



Borough of Middlesex
Mayor and Council Regular Meeting
~ Minutes ~

1200 Mountain Ave
Middlesex, NJ

Linda Chismar
732 356-7400 x238
www.middlesexboro-nj.gov

Tuesday, June 13, 2023

7:00 PM

Municipal Building

MAYOR'S STATEMENT

UNDER THE PROVISIONS OF N.J.S.A. 10:4-6 ET SEQ., NOTICE OF THE TIME AND PLACE OF THIS MEETING WAS GIVEN BY WAY OF AN ANNUAL MEETING NOTICE TO THE STAR LEDGER, COURIER NEWS AND HOME NEWS, AND POSTED AT BOROUGH HALL.

SALUTE TO FLAG

ROLL CALL

Council President Michael Conahan
Councilman Jeremiah Carnes
Councilman Robert Dessino
Councilman Jack Mikolajczyk
Councilman Martin Quinn
Councilman Douglas Rex

Also Present:

John Madden Mayor
Michael LaPlace Administrator
Christopher Corsini Borough Attorney

Others Absent:

PRESENTATIONS

APPOINTMENTS

PROCLAMATIONS

1. DEDICATION OF THE "JOHN SWEENEY RECYCLING CENTER"

WHEREAS, John Sweeney served the Borough of Middlesex from 1972 to 2021 in various capacities as a Life Member of the Rescue Squad, Volunteer Recycling Coordinator, Mayor's Liaison to the Green Brook Flood Control Commission, Member of the Joint Land Use Board and also as a Council Member; and

WHEREAS, John Sweeney brought respect, honor, and integrity to the Borough of Middlesex by exhibiting the highest level of ethics and maintaining a superior moral

character; and

WHEREAS, John Sweeney's unwavering commitment, willingness and ability to understand and respond to the concerns of the people of Middlesex, made a substantial contribution to the betterment of the Borough of Middlesex; and

WHEREAS, John Sweeney began the Recycling Program in Middlesex Borough in the early 1980's when he met with the late Mayor Dobies and got the program up and running by getting a donation of 6 drums for the center and once they were filled he would transport them to the recycling substation in Piscataway; and

WHEREAS, As the years went by, the Recycling Center became self-sustaining and the Borough purchased a recycling truck for curbside pickup, which was done by the Borough DPW employees; and

WHEREAS, John Sweeney became the unofficial Recycling Coordinator for the Borough as a volunteer, and once retired became the Recycling Coordinator for Middlesex County, and Middlesex Borough became a model for other municipalities to start their own Recycling Centers and curbside pickup; and

NOW, THEREFORE, BE IT RESOLVED, I John L. Madden, Mayor of Middlesex Borough, County of Middlesex, State of New Jersey, along with the Middlesex Borough Council and on behalf of the residents of Middlesex, wish to recognize John Sweeney for his time-honored legacy of dedication, enthusiasm and outstanding public service given to the Middlesex community and the establishment of the Middlesex Borough Recycling Center and hereby dedicate this center to be known as the "John Sweeney Recycling Center".

IN WITNESS WHEREOF, I hereby set my hand and the seal of the Borough of Middlesex to be affixed this 13th day of June, 2023.

Councilman Dessino read the Proclamation regarding the dedication of the John Sweeney Recycling Center.

ORDINANCE(S) FOR INTRODUCTION

ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION

ADOPTION OF MINUTES

1. Approval of the May 23, 2023 Regular & Executive Meeting Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Jack Mikolajczyk, Councilman
AYES:	Conahan, Carnes, Dessino, Mikolajczyk, Quinn, Rex

MAYOR'S REPORT

COUNCIL MEMBER REPORTS

Council President Conahan

Council President Conahan made the following comments:

