



Borough of Middlesex
Mayor and Council Regular Meeting
~ Minutes ~

1200 Mountain Ave
Middlesex, NJ

Linda Chismar
732 356-7400 x238
www.middlesexboro-nj.gov

Tuesday, January 24, 2023

7:00 PM

Municipal Building

MAYOR'S STATEMENT

UNDER THE PROVISIONS OF N.J.S.A. 10:4-6 ET SEQ., NOTICE OF THE TIME AND PLACE OF THIS MEETING WAS GIVEN BY WAY OF AN ANNUAL MEETING NOTICE TO THE STAR LEDGER, COURIER NEWS AND HOME NEWS, AND POSTED AT BOROUGH HALL.

SALUTE TO FLAG

ROLL CALL

Mayor John Madden
Council President Michael Conahan
Councilman Jeremiah Carnes
Councilman Robert Dessino
Councilman Jack Mikolajczyk
Councilman Martin Quinn

Councilman Douglas Rex -- **Absent**

Also Present:

Joe Costa Interim Administrator
Christopher Corsini Borough Attorney

Others Absent:

PRESENTATIONS

APPOINTMENTS

1. Appointment of Stephen C. Kortbawi to Cultural & Heritage Committee

Council President Conahan made a motion to appoint Stephen C. Kortbawi to the Cultural & Heritage Committee seconded by Councilman Mikolajczyk and carried by a unanimous vote of Council.

PROCLAMATIONS

ORDINANCE(S) FOR INTRODUCTION

ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION

ADOPTION OF MINUTES

1. Approval of the December 20, 2022 Regular & Executive Meeting Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Jack Mikolajczyk, Councilman
AYES:	Conahan, Carnes, Dessino, Mikolajczyk, Quinn
ABSENT:	Rex

2. Approval of the January 3, 2023 Reorganization Meeting Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Jack Mikolajczyk, Councilman
AYES:	Conahan, Carnes, Dessino, Mikolajczyk, Quinn
ABSENT:	Rex

3. Approval of the January 7, 2023 Special & Executive Meeting Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Jack Mikolajczyk, Councilman
AYES:	Conahan, Carnes, Dessino, Mikolajczyk, Quinn
ABSENT:	Rex

4. Approval of the January 17, 2023 Special & Executive Meeting Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Jack Mikolajczyk, Councilman
AYES:	Conahan, Carnes, Dessino, Mikolajczyk, Quinn
ABSENT:	Rex

MAYOR'S REPORT

Mayor Madden made the following comments:

1. Ecoli: high/persistent all year, but recent tests indicate much lower numbers.
 - DEP requires at least 5 water samples per 30 day period. N.J.A.W.C their data extracted through DEP records reveal that Lake Creighton exhibited high levels of Ecoli in 2011 & 2014.
 - September 8, 2021, DEP water enforcement was notified about a problem discovered with Piscataway's sewer trunk migrating into the Ambrose Brook. Problem resolved.
2. Mitigation of surfactant chemical discharge from Spray Tek consultants were hired by N.J.A.W. to oversee the cleanup, caused by the main break when probably caused the massive fish kill. The Borough had a mitigation case number for final remediation.

3. Debris pile into the Ambrose Brook between RR Tracks and Lincoln Blvd. was not present on March 22, 2021, and August 23, 2021 (11 days after the main break). Aerial photos support this. N.J.D.E.P. Fish & Wildlife Division have determined from their research and visit that local fauna is returning.

My conclusion:

I would like to direct our DPW Supervisor, Mr. Vidal, to take a depth reading in the Spring to determine if the Lake has increased in depth.

Lastly, I have asked the Division of Fish & Wildlife to conduct a subsequent visit also in the Spring.

COUNCIL MEMBER REPORTS

Council President Conahan

Council President Conahan made the following comments:

- Our first annual Bonfire will be in the back of Mountain View Park on the flying field on Saturday, February 25th from 2-7pm. There will be plenty of activities including food and drinks to purchase.
- Saturday, June 3rd will be Community Day from 1-8pm in Mountain View Park. There will also be plenty of music, activities, food and drinks to purchase.
- A big thank you to Linda and Caroline for making the final submission for the \$100,000.00 Recreation Grant through the Sage System just in the nick of time under the deadline. Fingers crossed we get the funds.
- We have successfully hired a replacement for Max in the Recreation Department, and she will be starting soon.
- Lastly, we have hired a new Business Administrator. We received twelve resumes and quite frankly, all had the appropriate qualifications. From the twelve, we narrowed it down to the five best. We interviewed each candidate up to one hour. After interviewing those five, including our former Council President, we agreed on extending an offer to the most qualified and best suited individual, which is Michael LaPlace. He accepted and looks to be starting on March 20th.

