



Borough of Middlesex
Mayor and Council Regular Meeting
~ Minutes ~

1200 Mountain Ave
Middlesex, NJ

Linda Chismar
732 356-7400 x238
www.middlesexboro-nj.gov

Tuesday, May 28, 2024

7:00 PM

Municipal Building

MAYOR'S STATEMENT

UNDER THE PROVISIONS OF N.J.S.A. 10:4-6 ET SEQ., NOTICE OF THE TIME AND PLACE OF THIS MEETING WAS GIVEN BY WAY OF AN ANNUAL MEETING NOTICE TO THE STAR LEDGER, COURIER NEWS AND HOME NEWS, AND POSTED AT BOROUGH HALL.

SALUTE TO FLAG

ROLL CALL

Mayor Jack Mikolajczyk
Council President Michael Conahan
Councilman Robert Dessino
Councilman Martin Quinn
Councilman Douglas Rex

Councilman Jeremiah Carnes -- **Absent**
Councilman Kevin Dotey -- **Absent**

Also Present:

Michael La Place Administrator
Christopher Corsini Borough Attorney

Others Absent:

PRESENTATIONS

1. Department of Public Works - Leonard Vidal

DPW Superintendent Lenny Vidal gave a presentation on the work at Heather Lane to stop the erosion at various properties from the brook, explaining the process, the materials used and the lack of funding received from the State.

- Project delays were due to poor weather conditions.
- Site prep, work and clean up were done by DPW.
- Had to get materials to site location through Greenbrook, there was no direct road access.
- A diverter was put in to disperse water before it gets to the wall.

- Borough Engineer, Tom Herits was on site throughout the project.
- About 300 linear feet of wall was erected, 96 bin blocks were used, with Geo Grate installation between each layer of block and Rip Rap over the entire perimeter.
 - The project consisted of 2 separate walls that were interlocked together.
 - The initial layer needed to be perfectly level for stabilization, which took a significant amount of time.
 - 20 feet of land was recovered by the erection of the wall.
- The stream was scoured to help the water flow and buildup of debris.
- Throughout the duration of the project, 15 hour work days were observed in order to get the project done in a timely manner.
- Project costs (excluding man hours) - approximately \$56,000.

Mr. Vidal thanked various individuals involved in the planning, preparation and work that was done as well as the support received by the residents.

Residents impacted by the erosion on Heather lane expressed their appreciation of the work the DPW did, acknowledging the danger involved and the time put in.

APPOINTMENTS

1. Pillars of Middlesex - Edward J. Johnson, Jr.

Ed Johnson thanked the Mayor and Council for their consideration and being honored by the award.

Mr. Johnson gave an overview of his many roles and acts of service within the Borough as well as his experience living in Middlesex throughout his life. He emphasized the need for volunteers in the community and urged the residents to get involved.

2. Appointing Dan Cron as Alternate II on the Environmental Commission

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Quinn, Rex
ABSENT:	Carnes, Dotey

PROCLAMATIONS

1. Amyotrophic Lateral Sclerosis Awareness Month 2024

WHEREAS, Amyotrophic lateral sclerosis (ALS), known by many as Lou Gehrig's disease, is a progressive fatal neurodegenerative disease in which a person's brain loses connection with the muscles, slowly taking away their ability to walk, talk, eat, and eventually breathe; and

WHEREAS, every 90 minutes someone is diagnosed with ALS and someone passes away from ALS; and

WHEREAS, on average, patients diagnosed with ALS only survive two to five years from the time of diagnosis; and

WHEREAS, ALS has no cure; and

WHEREAS, people who have served in the military are more likely to develop ALS and die from the disease than those with no history of military service; and

WHEREAS, securing access to new therapies, durable medical equipment, and communication technologies is of vital importance to people living with ALS; and

WHEREAS, clinical trials play a pivotal role in evaluating new treatments, enhancing quality of life, and fostering assistive technologies for those living with ALS; and

WHEREAS, we celebrate the 10th Anniversary of the Ice Bucket Challenge through a renewed commitment to galvanize public awareness and support funding leading to significant investments in ALS research; and

WHEREAS, the ALS Association, as the largest philanthropic funder of ALS research globally, has committed over \$154 million to support more than 550 projects across the United States and 18 other countries; and

WHEREAS, our commitment to accelerating the pace of discovery remains unwavering, fueled by the hope that one day, ALS will be a livable disease for everyone, everywhere, until we can cure it; and

WHEREAS, ALS Awareness Month increases the public's awareness of people with ALS' dire circumstances, and acknowledges the terrible impact this disease has, not only on the person but on his or her family and the community, and recognizes the research being done to eradicate this disease;

NOW, THEREFORE, I, Jack Mikolajczyk, Mayor of the Borough of Middlesex, State of New Jersey, along with the Middlesex Borough Council and on behalf of the residents of Middlesex, do hereby proclaim the month of May as ALS Awareness Month. I call upon all Americans to join in supporting ALS research, advocating for increased funding, and standing in solidarity with those affected by this relentless disease.

