



Borough of Middlesex
Mayor and Council Regular Meeting
~ Agenda ~

1200 Mountain Ave
Middlesex, NJ

Linda Chismar
732 356-7400 x238
www.middlesexboro-nj.gov

Tuesday, January 24, 2023

7:00 PM

Municipal Building

- I. MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
- II. SALUTE TO FLAG**
- III. ROLL CALL**

Attendee Name	Present	Absent	Late	Arrived
Mayor John Madden	☐	☐	☐	
Council President Michael Conahan	☐	☐	☐	
Councilman Jeremiah Carnes	☐	☐	☐	
Councilman Robert Dessino	☐	☐	☐	
Councilman Jack Mikolajczyk	☐	☐	☐	
Councilman Martin Quinn	☐	☐	☐	
Councilman Douglas Rex	☐	☐	☐	
Interim Administrator Joe Costa	☐	☐	☐	
Borough Attorney Christopher Corsini	☐	☐	☐	

IV. PRESENTATIONS

V. APPOINTMENTS

- 1. Appointment of Stephen C. Kortbawi to Cultural & Heritage Committee

VI. PROCLAMATIONS

VII. ORDINANCE(S) FOR INTRODUCTION

VIII. ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION

IX. ADOPTION OF MINUTES

- 1. Approval of the December 20, 2022 Regular & Executive Meeting Minutes
- 2. Approval of the January 3, 2023 Reorganization Meeting Minutes
- 3. Approval of the January 7, 2023 Special & Executive Meeting Minutes
- 4. Approval of the January 17, 2023 Special & Executive Meeting Minutes

X. MAYOR'S REPORT

XI. COUNCIL MEMBER REPORTS

1. Council President Conahan
2. Councilman Carnes
3. Councilman Dessino
4. Councilman Mikolajczyk
5. Councilman Quinn
6. Councilman Rex

XII. ADMINISTRATOR'S REPORT

XIII. PRIVILEGE OF THE FLOOR

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XIV. NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS: Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. **Resolution 38-2023** Acceptance of Standing Reports
2. **Resolution 39-2023** Appointing Michael La Place of 117 Eaglecroft Road, Westfield, NJ as Administrator for the Borough of Middlesex at an Annual Salary of \$150,000
3. **Resolution 40-2023** Authorizing the Mayor and Police Chief to execute the Specialized Investigative Law Enforcement Equipment Memorandum of Understanding between the Middlesex County Prosecutor's Office and the Middlesex Police Department
4. **Resolution 41-2023** Adjustment of the Annual Salary for Administrative Assistant Kelsey Meixner to \$48,000 Effective Immediately
5. **Resolution 42-2023** Awarding The Contract To Haig's Service Corp. For The Fire Alarm System For The Police Department In The Amount Of \$39,400.00
6. **Resolution 43-2023** Awarding The Refurbishment Of The Water Slide For The Middlesex Swim Pool To Safe Slide In The Amount Of \$22,303.00
7. **Resolution 44-2023** Authorizing the Tax Collector to Issue Tax Title Lien Redemption's on Block 1, Lot 2

