



Borough of Middlesex
Mayor and Council Reorganizational Meeting
~ Minutes ~

1200 Mountain Ave
Middlesex, NJ

Linda Chismar
732 356-7400 x238
www.middlesexboro-nj.gov

Tuesday, January 2, 2024

7:00 PM

Municipal Building

MAYOR'S STATEMENT

UNDER THE PROVISIONS OF N.J.S.A. 10:4-6 ET SEQ., NOTICE OF THE TIME AND PLACE OF THIS MEETING WAS GIVEN BY WAY OF AN ANNUAL MEETING NOTICE TO THE STAR LEDGER, COURIER NEWS AND HOME NEWS, AND POSTED AT BOROUGH HALL.

SALUTE TO FLAG

MAYOR MIKOLAJCZYK TO BE SWORN IN

Mayor Mikolajczyk was sworn in by Judge Cresitello with his family by his side.

COUNCILMAN CONAHAN AND COUNCILMAN DOTEY TO BE SWORN IN

Councilman Conahan and Councilman Dotey were both sworn in by Judge Cresitello with their families by his side.

ROLL CALL

Mayor Jack Mikolajczyk
Councilman Michael Conahan
Councilman Robert Dessino
Councilman Kevin Dotey
Councilman Martin Quinn
Councilman Douglas Rex

Councilman Jeremiah Carnes -- **Absent**

Also Present:

Michael La Place Administrator

Others Absent:

Christopher Corsini Borough Attorney

Attorney Matt Flynn filled in for Attorney Corsini.

APPOINTMENT OF BOROUGH ATTORNEY

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 1-2024**APPOINTMENT OF CHRISTOPHER M. CORSINI OF SAVO, SCHALK, CORSINI, WARNER, GILLESPIE, O'GRODNICK & FISHER, P.A. AS THE BOROUGH ATTORNEY FOR THE YEAR 2024**

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Christopher M. Corsini of the firm of Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. having offices located at 56 East Main Street, Somerville, New Jersey as the Legal Counsel for the Borough of Middlesex effective January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Christopher M. Corsini of the firm Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A., having offices located at 56 East Main Street, Somerville, New Jersey is hereby appointed as the Legal Counsel for the Borough of Middlesex effective January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Kevin Dotey, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

MAYOR'S NEW YEAR' ADDRESS

Good evening and welcome;

I would like to thank the people of Middlesex for electing me to represent you, I'll do my best. I want to thank my running mates, Michael Conahan and Kevin Dotey. We knew what we needed to get done and despite our varied work schedules and commitments we made it happen. My sincere thanks goes out to our campaign team and the Borough of Middlesex Republican Organization. There is a tremendous amount of work behind the scenes, even in an uncontested election. From fundraising, to campaign materials, to events, to reporting, you were phenomenal in helping Kevin, Mike and I able to concentrate on campaigning. I'd like to thank my colleagues on the council. Thank you Judge Cresitello for taking the time to swear us in.

Most importantly, I'd like to thank my wife and family. I have said this before and I'll say it again, I am nothing without them. They are the ones that make the most sacrifices, as anything I do for the town is at a direct cost in terms of time away from them. Their willingness to see the big picture and sacrifices made to support me leaves me forever grateful for their love and support.

I am starting my 10th year as a part of the Middlesex leadership, this time as mayor. I've seen a lot of things happen in that time, and I feel we are on a good path.

We've made excellent progress, a number of ways, over the last few years. John Madden listed many of these during his farewell speech at the last meeting and it is an impressive list. I would like to mention a few highlights.

We still have a way to go fiscally, but we have added to the surplus and plan to continue on this path. However, inflation will continue to have an impact on our operating costs as well as financing of capital projects. Proper budgeting and planning will be key in combatting and preventing us taking a step back. We will be as fiscally conservative as possible.

Several years ago I was a part of the councilmatic committee with Kevin Dotey where with then new Chief Matt Geist we worked on a long term plan for the Middlesex PD. This year we reached 2 of the major milestones. We implemented dispatching adding supervisory coverage on the road, and returned to a full compliment of officers. We did not always have the support we needed, but a belief in and a commitment to seeing the plan through was key to making it happen. Our Police Department represents the embodiment of what dedicated, professional, law enforcement agency is supposed to be. They are committed to keeping us safe and I'm proud to have been associated with them all these years.

Although not popular with many residents we did get through the long overdue revaluation.

Our updated 10-year Master Plan promotes efficient land use opportunities while enabling us to secure the Lincoln Statue Park as Borough property, and provide adequate housing without the need for more large apartment buildings.

Despite the successes we still have some significant challenges and some pesky outstanding challenges facing this borough. 2 of the more public outstanding issues are flooding and Lake Creighton. These may take years to work through, but they will remain a priority.

Lesson five of General Colin Powell's "A Leadership Primer" states "Strategy equals execution. All the great ideas and visions in the world are worthless if they can't be implemented rapidly and efficiently." The crux of the lesson is that as a leader you need to have a knowledge of and pay attention to the operational details if a project is going to be completed.

I mention this as we are going to make some organizational changes in 2024 to help us outline our current status, develop short term and long term goals, and put us in the best position with a defined plan to achieve them.

To accomplish this, we will be moving back to a councilmatic committee form of government. This will be completed in early February as we make an amendment to the by-laws. This move is organizationally sound, efficient, promotes discussion and collaboration, and will increase transparency of our Borough Operations. As a by-product of this change our main areas will not only be reporting on current activities but also report on goals and progress towards each for the year. Over the years I have found this to be an effective way to track and encourage progress towards and attaining goals.

Additionally, we will be requesting departments, commissions, and committees on a scheduled basis, to come in and present to the council and public on their activities at council meetings.

It may seem like a lot of work for all involved but having a firm grasp on where you are trying to get to and more importantly the plan to get there is the way to have the best chance of success.