IN WITNESS WHEREOF, I hereby set my hand and the seal of the Borough of Middlesex to be affixed this 28th day of May 2024

2. Military Appreciation Month

WHEREAS, in 1999 Senator John McCain introduced legislation to designate the month of May as National Military Appreciation Month and both the Senate and House of Representatives adopted resolutions calling for Americans to recognize and honor U.S. Service Members during National Military Appreciation Month; and

WHEREAS, National Military Appreciation Month (NMAM) is celebrated every May and is a declaration that encourages U.S. citizens to observe the month in a symbol of unity; and

WHEREAS, these Service Members are true leaders in our community whom impart courage, honor, valor, and dignity to their fellow Americans; and

WHEREAS, during Military Appreciation Month, we are reminded of the essential role that the United States Armed Forces have played in the history and development of Nation and the world; and

WHEREAS, the month of May is characterized by six national observances which highlight the contributions of those who have served - Loyalty Day on May 1st; Public Service Recognition Week May 5-11th; Victory Day in Europe a/k/a V-E Day on May 8th; Military Spouse Appreciation Day on May 10th; Armed Forces Day on May 18th and Memorial Day on May 27th; and

WHEREAS, the Borough of Middlesex deems it our responsibility this month and throughout the year to honor, support, and recognize our Service Members and Veterans, and to remember with deep gratitude those who have given their lives in defense of our freedom; and

NOW, THEREFORE, I, Jack Mikolajczyk, Mayor of the Borough of Middlesex, State of New Jersey, along with the Middlesex Borough Council and on behalf of the residents of Middlesex, do hereby proclaim the month of May as

NATIONAL MILITARY APPRECIATION MONTH

in the Borough of Middlesex and encourage all citizens to recognize the services of all current and former military personnel and to take part in all national observances.

3. National Public Works Week

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of Middlesex Borough; and

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in the Borough of Middlesex to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association.

NOW, THEREFORE, I, Jack Mikolajczyk, Mayor of the Borough of Middlesex, State of New Jersey, along with the Middlesex Borough Council and on behalf of the residents of

Middlesex, do hereby designate the week May 19-25, 2024, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

IN WITNESS WHEREOF, I hereby set my hand and the seal of the Borough of Middlesex to be affixed this 28th day of May 2024.

ORDINANCE(S) FOR INTRODUCTION

ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION

Borough Clerk Linda Chismar read Ordinance 2119-24 by title:

ORDINANCE 2119-24

AN ORDINANCE VACATING A PORTION OF FACTORY LANE

WHEREAS, a certain portion of Factory Lane was previously determined to be needed for public use and a 40 foot wide public right-of-way was dedicated at DB 1271, Page 217 and DB 1424, Page 456; and

WHEREAS, a certain portion of Factory Lane is no longer needed for public use; and

WHEREAS, the portion of Factory Lane to be vacated is more particularly described herein; and

WHEREAS, the portion of Factory Lane to be vacated now encumbers part of Lot 2 in Block 351,

WHEREAS, the owners of the aforesaid lots have requested the Mayor and Council of the Borough of Middlesex to vacate the rights of the public in and to that portion of the public right-of way aforesaid which crosses Lot 2 in Block 351;

WHEREAS, the Mayor and Counsel of the Borough of Middlesex have reviewed the request for a vacation of a portion of the public right-of-way aforesaid and have determined that the portion of the public right-of-way which traverses the stated lots is no longer needed for public use and the public rights in and to the aforesaid public right-of-way can be vacated.

NOW, THEREFORE BE IT ORDAINED by the Mayor and Council of the Borough of Middlesex, County of Middlesex and State of New Jersey as follows:

1. The Code of the Borough of Middlesex pertaining to the dedication of streets and roads is hereby amended to vacate and abandon the public right-of-way in and to that portion of a certain public right-of-way traversing Lot 2 in Block 351 as shown on the tax maps of the Borough of Middlesex.

2. The area of the public right-of-way to be vacated and abandoned is described in accordance with the sketch and metes and bounds description of the same prepared by Michael T. Armstrong, P.L.S., New Jersey License # 35820, dated June 21, 2021 and more particularly described. A copy of this Sketch and Description are attached hereto and made a part hereof.
3. All rights and privileges presently possessed by public utilities, as defined in N.J.S. 48:213 and by any cable television company, as defined in the Cable Television Act, N.J.S. 48:5A-1, et seq., are expressly reserved and excepted from the vacation of that portion of the public right-of-way there are no easements passing over, under or through the portion of Factory Lane so described, all in accordance with N.J.S. 40:67-1b.
4. A notice of Intention to vacate a portion of the public right-of-way aforesaid and to adopt an ordinance to effect such street vacation shall be published in the official newspaper of the Borough of Middlesex and mailed notice given to all persons whose lands would be affected by the passage of such Ordinance, of the time, date and place of public hearing on the consideration of this street vacation ordinance, within the time provided by N.J.S. 40:49-6.
5. This Ordinance shall take effect immediately upon final passage and publication according to law.

Mayor Mikolajczyk opened the Public Hearing on Ordinance 2119-24. Seeing that there were no public comments, Mayor Mikolajczyk closed the Public Hearing on Ordinance No. 2119-24.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Quinn, Rex
ABSENT:	Carnes, Dotey

Borough Clerk Linda Chismar read Ordinance 2121-24 by title:

ORDINANCE 2121-24

AN ORDINANCE AMENDING CHAPTER 367 (SWIMMING POOL, MUNICIPAL) OF THE MUNICIPAL CODE OF THE BOROUGH OF MIDDLESEX TO CLARIFY CERTAIN PROVISIONS THEREOF

WHEREAS, it is the desire of the Mayor and Council of the Borough of Middlesex to amend Chapter 367 (Swimming Pools, Municipal) of the municipal code of the Borough of Middlesex to clarify certain provisions thereof; and

BE IT THEREFORE ORDAINED, by the Borough Council of the Borough of Middlesex in the County of Middlesex and State of New Jersey that Chapter 367 of the municipal code shall be amended as follows:

Section I:

Section 367-2 ("Membership") is hereby amended as follows (struck through portions are to be removed; bolded and underlined portions are to be added):

- A. There shall be five types of membership:
 - (1) Family membership, which shall include:
 - (a) Both parents/legal guardians or either of them.
 - (b) All children of such parents who are residing with them, until the age of 26.
 - (2) Individual membership, which shall be available to any person who shall have reached the age of 14 years.
 - (3) Senior citizen membership, which shall be available to any person who shall have reached the age of 62 years **by May 31st of the applicable year.**
 - (4) Single parent and one child, which **shall be available to the** parent/**legal guardian** ~~shall have~~ **that has** legal custody of the child.
 - (5) Couples membership, which shall be available to two adults residing at the same residence.
- B. Membership qualifications; guests.
 - (1) Membership shall normally be restricted to residents of the Borough of Middlesex. However, if the Commission determines that, as of May 1 of any year, the number of resident members is not sufficient to meet the projected financial obligations from projected revenue for that year, the Commission may accept applications for membership from nonresidents.
- C. Proper identification shall be issued to all members and guests and shall be required for admission to the pool.
- D. Membership shall not be transferable, and neither membership cards nor any other identification shall be used except by the persons for whom issued.
- E. Nonmembers may be admitted to the pool for instructional purposes by arrangement of the Board or Manager.
- F. Membership shall not exceed 1,000, excluding senior memberships, in number based upon consideration of capacity, safety, convenience and enjoyment. In computing the total of 1,000 memberships, an individual membership shall be counted as 1/2 rather than one toward the total number of memberships allowed. The Board shall maintain a waiting list and fill all applications for membership strictly in order of receipt.
- G. The Board is empowered to revoke or suspend membership in the event of members permitting unauthorized persons to use their membership cards or other identity or for furnishing false or misleading information on membership applications.

Section II:

Chapter 367-3 ("Fees and Charges") is hereby amended as follows (struck through portions are to be removed; bolded and underlined portions are to be added):

Fees and charges shall be as follows:

A. Schedule of fees.

- (1) Residential family membership: ~~\$280~~ **310** per season if paid after April 15 of each year and ~~\$260~~ **295** if paid prior thereto.
- (2) Resident individual membership: ~~\$195~~ **215** per season if paid after April 15 of each year and ~~\$175~~ **205** if paid prior thereto.
- (3) Resident senior citizen membership: ~~\$50~~ **60** per season if paid after April 15 of each year and ~~\$45~~ **55** if paid prior thereto.
- (4) Nonresident family membership: ~~\$400~~ **430** per season if paid after May 15 of each year and ~~\$370~~ **415** if paid prior thereto.
- (5) Nonresident individual membership: ~~\$255~~ **275** per season if paid after May 15 of each year and ~~\$235~~ **265** if paid prior thereto.
- (6) Nonresident senior citizen membership: ~~\$80~~ **90** per season if paid after April 15 of each year and ~~\$75~~ **85** if paid prior thereto.
- (7) Resident couple membership or resident parent/one child membership: ~~\$235~~ **265** per season if paid after April 15 of each year and ~~\$215~~ **250** if paid prior thereto.
- (8) Nonresident couple membership or nonresident parent/one child membership: ~~\$325~~ **355** per season if after May 15 of each year and ~~\$300~~ **340** if paid prior thereto.

B. All fees shall be paid be the first day of full-time operation each year.

C. Fees for pool activities not otherwise covered in this chapter shall be determined by a 4/7 vote of the Board of Commissioners.

D. No refunds will be after the Monday of Memorial Day weekend. Membership refunds will be given prior to Memorial Day Monday if there is a waiting list for memberships or by a majority Swim Pool Commission vote (4/7) on a case-by-case basis for other reasons.

E. The Swim Pool Commission has the authority to increase the membership fees by no more than 10% per year with the stipulations that the rates are not raised more than 30% over the next five years.

F. Resident and nonresident family membership may include, for an additional fee of ~~\$50~~ **75** per season, ~~one "nanny"~~ or nonfamily childcare provider membership. **This nonfamily membership cannot be used as a single membership.**

Section III:

Chapter 367-5 ("General rules and regulations; Replacement of passes") is hereby amended as follows (struck through portions are to be removed; bolded and underlined portions are to be added):

A. No person in the pool area shall:

- a. Willfully mark, disfigure, damage or remove any items of property or equipment belonging to the pool area, or any signs or notices.
- b. Fail to cooperate in maintaining restrooms and washrooms in a neat and sanitary condition.

- c. Dispose of litter, paper or debris except in designated trash receptacles.
- d. Consume food or beverages except within designated areas.
- e. Park vehicles except in designated places.
- f. Have in his possession or consume any alcoholic beverage of any kind whatsoever. **Failure to comply with this provision shall result in penalties pursuant to Chapter 121 of the Borough's municipal code.**
- g. Engage in gambling activities.
- h. Bring any pets or animals on the premises.
- i. Park or deposit bicycles except in bicycle stalls.
- j. Use or park baby carriages or strollers except in designated areas. **Baby carriages are not permitted to be parked on the pool deck.**
- k. Engage in wrestling, running, ball playing or similar activities within the pool grounds.
- l. Smoke on pool grounds.
- m. Engage in rough or rowdy contact or use profane or abusive language affecting the safety, comfort and enjoyment of other persons.
- n. Enter any pool offices or equipment building without authorization.
- o. Disobey any posted signs or notices.

