



Borough of Middlesex
Mayor and Council Regular Meeting
~ Agenda ~

1200 Mountain Ave
Middlesex, NJ

Linda Chismar
732 356-7400 x238
www.middlesexboro-nj.gov

Tuesday, June 13, 2023

7:00 PM

Municipal Building

- I. MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
- II. SALUTE TO FLAG**
- III. ROLL CALL**

Attendee Name	Present	Absent	Late	Arrived
Mayor John Madden	☐	☐	☐	
Council President Michael Conahan	☐	☐	☐	
Councilman Jeremiah Carnes	☐	☐	☐	
Councilman Robert Dessino	☐	☐	☐	
Councilman Jack Mikolajczyk	☐	☐	☐	
Councilman Martin Quinn	☐	☐	☐	
Councilman Douglas Rex	☐	☐	☐	
Administrator Michael LaPlace	☐	☐	☐	
Borough Attorney Christopher Corsini	☐	☐	☐	

- IV. PRESENTATIONS**
- V. APPOINTMENTS**
- VI. PROCLAMATIONS**
 - 1. DEDICATION OF THE "JOHN SWEENEY RECYCLING CENTER"
- VII. ORDINANCE(S) FOR INTRODUCTION**
- VIII. ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION**
- IX. ADOPTION OF MINUTES**
 - 1. Approval of the May 23, 2023 Regular & Executive Meeting Minutes
- X. MAYOR'S REPORT**
- XI. COUNCIL MEMBER REPORTS**

1. Council President Conahan
2. Councilman Carnes
3. Councilman Dessino
4. Councilman Mikolajczyk
5. Councilman Quinn
6. Councilman Rex

XII. ADMINISTRATOR'S REPORT

XIII. PRIVILEGE OF THE FLOOR

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XIV. NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS: Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. **Resolution 173-2023** Acceptance of Standing Reports
2. **Resolution 174-2023** Acknowledging the change in Status for Certain Properties Under the Senior Citizen/Disabled Person//Veteran Tax Deductions for Block 6, Lot 2.02
3. **Resolution 175-2023** Renewal of Liquor Licenses for 2023-2024
4. **Resolution 176-2023** Authorizing the Tax Collector to Issue Tax Title Lien Redemption's on Block 304 Lot 11
5. **Resolution 177-2023** Resolution of the Borough of Middlesex, in the County of Middlesex, New Jersey Authorizing the Mayor to Execute a Certificate of Completion Relating to a Redevelopment Project Undertaken by CP Middlesex Urban Renewal, LLC on Real Property Designated as Block 318, Lots 1.01 and 1.02 on the Official Tax Maps of the Borough
6. **Resolution 178-2023** Authorizing The Mayor To Execute The Generator Preventative Maintenance Agreement With P3 Generator Services Effective July 1, 2023 - June 30, 2024.

7. **Resolution 179-2023** Authorizing the Tax Collector to Waive or Adjust Sewer Bills on Various Properties
8. **Resolution 180-2023** Reimbursement Of Dog License Fee In The Amount Of \$10.00 To Samuel Jimenez Due To Insufficient Funds Received
9. **Resolution 181-2023** Renewal of Junkyard Licenses for 2023/2024 (Expiring 5/31/2024) for the Borough of Middlesex
10. **Resolution 182-2023** Approval to Cancel Outstanding Checks from Current Operataing Account Dated Prior to March 31, 2022 Totaling \$1,149.47
11. **Resolution 183-2023** Approval to Cancel Outstanding Checks from the Animal Trust Account Dated Prior to March 31, 2022 Totaling \$43.00
12. **Resolution 184-2023** Approval to Cancel Outstanding Checks from the Payroll Account Dated Prior to March 31, 2022 Totaling \$1,769.38, as Well as Duplicate Cashed Items Totaling \$633.39
13. **Resolution 185-2023** Approval to Cancel Outstanding Checks from the Escrow Developer Account Dated Prior to March 31, 2022 Totaling \$3,076.17
14. **Resolution 186-2023** Inserting Special Items of Revenue in the Budget in the Amount of \$7,000 for the Click It or Ticket Grant
15. **Resolution 187-2023** Inserting Special Items of Revenue in the Budget in the Amount of \$1,000 for the Community Block Development Grant
16. **Resolution 188-2023** Inserting Special Items of Revenue in the Budget in the Amount of \$15,000 for the Stormwater Assistance Grant Program
17. **Resolution 189-2023** Approval of the Proposal from Remington & Vernick Engineers to Create GIS Sanitary Sewer System Mapping for the Borough of Middlesex in an Amount Not to Exceed \$70,000.00
18. **Resolution 190-2023** Inserting Special Items of Revenue in the Budget in the Amount of \$32,647.83 for the Clean Communities Grant Program
19. **Resolution 191-2023** Approving the Hiring of Kennedy Meixner of Dunellen, NJ as a Driver for the Senior and Disabled Services Department
20. **Resolution 192-2023** Hiring David Sandoval as a Part Time Sanitation Employee in the Department of Public Works Effective June 14, 2023
21. **Resolution 193-2023** Advancing Michael Peery & Joseph McCauley to Full Time Status as Permanent Laborers in the DPW Effective June 14, 2023
22. **Resolution 194-2023** Amending the Middlesex Borough Personnel Policies and Procedures Manual to Amend the Following Sections: 1.R. The Conduct of Employees, 3.A. Work Week Schedule and Hours, Item a., 3.B. Paid Holiday Policy and 3.D. Personal Leave