- Capital Budget worksheets are out this week, for review, to the entire Governing Body.
- Our next JLUB meeting is tomorrow night at 7pm.
- Community Day on June 3rd was a success, with over 1,500 people attending and participating throughout the entire day.
- A very big thanks to Melissa DeMarino, Mackenzie Meixner, Marie Filik, Christine DiNizio, Steve Greco and Jenna Constantino; all in our Recreation and Senior Services Department, and all of whom volunteered all day and created a wonderful Recreation and Senior experience at the Borough.
- Thank you to the Fire Department, who demonstrated how they cut up a car for extraction, especially those that volunteered all day like our Fire Chief, and thanks to Eric Chomen, from Beechwood, for bringing the car and setting it all up.
- A special thanks also to Robert and Andrew Pollara, from Parker, who volunteered all day, and started early by helping prep the girls softball field prior to the Group 1 Final Softball Game, which our Lady Jays ended up losing by 2 runs.
- More thanks to the entire OEM team, led by Jack Costa along with Lee Poandl and Barbara Benson, who volunteered all day. They had one of the busiest booths, demonstrating CPR along with the Medic Zero Team.
- Thank you to the entire Library Team lead by Chrissy George, who also volunteered all day with help from our CFO, Caroline Benson, who also volunteered all day. Chrissy put a lot of time and effort into her booth and it showed!
- Thanks to the Friends of Middlesex Library as well for staffing their booth all day, where they provided scores of books to our residents.
- A special thanks to Shirley Penose, who set up multiple booths featuring strong boards illustrating the history of Middlesex. I loved seeing the timeline along with old pictures of landmarks and milestones.
- Thanks to the entire Board of Health team, led by Steve Ember and Tom Harrity, who had lots of free resources for our residents at their booth.
- Thanks to AnnMarie Kleiber who represented our Middlesex Community Pool and was signing up new members all day long.
- Thanks to all our community vendors for participating, including our four food vendors: Ellery's, Chief's Cheese Steaks, Punto Columbiano and OLMV.
- Thanks to Ninja Warrior and the two bounce houses who were all packed with kids of all ages throughout the entire day.
- Thanks to our bands that participated, especially Vince from our High School and the entire High School

Music Department.

- Special thanks to Councilman Jack Mikolajczyk for organizing all the live entertainment from start to finish. Jack - you did a great job MC-ing the entire day.
 - Some final thank you's go to the entire Community Day Committee, our Police Department, who were personable and visible all day long, especially our very own Captain Craig Comiskey, who was everywhere before the event started and there after the event ended.
 - Lastly, thank you to our DPW lead by Superintendent Lenny Vidal and his assistant Superintendent, Chris Emmons, who volunteered his entire day: thank you for making the Park look better than it has in a long time! Everything was set up perfectly and the entire department worked extremely hard for weeks leading up to the event.
 - One last big thank you to Councilman Dessino for volunteering for the entire day helping with everything and everyone.
 - Thanks to all and I look forward to making it an even better event next year!
-

Councilman Carnes

Councilman Carnes made the following comments:

Thank you to all the volunteers, and anyone interested in becoming or continuing to volunteer. You can let us know by signing up on the Borough Website.

Councilman Dessino

Councilman Dessino made the following comments:

- Swim Pool will meet June 21st.
 - The Pool will be open daily starting June 22nd from noon to 8pm.
 - The Slide refurbishment is finished.
 - Pool enrollment is down.
 - Thanks Lenny Vidal, Chris Emmons and the DPW Staff for their work.
 - Twice a week garbage will continue until Labor Day Weekend.
 - Streetscape is moving along nicely, they just planted the shrubs.
 - The old Pathmark will be turning into a Superfresh.
-

Councilman Mikolajczyk

Councilman Mikolajczyk made the following comments:

Community Day went well, and if you keep building upon it, will only get better.

Highlights of the May Police Report: 2275 calls to service, 7 adult arrests, 1 juvenile arrest, 6 DWI arrests, 517 summons, 46 motor vehicle crashes, 17 reportable crimes, 0 cleared, 6% for the year.

Councilman Mikolajczyk spoke regarding the capital budget, and indicated that it is well laid out, organized and in line with being fiscally conservative.

Councilman Quinn

Councilman Quinn made the following comments:

The Board of Health was given a new representative, who is not licensed.

Councilman Rex

Councilman Rex made the following comments:

Communications:

Received 7 emails, DPW Superintendent inspected 2 emails. Inspection revealed that two trees were ASHES for removal. One said resident thought tree was dead and will like it looked at. Various members said they would look at the specific address.

May Communications:

One ash needed removal and one pruning. All others were tabled to the next meeting.

Work Agenda:

One ASH tree dead for removal. Others needed clean up or pruning.

Violations:

Borough received \$416 for tree removal without permission of Commission. Continue to talk with zoning to review fines assessed, as cost for tree replacement has increased dramatically.

The Commission also discussed the tube seedlings, and the seedlings will be reconsidered in the future, as many were lost due to poor shipping plus concerned that some planted will grow.

Also, Mr. Bond and Mr. Ryan will reach out to DPW Councilman Dessino and Lenny Vidal for watering seedlings, or leaving water boxes, and Shade Tree Commissioners will water these seedlings.

Library Display Case:

Commission discussed having the display for the Shade Tree Commission once again this year for the month of June 2023.

Reviewed Budget:

Overall, thought was the Commission finances were in good shape.

With 8 approved tree removals totaling \$6850.00 already accounted for, the Commission told the secretary to have Predator proceed with the job.