8. **Resolution 45-2023** Retaining Spero Kalambakas as The Municipal Court Judge in the Borough of Middlesex
9. **Resolution 46-2023** Middlesex County Board of Taxation Judgment on 2022 Added/Omitted Tax Appeal on Block 263, Lot 22.01
10. **Resolution 47-2023** Appointing Robert Dessino as the Mayor's Representative and Steve Greco as the Governing Body Representative to the Housing and Community Development Committee for 2023
11. **Resolution 48-2023** Hiring of Jenna Costantino of Middlesex, NJ as the Administrative Assistant for the Office of Aging and Disabled Services at an Annual Salary of \$43,000.00 Effective December 12, 2022 Pending a Satisfactory Physical and Background Check
12. **Resolution 49-2023** Approving the Refund of \$1875.00 for Street Opening Permit No. 2019-007 to 8 one 8 Construction & Design, 368 Lincoln Blvd
13. **Resolution 50-2023** Acknowledging the Change in Status for Certain Properties Under the Veteran Tax Deductions, Block 231, Lot 32
14. **Resolution 51-2023** Amending Resolution #30-2023 Appointing the Local Office of Emergency Management Membership Effective January 1, 2023 - December 31, 2023
15. **Resolution 52-2023** Amending Resolution #31-2023 Appointing the Emergency Management Auxiliary Members Effective January 1, 2023 - December 31, 2023
16. **Resolution 53-2023** Reimbursement of Dog License Fee in the Amount of \$10.00 to Daniel Cianfrone, \$10.00 to Joseph Mendez and \$10.00 to Angelique Nodes Due to Invalid Rabies Vaccination
17. **Resolution 54-2023** Authorizing Payment of the Tax Title Lien Redemption Funds for Block 86.02, Lot 8 to Evolve Bank & Trust, Memphis, Tennessee
18. **Resolution 55-2023** Appointment of The Alamo Insurance Group Inc. as the Risk Management Consultant for the Borough of Middlesex for 2023
19. **Resolution 56-2023** Appointment of Colliers Engineering & Design as the C-4 License Operator for the Year 2023
20. **Resolution 57-2023** Appointment of Najarian Associates as the Environmental Engineer for the Year 2023
21. **Resolution 58-2023** Hiring of Robert Vandenberg as the Backup Electrical Subcode Inspector for the Borough of Middlesex
22. **Resolution 59-2023** Hiring of Mackenzie Meixner of Dunellen, NJ as the Recreation Program Coordinator for the Recreation Department at an Annual Salary of \$43,000 Effective January 30, 2023

23. **Resolution 60-2023** Hiring of Raymond Zychlinski of Middlesex, NJ as a Meals on Wheels Driver for the Senior and Disabled Services Department at an Hourly Rate of \$20 Per Hour Effective January 30, 2023

24. **Resolution 61-2023** Reimbursement of Cat License Fee in the Amount of \$10.00 to Anna Mattova Due to Invalid Rabies Vaccination

XV. NON-CONSENT AGENDA/RESOLUTIONS: Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.

1. **Resolution 62-2023** Pay All Claims

XVI. AGENDA WORKSHOP ITEM

XVII. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XVIII. EXECUTIVE SESSION

1. **Resolution 63-2023** Executive Session

Foreign Express

XIX. ADJOURNMENT

1. The next Regular Meeting will be February 14, 2023

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #38-2023

ACCEPTANCE OF STANDING REPORTS

The Governing Body hereby accepts the following Reports itemized below:

1. Acceptance of the Community Pool 2022 End of Season Report.
2. Approval of the December, 2022 Police Report.
3. Joe Eckert has taken 6 months leave of absence as of 1/3/23
4. Fire police
Captain Mike Macher
Lieutenant Jim Green
Engineer Jorge Camacho
Asst Engineer Randy Rudnick

Drivers for FP1 & FP2
Barbara Benson
Randy Rudnick
Lee Poandl
James Green Sr
Machael Macher
David Bird
5. Robert Poltorak has taken life membership after 56 years of service

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #39-2023

**APPOINTING MICHAEL LA PLACE OF 117 EAGLECROFT ROAD, WESTFIELD, NJ
AS ADMINISTRATOR FOR THE BOROUGH OF MIDDLESEX AT AN ANNUAL
SALARY OF \$150,000**

WHEREAS, the Mayor and Council of the Borough of Middlesex has conducted interviews for the position of administrator and have resolved to retain Michael La Place of 117 Eaglecroft Road, Westfield, NJ 07090 as Borough Administrator under the terms of the aforementioned statute and code provisions and at a salary of \$150,000 per annum; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, does hereby hire and retain Michael La Place of 117 Eaglecroft Road, Westfield, NJ 07090 as Borough Administrator at a salary of \$150,000 per annum; and

BE IT FURTHER RESOLVED that the Mayor shall be charged with effectuating the purpose of this resolution pursuant to the foregoing and in compliance with the provisions of Chapter 68 of the Municipal Code of the Borough of Middlesex.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #40-2023

**AUTHORIZING THE MAYOR AND POLICE CHIEF TO EXECUTE THE SPECIALIZED
INVESTIGATIVE LAW ENFORCEMENT EQUIPMENT MEMORANDUM OF
UNDERSTANDING BETWEEN THE MIDDLESEX COUNTY PROSECUTOR'S
OFFICE AND THE MIDDLESEX POLICE DEPARTMENT**