Councilman Carnes

Councilman Carnes made the following comments:

Parks Improvement Committee:

- Leadership has been appointed. Congratulations to Mrs. Shannon Quinn, Chair & Mr. Richard Thomasey, Vice Chair. When I envisioned this Committee and then got support to make it come true, one reasoning for the size of 11 members is this: There is a big future for a community that includes and supports its resident's ideas and does its best to include them in on decisions for their town Parks. This Committee's creation is a spark of hope for transparency and integrity in our Borough future.

Board of Ed:

- Nothing to discuss at this time.

Culture and Heritage Committee:

- Working on several projects.
-Middlesex tidbits

- Open Mic Night
- Lincoln Statue Historical Designation
- Community Gardens
- Color Festival coming in late April
- And a few more

OEM/Rescue/Fire:

- OEM member Barbara Benson has hosted several amazing events with the Library and DPW in full support during American Heart Month. So be a hero, and sign up to their next class Feb 6th.
- With classes like, "YOU are the help until help arrives" which gives you training as a Bystander - with CPR/AED and Stroke symptoms being covered.
- Thank you so much for being such amazing volunteers.

Fire:

- Support & Grants will come.

Rescue Squad:

- I attended the installation dinner of their leadership, its amazing seeing the Squad thrive in hard times. What an amazing way to volunteer in this world.
- The hours that the squad covers are: Sunday 6pm -12, Monday 6-2am, Tuesday, no one Tuesday, Wednesday 6-4am - Thursday 6pm -4 am Friday is 6pm-6am, Saturday 6am to Sunday 6am and attending ALL of the Borough events.

Councilman Dessino

Councilman Dessino made the following comments:

Meeting Swim Pool 1/18

- Community Day, Pool will be open.
 - Officers were elected, Chairman is Mark Kranz.
 - Waiting on resolution from Council so the contract can be awarded for the slide.
 - Hoping to install solar panels over the snack bar to help offset some of the electric costs, also help with some small leaks in the roof.
 - The new logo was selected with help of the public and the High School Art Dept.
 - They will begin advertising in April for Middlesex Residents first, followed by out of town families.
 - Grand opening for the slide will be July 15th from 1-5pm, looking to have the Mayor and any Council Members in attendance and volunteer to go into the dunk tank. Any money raised during Open House will be donated to local Charities.
-
- HUD Meeting 1/23
-
- Elected Officers, Steve Greco was elected Chairman.
 - The Committee recommended to move forward with using HUD money for Senior Coordinator Salary, Senior Van Driver, Code Enforcement and Nutritional Program. As was done in previous years.
 - At the request of Jim Benson, The President of the Library Board Of Trustees, we're looking to get some lighting on the Library in the lot between the building & Borough Hall . With the Community Room being used much more it is very dark at night

- Elite Electricians are coming this week to give recommendations and an estimate.
- The Committee is requesting a map of the target area to use HUD Funds.
- We will be meeting again on Feb 13.

Councilman Mikolajczyk

Councilman Mikolajczyk made the following comments:

- Discussion on the preparation of the Budget has started.
- Highlights of the December Police Report: Calls for service - 2,500, summons - 210, radar summons - 32, motor vehicle accidents - 35.

Councilman Quinn

Councilman Quinn made the following comments:

The Board of Health met January 12th for their Reorganization meeting, where they voted Steve Ember as Chairman, and Tom Harry as Vice Chairman.

Councilman Rex

Councilman Rex was absent.

