
24-00648	Mauger - Portable Restroom		23.91	
24-00649	Morgan Field-Portable Restroom		51.02	

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num	Contract
PO #		Description			
01 CURRENT FUND CURRENT CHECKING Continued					
56417		United Site Services Continued			
24-00650		Cook - Portable Restroom	51.02		
			342.12		
56418	10/23/24	JPMON010 JPMonzo Municipal Consulting		1280	
24-02083		PERC Webinar	50.00		
56419	10/23/24	KAYPR005 Kay Printing & Envelope Co Inc		1280	
24-02009		Construction Permit Notice	118.74		
56420	10/23/24	KDIIN005 KDI, Inc		1280	
24-02078		Contract Overage Charge	270.10		
56421	10/23/24	KINIE005 Kiniery, Timothy D		1280	
24-02071		Substitute Electric Inspector	220.00		
56422	10/23/24	KOPCH005 Kopchala, Russell		1280	
24-02116		IdentoGo & RUTGERS Safety Reim	85.73		
56423	10/23/24	LANGU005 Language Services Associates		1280	
24-02062		Telephone Charges	109.20		
56424	10/23/24	LANGU010 Language Line Services, Inc		1280	
24-02058		Translation Services	107.30		
56425	10/23/24	LAPLA005 La Place, Michael		1280	
24-02066		APA Membership Reimbursement	790.00		
56426	10/23/24	LEAF0005 LEAF		1280	
24-02076		Contract # 100-7476341-002	144.00		
56427	10/23/24	MIDDL005 Middlesex Rescue Squad		1280	
24-00884		July - December Rent	600.00		
56428	10/23/24	MIDDL015 Middlesex Cty Utilities Auth		1280	
24-02090		Q3 2024 Solid Waste Fees	1,102.08		
56429	10/23/24	MIDDL035 Equiptech dba Woods Machinery		1280	
24-02022		Blanket PO Equipment Repair	370.66		
56430	10/23/24	MIDDL105 Middlesex County Improvement		1280	
24-02084		Sept 2024 Leaves/Recycle	25,026.18		
56431	10/23/24	MIDDL260 Middlesex Transfer Station		1280	
24-02088		September Dumping Charges	2,468.63		
56432	10/23/24	MJMTR005 MJM Truck Repair & Maintenance		1280	
24-01945		Repair to Truck # 55	11,115.27		
56433	10/23/24	NATIO090 National Dust Control		1280	
24-00235		Rec/Senior Floor Mat Service	65.36		
24-00236		Borough Floor Mat Service	220.76		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
PO #		Description		Contract
01 CURRENT FUND CURRENT CHECKING		Continued		
56433		National Dust Control Continued		
24-00237		DPW Garage Floor Mat Service	33.25	
24-00238		Police HQ Floor Mat Service	169.57	
			488.94	
56434	10/23/24	NATIO095 National Fuel Oil, Inc		1280
24-01858		Blanket for Diesel Fuel	2,428.10	
56435	10/23/24	NEOPO010 Quadient, Inc		1280
24-02052		Standard Maintenance	334.19	
56436	10/23/24	POWER015 Power DMS		1280
24-01429		Annual Renewal- NJSACOP	550.00	
56437	10/23/24	PRIME005 Primepoint, LLC		1280
24-02051		Time & Labor Management Fee	916.00	
56438	10/23/24	PUBLI020 Public Service Electric & Gas		1280
24-02100		Summary Acct #13 013 007 05	11,815.08	
56439	10/23/24	READY005 Ready ReFresh		1280
24-02120		Acct #0431519800	959.28	
56440	10/23/24	REMIN005 Remington & Vernick Engineers		1280
24-02085		September General Engineering	720.15	
56441	10/23/24	RICHI005 Richies Tire Service		1280
24-01431		Blanket PO	30.00	
56442	10/23/24	SAVOS005 Savo, Schalk, Corsini, Warner,		1280
24-02125		August Legal Services	11,241.00	
56443	10/23/24	SCIAR005 Sciarrillo, Jaime		1280
24-02063		IdentoGo & Rutgers Reimb	85.73	
56444	10/23/24	SHIIN005 SHI International Corp		1280
24-01937		New Printer for OEM	277.38	
24-01992		Hard Drive for Camera Server	490.46	
			767.84	
56445	10/23/24	SHORE005 Shore Business Solutions		1280
24-02050		Contract Usage Charge	94.72	
24-02075		Contract Base Rate Charge	360.17	
			454.89	
56446	10/23/24	SIGNS005 Signs and Safety Devices, LLC		1280
24-02056		Blanket PO for Supplies	976.60	
56447	10/23/24	SPECT010 Spectrotel		1280
24-02096		Acct #354567 - October 2024	2,063.79	