The Governing Body hereby authorizes the Mayor and Police Chief to execute the Memorandum of Understanding by and between the Middlesex County Prosecutor's Office and the Middlesex Police Department for the use of Specialized Investigative Law Enforcement Equipment owned and maintained by the County of Middlesex and the Middlesex County Prosecutors Office for the period of January 1, 2023 to December 31, 2023.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #41-2023

**ADJUSTMENT OF THE ANNUAL SALARY FOR ADMINISTRATIVE ASSISTANT
KELSEY MEIXNER TO \$48,000 EFFECTIVE IMMEDIATELY**

WHEREAS, The Mayor and Council has the sole discretion to fix and determine the salaries and compensation of the officers and employees of the Borough of Middlesex; and

WHEREAS, the Administrator, Borough Clerk and CFO have reviewed the salaries of certain officers and employees and the Governing Body has determined the salary of Administrative Assistant Kelsey Meixner shall be adjusted effective immediately to an annual salary of \$48,000.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that Administrative Assistant Kelsey Meixner's annual salary be increased to \$48,000 effective immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #42-2023

AWARDING THE CONTRACT TO HAIG'S SERVICE CORP. FOR THE FIRE ALARM SYSTEM FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$39,400.00

WHEREAS, the Borough of Middlesex Administration and Police Department have determined that there is a need for the acquisition of the following goods and services: Fire Alarm System for Police Department; and

WHEREAS, a notice of advertisement for sealed bids and invitation to bid for the Fire Alarm System were prepared and advertised in accordance with the Local Public Contracts Law, Executive Order 107, and Local Finance Notice 2020-10; and

WHEREAS, three (3) sealed bids were received on December 16, 2022, and opened publicly and read out loud at 1200 Mountain Avenue, Middlesex, NJ, for the Fire Alarm System; and

WHEREAS, listed below are bids received for said project:

- | | |
|---|-------------|
| 1) Haig's Service Corp.
211A Route 22
Greenbrook, NJ | \$39,400.00 |
| 2) DPS
333 Cedar Avenue
Middlesex, NJ | \$61,034.20 |
| 3) VA Electrical Contractor LLC
1 Haviland Drive
Old Bridge, NJ | \$72,000.00 |

WHEREAS, the Purchasing Agent, recommends awarding the bid to Haig's Service Corp., the lowest responsive, responsible bidder, in the total bid amount of \$39,400.00; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that:

1. At the recommendation of the Purchasing Agent, the Mayor and governing body hereby awards the contract for the Fire Alarm System for the Police Department to Haig's Service Corp., as the lowest responsive, responsible bidder in the amount of \$39,400.00.

NOW FURTHER BE IT RESOLVED, that the Treasurer hereby certifies funds in the amount of \$39,400.00 are available from the 2022 Capital - Buildings & Grounds, Account No. C-04-22-062-000-083.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #43-2023

AWARDING THE REFURBISHMENT OF THE WATER SLIDE FOR THE MIDDLESEX SWIM POOL TO SAFE SLIDE IN THE AMOUNT OF \$22,303.00

WHEREAS, the Borough of Middlesex Administration and Swim Pool Manager have determined that there is a need for the refurbishment of the water slide for the Borough of Middlesex Swim Pool; and

WHEREAS, three (3) quotes were solicited for the refurbishment of the water slide for the Borough of Middlesex Swim Pool;

WHEREAS, listed below are the three (3) quotes received for said project:

SlideRite	Safe Slide	Slide Renu
1143 E. 118 Pl	P.O Box 102	5896 Chandler Court
Henderson, CO	Farmington, MO	Westerville, OH
\$17,020.00	\$22,303.00	\$24,290.00

WHEREAS, SlideRite was the lowest bidder but declared non-responsible by not providing required certifications and proper documents in accordance with N.J.S.A. 40A:11-23.2; and

WHEREAS, SlideRite's bid was rejected due to the material defects within the bid package which failed to contain and/or have fully completed mandatory submission documents; and

WHEREAS, Safe Slide, Farmington, OH, is the next lowest responsible bidder complying with all bid requirements and specifications; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that:

1. Based upon the recommendation of the Swim Pool Manager and Purchasing Agent, the governing body hereby awards the contract for the refurbishment of the water slide for the Borough of Middlesex Swim Pool to Safe Slide in the amount of \$22,303.00.
2. The Governing Body hereby authorizes the mayor to execute the Contract between the Borough of Middlesex and Safe Slide for the refurbishment of the water slide for the Borough of Middlesex Swim Pool.