I'd like to talk about volunteerism. The Borough Council, the Fire Department, OEM, rescue squad and many of the committees and commissions in Middlesex Borough are made up of volunteers. And these volunteers

are the backbone of what makes our Borough tick. Unfortunately, volunteerism has taken a hit in the past few years with some of our key areas being down a significant number of members to the point where their ability to be effective is being challenged. Maybe it is a matter of people not having the knowledge that many of these services are volunteers. Or perhaps a culture that is being brought up on door dash and other services not realizing that these services that are free now will no longer be able to be sustained without an influx of new members. This will happen quickly especially as the older members continue to age out. Middlesex residents need to take notice and get involved.

I will be discussing volunteerism and formulating a committee shortly to get moving on this critical manner in a more formalized fashion.

Finally, for our residents, our dedicated employees and volunteers that we are grateful for, I'd like to wish everyone a happy healthy and prosperous new year.

In deference to John Madden, I tried not to be gran·dil·o·quent with this address.

Thank You

COMMENTS BY COUNCILMAN CONAHAN AND COUNCILMAN DOTEY

Councilman Conahan made the following comments:

I want to start by thanking all of the Middlesex Residents who supported me back in November, which successfully secured my re-election. Thanks to the entire Middlesex Borough Republican Organization, especially the campaign committee, plus Joe DeScenza, Steve Greco and Mike Hompesch. Most importantly, a big thank you to my family for all their continued support starting with my wife Maddelena, of almost 25 years, and my 2 beautiful daughters: Jacalyn - who is here tonight, and Megan - who couldn't be here because she is at OLMV stuck in CCD Class.

I want to, again, take a moment to thank John Madden for all his years of volunteer service to our Borough, especially five as a Councilman and the last four years as our Mayor.

I want to congratulate my two running mates from this past election, Kevin Dotey and Jack Mikolajczyk. Kevin will make an immediate positive impact to our Borough and Jack will also as our new Mayor. In addition, Jack will pick-up where John Madden left off in continuing to lead Middlesex in the right direction.

We accomplished a lot in 2023. We also laid the ground work for other initiatives and projects, some of which will come to fruition this year. Some examples are: emergency erosion repairs behind Heather Lane, a fully staffed Police Department for the first time in over 10 years, reinstituting the Environmental Commission, creating an engineered "Master Plan" of Victor Crowell Park and a complete overhaul of both playgrounds in Mountain View Park plus an outside adult/senior fitness center and brand new bathrooms!

Some projects may take longer and some examples are: instituting a solar program, which we initiated preliminary discussions in 2013, working with Piscataway to extend William Street west and engage with perspective redevelopers who specialize in new senior housing.

In 2024, we all need to be laser focused on new revenue for the Borough, especially me. This is where I plan to leverage my 29 years of business experience to cover potentially new revenue streams. Some ideas are: complete the public sale soon, which was initiated in 2023, for the former Fire Headquarters property. There are numerous other empty Borough owned properties that we will also look to sell in public sales, and the Baekeland Avenue pumping station project which will save us approximately \$250,000 per quarter or 1 million after the first year, which we currently pay Piscataway. However, my #1 priority always has been and will continue to always be my family. My 2nd priority is working and providing for my family which typically

consumes 60-70 hours per week. Whatever time is left, after my family and work is spent making Middlesex better.

I look forward to serving all of our residents over the next 3 years. Thank you and Happy New Year!

Councilman Dotey made the following comments:

Councilman Dotey thanked his wife for allowing him to serve on the Council for one more term, his family for their support, and the help of his two running mates.

He reflected on his campaign experience and what he has learned while getting reacquainted with the town and its residents. He talked about the encouragement he received from the Republican party and their support of his campaign, thanking them for all their efforts.

Councilman Dotey talked about his plans to support the current plans of the governing body and his goal to maintain the Borough and keep it affordable to its residents. He also expressed his appreciation for all the support he has received, stating that he is here for Middlesex.

APPOINTMENTS

1. Council President

Councilman Dessino nominated Councilman Conahan for Council President seconded by Councilman Quinn and carried by a unanimous vote of Council.

2. Fire Department Officers

The following Fire Department Officers were read into the record by the Borough Clerk. These Officers were sworn in on January 1, 2024.

Chief	Kenneth Bartok, Jr.
First Asst. Chief	Shawn Young
Second Asst. Chief	Eric Chomen

Company No. 1-Lincoln Hose

Captain	Brian Mattox
Lieutenant	Jason Frank
Engineer 21	Joseph McCauley
Asst. Engineer 21	Mark Rutledge
Engineer T 25	Bryan Oliver
Honorary Assistant Captain	Mark Colacci

Company No. 2-Beechwood Heights

Captain	Darren Lubetkin
Lieutenant	Ken Pukas JR.
Engineer 22	Randy Rudnick
Asst. Engineer	Jake Wright

Company No. 3-Pierce

Captain
Lieutenant
Engineer 23
Asst. Engineer 23

Stephen Bird
Bill Winkleman
Chad Heulitt
Sean Kaplan

Company No. 4-Parker

Captain
Lieutenant
Engineer 24
Asst. Engineer

John Pazar
Jeff Meyer
Rob Pollara
Andy Castaldo Jr.

3. By Mayor Not Requiring Council Confirmation

The following appointments by Mayor Mikolajczyk not requiring Council Confirmation were read into the record.

MAYOR'S APPOINTMENTS FOR 2024 THAT REQUIRE NO CONFIRMATION

BEAUTIFICATION COMMITTEE

Georgoulas Georgio	1-year	12/31/24
Bobby Dessino	1-year	12/31/24

RECREATION COMMITTEE

Stephen Greco	3-year	12/31/26
Michael Conahan	3-year	12/31/26

SHADE TREE COMMISSION

Jeff Killian	5-year	12/31/28
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4. By Mayor Requiring Council Confirmation

The following appointments by Mayor Mikolajczyk requiring Council Confirmation were read into the record.