Check # Check Date Vendor PO # Description	Amount Paid	Reconciled/Void Ref Num Contract
01 CURRENT FUND CURRENT CHECKING Continued		
56448 10/23/24 SPENG005 Spengler, Robert		1280
24-02061 Alternate Public Defender	1,500.00	
56449 10/23/24 STAPL010 Staples		1280
24-02042 Ink Cartridges	1,193.97	
56450 10/23/24 STEAD005 Steadyflow Services, Inc		1280
24-02028 Quarterly Calibration	750.00	
56451 10/23/24 TEAML005 Team Life, Inc		1280
24-01888 Car 912- Replacement	237.00	
24-01948 AED Equipment	1,997.00	
	2,234.00	
56452 10/23/24 ULINE005 Uline Shipping Supply		1280
24-00757 Storage Rack and Workbench	1,381.00	
56453 10/23/24 VERIZ020 Verizon Wireless		1280
24-02099 Acct #782647887-00001	2,580.16	
56454 10/23/24 VERIZ050 Verizon		1280
24-02097 Acct #156-943-757-0001-31	289.00	
24-02098 Acct #656-838-265-0001-41	124.99	
	413.99	
56455 10/23/24 VOSSS005 Voss Signs, LLC		1280
24-01117 Signs	308.00	
56456 10/23/24 WBMAS005 WB Mason Co, Inc		1280
24-02046 Office Supplies	41.88	
56457 10/23/24 WELDO005 Weldon Asphalt		1280
24-02023 Blanket PO for Road Repair	182.17	
24-02024 Blanket PO for Road Repair	786.41	
	968.58	
56458 10/23/24 WELDO015 Weldon Concrete		1280
24-00574 Blanket PO for Roads Supplies	355.75	
24-01228 Blanket PO for Road Repair	500.00	
24-02010 Blanket PO for Road Supplies	900.00	
24-02011 Blanket PO for Road Supplies	404.25	
	2,160.00	
56459 11/05/24 MISSO005 Missouri Dept of Conservation		1286
24-01764 Tree Planting	387.13	
56460 11/15/24 ATT00010 AT&T		1289
24-02238 Acct #171-804-1031 001	54.09	
56461 11/15/24 CABLE005 Cablevision Raritan Valley		1289
24-02241 Monthly Billing - Nov 2024	408.01	

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void Ref Num
PO #		Description			Contract
01 CURRENT FUND CURRENT CHECKING			Continued		
56462	11/15/24	COLAC040 Colacci Law Firm, LLC			1289
24-02155		10/21/24 Special DWI Session		300.00	
24-02229		October 2024		2,333.34	
				2,633.34	
56463	11/15/24	CROWN005 Crown Trophy of Green Brook			1289
24-02150		Pillars of Middlesex Award		57.00	
56464	11/15/24	DINIZ005 DiNizo, Christine			1289
24-02207		Recreation Halloween Reimburse		285.31	
56465	11/15/24	ELANF005 Elan Financial Services			1289
24-02082		Supplies for Holiday Event		17.05	
24-02121		Outdoor Solar Lighting		250.07	
24-02127		Office Desk Converters		331.24	
24-02177		CP Events- Giveaways/Supplies		317.91	
24-02233		Office Supplies		42.87	
				959.14	
56466	11/15/24	EMMON005 Emmons, Christopher			1289
24-02211		Eyeglass Reimbursement		300.00	
56467	11/15/24	FALKT005 Falk, Thomas			1289
24-00579		Seminar- Lodging		780.00	
56468	11/15/24	FOVEO005 Foveonics Document Solutions			1289
23-02368		Digitization of JLUB Records		6,486.74	
56469	11/15/24	FPFIN005 FP Finance Program			1289
24-02169		Standard Payment		150.00	
56470	11/15/24	GRANI005 Granicus, LLC			1289
24-01855		4th Qtr Agenda & Minutes 2024		423.72	
56471	11/15/24	LAPLA005 La Place, Michael			1289
24-02219		Management Team Mtg Breakfast		84.89	
56472	11/15/24	LEAF0005 LEAF			1289
24-02173		Contract # 100-7476341-001		144.56	
24-02236		Contract # 100-7476341-002		144.00	
				288.56	
56473	11/15/24	NASSA005 Nassau Inn			1289
23-00780		Mid-Atlantic LEEDS- Lodging		860.00	
56474	11/15/24	NJAME005 NJ American Water			1289
24-02249		Public Hydrants		16,369.37	
24-02250		Various Borough Accounts		8,105.15	
				24,474.52	
56475	11/15/24	NJSHA005 NJ Shade Tree Federation			1289
23-01758		98th Shade Tree Fed. Mtg.		320.00	