NOW FURTHER BE IT RESOLVED, funds in an amount of \$22,303.00 are available as appropriated under Ordinance #2075-22.

Caroline Benson, CFO

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #44-2023

**AUTHORIZING THE TAX COLLECTOR TO ISSUE TAX TITLE LIEN REDEMPTION'S
ON BLOCK 1, LOT 2**

WHEREAS, pursuant to N.J.S.A. 54:5-54, a lien has been redeemed by the owners or those persons having an interest, and the purchasers of said property are legally entitled to receive redemption funds in the following specific amounts, and;

WHEREAS, the interest and payments on the following Tax Title Lien Redemptions were calculated for January 24, 2023, and;

NOW, THEREFORE, BE IT RESOLVED the Tax Collector is hereby authorized to issue a check to the lien holder in the following amount(s):

Date of Sale: 12/2/2020

Block/Lot: 1 / 2

Amount: \$47,124.14

Premium: \$34,500.00

Certificate: 19-00017

Payable To: US Bank Cust Tower DB X Trust
50 South 16th St.
Suite 2050
Philadelphia, PA 19102

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #45-2023

RETAINING SPERO KALAMBAKAS AS THE MUNICIPAL COURT JUDGE IN THE BOROUGH OF MIDDLESEX

WHEREAS, NJSA 2B:12-4 provides that a municipality must appoint a municipal court judge for a three year term; and

WHEREAS, the term of the present municipal court judge expired on December 31, 2022; and

WHEREAS, the governing body wishes to retain the services of Spero Kalambakas as the municipal magistrate for the Borough of Middlesex for three year term commencing as of January 1, 2023; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, and State of New Jersey as follows:

1. The Borough of Middlesex hereby retains the services of Spero Kalambakas, as a municipal Judge for the Borough of Middlesex at a fee set forth in the salary ordinance.
2. This contract is made without competitive bidding as a “professional service” under the provisions of the local public contract law, because of the qualitative nature of the position.
3. This resolution shall take effect immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #46-2023

**MIDDLESEX COUNTY BOARD OF TAXATION JUDGMENT ON 2022
ADDED/OMITTED TAX APPEAL ON BLOCK 263, LOT 22.01**

WHEREAS, as per N.J.S.A 54:4-63.11 a taxpayer may file an appeal of Added/Omitted Valuation Assessments by December 1st, 2022, and;

WHEREAS, the owner of the property located at 100 Bound Brook Road, Block 263 Lot 22.01 did file an appeal by the December 1, 2022 deadline, and;

WHEREAS, the original assessment was 29,000 Land, 89,700 Improvement for a total of 118,700, and;

WHEREAS, a Tax Appeal (# 10-2200002 A) was filed with the Middlesex County Board of Taxation to reflect Exemption as a church, and;

WHEREAS, The Middlesex County Board of Taxation issued a judgement reducing the total 2022 assessment to the land value of 0.00 and assessment of the improvement to 20,640, for a total of 20,640, for the two (2) apartments in the parish being used as rentals and are taxable, and;

WHEREAS, the property owner has been notified by way of judgment and revised tax bill, and,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of the Middlesex, County of Middlesex, and State of New Jersey that:

1. The Governing Body hereby approves issuing a revised tax bill for the property located at 100 Bound Brook Road, Block 263, Lot 22.01 based upon the Middlesex County Board of Taxation's Judgment exemption of the land and reduction of the improvement value.
2. Interest on 4th Quarter 2022 to be waived with the condition the payment is received within 25 days of the mailing date of 12/27/2022.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #47-2023

APPOINTING ROBERT DESSINO AS THE MAYOR'S REPRESENTATIVE AND STEVE GRECO AS THE GOVERNING BODY REPRESENTATIVE TO THE HOUSING AND COMMUNITY DEVELOPMENT COMMITTEE FOR 2023

WHEREAS, it is necessary for the Borough of Middlesex to appoint a representative to the Middlesex County Housing & Community Development for the year 2023; and