ADMINISTRATOR'S REPORT

- **Borough Phone System & Security System** - System has been repaired and is functioning properly.
- **Community Garden** - We have received a preliminary pricing on fencing material that was given to Councilman Carnes who will work with the Park's Improvement Committee on next steps. In speaking with DPW Superintendent Vidal today, we are still on track to have the water lines in for both the dog park and the community garden. As for the dog park, DPW is in the process of packing dirt under the areas where some of the dogs have been able to escape the dog park and the gate area has been repaired.
- **Grants** - We are working on a FEMA grant application with Bruno Associates for a Training & Equipment Grant for the Fire Department. We are eligible as this grant is for municipalities with populations under 20,000. There is only a 5% match required with no real cap on the grant.
- **Hiring process for my replacement Zoning/Code Enforcement Official** - Ad is on league website and Borough website. My hope is to have a hire in place by the February 28 meeting.
- **Resource & Volunteer page on Web Site** - I've received a lot of positive feedback on our new "local" page that features links to social media, volunteering, club organizations, military & veterans information, regional government, and education. This was a great idea suggested by Councilman Carnes. The only drawback is that some folks are having trouble finding the links. I suggested a solution today that will make it easier for people to find these links. I was told by our web master that this will be done tomorrow.
- **Board of Ed Shared Service**- We met today on renewing the Shared Service Agreement with the BOE. As reported the last time, they are looking to replace the football field with turf and redo the track. We cannot complete the shared service renewal until we know all the true costs on this project. It was discussed today that both private and public assistance is being sought, and I hope to have more information in February.
- **Board of Health Contract renewal** - The County just sent the renewals to us last week. The BOH, which will meet next week, will review the proposal and move forward next month.
- **No Parking, No Stopping Signs on Baekeland** - We have recently had a problem with car carriers on Baekeland Ave for 172 Baekeland. In working with PD, it was discovered that section of the street should have no parking and no standing. The signs have long since been gone. We have signs ordered and will be installed by weeks end. The PD will begin issuing summonses for anyone parked (or standing) on Baekeland at that location. The other side of the street is Piscataway's, They have agreed to re-install signs and police the area as well. This is a result of great cooperation between the Middlesex PD and the Piscataway PD.
- **Signs on Marlborough Ave and Wellington**- The Police Chief received complaints regarding accidents and

speeding on the corner of Marlborough and Wellington. A traffic study was done the following recommendations were made by Traffic Safety Officer Mark Melchiorre of the MPD - Sgt. Melchiorre recommends replacing the existing stop signs with new oversized 36" x 36" stop signs, re-paint the stop bars at the intersection of Wellington Street at Marlborough Avenue and install red reflective strips to the stop signposts. This will be done this week. In addition, the PD will conduct directed traffic enforcement radar details especially during peak violation times to remediate the speeding on Marlborough Avenue.

- **I want to thank Chief Geist, his staff, DPW Superintendent Lenny Vidal and his staff for responding quickly and working together on both the items to make appropriate changes.**
- **Met with a Solar company about adding Solar to Borough buildings** - We had a preliminary meeting with Lucent Solar this week to discuss using solar energy at borough facilities. Several finance options were discussed, including Borough ownership of the panels, leasing the panels, financing, etc. The council will need to pick a direction to go with. The most intriguing direction is to have the solar company install the panels on our buildings ALONG with new roofing and new HVAC equipment. This would be done at no cost to the Borough. The Borough would then "buy" the electricity at a reduced rate from the solar company. This has been done quite successfully in other municipalities. I have asked DPW Superintendent Vidal to get the necessary information together for the solar company to look at rearing our systems and our roof. We would be looking to do the main building, Police Headquarters, the Library, and the Presbyterian Church (once purchased). Given the condition in the main building and PD of our roofs and HVAC units, this is a most attractive direction to go in.
- **Consensus of adding a solar requirement to Senior Zoning** - Along the lines just discussed, as mentioned in a previous report, should the purchase of the Presbyterian Church be successful, we would look to parse of some of the land for development as senior living. I would recommend we introduce an ordinance to zoning requiring any senior housing to have a solar component to it with an eye to reducing the electric bill for the seniors living at the complex.
- **I will not be at the February 14 meeting.**

PRIVILEGE OF THE FLOOR

Dave Polakiewicz, 240 Hazelwood Avenue, asked if the Mayor had a Bio on the newly hired Business Administrator. He also asked if the Creighton Lake currently had any fish in it. Lastly, he commented on the High School Football Field, expressing his concern for the cost of a turf fields installation and maintenance, and questioned how much research has gone into the decision so far.

Mike Hompesch, Middlesex NJ, asked the Mayor if it would be beneficial to the Borough to start doing routine water testing of the Creighton Lake ourselves to establish a history. He also urged all in attendance at the meeting to attend the OEM sponsored CPR class and asked when the Budget would be finalized.

Clare Levourne, 809 Grandview Street, asked the Mayor for the status of the Environmental Commission, and when the last Master Plan was done.

NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Jack Mikolajczyk, Councilman
AYES:	Conahan, Carnes, Dessino, Mikolajczyk, Quinn
ABSENT:	Rex

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 38-2023**ACCEPTANCE OF STANDING REPORTS**

The Governing Body hereby accepts the following Reports itemized below:

1. Acceptance of the Community Pool 2022 End of Season Report.
2. Approval of the December, 2022 Police Report.
3. Joe Eckert has taken 6 months leave of absence as of 1/3/23
4. Fire police: Captain Mike Macher, Lieutenant Jim Green,
Engineer Jorge Camacho & Asst Engineer Randy Rudnick
Drivers for FP1 & FP2: Barbara Benson, Randy Rudnick,
Lee Poandl, James Green Sr., Michael Macher & David Bird
5. Robert Poltorak has taken life membership after 56 years of service