23. **Resolution 195-2023** Approving the Advancement of Eduardo Camarillo of the DPW to Solid Waste Truck Driver Effective Immediately
24. **Resolution 196-2023** Authorizing the Borough of Middlesex to Execute a Contract Addendum with Middlesex Presbyterian Church
25. **Resolution 197-2023** Approval of Summer Playground Staff for 2023

XV. NON-CONSENT AGENDA/RESOLUTIONS: Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.

1. **Resolution 198-2023** Pay All Claims

XVI. AGENDA WORKSHOP ITEM

XVII. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XVIII. EXECUTIVE SESSION

1. **Resolution 199-2023** Executive Session

Lake Creighton - Potential Litigation

XIX. ADJOURNMENT

1. The next Regular Meeting will be June 27, 2023

PROCLAMATION

DEDICATION OF THE “JOHN SWEENEY RECYCLING CENTER”

WHEREAS, John Sweeney served the Borough of Middlesex from 1972 to 2021 in various capacities as a Life Member of the Rescue Squad, Volunteer Recycling Coordinator, Mayor’s Liaison to the Green Brook Flood Control Commission, Member of the Joint Land Use Board and also as a Council Member; and

WHEREAS, John Sweeney brought respect, honor, and integrity to the Borough of Middlesex by exhibiting the highest level of ethics and maintaining a superior moral character; and

WHEREAS, John Sweeney’s unwavering commitment, willingness and ability to understand and respond to the concerns of the people of Middlesex, made a substantial contribution to the betterment of the Borough of Middlesex; and

WHEREAS, John Sweeney began the Recycling Program in Middlesex Borough in the early 1980’s when he met with the late Mayor Dobies and got the program up and running by getting a donation of 6 drums for the center and once they were filled he would transport them to the recycling substation in Piscataway; and

WHEREAS, As the years went by, the Recycling Center became self-sustaining and the Borough purchased a recycling truck for curbside pickup, which was done by the Borough DPW employees; and

WHEREAS, John Sweeney became the unofficial Recycling Coordinator for the Borough as a volunteer, and once retired became the Recycling Coordinator for Middlesex County, and Middlesex Borough became a model for other municipalities to start their own Recycling Centers and curbside pickup; and

NOW, THEREFORE, BE IT RESOLVED, I John L. Madden, Mayor of Middlesex Borough, County of Middlesex, State of New Jersey, along with the Middlesex Borough Council and on behalf of the residents of Middlesex, wish to recognize John Sweeney for his time-honored legacy of dedication, enthusiasm and outstanding public service given to the Middlesex community and the establishment of the Middlesex Borough Recycling Center and hereby dedicate this center to be known as the “John Sweeney Recycling Center”.

IN WITNESS WHEREOF, I hereby set my hand and the seal of the Borough of Middlesex to be affixed this 13th day of June, 2023.