WHEREAS, the Borough of Middlesex is authorized to have a representative appointed to this Committee, one to be appointed by the Mayor and one to be appointed by the Governing Body; and

WHEREAS, the Mayor has appointed Robert Dessino as his Class I representative to the Housing and Community Development Committee for 2023; and

WHEREAS, the Governing Body has appointed Steve Greco as their representative to the HUD Committee.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that:

1. The Mayor hereby appoints Robert Dessino as the Class I representative and the Governing Body hereby appoints Steve Greco as its representative to the Middlesex County Housing & Community Development Committee for the year 2023.
2. The Borough Clerk is hereby authorized and directed to send a letter to the Housing & Community Development Committee advising the Committee of names, addresses and telephone numbers of the two people who will be serving as representatives for the Borough of Middlesex to the Housing & Community Development Committee for 2023.
3. This resolution shall take effect immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #48-2023

HIRING OF JENNA COSTANTINO OF MIDDLESEX, NJ AS THE ADMINISTRATIVE ASSISTANT FOR THE OFFICE OF AGING AND DISABLED SERVICES AT AN ANNUAL SALARY OF \$43,000.00 EFFECTIVE DECEMBER 12, 2022 PENDING A SATISFACTORY PHYSICAL AND BACKGROUND CHECK

WHEREAS, The Governing Body hereby approves the hiring of Jenna Costantino of Middlesex, NJ as the Administrative Assistant for the Office of Aging and Disabled Services; and

WHEREAS, Ms. Constantino will be paid an annual salary of \$43,000.00 effective December 12, 2022, pending a satisfactory physical and background check; and

WHEREAS, Ms. Costantino will be promoted to Senior Administrative Assistant and receive a \$5,000.00 increase following a minimum of two years of employment with the Borough of Middlesex and the completion of SHIP Certification and satisfactory performance reviews.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Middlesex that:

1. The Governing Body hereby approves the hiring of Jenna Costantino of Middlesex, NJ effective December 12, 2022 at an annual salary of \$43,000.00. Ms. Costantino will be entitled to a promotion to the title of Senior Administrative Assistant and increase of \$5,000.00 effective after two years of employment with the Borough of Middlesex, receiving SHIP Certification and satisfactory performance reviews and will be entitled to all terms and conditions of the White Collar Contract including annual raises as negotiated pending a satisfactory physical and background check.
2. This resolution shall take effect immediately

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #49-2023

APPROVING THE REFUND OF \$1875.00 FOR STREET OPENING PERMIT NO. 2019-007 TO 8 ONE 8 CONSTRUCTION & DESIGN, 368 LINCOLN BLVD

WHEREAS, 8 one 8 Construction & Design was issued a street opening permit on 03/26/19; and

WHEREAS, 8 one 8 Construction & Design deposited \$2500.00 with the Borough of Middlesex to ensure proper repair and maintenance of the roadway; and

WHEREAS, said roadway at 325 High Street was inspected by Dan Niro, Plumbing Inspector and Lenny Vidal DPW Supervisor, and found to have been maintained in a satisfactory manner.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex that the disbursing officers be and they are hereby authorized to draw a check in the amount of \$1875.00 in favor of 8 one 8 Construction & Design, 368 Lincoln Blvd, Middlesex, NJ 08846, for refund of Street Opening Permit No. 2019-007.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #50-2023

**ACKNOWLEDGING THE CHANGE IN STATUS FOR CERTAIN PROPERTIES
UNDER THE VETERAN TAX DEDUCTIONS, BLOCK 231, LOT 32**

WHEREAS, per (N.J.S.A. 54:4-8.10 et seq.as amended by P.L. 2019 c.413; N.J.A.C. 18:27-1.1 et seq.), certain Veterans were the owners of property in the Borough of Middlesex on or before October 1, 2022, and

WHEREAS, said Veterans did file their claims for the Veteran deduction with the proper official of the Borough of Middlesex, Middlesex County, and

WHEREAS, the Tax Assessor has allowed the following Veteran deduction(s) for the 2023 tax year totaling \$250.00

Name:	Lipke, Leonard
Block/Lot:	231 / 32
Amount:	\$250.00

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #51-2023

**AMENDING RESOLUTION #30-2023 APPOINTING THE LOCAL OFFICE OF
EMERGENCY MANAGEMENT MEMBERSHIP EFFECTIVE JANUARY 1, 2023 -
DECEMBER 31, 2023**

The Governing Body hereby approves amending Resolution #30-2023, Adopted January 3, 2023 and appoints the following individuals to the Local Office of Emergency Management Membership for a term effective January 1, 2023 - December 31, 2023.