- B. Replacement of passes.
 - a. To reissue a new individual pass, a fee of \$5 will be charged.

Section IV:

Chapter 367-5 ("General rules and regulations; Replacement of passes") is hereby amended as follows (struck through portions are to be removed; bolded and underlined portions are to be added):

No person shall:

- A. Appear in bathing costume which does not conform to commonly accepted standards.
- B. Permit infants who are not toilet-trained to be within bathing places or areas without protected diapers.
- C. Dress or undress except in dressing rooms provided for that purpose.
- D. Enter the pool area if he has contagious or infectious disease or condition of any nature.
- E. Dive from lifeguard stands or from the shoulders of another person or practice diving stunts, except in the designated area or, if under the age of 15, if he has not passed the prescribed pool test.
- F. Enter the pool unless a lifeguard is on duty.
- G. Swim in the area reserved for diving.
- H. Take any toys or swimming equipment whatsoever in the main pool.
- I. Use the wading pool unless under six years of age.
- J. Use any metal or rigid plastic toys in the wading pool.
- K. Permit children or guests of a member to be left unattended in the pool complex.
- L. Converse with or distract in any manner any lifeguard on duty.
- M. Expose or offer for sale any articles or things or advertise in any manner any article or service, except when permitted by the pool manager.
- N. Permit children under ~~10~~ **12** years of age, or between the age of ~~10~~ **12** and 14, if they have not passed the prescribed swimming proficiency test, to enter the pool area unaccompanied by a member over the age of 14.

- O. Be permitted to bring a guest to the pool unless the member is ~~14~~ **15** years of age or older; or the guest is 21 years of age or older. The member and the guest over 21 who brings a child to the pool must remain at the pool with the child and be responsible for the conduct and safety of the child. If a guest is asked to leave the premises for any pool violations, no refunds will be given and the member must leave with the guest. There are no refunds for daily admissions.

Section V

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section VI

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

Section VII

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law.

Mayor Mikolajczyk opened the Public Hearing on Ordinance 2121-24. Seeing that there were no public comments, Mayor Mikolajczyk closed the Public Hearing on Ordinance No. 2121-24.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Quinn, Rex
ABSENT:	Carnes, Dotey

Borough Clerk Linda Chismar read Ordinance 2122-24 by title:

ORDINANCE 2122-24

AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF MIDDLESEX IN CHAPTER 332, SEWERS, SECTION 332-43C SEWER USE CHARGE - RATES

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MIDDLESEX
THAT:**

SECTION I

Section 332-43C shall be amended to read as follows:

§ 332-43C Rates

C. Rates

Item	Charge
Flow	As per Subsection C(4)(a) below
BOD	\$194.43 per ton
SS	\$277.57 per ton
C1	\$105.01 per hundred weights

(1) The rates established herein shall adjust automatically to reflect any increases in the annual charges by the MCUA to its rates.

(2) The quantities to be used for the billing shall be as follows:

(a) BOD: 200 mg/1.

(b) SS: 280 mg/1.

(c) C1: four mg/1.

(3) Industries that produce high quantities of BOD and SS shall be required to sample their waste to determine what BOD, SS and chlorine (C1) should be used for their billing.

(4) Unless actual metered wastewater discharge is available, sewer user charges hereunder shall be based upon the water flow for the immediately preceding year. The first 100,000 gallons of wastewater discharge per annum for all users shall not be subject to the service charge hereunder, except that any user that exceeds ~~120,000~~ **100,000** gallons of wastewater discharge in any calendar year shall be subject to the sewer charge hereunder for all waste water discharge. All users which discharge more than ~~120,000~~ **100,000** gallons of domestic sanitary wastewater per annum, in addition to the prevailing MCUA rates applicable to non-residential users for BOD, SS and Cl, shall be charged a service charge for flow as follows:

(a) Service charge for flow.

Tier:	Gallons/Year	Rate Per Gallon (100s)
I	1-120,000 100,000	N/A
II	100,001 - 1,000,000	0.699
III	1,000,001 - 5,000,000	0.510
IV	5,000,001 - 20,000,000	0.475
V	20,000,001 +	0.400

(b) Except as provided in § 332-41, as may be amended, all structures or properties which discharge more than ~~120,000~~ **100,000** gallons of domestic sanitary wastewater per annum shall be charged the rates charged by the Middlesex County Utilities Authority for BOD, SS and Cl, above, and a service charge for flow categorized as Subsection C(4)(a), above, for the flow amount exceeding ~~120,000~~ **100,000** gallons per annum.

This ordinance shall take effect upon final adoption and publication as required by law.

Mayor Mikolajczyk opened the Public Hearing on Ordinance 2122-24.

John Madden, 39 Ramsey Road, explained the breakdown of the sewer rates, how they relate to the ordinance as well as the MCUA rates.

Seeing that there were no further comments, Mayor Mikolajczyk closed the Public Hearing on Ordinance No. 2119-24.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Quinn, Rex
ABSENT:	Carnes, Dotey

Borough Clerk Linda Chismar read Ordinance 2123-24 by title:

ORDINANCE 2123-24

**AN ORDINANCE AMENDING CHAPTER 320 OF THE MUNICIPAL CODE TITLED
“REGISTRATION, LANDLORD”**

WHEREAS, the existing Chapter 320 titled “Registration, Landlord” requires amendment to function more effectively; and

WHEREAS, in consideration thereof, the Mayor and Council of the Borough of Middlesex desires to amend Chapter 320 of the Municipal Code, titled “Registration, Landlord”; and

NOW, BE IT THEREFORE ORDAINED, by the Borough Council of the Borough of Middlesex in the County of Middlesex and State of New Jersey that Chapter 320 of the Municipal Code of the Borough of Middlesex, County of Middlesex, State of New Jersey titled “Registration, Landlord” is hereby amended pursuant to the provisions hereof, with deletions indicated ~~thusly~~, and additions indicated thusly:

Section I

Section 320 is hereby amended as follows:

§ 320-1 Registration and inspection application.