DATED: June 13, 2023

Linda Chismar, RMC

Mayor John L. Madden

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #173-2023

ACCEPTANCE OF STANDING REPORTS

The Governing Body hereby accepts the following Reports itemized below:

1. Acceptance of the April 2023 Tax Totals.
2. Acceptance of the May 2023 Tax Totals.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #174-2023

**ACKNOWLEDGING THE CHANGE IN STATUS FOR CERTAIN PROPERTIES
UNDER THE SENIOR CITIZEN/DISABLED PERSON//VETERAN TAX DEDUCTIONS
FOR BLOCK 6, LOT 2.02**

WHEREAS, certain Senior Citizens/Disabled Persons were the owners of property in the Borough of Middlesex on or before October 1, 2022, and

WHEREAS, said Senior Citizens / Disabled Persons did file their application for the Senior Citizen/Disabled person deduction with the proper official of the Borough of Middlesex, Middlesex County prior to December 31, 2023 and

WHEREAS, the Tax Assessor has approved the application, and

THEREFORE, the Tax Collector is hereby authorized to allow the Senior Citizen/Disabled Person deduction for the 2023 year totaling \$250.00

Name: Morales, Angela
Block/Lot: 6 / 2.02 / C0046
Amount: \$250.00
Year: 2023

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #175-2023

RENEWAL OF LIQUOR LICENSES FOR 2023-2024

The application for renewal of Liquor Licenses for the year 2023-2024 which have been approved by the Police Department be accepted; and the Borough Clerk is hereby authorized to issue the following licenses in consideration of the fees which have been paid to the Borough of Middlesex and the State of New Jersey:

Shri Radha Krishna Inc. t/a Endzone Lounge 425 Bound Brook Road	1211-33-001-005
OK Liquors, t/a Cub Liquors, Inc. 242 Lincoln Boulevard	1211-32-011-004
Pearldhyan, Inc. 657 Lincoln Boulevard	1211-44-006-003
Faron Realty Management, LLC t/a Ferraro's Pizza & Pub 275 Lincoln Boulevard	1211-33-002-010
John W. Lupu Memorial Post 306 The American Legion 707 Legion Place	1211-31-013-001
Vilaverdense t/a Vincenzo's Restaurant 665 Bound Brook Road	1211-33-012-004
Timothy Kerwin's Inc. 353 Bound Brook Road	1211-33-009-003
Carpaccio Ristorante Inc. 651 Bound Brook Road	1211-33-010-004
Rikjo Liquors, Inc. t/a Middlesex Liquor Store 1323 Bound Brook Road	1211-44-005-003
Middlesex Lodge 2301 BPO Elks 545 Bound Brook Road	1211-31-014-001
Ellery's Grill, Inc. 701 Lincoln Boulevard	1211-32-004-003

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #176-2023

**AUTHORIZING THE TAX COLLECTOR TO ISSUE TAX TITLE LIEN REDEMPTION'S
ON BLOCK 304 LOT 11**

WHEREAS, pursuant to N.J.S.A. 54:5-54, a lien has been redeemed by the owners or those persons having an interest, and the purchasers of said property are legally entitled to receive redemption funds in the following specific amounts, and;

WHEREAS, the interest and payments on the following Tax Title Lien Redemptions were calculated for June 13, 2023, and;

NOW, THEREFORE, BE IT RESOLVED the Tax Collector is hereby authorized to issue a check to the lien holder in the following amount(s):

Date of Sale: 11/30/2022

Block/Lot: 304 / 11

Amount: \$805.90

Premium: \$2,000.00

Certificate: 21-00012

Payable To: Pro Cap 8 FBO Firsttrust Bank
P.O. Box 774
Fort Washington, PA 19034-0774

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #177-2023

RESOLUTION OF THE BOROUGH OF MIDDLESEX, IN THE COUNTY OF MIDDLESEX, NEW JERSEY AUTHORIZING THE MAYOR TO EXECUTE A CERTIFICATE OF COMPLETION RELATING TO A REDEVELOPMENT PROJECT UNDERTAKEN BY CP MIDDLESEX URBAN RENEWAL, LLC ON REAL PROPERTY DESIGNATED AS BLOCK 318, LOTS 1.01 AND 1.02 ON THE OFFICIAL TAX MAPS OF THE BOROUGH