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 39-2023

APPOINTING MICHAEL LA PLACE OF 117 EAGLECROFT ROAD, WESTFIELD, NJ AS ADMINISTRATOR FOR THE BOROUGH OF MIDDLESEX AT AN ANNUAL SALARY OF \$150,000 - *Item Removed from Consent*

WHEREAS, the Mayor and Council of the Borough of Middlesex has conducted interviews for the position of administrator and have resolved to retain Michael La Place of 117 Eaglecroft Road, Westfield, NJ 07090 as Borough Administrator under the terms of the aforementioned statute and code provisions and at a salary of \$150,000 per annum; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, does hereby hire and retain Michael La Place of 117 Eaglecroft Road, Westfield, NJ 07090 as Borough Administrator at a salary of \$150,000 per annum; and

BE IT FURTHER RESOLVED that the Mayor shall be charged with effectuating the purpose of this resolution pursuant to the foregoing and in compliance with the provisions of Chapter 68 of the Municipal Code of the Borough of Middlesex.

RESULT:	ADOPTED BY CONSENT VOTE [3 TO 0]
MOVER:	Michael Conahan, Council President
SECONDER:	Jack Mikolajczyk, Councilman
AYES:	Conahan, Dessino, Mikolajczyk
ABSTAIN:	Carnes, Quinn
ABSENT:	Rex

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 40-2023**AUTHORIZING THE MAYOR AND POLICE CHIEF TO EXECUTE THE SPECIALIZED INVESTIGATIVE LAW ENFORCEMENT EQUIPMENT MEMORANDUM OF UNDERSTANDING BETWEEN THE MIDDLESEX COUNTY PROSECUTOR'S OFFICE AND THE MIDDLESEX POLICE DEPARTMENT**

The Governing Body hereby authorizes the Mayor and Police Chief to execute the Memorandum of Understanding by and between the Middlesex County Prosecutor's Office and the Middlesex Police Department for the use of Specialized Investigative Law Enforcement Equipment owned and maintained by the County of Middlesex and the Middlesex County Prosecutors Office for the period of January 1, 2023 to December 31, 2023.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 41-2023**ADJUSTMENT OF THE ANNUAL SALARY FOR ADMINISTRATIVE ASSISTANT KELSEY MEIXNER TO \$48,000 EFFECTIVE IMMEDIATELY**

WHEREAS, The Mayor and Council has the sole discretion to fix and determine the salaries and compensation of the officers and employees of the Borough of Middlesex; and

WHEREAS, the Administrator, Borough Clerk and CFO have reviewed the salaries of certain officers and employees and the Governing Body has determined the salary of Administrative Assistant Kelsey Meixner shall be adjusted effective immediately to an annual salary of \$48,000.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that Administrative Assistant Kelsey Meixner's annual salary be increased to \$48,000 effective immediately.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 42-2023**AWARDING THE CONTRACT TO HAIG'S SERVICE CORP. FOR THE FIRE ALARM SYSTEM FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$39,400.00**

WHEREAS, the Borough of Middlesex Administration and Police Department have determined that there is a need for the acquisition of the following goods and services: Fire Alarm System for Police Department; and

WHEREAS, a notice of advertisement for sealed bids and invitation to bid for the Fire Alarm System were prepared and advertised in accordance with the Local Public Contracts Law, Executive Order 107, and Local Finance Notice 2020-10; and

WHEREAS, three (3) sealed bids were received on December 16, 2022, and opened publicly and read out loud at 1200 Mountain Avenue, Middlesex, NJ, for the Fire Alarm System; and

WHEREAS, listed below are bids received for said project:

- | | |
|---|-------------|
| 1) Haig's Service Corp.
211A Route 22
Greenbrook, NJ | \$39,400.00 |
| 2) DPS
333 Cedar Avenue
Middlesex, NJ | \$61,034.20 |
| 3) VA Electrical Contractor LLC
1 Haviland Drive
Old Bridge, NJ | \$72,000.00 |

WHEREAS, the Purchasing Agent, recommends awarding the bid to Haig's Service Corp., the lowest responsive, responsible bidder, in the total bid amount of \$39,400.00; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that:

1. At the recommendation of the Purchasing Agent, the Mayor and governing body hereby awards the contract for the Fire Alarm System for the Police Department to Haig's Service Corp., as the lowest responsive, responsible bidder in the amount of \$39,400.00.