- A. An annual registration application must be completed for each dwelling unit within the Borough available for rent to tenants. Without infringing upon the requirements of N.J.S.A. 46:8-28, all dwelling units within the Borough available for rent to tenants shall be registered and inspected as provided herein. Every owner shall file with the Code Enforcement Director or his/her designee a registration application for each individual unit contained within a dwelling available or offered for rent or currently rented for each yearly cycle as outlined in this chapter. Every owner of any dwelling unit available for rent to tenants (or currently rented) shall be responsible for registering as provided herein, including any renewals, amendments, or updates, without any further notice from the Borough

- B. Every owner is required to provide each occupant or tenant occupying a rental unit with a copy of the completed registration application and Borough-issued registration certificate.
- C. Upon the filing of a completed registration application, payment of the prescribed fee, and, if deemed necessary as outlined below, contingent upon a satisfactory inspection, the Borough shall issue a license permitting occupancy. Upon issuance of a license, the Borough shall deem the rental unit as "registered." Once registered, the owner shall be entitled to offer such unit(s) for rent, or continue to offer such unit(s) for rent until the following annual rental registration and inspection yearly renewal cycle as detailed in § 320-1G. All rental units must nevertheless be registered yearly and inspected once per every three yearly renewal cycles in accordance with this chapter. No rental unit shall thereafter be rented unless the rental unit is registered and inspected in accordance with this chapter. Each rental unit must be registered, and no person shall hereafter occupy any rental unit, nor shall the owner permit occupancy of any rental unit, which is not registered
- D. Every person required to file a registration application pursuant to this chapter shall file an amended registration application within 20 days after any change in the information required to be included thereon. No fee shall be required for the filing of an amendment, except where the ownership or tenancy of the premises is changed as detailed in Chapter 158. In the event of a change in ownership or tenancy, a re-rent/re-sale application and inspection must take place as detailed in Chapter 158.
- E. When a registration and inspection application is submitted, the Borough of Middlesex Zoning and Construction Office will ~~determine whether the unit has been inspected within the last three yearly renewal cycles and, if not, provide~~ notice to the owner of the rental unit to schedule an inspection. The owner and/or occupant is required to give the inspecting officer free access to the rental facility at all reasonable times for the purpose of such inspection. **In the event that a new tenancy has not occurred within the past three years, then the Borough of Middlesex Zoning and Construction Office will provide notice to the owner of the rental unit to schedule an inspection.**
- F. No person shall hereafter occupy any rental unit, nor shall the owner permit occupancy of any rental unit which is not registered.
- G. The registration of a rental unit shall remain valid ~~until the 30th of June closest in future temporal proximity to the Borough's issuance of a license to the owner. For example, if registration occurs on the 31st of May, it shall be valid until the 30th of June of~~ **for** that same calendar year . Upon expiration of a rental unit's registration, the owner shall be required to re-register as outlined in this chapter for each yearly renewal cycle. Renewal applications shall be due by ~~the 15th of June~~ **31st of January** of each year **beginning in 2025**, and upon prompt payment and, subject to any necessary inspections as outlined by this chapter, a registration certificate shall be issued.

The 2024 Due Date shall be August 31, 2024, and violations/fines for 2024 will be assessed for each dwelling unit pursuant to the following schedule:

- a. September 1, 2024 - \$500**
- b. October 1, 2024 - \$1,000**
- c. November 1, 2024 - \$2,000**

- H. Proof of rental property liability insurance must be provided as part of the registration.**
- I. Violations/fines for noncompliance in accordance with Section 320-4.c shall be issued for each dwelling unit beginning on February 1 of each calendar year starting in 2025.**
- J. The Borough shall send notice of the need for registration and payment to all existing registered rental units by October 31st of each year.**

§ 320-2 Periodic inspections.

The Borough shall conduct inspections on all units available for rent and/or currently being rented on a three-year cycle. Every three years, upon the mailing of least 10 days' advanced notice from the Borough, the owner shall make the rental unit available for inspection for the purpose of determining Zoning Ordinance compliance, compliance with the Borough's Property Maintenance Code as outlined in Chapter 317, compliance with the State Housing Code and the provisions adopted in Chapter 436, and, to the extent applicable, to determine if the property complies with the Uniform Construction Code, BOCA Property Maintenance Code, Housing Code and/or Building Code, and the Uniform Fire Safety Act, or any other applicable codes, laws, regulations and/or ordinances. Failure to make the rental unit available for inspection shall be considered a violation of this chapter. Upon determining compliance, and upon the receipt of any necessary fees, the Code Enforcement Director or their designee shall cause to be issued a registration certificate. In the event the unit is not due for an inspection for the current yearly renewal cycle, a certificate shall be issued upon receipt of the annual registration application and fee. Notwithstanding the provisions of this Section, periodic inspections may be required in the discretion of the Code Enforcement Director upon notice to the owner if the Code Enforcement Director has been made aware of any complaints that, if substantiated, would put the owner in violation of this chapter or any of the aforesaid applicable codes, laws, regulations, or ordinances.

§ 320-3 Fees.