ADMINISTRATOR'S REPORT

1. Community Day on June 3 was a big success and a fun day for all. Public Works did an amazing job of preparing Mountain View Park for the event and the Police were a visible and effective presence. Special thanks to Council President Conahan for his leadership and to Melissa DeMarino and Mackenzie Meixner of Recreation for planning and managing the event. Thanks also to the many other Borough employees who volunteered their time and efforts. The estimated attendance was 1,500 and planning is already under way for next year's event.

2. The Borough has been advised that the law firm of Gluck Walrath LLP, who is our Bond Attorney and Conflict Redevelopment Attorney, has merged with Dilworth Paxson LLP. At the recommendation of the Borough Attorney, the Purchasing Agent has gone out for an RFP - for both positions - to be opened on June 21. Gluck Walrath LLP has been advised of this RFP and we hope that this bid can be awarded at the June 27, 2023 Council Meeting.
3. The Bound Brook Road/Route 28 Beautification project continues with the recent planting of many trees and bushes. A new paved surface and Belgian block perimeter curbing has been added to the existing front parking lot in Mountain View Park. New ornamental street lighting and benches will be installed throughout the project area shortly.
4. I met this week with the owner of the land directly across Bound Brook Road from Mountain View Park, which includes the former McDonald's restaurant site. The owner is eager to work with the Borough on a concept plan for an attractive new development on the site. The owner has also pledged to continue cleanup and maintenance of the site in the meantime.
5. Executive Session this evening - discussion of Resolution 194-2023 and possible litigation regarding Lake Creighton.

PRIVILEGE OF THE FLOOR

Robyn Phillips, 22 Shearn Drive, expressed her concerns for an elevated sidewalk in front of her residence that is the result of a Shade Tree, stating that it is a hazard for residents. She asked if a cone could be placed by the area to warn pedestrians until it is fixed. Mrs. Phillips also thanked the Borough for hosting Community Day.

Herbert Gebauer, 25 Shearn Drive, stated that the tree at 22 Shearn Drive was planted 50 years ago by the Shade Tree, and that it is now causing issues with the sidewalk. He also recommended the Borough plant trees at the contaminated site.

Donna Lutes, 18 Shearn Drive, asked what was included in the road work that is planned on Shearn Drive, looking for clarification on if the sidewalks would be redone. She also expressed concern for the tree at 22 Shearn Drive, questioning how they can fix the sidewalk if nothing can be done to the tree that is causing the sidewalk to lift.

Shannon Quinn, 154 Stout, asked the Council for their approval to place Rock Snakes on Borough property.

NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS

Mayor Madden made a motion to remove Resolution #194-2023 from the Consent Agenda seconded by Council President Conahan and carried by a unanimous vote of Council in order to discuss in Executive Session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Jack Mikolajczyk, Councilman
AYES:	Conahan, Carnes, Dessino, Mikolajczyk, Quinn, Rex

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 173-2023**ACCEPTANCE OF STANDING REPORTS**

The Governing Body hereby accepts the following Reports itemized below:

1. Acceptance of the April 2023 Tax Totals.
2. Acceptance of the May 2023 Tax Totals.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 174-2023**ACKNOWLEDGING THE CHANGE IN STATUS FOR CERTAIN PROPERTIES UNDER THE SENIOR CITIZEN/DISABLED PERSON//VETERAN TAX DEDUCTIONS FOR BLOCK 6, LOT 2.02**

WHEREAS, certain Senior Citizens/Disabled Persons were the owners of property in the Borough of Middlesex on or before October 1, 2022, and

WHEREAS, said Senior Citizens / Disabled Persons did file their application for the Senior Citizen/Disabled person deduction with the proper official of the Borough of Middlesex, Middlesex County prior to December 31, 2023 and

WHEREAS, the Tax Assessor has approved the application, and

THEREFORE, the Tax Collector is hereby authorized to allow the Senior Citizen/Disabled Person deduction for the 2023 year totaling \$250.00

Name: Morales, Angela
Block/Lot: 6 / 2.02 / C0046
Amount: \$250.00
Year: 2023

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 175-2023**RENEWAL OF LIQUOR LICENSES FOR 2023-2024**

The application for renewal of Liquor Licenses for the year 2023-2024 which have been approved by the Police Department be accepted; and the Borough Clerk is hereby authorized to issue the following licenses in consideration of the fees which have been paid to the Borough of Middlesex and the State of New Jersey:

Shri Radha Krishna Inc. t/a Endzone Lounge

1211-33-001-005

425 Bound Brook Road

OK Liquors, t/a Cub Liquors, Inc.
242 Lincoln Boulevard

1211-32-011-004

Pearldhyan, Inc.
657 Lincoln Boulevard

1211-44-006-003

Faron Realty Management, LLC t/a Ferraro's Pizza & Pub
275 Lincoln Boulevard

1211-33-002-010

John W. Lupu Memorial Post 306
The American Legion
707 Legion Place

1211-31-013-001

Vilaverdense t/a Vincenzo's Restaurant
665 Bound Brook Road

1211-33-012-005

Timothy Kerwin's Inc.
353 Bound Brook Road

1211-33-009-003

Carpaccio Ristorante Inc.
651 Bound Brook Road

1211-33-010-004

Rikjo Liquors, Inc. t/a Middlesex Liquor Store
1323 Bound Brook Road

1211-44-005-003

Middlesex Lodge 2301 BPO Elks
545 Bound Brook Road

1211-31-014-001

Ellery's Grill, Inc.
701 Lincoln Boulevard

1211-32-004-003

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 176-2023

**AUTHORIZING THE TAX COLLECTOR TO ISSUE TAX TITLE LIEN REDEMPTION'S ON
BLOCK 304 LOT 11**

WHEREAS, pursuant to N.J.S.A. 54:5-54, a lien has been redeemed by the owners or those persons having an interest, and the purchasers of said property are legally entitled to receive redemption funds in the following specific amounts, and;

WHEREAS, the interest and payments on the following Tax Title Lien Redemptions were calculated for June 13, 2023, and;

NOW, THEREFORE, BE IT RESOLVED the Tax Collector is hereby authorized to issue a

check to the lien holder in the following amount(s):

Date of Sale: 11/30/2022
Block/Lot: 304 / 11
Amount: \$805.90
Premium: \$2,000.00
Certificate: 21-00012
Payable To: Pro Cap 8 FBO Firstrust Bank
P.O. Box 774
Fort Washington, PA 19034-0774

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 177-2023

RESOLUTION OF THE BOROUGH OF MIDDLESEX, IN THE COUNTY OF MIDDLESEX, NEW JERSEY AUTHORIZING THE MAYOR TO EXECUTE A CERTIFICATE OF COMPLETION RELATING TO A REDEVELOPMENT PROJECT UNDERTAKEN BY CP MIDDLESEX URBAN RENEWAL, LLC ON REAL PROPERTY DESIGNATED AS BLOCK 318, LOTS 1.01 AND 1.02 ON THE OFFICIAL TAX MAPS OF THE BOROUGH

WHEREAS, on January 11, 2021, the Borough and CP Middlesex Urban Renewal, LLC (the "**Redeveloper**") entered into a Redevelopment Agreement (the "**Redevelopment Agreement**") for the redevelopment of certain real property located within the Borough, specifically Block 318, Lots 1.01 and Lot 1.02 (f/k/a Block 318, Lots 4.02, 38.01 and 48) on the official tax map of the Borough (the "**Property**"), and pursuant to which the Redeveloper was to develop, design, finance and construct a project consisting of a warehouse building with office space, together with car and trailer parking on the Property, and including the construction of utilities, driveway, street lighting, landscaping, and other site plan improvements in accordance with the requirements of the Borough's Lincoln Boulevard Redevelopment Plan (collectively, the "**Project**"); and

WHEREAS, the Redeveloper has completed construction of the Project and obtained certificates of occupancy ("**C of O**") from the Borough, and has further submitted satisfactory evidence ("**Completion Submissions**") that the conditions to the issuance of a Certificate of Completion under the Redevelopment Agreement have been satisfied; and

WHEREAS, in accordance with the Redevelopment Agreement, the Redeveloper has requested the issuance of a Certificate of Completion for the Project; and

WHEREAS, based on the issuance of the C of O and receipt of the Completion Submissions, the Mayor and Council are satisfied that the conditions to issuance of the Certificate of Completion have been satisfied.

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, as follows:

1. The Mayor is hereby authorized to execute the Certificate of Completion, in the

form annexed hereto as Exhibit A, subject to minor modification or revision, as deemed necessary and appropriate after consultation with counsel.

2. The Borough Clerk is directed to forward executed copies of the Certificate of Completion to the Borough Attorney and Special Redevelopment Counsel so that they may retain one (1) copy for their records and Special Redevelopment Counsel shall forward one (1) copy to the Redeveloper. The Borough Clerk shall retain at least one (1) fully executed copy of the Certificate of Completion on file in her office.
3. The Mayor and the Borough Clerk are hereby authorized to take such action and to execute such other documents, on behalf of the Borough, as deemed advisable by the Borough Attorney or Special Redevelopment Counsel.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 178-2023

**AUTHORIZING THE MAYOR TO EXECUTE THE GENERATOR PREVENTATIVE
MAINTENANCE AGREEMENT WITH P3 GENERATOR SERVICES EFFECTIVE JULY 1,
2023 - JUNE 30, 2024.**

The Governing Body authorizes the Mayor to execute the Generator Preventative maintenance Agreement with P3 Generator Services and the Borough of Middlesex effective July 1, 2023 - June 30, 2024. At the expiration of this contract the Contract will automatically renew for an additional one-year term.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 179-2023