WHEREAS, on January 11, 2021, the Borough and CP Middlesex Urban Renewal, LLC (the "**Redeveloper**") entered into a Redevelopment Agreement (the "**Redevelopment Agreement**") for the redevelopment of certain real property located within the Borough, specifically Block 318, Lots 1.01 and Lot 1.02 (f/k/a Block 318, Lots 4.02, 38.01 and 48) on the official tax map of the Borough (the "**Property**"), and pursuant to which the Redeveloper was to develop, design, finance and construct a project consisting of a warehouse building with office space, together with car and trailer parking on the Property, and including the construction of utilities, driveway, street lighting, landscaping, and other site plan improvements in accordance with the requirements of the Borough's Lincoln Boulevard Redevelopment Plan (collectively, the "**Project**"); and

WHEREAS, the Redeveloper has completed construction of the Project and obtained certificates of occupancy ("**C of O**") from the Borough, and has further submitted satisfactory evidence ("**Completion Submissions**") that the conditions to the issuance of a Certificate of Completion under the Redevelopment Agreement have been satisfied; and

WHEREAS, in accordance with the Redevelopment Agreement, the Redeveloper has requested the issuance of a Certificate of Completion for the Project; and

WHEREAS, based on the issuance of the C of O and receipt of the Completion Submissions, the Mayor and Council are satisfied that the conditions to issuance of the Certificate of Completion have been satisfied.

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, as follows:

1. The Mayor is hereby authorized to execute the Certificate of Completion, in the form annexed hereto as Exhibit A, subject to minor modification or revision, as deemed necessary and appropriate after consultation with counsel.
2. The Borough Clerk is directed to forward executed copies of the Certificate of Completion to the Borough Attorney and Special Redevelopment Counsel so that they may retain one (1) copy for their records and Special Redevelopment Counsel shall forward one (1) copy to the Redeveloper. The Borough Clerk shall retain at least one (1) fully executed copy of the Certificate of Completion on file in her office.

3. The Mayor and the Borough Clerk are hereby authorized to take such action and to execute such other documents, on behalf of the Borough, as deemed advisable by the Borough Attorney or Special Redevelopment Counsel.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #178-2023

**AUTHORIZING THE MAYOR TO EXECUTE THE GENERATOR PREVENTATIVE
MAINTENANCE AGREEMENT WITH P3 GENERATOR SERVICES EFFECTIVE
JULY 1, 2023 - JUNE 30, 2024.**

The Governing Body authorizes the Mayor to execute the Generator Preventative maintenance Agreement with P3 Generator Services and the Borough of Middlesex effective July 1, 2023 - June 30, 2024. At the expiration of this contract the Contract will automatically renew for an additional one-year term.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #179-2023

AUTHORIZING THE TAX COLLECTOR TO WAIVE OR ADJUST SEWER BILLS ON VARIOUS PROPERTIES

WHEREAS, as per Ordinance 1889-16, all users which discharge more than 120,000 gallons of domestic sanitary wastewater per annum, shall be charged a service charge for flow, and:

WHEREAS, any dispute as to the billing or charges or to the amount of the bill or calculation thereof, may be appealed, and;

WHEREAS, said appeal shall be in writing and shall include in sufficient detail, the relief sought, the evidence, information or documents to support the relief sought, and;

WHEREAS, account holders submitted prior successful appeals and 2022 usage is comparable to the prior approved appeals, and

THEREFORE, the following charges on the below property has been waived or adjusted and/or a refund is due:

Block/Lot:	114 / 9
Original Amount:	\$676.24
New Amount:	\$0.00

Block/Lot:	145 /11
Original Amount:	\$633.30
New Amount:	\$0.00

Block/Lot:	116 / 15
Original Amount:	\$805.03
New Amount:	\$0.00

Block/Lot:	86.02 / 23
Original Amount:	\$644.02
New Amount:	\$0.00

Block/Lot:	86.02 / 22
Original Amount:	\$1,534.93
New Amount:	\$0.00

Block/Lot:	110 /12
Original Amount:	\$161.01

New Amount:	\$0.00
Block/Lot:	344 / 3
Original Amount:	\$134,337.57
New Amount:	\$0.00
Block/Lot:	81/13
Original Amount:	\$504.48
New Amount:	\$0.00
Block/Lot:	114/11
Original Amount:	\$118.07
New Amount:	\$0.00
Block/Lot:	82/12
Original Amount:	\$236.15
New Amount:	\$0.00
Block/Lot:	167.01 / 14
Original Amount:	\$558.16
New Amount:	\$0.00
Block/Lot:	22.03 /3.25
Original Amount:	\$847.97
New Amount:	\$0.00
Block/Lot:	44/17
Original Amount:	\$42.94
New Amount:	\$0.00
Block/Lot:	7.04 /6
Original Amount:	\$42.94
New Amount:	\$0.00
Block/Lot:	341/1.01
Original Amount:	\$12,505.73
New Amount:	\$0.00
Block/Lot:	71.01/17.01
Original Amount:	\$364.94
New Amount:	\$0.00
Block/Lot:	75/4.01
Original Amount:	\$128.81

New Amount: \$0.00

Block/Lot: 109/8
Original Amount: \$601.09
New Amount: \$0.00

Block/Lot: 86.05/4
Original Amount: \$118.07
New Amount: \$0.00

Block/Lot: 293/3.02
Original Amount: \$740.63
New Amount: \$0.00

Block/Lot: 123/10
Original Amount: \$751.37
New Amount: \$0.00

Block/Lot: 25/19
Original Amount: \$279.09
New Amount: \$0.00

Block/Lot: 111/9
Original Amount: \$343.48
New Amount: \$0.00

Block/Lot: 86/22
Original Amount: \$644.02
New Amount: \$0.00

Block/Lot: 150/12
Original Amount: \$214.67
New Amount: \$0.00

Block/Lot: 40/48
Original Amount: \$289.81
New Amount: \$0.00

Block/Lot: 113/6.01
Original Amount: \$6,225.63
New Amount: \$0.00

Block/Lot: 262/1.01
Original Amount: \$1,384.66

New Amount: \$0.00

Block/Lot: 6/2.02

Original Amount: \$12,178.52

New Amount: \$0.00

Block/Lot: 6/2.02

Original Amount: \$17,785.50

New Amount: \$0.00

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #180-2023

**REIMBURSEMENT OF DOG LICENSE FEE IN THE AMOUNT OF \$10.00 TO
SAMUEL JIMENEZ DUE TO INSUFFICIENT FUNDS RECEIVED**

The Governing Body hereby approves the reimbursement fee for Dog License in the amount of \$10.00 to Samuel Jimenez, 60B Gramercy Gardens, Middlesex, NJ due to insufficient funds received.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #181-2023

**RENEWAL OF JUNKYARD LICENSES FOR 2023/2024 (EXPIRING 5/31/2024) FOR
THE BOROUGH OF MIDDLESEX**

The application for renewal of Junkyard License filed by Falgi Carting LLC, has been approved by the Police Department, Fire Official, Zoning Officer, Tax Collector and Board of Health. The Borough Clerk is hereby authorized to issue the license in consideration of the fees which have been paid. This Licenses will expire on May 31, 2024.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #182-2023

**APPROVAL TO CANCEL OUTSTANDING CHECKS FROM CURRENT
OPERATING ACCOUNT DATED PRIOR TO MARCH 31, 2022 TOTALING
\$1,149.47**

The Governing Body hereby authorizes the Treasurer to cancel all outstanding checks from the Current Operating Account dated prior to March 31, 2022 totaling \$1,149.47.

<u>Ck#</u>	<u>Amount</u>	<u>Ck Date</u>
47387	\$50.00	1/16/2019
47767	\$300.00	4/10/2019
47822	\$45.00	4/24/2019
48079	\$75.00	5/29/2019
48789	\$191.00	11/13/2019
48892	\$18.00	11/27/2019
49515	\$24.05	3/25/2020
49552	\$40.00	4/15/2020
49597	\$60.00	4/15/2020
49675	\$60.00	4/15/2020
49700	\$60.00	4/15/2020
49856	\$10.00	5/27/2020
50218	\$133.42	9/9/2020
50969	\$18.00	3/10/2021
51643	\$65.00	9/29/2021
	\$1,149.47	

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #183-2023

**APPROVAL TO CANCEL OUTSTANDING CHECKS FROM THE ANIMAL TRUST
ACCOUNT DATED PRIOR TO MARCH 31, 2022 TOTALING \$43.00**

The Governing Body hereby authorizes the Treasurer to cancel all outstanding checks from the Animal Trust Account dated prior to March 31, 2022 totaling \$43.00.