A. Fees shall be as follows:

- (1) The annual registration fee shall be \$150 per unit per yearly renewal cycle and shall be due upon the filing of the registration application. This annual registration and inspection fee shall aid the Borough's costs incurred for determining the condition of rental facilities, ensuring compliance with applicable codes and laws, and safeguarding the health, safety, and welfare of any occupant.

- ~~B. In the event a rental unit is not registered as provided herein or the owner has not paid the registration fee by the due date as outlined above for the yearly renewal cycle within 30 days of its due date, a late fee surcharge of \$10 per dwelling unit per month will be assessed for each calendar month or any part thereof following the due date of such fee.~~

§ 320-4 Violations and penalties.

- A. In the event the Code Enforcement Director determines that an inspection is necessary pursuant to this chapter and/or that the inspection(s) of a rental unit indicate the need for maintenance and/or repairs, such property shall not thereafter be registered, and the owner of the property, or his agent, shall not lease or rent such property, nor shall any tenant occupy the property, until the necessary maintenance, repairs and corrections have been made so as to bring the property and rental unit into compliance with the applicable code(s), laws, regulations and/or ordinances and the property is thereafter subsequently reinspected, approved and registered. In the event that such property is occupied when such conditions are discovered, all such corrections shall be made within 30 days and, if not made within that time period, the owner shall be deemed in violation of this chapter, and every day that the violation continues shall constitute a separate and distinct violation, subject to the penalty provisions of § 320-4C of this chapter.
- B. A property shall not be considered registered unless all municipal taxes, water and sewer charges and any other municipal assessments are paid on a current basis.
- C. Any person who violates any of the provisions of this ordinance, in addition to any other penalty that may be assessed, shall, upon conviction thereof, pay a fine, per dwelling unit, of not less than \$500, up to \$2,000, for the first offense; not less than \$1,000, up to \$2,000, for the second offense; and not less than \$2,000, up to \$5,000, for the third ~~or~~ and all subsequent offenses.

Section II

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section III

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

Section IV

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law but, in no event, less than 20 days after its final passage by the Borough Council and approval by the Mayor, where such approval is required pursuant to N.J.S.A. 40:69A-181(b).

Mayor Mikolajczyk opened the Public Hearing on Ordinance 2123-24. Seeing that there were no public comments, Mayor Mikolajczyk closed the Public Hearing on Ordinance No. 2123-24.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Quinn, Rex
ABSENT:	Carnes, Dotey

ADOPTION OF MINUTES

1. Approval of the April 23, 2024 Regular & Executive Meeting Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Quinn, Rex
ABSENT:	Carnes, Dotey

2. Approval of the May 14, 2024 Regular & Executive Meeting Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Quinn, Rex
ABSENT:	Carnes, Dotey

MAYOR'S REPORT

Mayor Mikolajczyk made the following comments:

- The weather was not cooperative for the Memorial Day Parade, however the Ceremony at the Legion was well done.
- An ordinance to amend the current trash can ordinance will be put on the agenda in the near future.
- The tree amendment ordinance will be revised soon.

COUNCIL MEMBER REPORTS

Council President Conahan

Council President Conahan made the following comments:

- Congratulations again to Ed Johnson, our third Pillar of Middlesex.
- Thank you Lenny, Chris and the DPW for all your work.

- Our next department presentation will be at the June 25th council meeting, by the Fire Dept.
- The history room is coming along nicely at the Library - our DPW are everywhere and helping transform the room.
- The Legacy Lawn at the Library looks really good.
- Thank you to all those who coordinated, helped and attended the Memorial Day Ceremony yesterday, especially all of the Boro Organizations who participated and a special thank you to our Recreation Dept. and American Legion.
- Community Day is Saturday, June 8th from 2-7pm in Mountain View Park.
- Our Police Dept. hosted 2 community events over the last two weeks: Coffee With A Cop and Pops With Cops. Both events were extremely well attended. A special thank you to Sergeant Joleen Auricchio for coordinating both.
- I look forward to National Night Out in early August.
- I want to congratulate and welcome two new firefighters; Anthony Cardinal and Sean Dowling, who are both joining Parker Firehouse.
- All of our schools will be busy on June 20th hosting 3rd grade ceremonies, 8th grade graduation and 12th grade graduation.
- Highlights of the Monthly Court Report.

Councilman Carnes

Councilman Carnes was absent.

Councilman Dessino

Councilman Dessino made the following comments:

- Memorial Day ceremony went well.
 - Lenny and his crew went above and beyond.
-

Councilman Dotey

Councilman Dotey was absent.

Councilman Quinn

Councilman Quinn made the following comments:

We should continue to pressure the Army Corps to be held accountable for Heather Lane.

Councilman Rex

No report was given.