Jack Costa - Director
Barbara Benson
Stuart Teitelbaum
Juan Pereira
Maggie Schneider
Arthur Sullivan
Kenneth Burd
Jeremiah Carnes
Ronald Franks
Sean Kaplan
Debra May
Bruce Hagerman
Monique Sasso
Rober Soper

Stephen Bird
James Green
Claudia Palermo
Lee Poandl
Jorge Camacho
Larry Poandl
Eileen Camacho
Karen Casale
Linda Gonzalez
Nicholas Lally
Courtney Poandl
Robert Poltorak
Antonio Sasso

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #52-2023

**AMENDING RESOLUTION #31-2023 APPOINTING THE EMERGENCY
MANAGEMENT AUXILIARY MEMBERS EFFECTIVE JANUARY 1, 2023 -
DECEMBER 31, 2023**

The Governing Body hereby approves amending Resolution #31-2023, Adopted January 3, 2023 to appoint the following Borough Office of Emergency Management Auxiliary Members effective January 1, 2023 - December 31, 2023.

Alan Kriney
Mara Dunsavage
Ethan Gill
Paige Hendricks
James Killeen
Maggie Kyryczenko
Steven Montecinos
Larry Poandl
Susan Poandl
Amanda Warner
Emily Zegarra

Katelyn Carmona
Eden Gill
Nicole Giraldo Casca
Anna Hommas
Kara Krivanos
Isabel Martinez
Abigail Nunez
Evelyn Swalina
Michell Mergara
Abigail Wasielewski

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #53-2023

REIMBURSEMENT OF DOG LICENSE FEE IN THE AMOUNT OF \$10.00 TO DANIEL CIANFRONE, \$10.00 TO JOSEPH MENDEZ AND \$10.00 TO ANGELIQUE NODES DUE TO INVALID RABIES VACCINATION

The Governing Body hereby approves the reimbursement fee for Dog License in the amount of \$10.00 to Daniel Cianfrone, 401 Giles Avenue, Middlesex, NJ, \$10.00 to Joseph Mendez, 402 Melrose Avenue, Middlesex, NJ, and \$10.00 to Angelique Nodes, 810 Voorhees Avenue, Middlesex, NJ due to invalid rabies vaccination.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #54-2023

**AUTHORIZING PAYMENT OF THE TAX TITLE LIEN REDEMPTION FUNDS FOR
BLOCK 86.02, LOT 8 TO EVOLVE BANK & TRUST, MEMPHIS, TENNESSEE**

WHEREAS, pursuant to N.J.S.A. 54:5-54, a lien has been redeemed by the owners or those persons having an interest, and the purchasers of said property are legally entitled to receive redemption funds in the following specific amounts, and;

WHEREAS, the interest and payments on the following Tax Title Lien Redemptions were calculated for January 24, 2023, and;

NOW THEREFORE, BE IT RESOLVED the Tax Collector is hereby authorized to issue a check to the lien holder in the following amount(s):

<u>Date of Sale:</u>	11/30/2022
<u>Block/Lot:</u>	86.02 / 8
<u>Amount:</u>	\$1,625.22
<u>Premium:</u>	\$2,700.00
<u>Certificate:</u>	21-00004
<u>Payable To:</u>	Evolve Bank & Trust 6070 Poplar Avenue Suite 200 Memphis, TN 38119

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #55-2023

APPOINTMENT OF THE ALAMO INSURANCE GROUP INC. AS THE RISK MANAGEMENT CONSULTANT FOR THE BOROUGH OF MIDDLESEX FOR 2023

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Alamo Insurance Group Inc. having offices located at 55 Flanagan Way, Secaucus, NJ 07094 as the Risk Management Consultant for the Borough of Middlesex for the period of January 25, 2023 to December 31, 2023 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Alamo Insurance Group Inc., having his office located at 55 Flanagan Way, Secaucus, NJ 07094 is hereby appointed as the Risk Management Consultant for the Borough of Middlesex for the period of January 25, 2023 through December 31, 2023 at a fee as set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #56-2023