**AUTHORIZING THE TAX COLLECTOR TO WAIVE OR ADJUST SEWER BILLS ON
VARIOUS PROPERTIES**

WHEREAS, as per Ordinance 1889-16, all users which discharge more than 120,000 gallons of domestic sanitary wastewater per annum, shall be charged a service charge for flow, and:

WHEREAS, any dispute as to the billing or charges or to the amount of the bill or calculation thereof, may be appealed, and;

WHEREAS, said appeal shall be in writing and shall include in sufficient detail, the relief sought, the evidence, information or documents to support the relief sought, and;

WHEREAS, account holders submitted prior successful appeals and 2022 usage is

comparable to the prior approved appeals, and

THEREFORE, the following charges on the below property has been waived or adjusted and/or a refund is due:

Block/Lot: 114 / 9
Original Amount: \$676.24
New Amount: \$0.00

Block/Lot: 145 /11
Original Amount: \$633.30
New Amount: \$0.00

Block/Lot: 116 / 15
Original Amount: \$805.03
New Amount: \$0.00

Block/Lot: 86.02 / 23
Original Amount: \$644.02
New Amount: \$0.00

Block/Lot: 86.02 / 22
Original Amount: \$1,534.93
New Amount: \$0.00

Block/Lot: 110 /12
Original Amount: \$161.01
New Amount: \$0.00

Block/Lot: 344 / 3
Original Amount: \$134,337.57
New Amount: \$0.00

Block/Lot: 81/13
Original Amount: \$504.48
New Amount: \$0.00

Block/Lot: 114/11
Original Amount: \$118.07
New Amount: \$0.00

Block/Lot: 82/12
Original Amount: \$236.15
New Amount: \$0.00

Block/Lot: 167.01 / 14
Original Amount: \$558.16
New Amount: \$0.00

Block/Lot: 22.03 /3.25
Original Amount: \$847.97
New Amount: \$0.00

Block/Lot: 44/17
Original Amount: \$42.94
New Amount: \$0.00

Block/Lot: 7.04 /6
Original Amount: \$42.94
New Amount: \$0.00

Block/Lot: 341/1.01
Original Amount: \$12,505.73
New Amount: \$0.00

Block/Lot: 71.01/17.01
Original Amount: \$364.94
New Amount: \$0.00

Block/Lot: 75/4.01
Original Amount: \$128.81
New Amount: \$0.00

Block/Lot: 109/8
Original Amount: \$601.09
New Amount: \$0.00

Block/Lot: 86.05/4
Original Amount: \$118.07
New Amount: \$0.00

Block/Lot: 293/3.02
Original Amount: \$740.63
New Amount: \$0.00

Block/Lot: 123/10
Original Amount: \$751.37
New Amount: \$0.00

Block/Lot: 25/19
Original Amount: \$279.09
New Amount: \$0.00

Block/Lot: 111/9
Original Amount: \$343.48
New Amount: \$0.00

Block/Lot: 86/22
Original Amount: \$644.02
New Amount: \$0.00

Block/Lot: 150/12
Original Amount: \$214.67
New Amount: \$0.00

Block/Lot: 40/48
Original Amount: \$289.81
New Amount: \$0.00

Block/Lot: 113/6.01
Original Amount: \$6,225.63
New Amount: \$0.00

Block/Lot: 262/1.01
Original Amount: \$1,384.66
New Amount: \$0.00

Block/Lot: 6/2.02
Original Amount: \$12,178.52
New Amount: \$0.00

Block/Lot: 6/2.02
Original Amount: \$17,785.50
New Amount: \$0.00

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 180-2023

REIMBURSEMENT OF DOG LICENSE FEE IN THE AMOUNT OF \$10.00 TO SAMUEL JIMENEZ DUE TO INSUFFICIENT FUNDS RECEIVED

The Governing Body hereby approves the reimbursement fee for Dog License in the amount of \$10.00 to Samuel Jimenez, 60B Gramercy Gardens, Middlesex, NJ due to insufficient funds received.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 181-2023

RENEWAL OF JUNKYARD LICENSES FOR 2023/2024 (EXPIRING 5/31/2024) FOR THE BOROUGH OF MIDDLESEX

The application for renewal of Junkyard License filed by Falgi Carting LLC, has been approved by the Police Department, Fire Official, Zoning Officer, Tax Collector and Board of Health. The Borough Clerk is hereby authorized to issue the license in consideration of the fees which have been paid. This Licenses will expire on May 31, 2024.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 182-2023

APPROVAL TO CANCEL OUTSTANDING CHECKS FROM CURRENT OPERATAING ACCOUNT DATED PRIOR TO MARCH 31, 2022 TOTALING \$1,149.47

The Governing Body hereby authorizes the Treasurer to cancel all outstanding checks from the Current Operating Account dated prior to March 31, 2022 totaling \$1,149.47.