NOW FURTHER BE IT RESOLVED, that the Treasurer hereby certifies funds in the amount of \$39,400.00 are available from the 2022 Capital - Buildings & Grounds, Account No. C-04-22-062-000-083.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 43-2023

AWARDING THE REFURBISHMENT OF THE WATER SLIDE FOR THE MIDDLESEX SWIM POOL TO SAFE SLIDE IN THE AMOUNT OF \$22,303.00

WHEREAS, the Borough of Middlesex Administration and Swim Pool Manager have determined that there is a need for the refurbishment of the water slide for the Borough of Middlesex Swim Pool; and

WHEREAS, three (3) quotes were solicited for the refurbishment of the water slide for the Borough of Middlesex Swim Pool;

WHEREAS, listed below are the three (3) quotes received for said project:

SlideRite	Safe Slide	Slide Renu
1143 E. 118 Pl	P.O Box 102	5896 Chandler Court
Henderson, CO	Farmington, MO	Westerville, OH
\$17,020.00	\$22,303.00	\$24,290.00

WHEREAS, SlideRite was the lowest bidder but declared non-responsible by not providing required certifications and proper documents in accordance with N.J.S.A. 40A:11-23.2; and

WHEREAS, SlideRite's bid was rejected due to the material defects within the bid package which failed to contain and/or have fully completed mandatory submission documents; and

WHEREAS, Safe Slide, Farmington, OH, is the next lowest responsible bidder complying with all bid requirements and specifications; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that:

1. Based upon the recommendation of the Swim Pool Manager and Purchasing Agent, the governing body hereby awards the contract for the refurbishment of the water slide for the Borough of Middlesex Swim Pool to Safe Slide in the amount of \$22,303.00.
2. The Governing Body hereby authorizes the mayor to execute the Contract between the Borough of Middlesex and Safe Slide for the refurbishment of the water slide for the Borough of Middlesex Swim Pool.

NOW FURTHER BE IT RESOLVED, funds in an amount of \$22,303.00 are available as appropriated under Ordinance #2075-22.

Caroline Benson, CFO

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 44-2023

**AUTHORIZING THE TAX COLLECTOR TO ISSUE TAX TITLE LIEN REDEMPTION'S ON
BLOCK 1, LOT 2**

WHEREAS, pursuant to N.J.S.A. 54:5-54, a lien has been redeemed by the owners or those persons having an interest, and the purchasers of said property are legally entitled to receive redemption funds in the following specific amounts, and;

WHEREAS, the interest and payments on the following Tax Title Lien Redemptions were calculated for January 24, 2023, and;

NOW THEREFORE BE IT RESOLVED the Tax Collector is hereby authorized to issue a check to the lien holder in the following amount(s):

Date of Sale: 12/2/2020
Block/Lot: 1 / 2
Amount: \$47,124.14
Premium: \$34,500.00
Certificate: 19-00017
Payable To: US Bank Cust Tower DB X Trust
50 South 16th St.
Suite 2050
Philadelphia, PA 19102

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 45-2023

**RETAINING SPERO KALAMBAKAS AS THE MUNICIPAL COURT JUDGE IN THE
BOROUGH OF MIDDLESEX**

WHEREAS, NJSA 2B:12-4 provides that a municipality must appoint a municipal court judge for a three year term; and

WHEREAS, the term of the present municipal court judge expired on December 31, 2022; and

WHEREAS, the governing body wishes to retain the services of Spero Kalambakas as the municipal magistrate for the Borough of Middlesex for three year term commencing as of January 1, 2023; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, and State of New Jersey as follows:

1. The Borough of Middlesex hereby retains the services of Spero Kalambakas, as a municipal Judge for the Borough of Middlesex at a fee set forth in the salary ordinance.
2. This contract is made without competitive bidding as a "professional service" under the provisions of the local public contract law, because of the qualitative nature of the position.

3. This resolution shall take effect immediately.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 46-2023

**MIDDLESEX COUNTY BOARD OF TAXATION JUDGMENT ON 2022 ADDED/OMITTED
TAX APPEAL ON BLOCK 263, LOT 22.01**

WHEREAS, as per N.J.S.A 54:4-63.11 a taxpayer may file an appeal of Added/Omitted Valuation Assessments by December 1st, 2022, and:

WHEREAS, the owner of the property located at 100 Bound Brook Road, Block 263 Lot 22.01 did file an appeal by the December 1, 2022 deadline, and;

WHEREAS, the original assessment was 29,000 Land, 89,700 Improvement for a total of 118,700, and;

WHEREAS, a Tax Appeal (# 10-2200002 A) was filed with the Middlesex County Board of Taxation to reflect Exemption as a church, and;

WHEREAS, The Middlesex County Board of Taxation issued a judgement reducing the total 2022 assessment to the land value of 0.00 and assessment of the improvement to 20,640, for a total of 20,640, for the two (2) apartments in the parish being used as rentals and are taxable, and;