ADMINISTRATOR'S REPORT

1. Last week, Middlesex Borough celebrated National Public Works Week. I would like to echo the comments of the Mayor and Council in thanking our Public Works Department, especially Superintendent Lenny Vidal, for the excellent service provided to the citizens of this Borough.
2. I was very pleased to attend the Memorial Day celebration here at the Municipal Center and the American Legion yesterday. Despite the weather and a change of plans, it was a moving and enjoyable event. Sincere thanks to everyone who planned and participated in the day's events.
3. We have received 19 responses so far to the Request for Proposal (RFP) for the Victor Crowell Park and Annex Master Plan. That is a tremendous show of interest from professional planning, landscape and engineering firms.
4. The second surplus municipal property for sale will be Block 306, Lot 17, a parcel of land on the northwesterly corner of W. Pershing and Madison avenues. Before proceeding with the sale, the Borough will be rezoning the site from MUN, Municipal to R-50, One Family Residential.
5. Council resolutions on the agenda this evening include authorization for ADP, Inc. to provide payroll services to the Borough for 2024-2027, approval to award the bid for tree removal, trimming and stump grinding to Predator Tree Service and authorization to execute the joint defense and common interest agreement on behalf of current and former members of the Middlesex County Municipal Joint Insurance Fund (MCMJIF).
6. Regarding the Bound Brook Road/Route 28 Streetscape Beautification project, 28 beautiful new streetlights have been installed. PSEG is now working on the wiring for the new lighting fixtures.
7. There will be no Agenda Workshop session this evening.
8. Executive Session this evening will involve the discussion of real estate located at 1190 Mountain Avenue and potential litigation involving Creighton Lake and the Middlesex County Municipal Joint Insurance Fund.

PRIVILEGE OF THE FLOOR

Mayor Mikolajczyk opened the Privilege of the Floor for anyone wishing to comment.

John Madden, 39 Ramsey Road, commented on the effect the pumping station had on the erosion at Heather Lane, expressed his appreciation of the Legacy Lawn done by the library and mentioned the impact that Ed Johnson made to the Borough throughout his life.

Seeing that there were no further public comments, Mayor Mikolajczyk closed the public portion of the meeting.

NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Quinn, Rex
ABSENT:	Carnes, Dotey

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 156-2024

ACCEPTANCE OF STANDING REPORTS

The Governing Body hereby accepts the following Reports itemized below:

1. Acceptance of the April, 2024 Municipal Court Report.
2. Accepting Anthony Cardinal and Sean Dowling as Members of the Middlesex Fire Department.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 157-2024**APPROVING A BLOCK PARTY TO THE RESIDENTS OF 300 GREENE AVENUE ON JUNE 8, 2024**

WHEREAS, the residents of 300 Greene Avenue have requested to have a block party on Delaware Avenue between Greene Avenue and Melrose Avenue on June 8, 2024 between the hours of 10 a.m. and 9 p.m.; and

WHEREAS, all the designated officials have given approval for this block party.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex and State of New Jersey as follows:

1. The Governing Body hereby grants approval to the residents of 300 Greene Avenue to conduct a block party on Delaware Avenue between Greene Avenue and Melrose Avenue on June 8, 2024 between the hours of 10 a.m. and 9 p.m.; and
2. This resolution shall take effect immediately.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 158-2024**REIMBURSEMENT OF DOG LICENSE FEES IN THE AMOUNT OF \$40.00 FOR SUSAN KARDOS DUE TO INSUFFICIENT RABIES VACCINATIONS**

The Governing Body hereby approves the reimbursement fee for a Dog Licenses to Ms. Susan Kardos, 6 Grandview Street, Middlesex, New Jersey in the amount of \$40.00 due to insufficient rabies vaccinations.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 159-2024**APPROVAL OF AMUSEMENT MACHINE LICENSES FOR 2024/2025 (EXPIRE 5/31/2025)
FOR THE BOROUGH OF MIDDLESEX**

The application for Amusement Machine Licenses, Pool Tables and Music Licenses, filed by the following establishments, which have been approved by the Chief of Police, be accepted, and the Borough Clerk is hereby authorized to issue the licenses upon receipt of the fees. This license is valid until May 31, 2025.

End Zone Lounge 425 Bound Brook Rd.	(1) Pool Table (4) Amusement Machine (1) Music Machine	\$350.00
Ferraro's Pizzeria & Pub 275 Lincoln Boulevard	(1) Music Machine	\$150.00
American Legion 707 Legion Place	(1) Pool Table (1) Amusement Machine (1) Music Machine	\$350.00
Tim Kerwin's Tavern 353 Bound Brook Rd.	(2) Amusement Machines (1) Music Machine (1) Pool Table	\$350.00
Ellery's Grill 701 Lincoln Boulevard	(1) Amusement Machines (1) Music Machine	\$350.00
TOTAL		\$1550.00

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 160-2024**AUTHORIZING THE TAX COLLECTOR TO ISSUE TAX TITLE LIEN REDEMPTION'S
FOR BLOCK 303 LOT 9**

WHEREAS, pursuant to N.J.S.A. 54:5-54, a lien has been redeemed by the owners or those persons having an interest, and the purchasers of said property are legally entitled to receive redemption funds in the following specific amounts, and;

WHEREAS, the interest and payments on the following Tax Title Lien Redemptions were calculated for May 28, 2024, and;

NOW, THEREFORE, BE IT RESOLVED the Tax Collector is hereby authorized to issue a check to the lien holder in the following amount(s):

Date of Sale: 12/02/20

Block/Lot: 303 / 9
Amount: \$46,042.29
Premium: \$24,500.00
Certificate: 19-00030
Payable To: Christiana T C/F CE1/Firsttrust PO Box 5021 Philadelphia, PA 19111-5021

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 161-2024

AUTHORIZING ADP, INC TO PROVIDE PAYROLL SERVICES FOR 2024 - 2027

WHEREAS, ADP, INC is the current payroll service provider for the Borough of Middlesex; and

WHEREAS, ADP, INC has submitted a proposal to the Borough for payroll services from 5/17/24 through 5/16/27; and

WHEREAS, the Borough wishes to accept said proposal and to authorize a contract extension with ADP, INC and

NOW, THEREFORE, BE IT RESOLVED by the Borough of Middlesex Governing Body as follows:

1. The Governing Body authorizes the CFO to execute the contract extension with ADP, INC for the continuation of payroll services with the following terms.