<u>Check#</u>	<u>Amount</u>	<u>Check Date</u>
6	\$ 10.00	2/5/2021
18	\$ 10.00	6/17/2021
24	\$ 13.00	8/10/2021
37	\$ 10.00	3/8/2022
Total	\$ 43.00	

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #184-2023

APPROVAL TO CANCEL OUTSTANDING CHECKS FROM THE PAYROLL ACCOUNT DATED PRIOR TO MARCH 31, 2022 TOTALING \$1,769.38, AS WELL AS DUPLICATE CASHED ITEMS TOTALING \$633.39

The Governing Body hereby authorizes the Treasurer to cancel all outstanding checks from the Payroll Account dated prior to March 31, 2022 totaling \$1,769.38, as well as duplicate cashed items totaling \$633.39.

<u>Ck#</u>	<u>Ck date</u>	<u>Amount</u>
19041	6/21/2019	\$34.24
19057	6/21/2019	\$59.52
19096	7/5/2019	\$348.54
19280	8/16/2019	\$259.88
19299	8/16/2019	\$374.58
19828	6/19/2020	\$270.60
19892	7/17/2020	\$261.44
20336	4/9/2021	\$147.13
20457	6/18/2021	\$13.45
		\$1,769.38

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #185-2023

APPROVAL TO CANCEL OUTSTANDING CHECKS FROM THE ESCROW DEVELOPER ACCOUNT DATED PRIOR TO MARCH 31, 2022 TOTALING \$3,076.17

The Governing Body hereby authorizes the Treasurer to cancel all outstanding checks from the Escrow Developer Account dated prior to March 31, 2022 totaling \$3,076.17.

Ck#	Date	Amount
2215	3/14/2014	\$1,500.00
2222	4/24/2014	\$1,300.00
2537	8/22/2017	\$1.41
2540	8/22/2017	\$233.46
2704	7/12/2021	\$33.54
2743	2/1/2022	\$7.76
		\$3,076.17

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #186-2023

INSERTING SPECIAL ITEMS OF REVENUE IN THE BUDGET IN THE AMOUNT OF \$7,000 FOR THE CLICK IT OR TICKET GRANT

WHEREAS, N.J.S.A. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex, County of Middlesex, hereby requests that the Director of Local Government Services approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$7,000.00, which item is now available as a revenue from the Click It or Ticket Grant in the amount of \$7,000.00;

BE IT FURTHER RESOLVED that the like sum of \$7,000.00 is hereby appropriated under the caption of "Click It or Ticket Grant"; and

BE IT FURTHER RESOLVED that the above is a result of a State Grant of \$7,000.00 from the Click It or Ticket Grant.

:

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #187-2023

INSERTING SPECIAL ITEMS OF REVENUE IN THE BUDGET IN THE AMOUNT OF \$1,000 FOR THE COMMUNITY BLOCK DEVELOPMENT GRANT

WHEREAS, N.J.S.A. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex, County of Middlesex, hereby requests that the Director of Local Government Services approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$1,000.00, which item is now available as a revenue from the Community Block Development Grant in the amount of \$1,000.00;

BE IT FURTHER RESOLVED that the like sum of \$1,000.00 is hereby appropriated under the caption of "Community Block Development Grant"; and

BE IT FURTHER RESOLVED that the above is a result of a County Grant of \$1,000.00 from the Community Block Development Grant.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #188-2023

INSERTING SPECIAL ITEMS OF REVENUE IN THE BUDGET IN THE AMOUNT OF \$15,000 FOR THE STORMWATER ASSISTANCE GRANT PROGRAM

WHEREAS, N.J.S.A. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex, County of Middlesex, hereby requests that the Director of Local Government Services approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$15,000.00, which item is now available as a revenue from the Stormwater Assistance - Water Resources Planning Management in the amount of \$15,000.00;

BE IT FURTHER RESOLVED that the like sum of \$15,000.00 is hereby appropriated under the caption of "Stormwater Assistance Grant Program"; and

BE IT FURTHER RESOLVED that the above is a result of a State Grant of \$15,000.00 from the Stormwater Assistance Grant Program.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #189-2023