MAYOR'S APPOINTMENTS FOR 2024 THAT REQUIRE CONFIRMATION

HOUSING & COMMUNITY DEVELOPMENT

Carol Schroeder	3-year	12/31/26
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LIBRARY BOARD

Jim Benson	5-year	12/31/28
Dave Oliver	5-year	12/31/27

SWIM POOL COMMISSION

Lee Poandl	5-year	12/31/28
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Don Klein	5-year	12/31/28
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BOARD OF HEALTH

Steve Ember	4-year	12/31/27
John Ellery, Alt. 1	2-year	12/31/25
Rich Gianchiglia, Sr. Alt. 2	1-year	12/31/24

CULTURAL & HERITAGE COMMITTEE

Hardik Shah	3-year	12/31/26
Mark Holmes	3-year	12/31/26
Mark Kranz	3-year	12/31/26

JOINT LAND USE BOARD

John Madden (Class I)	4-year	12/31/27
Mark Kranz (Class IV)	4-year	12/31/27
Councilman Dessino (Class III)	1-year	12/31/24
Paul Woska (Class IV)	4-year	12/31/27
Stephen Greco (Class II)	1-year	12/31/24
Todd Nicolay, Alt 1	2-year	12/31/25

PARKS IMPROVEMENT COMMITTEE

Frank Ryan	3-year	12/31/26
Rich Thomasey	3-year	12/31/26
Kristin Bennett	3-year	12/31/26
Ann Marie Kleiber (Alt. 1)	2-year	12/31/25

A motion was made by Councilman Conahan to approve these appointments seconded by Councilman Dessino and carried by a unanimous vote of Council.

2024 COUNCIL LIAISON APPOINTMENTS**1. Council Liaison Appointments**

The following Council Liaison Appointments were read into the record.

Board of Education	Mike Conahan
Board of Health	Martin Quinn
County SWAC/Transportation	Doug Rex
Housing & Community Development	Doug Rex
OEM	Kevin Dotey
Joint Land Use Board	Robert Dessino
Recreation Committee	Doug Rex

Shade Tree Commission	Martin Quinn
Swim Pool Commission	Doug Rex
Fire	Kevin Dotey
Police/Court	Kevin Dotey
Zoning/Code Enforcement	Martin Quinn
Recreation	Doug Rex
Public Works/Recycle/Buildings & Grounds	Robert Dessino
Finance	Michael Conahan
Administration	Jeremiah Carnes
Construction	Martin Quinn
Rescue Squad	Kevin Dotey
Disabled & Senior Services	Jeremiah Carnes
Environmental Commission	Robert Dessino
Cultural & Heritage Committee	TBD
Film Committee	Jeremiah Carnes
Parks Improvement Committee	Michael Conahan Doug Rex

APPOINTMENT OF PROFESSIONAL SERVICES

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 2-2024

APPOINTMENT OF SUPLEE, CLOONEY & COMPANY AS THE BOROUGH AUDITOR FOR THE YEAR 2024

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Suplee, Clooney & Company having offices located at 308 East Broad Street, Westfield, NJ 07090 as the Borough Auditor for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of

Middlesex, County of Middlesex, State of New Jersey as follows:

1. Suplee, Clooney & Company having offices located at 308 East Broad Street, Westfield, NJ 07090 is hereby appointed as the Borough Auditor for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 3-2024

APPOINTMENT OF COLLIERS ENGINEERING & DESIGN AS THE BOROUGH ENGINEER FOR THE YEAR 2024

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Colliers Engineering & Design, 101 Crawford Corner Rd, Suite 3400, Holmdel NJ, 07733 as the Borough Engineer for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Colliers Engineering & Design, having his office located at 101 Crawford Corner Rd, Suite 3400, Holmdel NJ, 07733 is hereby appointed as the Borough Engineer for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 4-2024

**APPOINTMENT OF NAJARIAN ASSOCIATES AS THE ENVIRONMENTAL ENGINEER
FOR THE YEAR 2024**

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Najarian Associates having offices located at One Industrial Way West, Eatontown, NJ 07724 as the Environmental Engineer for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Najarian Associates, having offices located at One Industrial Way West, Eatontown, NJ 07724 is hereby appointed as the Environmental Engineer for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 5-2024

**APPOINTMENT OF ENVIRONMENTAL RESOLUTIONS AS THE ALTERNATE
ENGINEER FOR THE YEAR 2024**

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of

Environmental Resolutions, having offices located at 815 East Gate Drive, Suite 103, Mt. Laurel, NJ 08054 as the Alternate Engineer for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Environmental Resolutions, having office located at 815 East Gate Drive, Suite 103, Mt. Laurel, NJ 08054 is hereby appointed as the Alternate Engineer for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 6-2024

APPOINTMENT OF COLLIERS ENGINEERING & DESIGN AS THE C-4 LICENSE OPERATOR FOR THE YEAR 2024

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Colliers Engineering & Design, 101 Crawford Corner Rd, Suite 3400, Holmdel NJ, 07733 as the Sewer Collection System Operator for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Colliers Engineering & Design, having his office located at 101 Crawford Corner Rd, Suite 3400, Holmdel NJ, 07733 is hereby appointed as the Sewer Collection System Operator for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 7-2024

APPOINTMENT OF DILWORTH PAXSON LLP, AS THE BOND ATTORNEY FOR THE YEAR 2024

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Dilworth Paxson LLP, having offices located at 4 Paragon Way, Suite 400, Freehold, NJ 07728 as the Bond Attorney for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Dilworth Paxson LLP, having offices located at 4 Paragon Way, Suite 400, Freehold, NJ 07728 is hereby appointed as the Bond Attorney for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 8-2024

APPOINTMENT OF MICHAEL COLACCI, ESQ. OF COLACCI LAW FIRM, LLC AS THE BOROUGH PROSECUTOR FOR THE YEAR 2024

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Michael

Colacci, Esq. of Colacci Law Firm, LLC, 1031 Route 22, Suite 202, Bridgewater NJ, 08807 as the Borough Prosecutor for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Michael Colacci, Esq. of Colacci Law Firm, LLC, 1031 Route 22, Suite 202, Bridgewater NJ, 08807 is hereby appointed as the Borough Prosecutor for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 9-2024