<u>Ck#</u>	<u>Amount</u>	<u>Ck Date</u>
47387	\$50.00	1/16/2019
47767	\$300.00	4/10/2019
47822	\$45.00	4/24/2019
48079	\$75.00	5/29/2019
48789	\$191.00	11/13/2019
48892	\$18.00	11/27/2019
49515	\$24.05	3/25/2020
49552	\$40.00	4/15/2020
49597	\$60.00	4/15/2020
49675	\$60.00	4/15/2020
49700	\$60.00	4/15/2020
49856	\$10.00	5/27/2020
50218	\$133.42	9/9/2020
50969	\$18.00	3/10/2021
51643	\$65.00	9/29/2021
	\$1,149.47	

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 183-2023

**APPROVAL TO CANCEL OUTSTANDING CHECKS FROM THE ANIMAL TRUST
ACCOUNT DATED PRIOR TO MARCH 31, 2022 TOTALING \$43.00**

The Governing Body hereby authorizes the Treasurer to cancel all outstanding checks from the Animal Trust Account dated prior to March 31, 2022 totaling \$43.00.

<u>Check#</u>	<u>Amount</u>	<u>Check Date</u>
6	\$ 10.00	2/5/2021
18	\$ 10.00	6/17/2021
24	\$ 13.00	8/10/2021
37	\$ 10.00	3/8/2022
Total	\$ 43.00	

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 184-2023

**APPROVAL TO CANCEL OUTSTANDING CHECKS FROM THE PAYROLL ACCOUNT
DATED PRIOR TO MARCH 31, 2022 TOTALING \$1,769.38, AS WELL AS DUPLICATE
CASHED ITEMS TOTALING \$633.39**

The Governing Body hereby authorizes the Treasurer to cancel all outstanding checks from the Payroll Account dated prior to March 31, 2022 totaling \$1,769.38, as well as duplicate cashed items totaling \$633.39.

<u>Ck#</u>	<u>Ck date</u>	<u>Amount</u>
19041	6/21/2019	\$34.24
19057	6/21/2019	\$59.52
19096	7/5/2019	\$348.54
19280	8/16/2019	\$259.88
19299	8/16/2019	\$374.58
19828	6/19/2020	\$270.60
19892	7/17/2020	\$261.44
20336	4/9/2021	\$147.13
20457	6/18/2021	\$13.45
		\$1,769.38

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 185-2023

**APPROVAL TO CANCEL OUTSTANDING CHECKS FROM THE ESCROW DEVELOPER
ACCOUNT DATED PRIOR TO MARCH 31, 2022 TOTALING \$3,076.17**

The Governing Body hereby authorizes the Treasurer to cancel all outstanding checks from the Escrow Developer Account dated prior to March 31, 2022 totaling \$3,076.17.

Ck#	Date	Amount
2215	3/14/2014	\$1,500.00
2222	4/24/2014	\$1,300.00
2537	8/22/2017	\$1.41
2540	8/22/2017	\$233.46
2704	7/12/2021	\$33.54
2743	2/1/2022	\$7.76
		\$3,076.17

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 186-2023

**INSERTING SPECIAL ITEMS OF REVENUE IN THE BUDGET IN THE AMOUNT OF
\$7,000 FOR THE CLICK IT OR TICKET GRANT**

WHEREAS, N.J.S.A. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex, County of Middlesex, hereby requests that the Director of Local Government Services approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$7,000.00, which item is now available as a revenue from the Click It or Ticket Grant in the amount of \$7,000.00;

BE IT FURTHER RESOLVED that the like sum of \$7,000.00 is hereby appropriated under the caption of "Click It or Ticket Grant"; and

BE IT FURTHER RESOLVED that the above is a result of a State Grant of \$7,000.00 from the Click It or Ticket Grant.

:

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 187-2023

**INSERTING SPECIAL ITEMS OF REVENUE IN THE BUDGET IN THE AMOUNT OF
\$1,000 FOR THE COMMUNITY BLOCK DEVELOPMENT GRANT**

WHEREAS, N.J.S.A. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex, County of Middlesex, hereby requests that the Director of Local Government Services approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$1,000.00, which item is now available as a revenue from the Community Block Development Grant in the amount of \$1,000.00;

BE IT FURTHER RESOLVED that the like sum of \$1,000.00 is hereby appropriated under the caption of "Community Block Development Grant"; and

BE IT FURTHER RESOLVED that the above is a result of a County Grant of \$1,000.00 from the Community Block Development Grant.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 188-2023