**APPROVAL OF THE PROPOSAL FROM REMINGTON & VERNICK ENGINEERS TO
CREATE GIS SANITARY SEWER SYSTEM MAPPING FOR THE BOROUGH OF
MIDDLESEX IN AN AMOUNT NOT TO EXCEED \$70,000.00**

WHEREAS, Remington & Vernick Engineers has provided a Proposal to create a Geographic Information System (GIS) for the Sanitary Sewer system; and

WHEREAS, this proposal is for the GPS Data Collection and GIS Sanitary Infrastructure mapping for this project in an amount not to exceed \$70,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of Middlesex, County of Middlesex, State of New Jersey, as follows:

1. The Governing Body hereby approves the proposal from Remington & Vernick Engineers to create the GIS Sanitary Sewer Mapping System in an amount not to exceed \$70,000.00.

NOW, FURTHER BE IT RESOLVED, that the CFO certifies funds in the amount of \$70,000.00 are available in the Sanitary Sewer Ordinance, Account No. C-04-17-907-000-050.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #190-2023

INSERTING SPECIAL ITEMS OF REVENUE IN THE BUDGET IN THE AMOUNT OF \$32,647.83 FOR THE CLEAN COMMUNITIES GRANT PROGRAM

WHEREAS, N.J.S.A. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex, County of Middlesex, hereby requests that the Director of Local Government Services approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$32,647.83, which item is now available as a revenue from the Clean Communities Grant Program in the amount of \$32,647.83;

BE IT FURTHER RESOLVED that the like sum of \$32,647.83 is hereby appropriated under the caption of "Clean Communities Grant Program"; and

BE IT FURTHER RESOLVED that the above is a result of a State Grant of \$32,647.83 from the Clean Communities Grant Program.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #191-2023

APPROVING THE HIRING OF KENNEDY MEIXNER OF DUNELLEN, NJ AS A DRIVER FOR THE SENIOR AND DISABLED SERVICES DEPARTMENT

WHEREAS, the Governing Body hereby approves the hiring of Kennedy Meixner of Dunellen, NJ as a driver for the Senior and Disabled Services Department; and

WHEREAS, Ms. Meixner has met the requirements for this position, including a satisfactory physical and background check and will be paid an hourly rate of \$20 per hour effective immediately.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Middlesex that:

1. The Governing Body hereby approves the hiring of Kennedy Meixner of Dunellen, NJ, as a driver for the Senior and Disabled Services Department at an hourly rate of \$20 per hour effective immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #192-2023

**HIRING DAVID SANDOVAL AS A PART TIME SANITATION EMPLOYEE IN THE
DEPARTMENT OF PUBLIC WORKS EFFECTIVE JUNE 14, 2023**

The governing body hereby hires David Sandoval, New Brunswick, NJ as a permanent part time employee for the DPW in the Sanitation Department effective June 14, 2023 at \$15.00 per hour, 28 hours per week, pending a satisfactory physical and background check.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #193-2023

**ADVANCING MICHAEL PEERY & JOSEPH MCCAULEY TO FULL TIME STATUS AS
PERMANENT LABORERS IN THE DPW EFFECTIVE JUNE 14, 2023**

The Governing Body hereby concurs with the advancement of the following DPW employees to full time status as permanent laborers in the Department of Public Works for 40 hours per week at \$17.11 per hour in accordance with the union contract. These advancements are effective June 14, 2023.

Michael Peery
Middlesex, NJ

Joseph McCauley
Middlesex, NJ

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #194-2023

AMENDING THE MIDDLESEX BOROUGH PERSONNEL POLICIES AND PROCEDURES MANUAL TO AMEND THE FOLLOWING SECTIONS: 1.R. THE CONDUCT OF EMPLOYEES, 3.A. WORK WEEK SCHEDULE AND HOURS, ITEM A., 3.B. PAID HOLIDAY POLICY AND 3.D. PERSONAL LEAVE

WHEREAS, The Governing Body adopted the Middlesex Borough Personnel Policies and Procedures Manual on January 1, 2020; and

WHEREAS, This Middlesex Borough Personnel Policies and Procedures Manual was last amended on April 20, 2023; and

WHEREAS, The Governing Body would like to amend this Personnel Manual to include under Conduct of Employees Section 1.R. the following item:

- ☐ No employee shall collect any discarded items for resale for personal gain. Items left at the Recycle yard, by resident's curbside or discarded items found during working hours should be left as is or turned into the Borough to dispose of. No Exceptions.