**APPOINTMENT OF APRUZZESE, MCDERMOTT, MASTRO & MURPHY AS THE
BOROUGH LABOR ATTORNEY FOR THE YEAR 2024**

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Apruzzese, McDermott, Mastro & Murphy having offices located at 25 Independence Boulevard, P.O. Box 112, Liberty Corner, NJ 07938 as the Borough Labor Attorney for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Apruzzese, McDermott, Mastro & Murphy, having offices located at 25 Independence Boulevard, P.O. Box 112, Liberty Corner, NJ 07938 is hereby appointed as the Borough Labor Attorney for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 10-2024

APPOINTMENT OF RICCIPLANNING AS THE BOROUGH PLANNER FOR THE YEAR 2024

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Paul Ricci of the firm of Ricciplanning having offices located at 177 Monmouth Avenue, Atlantic Highlands, NJ 07716 as the Planner for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Paul Ricci of the firm of Ricciplanning, having his office located at 177 Monmouth Avenue, Atlantic Highlands, NJ 07716 is hereby appointed as the Planner for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 11-2024

APPOINTMENT OF SAVO, SCHALK, CORSINI, WARNER, GILLESPIE, O'GRODNICK & FISHER, P.A. AS THE REDEVELOPMENT ATTORNEY FOR THE YEAR 2024

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of

Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A. having offices located at 56 East Main Street, Somerville, New Jersey as the Redevelopment Counsel for the Borough of Middlesex effective January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P.A., having offices located at 56 East Main Street, Somerville, New Jersey is hereby appointed as the Redevelopment Counsel for the Borough of Middlesex effective January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 12-2024

**APPOINTMENT OF ROTHSTEIN, MANDELL, STROHM, HALM & CIPRIANI AS
CONFLICT REDEVELOPMENT ATTORNEY FOR THE YEAR 2024**

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm Rothstein, Mandell, Strohm, Halm & Cipriani, 98 E. Water Street, Toms River NJ, 08753 as the Conflict Redevelopment Attorney for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Rothstein, Mandell, Strohm, Halm & Cipriani, 98 E. Water Street, Toms River NJ, 08753 is hereby appointed as the Conflict Redevelopment Attorney for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 13-2024

APPOINTMENT OF MARCO BENUCCI OF THE FIRM MARCO BENUCCI, LLC AS THE PUBLIC DEFENDER FOR THE YEAR 2024

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Marco Benucci of the firm of Marco Benucci, LLC, having offices located at 1130 Route 202 South, Suite A-7, Raritan, NJ 08869 as the Public Defender for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Marco Benucci, Esq. of the firm of Marco Benucci, LLC, having his office located at 1130 Route 202 South, Suite A-7, Raritan, NJ 08869 is hereby appointed as the Public Defender for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 14-2024

APPOINTMENT OF KING, MOENCH & COLLINS, LLP AS THE CONFLICT MUNICIPAL ATTORNEY FOR THE YEAR 2024

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint King,

Moench & Collins, LLP, having offices located at 51 Gibraltar Drive, Suite 2F, Morris Plains NJ, 07950 as the Conflict Municipal Attorney for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. King, Moench & Collins, LLP, having offices located at 51 Gibraltar Drive, Suite 2F, Morris Plains NJ, 07950 is hereby appointed as the Conflict Municipal Attorney for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a salary set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 15-2024

APPOINTMENT OF KING, MOENCH & COLLINS, LLP AS THE ENVIRONMENTAL ATTORNEY FOR THE YEAR 2024

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint King, Moench, & Collins LLP having offices located at 51 Gibraltar Drive, Suite 2F, Morris Plains, NJ 07059-1254 as the Environmental Attorney for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. King, Moench, & Collins, LLP, having his office located at 51 Gibraltar Drive, Suite 2F, Morris Plains, NJ 07059-1254 is hereby appointed as the Environmental Attorney for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 16-2024

APPOINTMENT OF SAVO, SCHALK, CORSINI, WARNER, GILLESPIE, O'GRODNICK & FISHER, P.A. AS THE TAX APPEAL ATTORNEY FOR THE YEAR 2024

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Savo, Schalk, Corsini, Gillespie, O'Grodnick & Fisher P.A., 56 East Main Street, Suite 301, Somerville, New Jersey 08876 as the Tax Appeal Attorney for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Savo, Schalk, Corsini, Gillespie, O'Grodnick & Fisher P.A., having his office located at 56 East Main Street, Suite 301, Somerville, New Jersey 08876 is hereby appointed as the Tax Appeal Attorney for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 17-2024

APPOINTMENT OF ROBERT D. SPENGLER AS ALTERNATE PUBLIC DEFENDER FOR THE YEAR 2024

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Robert D.

Spengler, 59 West Union Avenue, P.O. Box 309, Bound Brook, NJ 08805-0309 as the Alternate Public Defender for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Robert D. Spengler, 59 West Union Avenue, P.O. Box 309, Bound Brook, NJ 08805-0309 is hereby appointed as the Alternate Public Defender for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 18-2024

APPOINTMENT OF BRUNO ASSOCIATES AS THE GRANT WRITER FOR THE YEAR 2024

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Bruno Associates, having offices located at 1373 Broad Street, Clifton, NJ 07015 as the Grant Writer for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Bruno Associates, having his office located at 1373 Broad Street, Clifton, NJ 07015 is hereby appointed as the Grant Writer for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 19-2024

**APPOINTMENT OF NORTH AMERICAN INSURANCE MANAGEMENT (ACRISURE, LLC)
AS RISK MANAGEMENT CONSULTANT FOR THE BOROUGH OF MIDDLESEX FOR
2024**

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint North American Insurance Management (Acrisure, LLC) having offices located at 1460 Route 9 North, Suite 310, Woodbridge NJ, 07095 as the Risk Management Consultant for the Borough of Middlesex for the period of January 1, 2024 to December 31, 2024 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. North American Insurance Management (Acrisure, LLC) having offices located at 1460 Route 9 North, Suite 310, Woodbridge NJ, 07095 is hereby appointed as the Risk Management Consultant for the Borough of Middlesex for the period of January 1, 2024 through December 31, 2024 at a fee as set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

CONSENT AGENDA RESOLUTIONS

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Councilman
SECONDER:	Robert Dessino, Councilman
AYES:	Conahan, Dessino, Dotey, Quinn, Rex
ABSENT:	Carnes