**INSERTING SPECIAL ITEMS OF REVENUE IN THE BUDGET IN THE AMOUNT OF
\$15,000 FOR THE STORMWATER ASSISTANCE GRANT PROGRAM**

WHEREAS, N.J.S.A. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex, County of Middlesex, hereby requests that the Director of Local Government

Services approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$15,000.00, which item is now available as a revenue from the Stormwater Assistance - Water Resources Planning Management in the amount of \$15,000.00;

BE IT FURTHER RESOLVED that the like sum of \$15,000.00 is hereby appropriated under the caption of "Stormwater Assistance Grant Program"; and

BE IT FURTHER RESOLVED that the above is a result of a State Grant of \$15,000.00 from the Stormwater Assistance Grant Program.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 189-2023

**APPROVAL OF THE PROPOSAL FROM REMINGTON & VERNICK ENGINEERS TO
CREATE GIS SANITARY SEWER SYSTEM MAPPING FOR THE BOROUGH OF
MIDDLESEX IN AN AMOUNT NOT TO EXCEED \$70,000.00**

WHEREAS, Remington & Vernick Engineers has provided a Proposal to create a Geographic Information System (GIS) for the Sanitary Sewer system; and

WHEREAS, this proposal is for the GPS Data Collection and GIS Sanitary Infrastructure mapping for this project in an amount not to exceed \$70,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of Middlesex, County of Middlesex, State of New Jersey, as follows:

1. The Governing Body hereby approves the proposal from Remington & Vernick Engineers to create the GIS Sanitary Sewer Mapping System in an amount not to exceed \$70,000.00.

NOW, FURTHER BE IT RESOLVED, that the CFO certifies funds in the amount of \$70,000.00 are available in the Sanitary Sewer Ordinance, Account No. C-04-17-907-000-050.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 190-2023

**INSERTING SPECIAL ITEMS OF REVENUE IN THE BUDGET IN THE AMOUNT OF
\$32,647.83 FOR THE CLEAN COMMUNITIES GRANT PROGRAM**

WHEREAS, N.J.S.A. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex, County of Middlesex, hereby requests that the Director of Local Government Services approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$32,647.83, which item is now available as a revenue from the Clean Communities Grant Program in the amount of \$32,647.83;

BE IT FURTHER RESOLVED that the like sum of \$32,647.83 is hereby appropriated under the caption of "Clean Communities Grant Program"; and

BE IT FURTHER RESOLVED that the above is a result of a State Grant of \$32,647.83 from the Clean Communities Grant Program.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 191-2023

**APPROVING THE HIRING OF KENNEDY MEIXNER OF DUNELLEN, NJ AS A DRIVER
FOR THE SENIOR AND DISABLED SERVICES DEPARTMENT**

WHEREAS, the Governing Body hereby approves the hiring of Kennedy Meixner of Dunellen, NJ as a driver for the Senior and Disabled Services Department; and

WHEREAS, Ms. Meixner has met the requirements for this position, including a satisfactory physical and background check and will be paid an hourly rate of \$20 per hour effective immediately.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Middlesex that:

1. The Governing Body hereby approves the hiring of Kennedy Meixner of Dunellen, NJ, as a driver for the Senior and Disabled Services Department at an hourly rate of \$20 per hour effective immediately.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 192-2023

**HIRING DAVID SANDOVAL AS A PART TIME SANITATION EMPLOYEE IN THE
DEPARTMENT OF PUBLIC WORKS EFFECTIVE JUNE 14, 2023**

The governing body hereby hires David Sandoval, New Brunswick, NJ as a permanent part time employee for the DPW in the Sanitation Department effective June 14, 2023 at \$15.00 per hour, 28 hours per week, pending a satisfactory physical and background check.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 193-2023

**ADVANCING MICHAEL PEERY & JOSEPH MCCAULEY TO FULL TIME STATUS AS
PERMANENT LABORERS IN THE DPW EFFECTIVE JUNE 14, 2023**

The Governing Body hereby concurs with the advancement of the following DPW employees to full time status as permanent laborers in the Department of Public Works for 40 hours per week at \$17.11 per hour in accordance with the union contract. These advancements are effective June 14, 2023.