WHEREAS, The Governing Body would like to amend language in the Personnel Manual under Section 3.A. item a. Work Week Schedule and Hours as follows:

- ☐ Summer hours schedule for Fridays, from the Friday before Memorial Day in May until Labor Day in September

WHEREAS, The Governing Body would like to amend this Personnel Manual to include under Section 3.B. Paid Holiday Policy the following holiday:

- ☐ Juneteenth (to be observed on the third Friday in June based on NJ State holiday schedule)

WHEREAS, The Governing Body would like to amend and include language in the Personnel Manual under Section 3.D. Personal Leave as follows:

- ☐ 3.D. Personal Leave/Floating Holiday
- ☐ One half Floating Holiday for Borough Hall Administrative employees (Excluding Police Officers and DPW Employees) as per the addition of Juneteenth Holiday.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that the Middlesex Borough Personnel Policies and Procedures Manual be amended effective immediately to include the amendments and additions for Section 1.R, Section 3.A. Item a, Section 3.B. and Section 3.D.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #195-2023

**APPROVING THE ADVANCEMENT OF EDUARDO CAMARILLO OF THE DPW TO
SOLID WASTE TRUCK DRIVER EFFECTIVE IMMEDIATELY**

The Governing Body hereby approves the advancement of Eduardo Camarillo to Solid Waste Truck Driver in the Sanitation Department to \$40.41 per hour effective immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #196-2023

**AUTHORIZING THE BOROUGH OF MIDDLESEX TO EXECUTE A CONTRACT
ADDENDUM WITH MIDDLESEX PRESBYTERIAN CHURCH**

WHEREAS, the Borough of Middlesex and the Middlesex Presbyterian Church are negotiating a contract of sale for the property 1190 Mountain Avenue, Middlesex NJ 08846; and

WHEREAS, the Addendum to Contract of Sale is attached hereto and made a part hereof; and

WHEREAS, the parties have agreed to the addendum and desire to implement same.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that the Mayor and Borough Clerk are hereby authorized to execute the Addendum to Contract of Sale between the Borough of Middlesex and the Middlesex Presbyterian Church.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #197-2023

APPROVAL OF SUMMER PLAYGROUND STAFF FOR 2023

The Governing Body hereby approves the hiring of the 2023 Summer Playground Staff listed below and agrees to pay these employees the hourly rate indicated.

Kristen Bennett	120 Greene Ave, Middlesex, NJ 08846	Supervisor	\$20.00
Michelle Melchiorre	312 Raphael Ave, Middlesex, NJ 08846	Supervisor	\$20.00
Declan Swain	9 Garden Pl, Middlesex, NJ 08846	Counselor	\$14.00
Aidan Kozak	110 Wagner St, Middlesex, NJ 08846	Counselor	\$13.00
Sarah Tiedermann	216 Shepard Ave, Middlesex, NJ 08846	Counselor	\$13.00
Jaelyn Craig	7 Dunlap Pl, Middlesex, NJ 08846	Counselor	\$13.00
Delaney Swain	9 Garden Pl, Middlesex, NJ 08846	Counselor	\$13.00
Matthew Ianiero	312 Raphael Ave, Middlesex, NJ 08846	Counselor	\$13.00
Daniel Kannaley	37 Whitney Dr, Middlesex, NJ 08846	Counselor	\$13.00
Julianna Rosati	645 Voorhees Ave, Middlesex, NJ 08846	Counselor	\$13.00
Maximilian Miranda	810 Grandview St, Middlesex, NJ 08846	Counselor	\$13.00
Alexander Miranda	811 Grandview St, Middlesex, NJ 08846	Counselor	\$13.00
Lucas Blanco	100 New St, Middlesex, NJ 08846	Counselor	\$13.00
Gabriela Gallo-Aldana	14 Locust Ave, Middlesex, NJ 08846	Counselor	\$13.00
Hayleigh Hartley	232 Stephenson Ave, Middlesex, NJ 08846	Counselor	\$13.00

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #198-2023

PAY ALL CLAIMS

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #199-2023

EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters including Lake Creighton - Potential Litigation, which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed below as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on June 13, 2023.