Year One 5/17/24 to 5/16/25 - 0.00% rate increase

Year Two 5/17/25 to 5/16/26 - 2.00% rate increase

Year Three 5/17/26 to 5/16/27 - 3.00% rate increase

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 162-2024

SALARIES & COMPENSATION FOR CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF MIDDLESEX FOR 2024

WHEREAS, the Mayor and Council has the sole discretion to fix and determine the salaries and compensation of the officers and employees of the Borough of Middlesex,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that the following salaries and rates of

compensation for the year 2024 be hereby fixed respectively as follows:

:

<u>Title</u>	<u>2024 Salary</u>
Borough Administrator	\$155,000.00
Borough Clerk	\$91,800.00
Deputy Clerk	\$57,120.00
Purchasing Agent	\$59,160.00
CFO/Treasurer	\$105,060.00
HR/Payroll Manager	\$63,240.00
Tax Collector	\$75,480.00
Finance/Tax Clerk	\$50,898.00
Tax Assessor	\$36,414.00
Code Enforcer/Zoning Official	\$56,100.00
Senior/Recreation Director	\$79,591.00
Asst Recreation Coordinator	\$12,485.00
Recreation Manager	\$46,000.00
Municipal Court Administrator	\$70,041.00
Municipal Magistrate	\$38,352.00
Violations Clerk	\$43,500.00
Construction Official	\$33,545.00
Electrical SubCode Official	\$15,022.00
Fire SubCode Official	\$14,002.00
Plumbing SubCode Official	\$19,878.00
Resale Certificate Inspector	\$17.50
Code Enforcement Inspector	\$15.13
Public Works Laborer 1	\$17.00
Public Works Laborer 2	\$15.50
Recreation Admin Assistant	\$18.00
Custodian	\$17.55
Pre School Program Supervisor	\$18.25
Pre School Program Instructor	\$17.00
Playground Coordinator	\$21.50
Playground Site Supervisor	\$18.00
Playground Counselor	\$15.13

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 163-2024

**AT THE RECOMMENDATION OF THE PURCHASING AGENT AWARDING THE BID
FOR TREE REMOVAL, TREE TRIMMING AND STUMP GRINDING TO PREDATOR TREE
SERVICE - *Item Removed from Consent***

WHEREAS, three (3) bids were received on May 15, 2024 at 11:00am and opened publicly for the proposal for tree removal, tree trimming and stump grinding; and

WHEREAS, listed below are the bids received for this project:

	Predator Tree Svc	Moosewood Tree Svc	Rich Tree Svc
	Year 1/Year 2	Year 1/Year 2	Year 1/Year 2
Item #1 Tree Removal/ Trimming	\$155.00/\$160.00	\$274.00/\$274.00	\$325.00/\$325.00
Item #2 Stump Grinding	\$4.00/\$4.50	\$10.00/\$10.00	\$7.00/\$7.00
Item #3 Daily Rate	\$1,000.00/\$1,100.00 \$1,600.00/\$1,600.00		\$130.00/\$130.00

WHEREAS, Moosewood Tree Service is declared non-responsive due to clerical error in their bid submission; and

WHEREAS, the Purchasing Agent recommends that Predator Tree Service LLC of Green Brook, New Jersey, the lowest responsive, responsible bidder be awarded this contract for the amounts listed above.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex that:

1. At the recommendation of the Purchasing Agent, the Mayor and Council hereby award the bid for tree removal, tree trimming and stump grinding to Predator Tree Service LLC of Green Brook, New Jersey for the period of 6/1/2024 - 5/31/2026, subject to the appropriation of funds in the yearly operating budget.

NOW FURTHER BE IT RESOLVED, that the CFO hereby certifies funds are appropriated in the yearly operating budget.

RESULT:	ADOPTED BY CONSENT VOTE [3 TO 0]
MOVER:	Michael Conahan, Council President
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Quinn, Rex
ABSTAIN:	Dessino
ABSENT:	Carnes, Dotey

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 164-2024**AUTHORIZING THE EXECUTION OF THE JOINT DEFENSE/COMMON INTEREST
AGREEMENT ON BEHALF OF CURRENT AND FORMER MEMBERS OF THE
MIDDLESEX COUNTY JOINT INSURANCE FUND (MCMJIF)**

WHEREAS, the MCMJIF has pursued special assessments against a wide range of members and former members;

WHEREAS, the Borough of Middlesex is among this group of municipalities and seeks to join other towns that are seeking transparency and accountability from the MCMJIF;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, that the Mayor and Borough Clerk are hereby authorized to execute the attached Joint Defense/Common Interest Agreement.

NON-CONSENT AGENDA/RESOLUTIONS

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 165-2024**PAY ALL CLAIMS**

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Quinn, Rex
ABSENT:	Carnes, Dotey

AGENDA WORKSHOP ITEM

PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

EXECUTIVE SESSION

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 166-2024

EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public including Real Estate - 1190 Mountain Avenue & Potential Litigation - MCMJIF and Creighton Lake; and

WHEREAS, the regular meeting of this Governing Body will reconvene.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed below as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

RESULT:	WITHDRAWN
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Real Estate - 1190 Mountain Avenue

Potential Litigation - MCMJIF

Potential Litigation - Creighton Lake

ADJOURNMENT

The next Regular Meeting will be June 11, 2024

Respectfully yours,

Linda Chismar, RMC
Borough Clerk