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 20-2024

ADOPTING ROBERTS RULES OF ORDER

The Borough Council hereby adopts the rules contained in the current edition of Roberts Rules of Order Newly Revised, which shall govern the meetings in all cases to which they are applicable and in which they are not inconsistent with any special rules of order the meeting may adopt.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 21-2024

APPROVAL OF OFFICIAL NEWSPAPERS FOR 2024

BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, New Jersey that the following are designated as "Official Newspapers" for the year 2024:

The Courier News
The Home News Tribune
The Star Ledger

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 22-2024

**APPOINTING MICHAEL LA PLACE TO SERVE AS FUND COMMISSIONER TO THE
CENTRAL JERSEY JOINT INSURANCE FUND FOR 2024**

WHEREAS: Public Law 1983, c.372 (N.J.S.A. 40A:10-36 *et seq*) permits municipalities to join together to form a joint insurance fund; and

WHEREAS, the Central Jersey Joint Insurance Fund is duly constituted as a Municipal Self-Insurance Fund; and

WHEREAS, the Borough of Middlesex is a member of the Central Jersey Joint Insurance Fund; and

WHEREAS, the NJSA 40A:10-36 *et seq* as well as the Bylaws of the Central Jersey Joint Insurance Fund provide that "in the manner generally prescribed by law, each member shall appoint one (1) commissioner to the Fund. Each member shall select either a member of its governing body or one of its employees and,

WHEREAS the term of the appointment is either:

1. A commissioner, other than the special commissioner, who is a member of the appointing municipality's governing body shall hold office for two years or for the remainder of his/her term of office as a member of the governing body, whichever shall be less.
2. Commissioners who are employees of the appointing member shall hold office at the pleasure of the Borough and can be removed by the Borough at any time without cause.

NOW THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex does hereby appoint Michael La Place to serve as Fund Commissioner to the Central Jersey Joint Insurance Fund.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 23-2024

AUTHORIZING THE TREASURER TO REINVEST FUNDS FOR 2024

WHEREAS, the Treasurer is required to invest and reinvest Borough funds.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex and State of New Jersey that:

1. The Borough Treasurer is hereby authorized to invest and re-invest Borough funds.
2. This resolution shall take effect for the year 2024.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 24-2024

AUTHORIZING THE FILING AND SETTLEMENT OF TAX APPEALS

WHEREAS, the Mayor and Council of the Borough of Middlesex, Middlesex County, New Jersey (the "Council"), has been informed by the Tax Assessor that from time to time

adjustments are made in the computation of tax assessments covering property within the Borough, and

WHEREAS, the Tax Assessor has requested the Council to authorize her, in consultation the Borough Tax Appeal Attorney, to direct the Borough Tax Appeal Attorney to file corrective appeals with the Middlesex County Board of Taxation and/or the New Jersey Tax Court, and

WHEREAS, the Tax Assessor has requested the Council to authorize the Borough Tax Appeal Attorney to file, in cases of increases, decreases, or counter-claims as he deems reasonable and necessary, after consultation with the Borough Assessor, petitions, complaints and counterclaims with the Middlesex County Board of Taxation and/or the Tax Court of New Jersey, and

WHEREAS, the Tax Assessor and Borough Tax Appeal Attorney are called upon to defend tax appeals filed with the Middlesex County Board of Taxation and the Tax Court, and to negotiate and agree to settlements and enter into stipulations of settlements on tax appeals.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, Middlesex County, that the Tax Assessor of the Borough is hereby authorized to request after consultation with the Borough Tax Appeal Attorney, and the Borough Tax Appeal Attorney is authorized to thereby file corrective appeals with the Middlesex County Board of Taxation and the New Jersey Tax Court and to defend appeals filed with said Board and said Court, and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Middlesex, Middlesex County, that the Tax Assessor of the Borough be and is hereby authorized, after consultation with the Borough Tax Appeal Attorney, to request that and authorize the Borough Tax Appeal Attorney to file counterclaims in cases of increase with the Middlesex County Board of Taxation and/or the New Jersey Tax Court, as the Tax Assessor, after consultation with the Borough Tax Appeal Attorney, deem necessary, proper and in the best interests of the Borough, and

BE IT FURTHER RESOLVED by the Mayor and Council that the Tax Assessor and the Tax Appeal Attorney are authorized to negotiate and enter into settlements and stipulations of settlement to be filed with the Middlesex County Board of Taxation and/or the Tax Court, on behalf of the Borough of which the Assessor, after consultation with, and subject to the legal directions of the Borough Tax Appeal Attorney, deem necessary, proper and in the best interests of the Borough.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 25-2024

APPOINTING THE PACO OFFICER FOR 2024

WHEREAS, the New Jersey Department of the Treasury requires that every municipality designate a Public Agency Compliance Officer (PACO) each year.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that:

1. Carmen Modica hereby is appointed PACO Officer for the Borough of Middlesex for the year 2024.
2. This resolution shall take effect immediately.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 26-2024

REGULAR MEETING DATES

In compliance with the "Open Public Meeting Law" P.L. 1975 C231, the following schedule is set for the meetings of Mayor and Council for the year 2024:

January 2(Reorganization), 23	July 23
February 13, 27	August 27
March 12, 26	September 10, 24
April 9, 23	October 8, 22
May 14, 28	November 26
June 11, 25	December 17

Regular Meetings commence at 7:00 p.m.

Meetings will be held at the Municipal Building, 1200 Mountain Avenue, Middlesex, New Jersey.