APPOINTMENT OF COLLIERS ENGINEERING & DESIGN AS THE C-4 LICENSE OPERATOR FOR THE YEAR 2023

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint the firm of Colliers Engineering & Design, 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701 as the Sewer Collection System Operator for the Borough of Middlesex for the period of January 25, 2023 to December 31, 2023 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Colliers Engineering & Design, having his office located at 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701 is hereby appointed as the Sewer Collection System Operator for the Borough of Middlesex for the period of January 25, 2023 through December 31, 2023 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #57-2023

**APPOINTMENT OF NAJARIAN ASSOCIATES AS THE ENVIRONMENTAL
ENGINEER FOR THE YEAR 2023**

WHEREAS, the Governing Body of the Borough of Middlesex wishes to appoint Najarian Associates having offices located at One Industrial Way West, Eatontown, NJ 07724 as the Environmental Engineer for the Borough of Middlesex for the period of January 25, 2023 to December 31, 2023 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey as follows:

1. Najarian Associates, having offices located at One Industrial Way West, Eatontown, NJ 07724 is hereby appointed as the Environmental Engineer for the Borough of Middlesex for the period of January 25, 2023 through December 31, 2023 at a fee set forth in the Agreement, a copy of which is available in the Borough Clerk's Office.
2. This contract is being awarded pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #58-2023

HIRING OF ROBERT VANDENBERG AS THE BACKUP ELECTRICAL SUBCODE INSPECTOR FOR THE BOROUGH OF MIDDLESEX

At the request of the Zoning Officer the Governing Body approves hiring Robert Vandenberg, Piscataway, NJ as the backup Electrical Subcode Inspector to cover in the event of emergencies, conflicts or vacations at \$50.00 per hour.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #59-2023

HIRING OF MACKENZIE MEIXNER OF DUNELLEN, NJ AS THE RECREATION PROGRAM COORDINATOR FOR THE RECREATION DEPARTMENT AT AN ANNUAL SALARY OF \$43,000 EFFECTIVE JANUARY 30, 2023

WHEREAS, the Governing Body hereby approves the hiring of Mackenzie Meixner of Dunellen, NJ as the Recreation Program Coordinator for the Recreation Department; and

WHEREAS, Ms. Meixner will be paid an annual salary of \$43,000 effective January 30, 2023, pending a satisfactory physical and background check; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Middlesex that:

1. The Governing Body hereby approves the hiring of Mackenzie Meixner of Dunellen, NJ effective January 30, 2023, at an annual salary of \$43,000.
2. This resolution shall take effect immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #60-2023

HIRING OF RAYMOND ZYCHLINSKI OF MIDDLESEX, NJ AS A MEALS ON WHEELS DRIVER FOR THE SENIOR AND DISABLED SERVICES DEPARTMENT AT AN HOURLY RATE OF \$20 PER HOUR EFFECTIVE JANUARY 30, 2023

WHEREAS, the Governing Body hereby approves the hiring of Raymond Zychlinski of Middlesex, NJ as the Meals on Wheels Driver for the Senior and Disabled Services Department; and

WHEREAS, Mr. Zychlinski will be paid an hourly rate of \$20 per hour effective January 30, 2023, pending a satisfactory physical and background check; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Middlesex that:

1. The Governing Body hereby approves the hiring of Raymond Zychlinski of Middlesex, NJ as a Meals on Wheels Driver for the Senior and Disabled Services Department effective January 30, 2023, at an hourly rate of \$20 per hour.
2. This resolution shall take effect immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #61-2023

REIMBURSEMENT OF CAT LICENSE FEE IN THE AMOUNT OF \$10.00 TO ANNA MATTOVA DUE TO INVALID RABIES VACCINATION

The Governing Body hereby approves the reimbursement fee for Cat License Fee in the Amount of \$10.00 to Anna Mattova, 153 Giles Avenue, Middlesex, NJ due to an invalid rabies vaccination.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #62-2023

PAY ALL CLAIMS

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #63-2023

EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters including Foreign Express, which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed below as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on January 24, 2023.