Michael Peery
Middlesex, NJ

Joseph McCauley
Middlesex, NJ

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 195-2023

**APPROVING THE ADVANCEMENT OF EDUARDO CAMARILLO OF THE DPW TO
SOLID WASTE TRUCK DRIVER EFFECTIVE IMMEDIATELY**

The Governing Body hereby approves the advancement of Eduardo Camarillo to Solid Waste Truck Driver in the Sanitation Department to \$40.41 per hour effective immediately.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 196-2023

**AUTHORIZING THE BOROUGH OF MIDDLESEX TO EXECUTE A CONTRACT
ADDENDUM WITH MIDDLESEX PRESBYTERIAN CHURCH**

WHEREAS, the Borough of Middlesex and the Middlesex Presbyterian Church are negotiating a contract of sale for the property 1190 Mountain Avenue, Middlesex NJ 08846; and

WHEREAS, the Addendum to Contract of Sale is attached hereto and made a part hereof; and

WHEREAS, the parties have agreed to the addendum and desire to implement same.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that the Mayor and Borough Clerk are hereby authorized to execute the Addendum to Contract of Sale between the Borough of Middlesex and the Middlesex Presbyterian Church.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 197-2023

APPROVAL OF SUMMER PLAYGROUND STAFF FOR 2023

The Governing Body hereby approves the hiring of the 2023 Summer Playground Staff listed below and agrees to pay these employees the hourly rate indicated.

Kristen Bennett	120 Greene Ave, Middlesex, NJ 08846	Supervisor	\$20.00
Michelle Melchiorre	312 Raphael Ave, Middlesex, NJ 08846	Supervisor	\$20.00
Declan Swain	9 Garden Pl, Middlesex, NJ 08846	Counselor	\$14.00
Aidan Kozak	110 Wagner St, Middlesex, NJ 08846	Counselor	\$13.00
Sarah Tiedermann	216 Shepard Ave, Middlesex, NJ 08846	Counselor	\$13.00
Jaelyn Craig	7 Dunlap Pl, Middlesex, NJ 08846	Counselor	\$13.00
Delaney Swain	9 Garden Pl, Middlesex, NJ 08846	Counselor	\$13.00
Matthew Ianiero	312 Raphael Ave, Middlesex, NJ 08846	Counselor	\$13.00
Daniel Kannaley	37 Whitney Dr, Middlesex, NJ 08846	Counselor	\$13.00
Julianna Rosati	645 Voorhees Ave, Middlesex, NJ 08846	Counselor	\$13.00
Maximilian Miranda	810 Grandview St, Middlesex, NJ 08846	Counselor	\$13.00
Alexander Miranda	811 Grandview St, Middlesex, NJ 08846	Counselor	\$13.00
Lucas Blanco	100 New St, Middlesex, NJ 08846	Counselor	\$13.00
Gabriela Gallo-Aldana	14 Locust Ave, Middlesex, NJ 08846	Counselor	\$13.00
Hayleigh Hartley	232 Stephenson Ave, Middlesex, NJ 08846	Counselor	\$13.00

NON-CONSENT AGENDA/RESOLUTIONS

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 198-2023

PAY ALL CLAIMS

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Jack Mikolajczyk, Councilman
AYES:	Conahan, Carnes, Dessino, Mikolajczyk, Quinn, Rex

AGENDA WORKSHOP ITEM

PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

EXECUTIVE SESSION

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 199-2023

EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters including Lake Creighton - Potential Litigation, which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed below as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Jack Mikolajczyk, Councilman
AYES:	Conahan, Carnes, Dessino, Mikolajczyk, Quinn, Rex

Council President Conahan made a motion to go in to the Public Meeting seconded by Councilman Mikolajczyk and carried by a unanimous vote of Council.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 194-2023

AMENDING THE MIDDLESEX BOROUGH PERSONNEL POLICIES AND PROCEDURES MANUAL TO AMEND THE FOLLOWING SECTIONS: 1.R. THE CONDUCT OF EMPLOYEES, AND 3.B. PAID HOLIDAY POLICY - *Item Removed from Consent*

WHEREAS, The Governing Body adopted the Middlesex Borough Personnel Policies and Procedures Manual on January 1, 2020; and

WHEREAS, This Middlesex Borough Personnel Policies and Procedures Manual was last amended on April 20, 2023; and

WHEREAS, The Governing Body would like to amend this Personnel Manual to include under Conduct of Employees Section 1.R. the following item:

- ☐ No employee shall collect any discarded items for resale for personal gain. Items left at the Recycle yard, by resident's curbside or discarded items found during working hours should be left as is or turned into the Borough to dispose of. No Exceptions.

WHEREAS, The Governing Body would like to amend this Personnel Manual to include under Section 3.B. Paid Holiday Policy the following holiday:

- ☐ Juneteenth (to be observed on the third Friday in June based on NJ State holiday schedule)

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that the Middlesex Borough Personnel Policies and Procedures Manual be amended effective immediately to include the amendments and additions for Section 1.R and Section 3.B.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Jack Mikolajczyk, Councilman
AYES:	Conahan, Carnes, Dessino, Mikolajczyk, Quinn, Rex

ADJOURNMENT

The next Regular Meeting will be June 27, 2023

Respectfully yours,

Linda Chismar, RMC
Borough Clerk