Action may be taken at any meeting above.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 27-2024

**APPOINTING KELSEY MEIXNER DEPUTY CLERK AT AN ANNUAL SALARY OF
\$56,000 EFFECTIVE IMMEDIATELY**

The Governing Body hereby appoints Kelsey Meixner Deputy Clerk at an annual salary of \$56,000 effective immediately.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 28-2024

AUTHORIZING THE TAX COLLECTOR TO CHARGE A FEE OF \$25.00 PER TAX SALE NOTICE TO CONDUCT TAX SALES WHEN UNPAID TAXES OR ANY MUNICIPAL LIEN ON REAL PROPERTY REMAIN IN ARREARS AT THE CLOSE OF THE FISCAL YEAR

WHEREAS, NJSA 54:5-19 authorizes a municipality to conduct tax sales when unpaid taxes or any municipal lien on real property remain in arrears at the close of the fiscal year, and

WHEREAS, notices must be posted and advertised in the newspaper, and

WHEREAS, in lieu of any two publications, notice to the property owner and to any person or entity entitled to notice of foreclosure pursuant to section 20 of P.L. 1949 c.96 (C. 54:5-104.48) may be given by regular or certified mail, the costs of which shall be added to the cost of the sale, and

WHEREAS, the Borough of Middlesex wishes to charge \$25.00 per notice.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that the Tax Collector is authorized to charge a fee of \$25.00 per tax sale notice to conduct tax sales when unpaid taxes or any municipal lien on real property remain in arrears at the close of the fiscal year.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 29-2024

AUTHORIZING THE TAX COLLECTOR TO COLLECT INTEREST ON DELINQUENT TAXES

WHEREAS, "Delinquency means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years"

WHEREAS, In the event the quarterly payment of taxes or assessments are not paid on the date on which they become delinquent, but are paid within ten days on the date on which they become delinquent, the Tax Collector be and is hereby authorized to collect interest on all such delinquent payments; and

WHEREAS, In the event that quarterly payment of taxes or assessments are not paid within ten days of the date on which they become delinquent, and the total amount of said delinquency is less than \$1,500.00, the Tax Collector be and is hereby authorized to collect 8% interest per annum from the date said payments first become delinquent up to \$1,500.00 of the delinquency and 18% interest on all such delinquent payments over \$1,500.00.

NOW THEREFORE, BE IT RESOLVED Pursuant to N.J.S.A. 54:4-67, which is the New Jersey statute defining a tax delinquency, the Governing Body of the Borough of Middlesex does hereby fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay the delinquency prior to the end of the calendar year 2024 and the penalty so fixed shall be six (6%) of the amount of the yearly delinquency.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 30-2024

CANCELLING SMALL SEWER BALANCES

WHEREAS, the Governing Body of the Borough of Middlesex, County of Middlesex, finds and declares that N.J.S.A. 40A:5-17.1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars, and

WHEREAS, the Governing Body of the Borough of Middlesex, further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars, and

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Middlesex that the Municipal Tax Collector is authorized to process the cancellation of sewer delinquencies of less than ten (\$10.00) Dollars for the 2024 billing year in accordance with N.J.S.A. 40A:5-17.1.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 31-2024

APPROVAL FOR REIMBURSEMENT OF THE CLERK'S DEPARTMENT, POLICE DEPARTMENT AND RECREATION DEPARTMENT'S PETTY CASH FUND

The Disbursing Officers be and are hereby authorized to draw a check in the amount of \$100.00 for reimbursement of the Clerk's Petty Cash Fund and \$100.00 for the Police Department, and \$100.00 for the Recreation Department.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 32-2024

APPROVAL OF THE MIDDLESEX BOROUGH RESCUE TASK FORCE MEMBERS AND MEDICAL ADVISOR FOR 2024

The Governing Body hereby appoints Dr. Ronald Frank as the Rescue Task Force Medical Advisor for the Rescue Task Force for 2024 along with the following Members, all of which are also members of the Middlesex Borough Fire Department:

Bartok, Kenneth
Bird, David

Mattox, Bryan
Meyer, Jeff

Bird, Steve
Costa, Jack
Frank, Ronald (Medical Advisor)
Lubetkin, Darren

McKeown, Colin
Schroeder, George
Tarbous, Stephen

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 33-2024

**APPOINTING THE LOCAL OFFICE OF EMERGENCY MANAGEMENT MEMBERSHIP
EFFECTIVE JANUARY 1, 2024 - DECEMBER 31, 2024**

The Governing Body hereby appoints the following individuals to the Local Office of Emergency Management Membership for a term effective January 1, 2024 - December 31, 2024.

Jack Costa - Director
Barbara Benson
Stuart Teitelbaum
Juan Pereira
Maggie Schneider
Arthur Sullivan
Kenneth Burd
Jeremiah Carnes
Ronald Franks
Sean Kaplan
Debra May
Bruce Hagerman
David Breen
Rober Soper
Nikitis Kasiostis

Stephen Bird
Gina Carbonaro
LynDonna Charles
Lee Poandl
Jorge Camacho
Gary D'Aloisio
Eileen Camacho
Karen Casale
Freth Hoth
Nicholas Lally
Courtney Poandl
Robert Poltorak
Alan Kriney
Natalie Nguyen - Cadet

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 34-2024

**APPOINTING JACK COSTA AS MUNICIPAL EMERGENCY MANAGEMENT
COORDINATOR AND LEE POANDL AS DEPUTY MUNICIPAL EMERGENCY
MANAGEMENT COORDINATOR EFFECTIVE JANUARY 1, 2024 - DECEMBER 31, 2026**

The Mayor hereby appoints Jack Costa as the Municipal Emergency Management Coordinator and Lee Poandl as the Deputy Municipal Emergency Management Coordinator effective January 1, 2024 - December 31, 2026.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 35-2024

APPOINTING THE BOROUGH'S OFFICE OF EMERGENCY MANAGEMENT AUXILIARY MEMBERS EFFECTIVE JANUARY 1, 2024 - DECEMBER 31, 2024

The Governing Body hereby appoints the following Borough Office of Emergency Management Auxiliary Members effective January 1, 2024 - December 31, 2024.

Katelyn Carmona

Nicole Giraldo Casca

Mara Dunsavage

Eden Gill

Anna Hommas

Kara Krivanos

Steven Montecinos

Abigail Nunez

Larry Poandl

Susan Poandl

Evelyn Swalina

Emily Zegarra

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 36-2024

AUTHORIZING ADP, INC TO PROVIDE PAYROLL SERVICES FOR 2024

WHEREAS, ADP, Inc is the current payroll service provider for the Borough of Middlesex; and

WHEREAS, they have provided the 2024 payroll service rates for the Workforce HR & Benefits portal at a rate of \$6.00 per employee per month, as well as the Time & Attendance portal at a rate of \$5.50 per employee per month; and

WHEREAS, they have provided the 2024 payroll service rates for processing of biweekly checks issued during payroll runs and filing of all tax and federal reports at a rate of \$2.60 per employee.