WHEREAS, the property owner has been notified by way of judgment and revised tax bill, and,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of the Middlesex, County of Middlesex, and State of New Jersey that:

1. The Governing Body hereby approves issuing a revised tax bill for the property located at 100 Bound Brook Road, Block 263, Lot 22.01 based upon the Middlesex County Board of Taxation's Judgment exemption of the land and reduction of the improvement value.
2. Interest on 4th Quarter 2022 to be waived with the condition the payment is received within 25 days of the mailing date of 12/27/2022.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 47-2023

APPOINTING ROBERT DESSINO AS THE MAYOR'S REPRESENTATIVE AND STEVE GRECO AS THE GOVERNING BODY REPRESENTATIVE TO THE HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR 2023

WHEREAS, it is necessary for the Borough of Middlesex to appoint a representative to the Middlesex County Housing & Community Development for the year 2023; and

WHEREAS, the Borough of Middlesex is authorized to have a representative appointed to this Committee, one to be appointed by the Mayor and one to be appointed by the Governing Body; and

WHEREAS, the Mayor has appointed Robert Dessino as his Class I representative to the Housing and Community Development Committee for 2023; and

WHEREAS, the Governing Body has appointed Steve Greco as their representative to the HUD Committee.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that:

1. The Mayor hereby appoints Robert Dessino as the Class I representative and the Governing Body hereby appoints Steve Greco as its representative to the Middlesex County Housing & Community Development Committee for the year 2023.
2. The Borough Clerk is hereby authorized and directed to send a letter to the Housing & Community Development Committee advising the Committee of names, addresses and telephone numbers of the two people who will be serving as representatives for the Borough of Middlesex to the Housing & Community Development Committee for 2023.
3. This resolution shall take effect immediately.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 48-2023

HIRING OF JENNA COSTANTINO OF MIDDLESEX, NJ AS THE ADMINISTRATIVE ASSISTANT FOR THE OFFICE OF AGING AND DISABLED SERVICES AT AN ANNUAL SALARY OF \$43,000.00 EFFECTIVE DECEMBER 12, 2022 PENDING A SATISFACTORY PHYSICAL AND BACKGROUND CHECK

WHEREAS, The Governing Body hereby approves the hiring of Jenna Costantino of Middlesex, NJ as the Administrative Assistant for the Office of Aging and Disabled Services; and

WHEREAS, Ms. Constantino will be paid an annual salary of \$43,000.00 effective December 12, 2022, pending a satisfactory physical and background check; and

WHEREAS, Ms. Costantino will be promoted to Senior Administrative Assistant and receive a \$5,000.00 increase following a minimum of two years of employment with the Borough of Middlesex and the completion of SHIP Certification and satisfactory performance reviews.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Middlesex that:

1. The Governing Body hereby approves the hiring of Jenna Costantino of Middlesex, NJ effective December 12, 2022 at an annual salary of \$43,000.00. Ms. Costantino will be entitled to a promotion to the title of Senior Administrative Assistant and increase of \$5,000.00 effective after two years of employment with the Borough of Middlesex, receiving SHIP Certification and satisfactory performance reviews and will be entitled to all terms and conditions of the White Collar Contract including annual raises as negotiated pending a satisfactory physical and background check.
2. This resolution shall take effect immediately

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 49-2023

APPROVING THE REFUND OF \$1875.00 FOR STREET OPENING PERMIT NO. 2019-007 TO 8 ONE 8 CONSTRUCTION & DESIGN, 368 LINCOLN BLVD

WHEREAS, 8 one 8 Construction & Design was issued a street opening permit on 03/26/19; and

WHEREAS, 8 one 8 Construction & Design deposited \$2500.00 with the Borough of Middlesex to ensure proper repair and maintenance of the roadway; and

WHEREAS, said roadway at 325 High Street was inspected by Dan Niro, Plumbing Inspector and Lenny Vidal DPW Supervisor, and found to have been maintained in a satisfactory manner.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex that the disbursing officers be and they are hereby authorized to draw a check in the amount of \$1875.00 in favor of 8 one 8 Construction & Design, 368 Lincoln Blvd, Middlesex, NJ 08846, for refund of Street Opening Permit No. 2019-007.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 50-2023

ACKNOWLEDGING THE CHANGE IN STATUS FOR CERTAIN PROPERTIES UNDER THE VETERAN TAX DEDUCTIONS, BLOCK 231, LOT 32

WHEREAS, per (N.J.S.A. 54:4-8.10 et seq.as amended by P.L. 2019 c.413; N.J.A.C. 18:27-1.1 et seq.), certain Veterans were the owners of property in the Borough of Middlesex on or before October 1, 2022, and