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
PO #		Description		Contract

01 CURRENT FUND CURRENT CHECKING Continued

56475 NJ Shade Tree Federation Continued			
23-01903	Shade Tree Fed 98th Conference	740.00	
		1,060.00	
56476 11/15/24	POSIT010 Positive Solutions, LLC		1289
24-01014	4th Qtr Marketing & PR Svcs	2,664.25	
56477 11/15/24	PRIME005 Primepoint, LLC		1289
24-02232	TLM Monthly Per User Fee	468.00	
56478 11/15/24	PUBLI020 Public Service Electric & Gas		1289
24-02242	Acct # 66 516 043 09	3,347.10	
24-02243	Summary Acct #13 016 500 05	15,262.96	
24-02246	Summary Acct #13 013 007 05	17,323.11	
		35,933.17	
56479 11/15/24	RAMIR005 Ramirez, Desiree		1289
24-02218	Veteran's Day Mugs	254.19	
56480 11/15/24	SHORE005 Shore Business Solutions		1289
24-02159	Contract Usage Charge	26.56	
24-02160	Contract Usage Charge	8.67	
24-02174	Contract Usage Charge	21.59	
		56.82	
56481 11/15/24	VERIZ050 Verizon		1289
24-02239	Acct #152-579-484-0001-45	139.00	
24-02240	Acct #156-943-757-0001-31	289.00	
		428.00	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	94	0	213,993.65	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	94	0	213,993.65	0.00

03 OTHER TRUST OTHER TRUST CHECKING

848 10/23/24	ALLIE005 Allied Oil, LLC		1282
24-01996	Blanket Order for Gasoline	5,821.62	
849 10/23/24	BROWN035 Brown, Emma		1282
24-02113	Soccer Referee	60.00	
850 10/23/24	COAST005 Coastal Metal Recycling Corp		1282
24-02115	A/C & Refrigerator Removal	858.00	
851 10/23/24	GRIES005 Grieshaber, James E		1282
24-01985	Case # 18-020679 Return Funds	8.00	
852 10/23/24	JOHNN005 United Site Services		1282
24-00318	Recycle Center	61.48	

Check #	Check Date	Vendor		Reconciled/Void Ref Num
PO #		Description	Amount Paid	Contract
03 OTHER TRUST		OTHER TRUST CHECKING Continued		
853	10/23/24	MATTO015 Mattox, Brian		1282
24-02114		Soccer Referee	160.00	
854	10/23/24	ROSAL005 Rosales, Rene		1282
24-01982		Case # 18-015011 Return Funds	470.00	
855	10/23/24	TYLER005 Tyler, Jamel		1282
24-01981		Case # 18-014999 Return Funds	400.00	
856	10/23/24	WHETS005 Whetstone, David N		1282
24-01962		Case # 17-001190 Return Funds	172.00	
857	11/05/24	VISUA010 Visual Computer Solutions, Inc		1287
24-02161		Job# 2449 - 8/19/24	595.08	
858	11/15/24	ELANF005 Elan Financial Services		1290
24-02132		Halloween Giveaways	108.57	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	11	0	8,714.75	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	11	0	8,714.75	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
04 CAPITAL FUND		CAPITAL CHECKING ACCOUNT		
1430	10/23/24	APOLL005 Apollo Glass Company		1281
24-01722		Upgrade Windows at Library	3,950.00	
1431	10/23/24	CARDI010 Cardio Partners		1281
24-01441		AED FRx Responder VP	10,000.00	
1432	10/23/24	COBAN005 COBAN Technologies, Inc		1281
23-01944		2024 Explorer Upfitting	7,900.00	
1433	10/23/24	MDRPE005 MDRP Epoxy Flooring & Painting		1281
24-01825		Epoxy Floor at DPW Garage	10,500.00	
1434	10/23/24	PROFE010 Professional Property		1281
24-02000		Mailing Expenses	4,002.29	
1435	10/23/24	REMIN005 Remington & Vernick Engineers		1281
24-00044		Mountainview Park Playground	5,560.00	
24-01789		Sanitary Sewer Assessment	170.00	
			5,730.00	
1436	10/23/24	RITEW005 Rite-Way Home Improvements		1281
24-01717		DPW Garage Window Replacement	1,000.00	
1437	10/23/24	SHIIN005 SHI International Corp		1281
24-01816		New PC's & Support	9,043.01	