NOW THEREFORE, BE IT RESOLVED that the Borough of Middlesex does hereby authorize ADP, Inc as the payroll service provider for 2024 in an amount not to exceed \$50,000.00.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 37-2024

ESTABLISHING A CASH MANAGEMENT PLAN FOR THE BOROUGH OF MIDDLESEX FOR THE YEAR 2024

WHEREAS, NJSA 40A:5-1 provides that the governing body of a municipal corporation shall, by resolution passed by majority vote of the full membership thereof, designate a Cash Management Plan to be used by the Chief Financial Officer as a guide in depositing and investing Middlesex Borough funds;

The following are authorized as suitable investments:

1. Interest bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local funds
2. New Jersey Cash Management Funds
3. The Depository Trust Company

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds.

Unity Bank	1230 Bound Brook Rd	Middlesex, NJ
Affinity Federal Credit Union	73 Mountainview Blvd	Basking Ridge, NJ

The Chief Financial Officer shall report to the governing body any account that does not earn interest.

For each month that there is any change in investment accounts, securities or change in bank accounts, the Chief Financial Officer shall disclose those changes to the Borough Council.

Any official involved with the selection of depositories, investments, brokers/dealers shall disclose any material business or personal relationship to the governing body and to the Local Finance Board/Ethics Board.

Any official, who in the course of his or her duties, deposits or invests deposits in accordance with the plan shall be relieved of any liability for loss of investment.

Prior to the deposit of any municipal funds in any new depositories, said bank shall file with the Chief Financial Officer a statement indication that the bank is covered under the Government Units Deposit Protection Act (RS 17:9-41).

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 38-2024

APPROVAL OF FIRE DEPARTMENT DRIVERS FOR 2024

The Governing Body hereby approves the following Qualified Fire Department Drivers for the year 2024:

LINCOLN FIRE HOUSE	BEECHWOOD FIRE HOUSE
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John Hein (Truck 21/TK25/TK18)	Robert Frisch (Truck E22/TK18)
Brian Mattox (Truck 21/TK25/TK18)	Darren Lubetkin (Truck E22/TK18/TK25)
Mark Rutledge (Truck 21/TK25/TK18)	Brian Chomen (Truck E22/TK18/TK25)
Colin McKeown (Truck 21/TK25/TK18)	Eric Chomen (Truck E22/TK18/TK25)
Jason Frank (Truck 21/TK25/TK18)	Randy Rudnick (Truck E22/TK18)
Shawn Young (Truck 21/TK25/TK18)	Jake Wright (Truck E22/TK18)
Cody Tindle (Truck 21/TK25/TK18)	Ken Pukas, Jr. (Truck E22/TK18)
Brian Oliver (Truck 21TK25/TK18)	Dan Knoell (Truck E22/TK18)
Jeff Decker (Truck 25/TK18)	James Lukac (Truck E22/TK18)
Joe McCauley (Truck 25/TK18/TK21)	Steve Tarbous (Truck E22/TK18)
	Mike Macher (Truck 18)
	Roxeanne Radi (Truck 18)
	Diamonte Stewart (Truck 18)
	Matt Gould (Truck 18)
PARKER FIRE HOUSE	PIERCE FIRE HOUSE
John Pazar (Truck 24/TK18)	Bill Winkleman (Truck E23/TK18)
Jeff Meyer (Truck 24/TK18)	Sean Kaplan (Truck E23/TK18)
Andy Castaldo, Jr. (Truck 24/TK18)	Jack Costa (Truck E23/TK18)
Ryan Zittel (Truck 24/TK18)	Chad Heulitt (Truck E23/TK18)
Jeff Kyryczenko (Truck 18)	Dave Bird (Truck E23/TK18/TK25)
Bob Soper (Truck 24/TK18)	Nick Lally (Truck E23/TK18/TK22/TK25)
Rob Pollara (Truck 24/TK18)	Stephen Bird(Truck E23/TK18/TK22/TK24/TK25)
Kevin Mott (Truck 18)	Ken Bartok (Truck E23/TK18/TK22/TK25)
Andrew Pollara (Truck 18)	George Schroeder (Truck E23/TK18/TK25)
Eric Berg (Truck 18)	Rob Imbriaco (Truck E23/TK18)
	Colleen Dooley (Truck 18)
	Brian Bausback (Truck 18)
FIRE POLICE	
Dave Bird (FP1, FP2)	
Jim Green (FP1, FP2)	
Barbara Benson (FP1, FP2)	
Randy Rudnick (FP1, FP2)	
Lee Poandl (FP1, FP2)	
Mike Macher (FP1, FP2)	

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 39-2024

**A RESOLUTION TO PROVIDE FOR A TEMPORARY BUDGET FOR PAYMENT OF
CLAIMS UNTIL THE ADOPTION OF THE 2024 BUDGET**

A Temporary Operating Budget in the amount of \$ 7,825,824.27 and a Temporary Swim Pool Budget in the amount of \$ 100,000.00 to provide for the payment of claims and salaries including debt service payments between the first day of January 2024 and the adoption of the 2024 budget to be set up as follows:

GENERAL GOVERNMENT OPERATIONS:

Mayor & Council

Salary & Wage	\$3,000.00
Other Expenses	\$3,500.00

Administrator

Salary & Wage	\$38,000.00
Other Expenses	\$10,000.00

Purchasing Agent

Other Expenses	\$1,000.00
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Municipal Clerk