WHEREAS, said Veterans did file their claims for the Veteran deduction with the proper official of the Borough of Middlesex, Middlesex County, and

WHEREAS, the Tax Assessor has allowed the following Veteran deduction(s) for the 2023 tax year totaling \$250.00

Name: Lipke, Leonard
Block/Lot: 231 / 32
Amount: \$250.00

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 51-2023

**AMENDING RESOLUTION #30-2023 APPOINTING THE LOCAL OFFICE OF
EMERGENCY MANAGEMENT MEMBERSHIP EFFECTIVE JANUARY 1, 2023 -
DECEMBER 31, 2023**

The Governing Body hereby approves amending Resolution #30-2023, Adopted January 3, 2023 and appoints the following individuals to the Local Office of Emergency Management Membership for a term effective January 1, 2023 - December 31, 2023.

Jack Costa - Director	Stephen Bird
Barbara Benson	James Green
Stuart Teitelbaum	Claudia Palermo
Juan Pereira	Lee Poandl
Maggie Schneider	Jorge Camacho
Arthur Sullivan	Larry Poandl
Kenneth Burd	Eileen Camacho
Jeremiah Carnes	Karen Casale
Ronald Franks	Linda Gonzalez
Sean Kaplan	Nicholas Lally
Debra May	Courtney Poandl
Bruce Hagerman	Robert Poltorak
Monique Sasso	Antonio Sasso
Rober Soper	

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 52-2023

**AMENDING RESOLUTION #31-2023 APPOINTING THE EMERGENCY MANAGEMENT
AUXILIARY MEMBERS EFFECTIVE JANUARY 1, 2023 - DECEMBER 31, 2023**

The Governing Body hereby approves amending Resolution #31-2023, Adopted January 3, 2023 to appoint the following Borough Office of Emergency Management Auxiliary Members effective January 1, 2023 - December 31, 2023.

Alan Kriney
Mara Dunsavage
Ethan Gill
Paige Hendricks
James Killeen
Maggie Kyryczenko
Steven Montecinos
Larry Poandl
Susan Poandl
Amanda Warner
Emily Zegarra

Katelyn Carmona
Eden Gill
Nicole Giraldo Casca
Anna Hommas
Kara Krivanos
Isabel Martinez
Abigail Nunez
Evelyn Swalina
Michell Mergara
Abigail Wasielewski

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 53-2023

**REIMBURSEMENT OF DOG LICENSE FEE IN THE AMOUNT OF \$10.00 TO DANIEL
CIANFRONE, \$10.00 TO JOSEPH MENDEZ AND \$10.00 TO ANGELIQUE NODES DUE
TO INVALID RABIES VACCINATION**

The Governing Body hereby approves the reimbursement fee for Dog License in the amount of \$10.00 to Daniel Cianfrone, 401 Giles Avenue, Middlesex, NJ, \$10.00 to Joseph Mendez, 402 Melrose Avenue, Middlesex, NJ, and \$10.00 to Angelique Nodes, 810 Voorhees Avenue, Middlesex, NJ due to invalid rabies vaccination.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 54-2023

**AUTHORIZING PAYMENT OF THE TAX TITLE LIEN REDEMPTION FUNDS FOR BLOCK
86.02, LOT 8 TO EVOLVE BANK & TRUST, MEMPHIS, TENNESSEE**

WHEREAS, pursuant to N.J.S.A. 54:5-54, a lien has been redeemed by the owners or those persons having an interest, and the purchasers of said property are legally entitled to receive redemption funds in the following specific amounts, and;

WHEREAS, the interest and payments on the following Tax Title Lien Redemptions were calculated for January 24, 2023, and;

NOW THEREFORE BE IT RESOLVED the Tax Collector is hereby authorized to issue a check to the lien holder in the following amount(s):

Date of Sale: 11/30/2022
Block/Lot: 86.02 / 8
Amount: \$1,625.22
Premium: \$2,700.00
Certificate: 21-00004
Payable To: Evolve Bank & Trust
6070 Poplar Avenue
Suite 200
Memphis, TN 38119

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 55-2023

**APPOINTMENT OF THE ALAMO INSURANCE GROUP INC. AS THE RISK
MANAGEMENT CONSULTANT FOR THE BOROUGH OF MIDDLESEX FOR 2023**

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Alamo Insurance Group Inc. having offices located at 55 Flanagan Way, Secaucus, NJ 07094 as the Risk Management Consultant for the Borough of Middlesex for the period of January 25, 2023 to December 31, 2023 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Alamo Insurance Group Inc., having his office located at 55 Flanagan Way, Secaucus, NJ 07094 is hereby appointed as the Risk Management Consultant for the Borough of Middlesex for the period of January 25, 2023 through December 31, 2023 at a fee as set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 56-2023