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #		Description	Amount Paid		Contract
04 CAPITAL FUND CAPITAL CHECKING ACCOUNT Continued					
1438	10/23/24	STORR005 Storr Tractor Company			1281
24-01712		Groundsmaster 7210	38,494.65		
1439	10/23/24	TACTI005 Tactical Public Safety, LLC			1281
24-01714		XL-200 Portable Radio	5,549.70		
1440	11/05/24	1075E005 10-75 Emergency Lighting			1285
24-01450		GM Tahoe Command Vehicle	97,040.00		
1441	11/13/24	FREEH005 Freehold Soil			1288
24-02237		Mountainview Park Application	1,770.00		
1442	11/15/24	ELANF005 Elan Financial Services			1291
24-02157		4ft Ketch All Animal Pole	126.95		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	13	0	195,106.60	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	13	0	195,106.60	0.00

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
05 SWIM POOL SWIMMING POOL CHECKING					
13209	10/23/24	ALLCO005 All Colors, LLC		10/31/24	1283
24-02018		Bottles	1,296.50		
13210	10/23/24	AMERI010 American Red Cross		10/31/24	1283
24-01895		Lifeguarding Review	552.00		
13211	10/23/24	GARDE010 Garden State Laboratories, Inc		10/31/24	1283
24-01897		Analytical Services	540.00		
13212	10/23/24	JAEGE005 Jaeger Lumber		10/31/24	1283
24-01990		Swim Pool Supplies	36.97		
13213	11/15/24	CABLE005 Cablevision Raritan Valley			1292
24-02165		Swim Pool	205.29		
13214	11/15/24	NJAME005 NJ American Water			1292
24-02168		Swim Pool	388.09		
13215	11/15/24	PUBLI020 Public Service Electric & Gas			1292
24-01965		Swim Pool Acct # 13 017 001 18	4,216.72		
24-02166		Swim Pool Acct # 13 017 001 18	1,377.15		
			5,593.87		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	7	0	8,612.72	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	7	0	8,612.72	0.00

Attachment: Bill List 10-23-2024 to 11-19-2024 (319-2024 : Pay All Claims)

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #		Description	Amount Paid		Contract
07 SNACK BAR		SNACK BAR CHECKING			
101	11/15/24	ZUPKO005 Zupko's Tavern, LLC			1293
24-01421		Medium Frozen Pizzas 14"	700.00		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	700.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	700.00	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
WIRES		WIRE TRANSFER			
1448	10/31/24	UNUML005 Unum Life Insurance			1284
24-02123		October 2024 Adjustments	11.10		
1449	10/31/24	BOROU005 Borough of Middlesex			1284
24-02162		Stop Payment Fee MLETA Account	33.00		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	44.10	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	44.10	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	128	0	427,171.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	128	0	427,171.82	0.00

Totals by Year-Fund

Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	8,406.74	0.00	0.00	8,406.74
CURRENT FUND	4-01	202,831.51	0.00	0.00	202,831.51
	4-05	8,612.72	0.00	0.00	8,612.72
POOL SNACK BAR	4-07	700.00	0.00	0.00	700.00
Year Total:		212,144.23	0.00	0.00	212,144.23
	C-04	195,106.60	0.00	0.00	195,106.60
GRANT FUND	G-02	2,799.50	0.00	0.00	2,799.50
TRUST RESERVE	T-03	8,714.75	0.00	0.00	8,714.75
Total Of All Funds:		427,171.82	0.00	0.00	427,171.82

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #320-2024

EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public including Potential Litigation - MCMJIF; and

WHEREAS, the regular meeting of this Governing Body will reconvene.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed below as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 26, 2024.