Salary & Wage	\$60,000.00
Other Expenses	\$5,000.00

Rescue Squad Rental

\$3,000.00

Printing & Advertising

\$10,000.00

Postage

\$10,000.00

Assessment of Taxes

Salary & Wage	\$10,000.00
Other Expenses	\$2,000.00

Collection of Taxes

Salary & Wage	\$40,000.00
Other Expenses	\$3,000.00

Financial Administration

Salary & Wage	\$40,000.00
Other Expenses	\$15,000.00

Legal Services

\$50,000.00

Engineering Services

\$20,000.00

Environmental Services

\$5,000.00

Public Buildings & Grounds

Salary & Wage	\$20,000.00
Other Expenses	\$50,000.00

Computer Data Services

Other Expenses	\$125,000.00
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Land Use Board

Salary & Wage	\$2,500.00
Other Expenses	\$10,000.00

Code Enforcement

Salary & Wage	\$18,000.00
Other Expenses	\$3,000.00

CRS Flood Management

	\$2,500.00
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Shade Tree Commission

Salary & Wage	\$1,000.00
Other Expenses	\$15,000.00

Board of Health

Other Expenses	\$30,000.00
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Housing & Community Development

Salary & Wage	\$375.00
Other Expenses	\$100.00

Insurances

Group Insurance Plan	\$1,120,000.00
Workers Compensation	\$112,000.00
Temporary Disability	\$12,000.00
Long Term Disability	\$10,000.00
Other Insurances	\$165,000.00
Health Benefit Waiver	\$5,000.00

PUBLIC SAFETY:**Fire Department**

Other Expenses	\$50,000.00
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Police Department

Salary & Wage	\$1,125,000.00
Other Expenses	\$50,000.00

Juvenile Conference Committee

Salary & Wage	\$1,000.00
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Emergency Management

Other Expenses	\$5,000.00
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Road Repair & Maintenance

Salary & Wage	\$300,000.00
Other Expenses	\$40,000.00
Sewer Systems	
Salary & Wage	\$10,000.00
Other Expenses	\$12,000.00
Solid Waste Management	
Salary & Wage	\$60,000.00
Garbage Removal	
Salary & Wage	\$125,000.00
Other Expenses	\$20,000.00
Sanitary Landfill	\$100,000.00
Prosecutor's Office	\$10,000.00
RECREATION & EDUCATION:	
Parks & Playgrounds	
Salary & Wage	\$170,000.00
Other Expenses	\$40,000.00
Board of Recreation	
Salary & Wage	\$25,000.00
Other Expenses	\$6,000.00
Senior Citizen Bus Transportation	
Salary & Wage	\$3,000.00
Other Expenses	\$2,500.00
Senior Coordinator	
Salary & Wage	\$15,000.00
Other Expenses	\$7,500.00
Title III Clerk	\$10,000.00
Medical Transportation	\$5,000.00
Senior Nutrition	\$7,500.00
Uniform Construction Code	
Salary & Wage	\$60,000.00
Other Expenses	\$4,000.00
Utilities	
Gasoline	\$50,000.00
Fuel Oil	\$50,000.00
Electricity	\$50,000.00

Telephone	\$15,000.00
Natural Gas	\$15,000.00
Street Lighting	\$50,000.00
Fire Hydrants	\$75,000.00
Water	\$15,000.00
Municipal Court	
Salary & Wage	\$50,000.00
Other Expenses	\$2,500.00
Public Defender	\$5,000.00
Beautification Committee	\$500.00
Celebration of Public Events	\$5,000.00
County Curbside Recycling	\$70,000.00
Multi Family Solid Waste	\$35,000.00
Animal Control	\$7,000.00
STATUTORY EXPENDITURES:	
PERS	\$0.00
DCRP CoMatch	\$5,000.00
PFRS	\$0.00
Social Security	\$100,000.00
TOTAL	\$4,893,475.00
26.25% of the 2023 General Appropriation in the Budget = \$6,123,528.94	
Older Americans	
Information Assistance Grant	\$6,500.00
Transportation Assistance Grant	\$10,000.00
Stormwater Management	
Salary & Wage	\$286,664.00
Other Expenses	\$3,000.00
Maintenance of Free Public Library	\$260,000.00
Middlesex County Utility Authority	\$500,000.00
Piscataway Sewerage Authority	\$150,000.00

Municipal Debt Service

Bond Principal	\$1,341,172.00
Bond Interest	\$263,650.00
Infrastructure Principal & Interest	\$111,363.27

TOTAL **\$7,825,824.27**

DEDICATED SWIMMING POOL UTILITY**Swim Pool Utility**

Salary & Wage	\$30,000.00
Other Expenses	\$70,000.00

TOTAL **\$100,000.00**

26.25% of the 2023 Swimming Pool Utility
Appropriation = \$125,385.22

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 40-2024**ENDORISING THE "BUY LOCAL POLICY" TO SUPPORT THE BUSINESS AND PROFESSIONAL COMMUNITY IN MIDDLESEX BOROUGH**

WHEREAS, there are numerous businesses within Middlesex Borough that provide materials and services that are needed and contracted for by various boards, commissions, committees, and departments of the Borough of Middlesex; and

WHEREAS, the Governing Body of Middlesex Borough believes that they should fully support the business and professional community, located in Middlesex Borough, that supply quality materials and services to the residents of Middlesex Borough; and

WHEREAS, these businesses and professionals, located in Middlesex Borough, pay taxes, create jobs, and significantly contribute to and enhance the quality of life for the Middlesex Borough residents.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of Middlesex that it restate and endorse the established "Buy Local Policy", and

That all departments, boards, commissions and committees be directed, whenever economically feasible and consistent with existing laws and our Borough financial policies, to purchase materials and services from business and professionals located in Middlesex Borough; and

BE IT FURTHER RESOLVED that the Governing Body of Middlesex Borough directs the Borough Clerk to send a copy of this resolution to all individuals responsible for making or approving Borough purchases or retaining services, including department heads and

chairpersons of the various boards, commissions and committees.

PUBLIC PORTION

Mayor Mikolajczyk opened the public portion of the meeting. Seeing that there were no public comments, Mayor Mikolajczyk closed the public portion of the meeting.

The Borough Clerk requested anyone appointed this evening wishing to be sworn in to please come forward to the lectern. No appointees were sworn in at this time.

ADJOURNMENT

Respectfully yours,

Linda Chismar, RMC
Borough Clerk