**APPOINTMENT OF COLLIERS ENGINEERING & DESIGN AS THE C-4 LICENSE
OPERATOR FOR THE YEAR 2023**

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Colliers Engineering & Design, 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701 as the Sewer Collection System Operator for the Borough of Middlesex for the period of January 25, 2023 to December 31, 2023 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Colliers Engineering & Design, having his office located at 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701 is hereby appointed as the Sewer Collection System Operator for the Borough of Middlesex for the period of January 25, 2023 through December 31, 2023 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 57-2023

**APPOINTMENT OF NAJARIAN ASSOCIATES AS THE ENVIRONMENTAL ENGINEER
FOR THE YEAR 2023**

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Najarian Associates having offices located at One Industrial Way West, Eatontown, NJ 07724 as the Environmental Engineer for the Borough of Middlesex for the period of January 25, 2023 to December 31, 2023 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Najarian Associates, having offices located at One Industrial Way West, Eatontown, NJ 07724 is hereby appointed as the Environmental Engineer for the Borough of Middlesex for the period of January 25, 2023 through December 31, 2023 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 58-2023

HIRING OF ROBERT VANDENBERG AS THE BACKUP ELECTRICAL SUBCODE INSPECTOR FOR THE BOROUGH OF MIDDLESEX

At the request of the Zoning Officer the Governing Body approves hiring Robert Vandenberg, Piscataway, NJ as the backup Electrical Subcode Inspector to cover in the event of emergencies, conflicts or vacations at \$50.00 per hour.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 59-2023

HIRING OF MACKENZIE MEIXNER OF DUNELLEN, NJ AS THE RECREATION PROGRAM COORDINATOR FOR THE RECREATION DEPARTMENT AT AN ANNUAL SALARY OF \$43,000 EFFECTIVE JANUARY 30, 2023

WHEREAS, the Governing Body hereby approves the hiring of Mackenzie Meixner of Dunellen, NJ as the Recreation Program Coordinator for the Recreation Department; and

WHEREAS, Ms. Meixner will be paid an annual salary of \$43,000 effective January 30, 2023, pending a satisfactory physical and background check; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Middlesex that:

1. The Governing Body hereby approves the hiring of Mackenzie Meixner of Dunellen, NJ effective January 30, 2023, at an annual salary of \$43,000.
2. This resolution shall take effect immediately.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 60-2023

HIRING OF RAYMOND ZYCHLINSKI OF MIDDLESEX, NJ AS A MEALS ON WHEELS DRIVER FOR THE SENIOR AND DISABLED SERVICES DEPARTMENT AT AN HOURLY RATE OF \$20 PER HOUR EFFECTIVE JANUARY 30, 2023

WHEREAS, the Governing Body hereby approves the hiring of Raymond Zychlinski of Middlesex, NJ as the Meals on Wheels Driver for the Senior and Disabled Services Department; and

WHEREAS, Mr. Zychlinski will be paid an hourly rate of \$20 per hour effective January 30, 2023, pending a satisfactory physical and background check; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Middlesex that:

1. The Governing Body hereby approves the hiring of Raymond Zychlinski of Middlesex, NJ as a Meals on Wheels Driver for the Senior and Disabled Services Department effective January 30, 2023, at an hourly rate of \$20 per hour.
2. This resolution shall take effect immediately.

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 61-2023

REIMBURSEMENT OF CAT LICENSE FEE IN THE AMOUNT OF \$10.00 TO ANNA MATTOVA DUE TO INVALID RABIES VACCINATION

The Governing Body hereby approves the reimbursement fee for Cat License Fee in the Amount of \$10.00 to Anna Mattova, 153 Giles Avenue, Middlesex, NJ due to an invalid rabies vaccination.

NON-CONSENT AGENDA/RESOLUTIONS

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 62-2023

PAY ALL CLAIMS

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Jack Mikolajczyk, Councilman
AYES:	Conahan, Carnes, Dessino, Mikolajczyk, Quinn
ABSENT:	Rex

AGENDA WORKSHOP ITEM

PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

EXECUTIVE SESSION

Borough Clerk Linda Chismar read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 63-2023

EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters including Foreign Express, which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene.

NOW THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed below as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Conahan, Council President
SECONDER:	Jack Mikolajczyk, Councilman
AYES:	Conahan, Carnes, Dessino, Mikolajczyk, Quinn
ABSENT:	Rex

Foreign Express

ADJOURNMENT

The next Regular Meeting will be February 14, 2023

Respectfully yours,

Linda Chismar, RMC
Borough Clerk