Borough of Middlesex

Mayor and Council Regular Meeting

~ Agenda ~

1200 Mountain Ave
Middlesex, NJ

Kathleen Anello
732-356-7400 x236
www.middlesexboro-nj.gov

Tuesday, October 9, 2018 **7:00 PM** **Municipal Building**

1. **MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
2. **SALUTE TO FLAG**
3. **ROLL CALL**

Attendee Name	Present	Absent	Late	Arrived
Mayor Ron DiMura	☐	☐	☐	
Council Member Kevin Dotey	☐	☐	☐	
Council Member Dan Parenti	☐	☐	☐	
Council Member Sean Kaplan	☐	☐	☐	
Council Member John Madden	☐	☐	☐	
Council President Robert Schueler	☐	☐	☐	
Council Member Jack Mikolajczyk	☐	☐	☐	
Attorney Aravind Aithal	☐	☐	☐	

4. **PRESENTATIONS**
    1. LOSAP Presentation
5. **APPOINTMENTS**
6. **PROCLAMATIONS**
    1. Proclaiming October, 2018 as Domestic Violence Month
7. **ORDINANCE(S) FOR INTRODUCTION**
8. **ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION**
9. **ADOPTION OF MINUTES**
    1. Approval of the September 25, 2018 Regular & Executive Meeting Minutes
10. **MAYOR'S REPORT**
    1. Projects Update
11. **REPORTS - STANDING COMMITTEES**

1. Finance/Taxation/Real Estate/Insurance/Public Utilities
2. Fire/OEM/Rescue Squad
3. Recreation/Recreation Fields/Swim Pool/Community Celebrations
    1. Approval of the September, 2018 Recreation Trust Report
4. Public Works/Buildings & Grounds/Recycling
    1. Approval of the September, 2018 DPW Monthly Report
5. Police/Legal/Code Enforcement & Zoning/Shade Tree/Construction/Municipal Court
    1. Approval of the July - September, 2018 Zoning/Code Enforcement Report
6. Administration/Department of Senior Services/Legislation/Licensing

12. PRIVILEGE OF THE FLOOR

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

13. NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS: Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. **Resolution 240-2018** Approving a Refund for a Change of Title and Resale Certificate in the Amount of $200.00 to Tiffany Vandenberg for 126 Second Street

2. **Resolution 241-2018** Authorizing the Tax Collector to Redeem Tax Sale Certificate #17-00012 for Block 333, Lot 29.01 in the Amount of $1607.57

3. **Resolution 242-2018** Approving the Block of Howard Avenue between Fisher Avenue and Woodland Avenue for the Watchung School PTO to hold a Trunk or Treat on Friday, October 26, 2018 from 6PM - 8PM

4. **Resolution 243-2018** Resolution of the Borough Council of the Borough of Middlesex Acknowledging the Change in Status for Certain Properties under the Senior Citizen Disabled Person Tax Deductions

5. **Resolution 244-2018** Resolution to Approve the Salaries and Compensation of Certain Officers and Employees of the Borough of Middlesex for Year 2018

6. **Resolution 245-2018** Approve the Renewal of the Middlesex County Hazardous Materials Cost Recovery Agreement for Years 2019 -2021

7. **Resolution 246-2018** The Borough Council of the Borough of Middlesex Acknowledge the Change in Status for Certain Properties Under the Senior Citizen/Disabled Person Tax Deductions

8. **Resolution 247-2018** Hiring of Delmar Rouse as a Part Time Bus Driver in the Office of Senior & DIsabled Services

14. NON-CONSENT AGENDA/RESOLUTIONS: Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.

1. **Resolution 248-2018** Pay All Claims

2. **Resolution 249-2018** Executive Session

15. AGENDA WORKSHOP ITEM

1. Sweeper Update

16. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

17. EXECUTIVE SESSION

1. Administrator's Position

2. Future of CFO Position

3. Clerk's Position

18. ADJOURNMENT

1. The next Regular Meeting will be October 23, 2018

PROCLAMATION

Proclaiming October, 2018 as Domestic Violence Month

WHEREAS, violence against women, children, and men continues to become more prevalent as a social problem in our society; and

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security, and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse, with the impact of this crime being wide-ranging; and

WHEREAS, Women Aware, Inc. agency along with The Middlesex/Dunellen Domestic Violence Response Team has offered unparalleled services to women, children and men who have been victimized by domestic violence;

NOW, THEREFORE BE IT RESOLVED, that in recognition of the important work being done by Women Aware, Inc. & The Middlesex/Dunellen Domestic Violence Response Team, I, Ronald DiMura, Mayor of Middlesex Borough, do hereby proclaim the month of October 2018 as **DOMESTIC VIOLENCE AWARENESS MONTH** and urge all citizens to actively participate in the scheduled activities and programs sponsored by Women Aware, Inc., and to work toward the elimination of personal and institutional violence against women, children, and men.

Given Under My Hand And The Seal Of The Borough Of Middlesex, New Jersey, This 9th Day Of October, 2018.

DATED: October 9, 2018

_____
Kathleen Anello, RMC

_____
Mayor Ronald J. DiMura

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #240-2018

APPROVING A REFUND FOR A CHANGE OF TITLE AND RESALE CERTIFICATE IN THE AMOUNT OF $200.00 TO TIFFANY VANDENBERG FOR 126 SECOND STREET

WHEREAS, Tiffany Vandenberg applied to the Construction Office for a Change of Title and Resale Certificate at 126 2nd St; and

WHEREAS, Tiffany Vandenberg submitted check# 276 in the amount of $200.00 on 09/13/18 in payment of said Change of Title and Resale Certificate; and

WHEREAS, no inspections were made and the sale did not take place.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex that the disbursing officers be and they are hereby authorized to draw a check in the amount of $200.00 in favor of Tiffany Vandenberg, 215 Delmore Avenue, South Plainfield, NJ 07080 for refund of fee for Change of Title and Resale Certificate.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on October 9, 2018.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #241-2018

AUTHORIZING THE TAX COLLECTOR TO REDEEM TAX SALE CERTIFICATE #17-00012 FOR BLOCK 333, LOT 29.01 IN THE AMOUNT OF $1607.57

The Tax Collector is hereby authorized to issue a check in the amount of $1607.57 to redeem Tax Sale Certificate #17-00012, Block 333 Lot 29.01, 317 Lincoln Blvd. Check is made payable to:

US Bank Cust for PC7 Firstrust Bank
50 South 16th St.
Suite 2050
Philadelphia, PA 19102

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on October 9, 2018.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #242-2018

APPROVING THE BLOCK OF HOWARD AVENUE BETWEEN FISHER AVENUE AND WOODLAND AVENUE FOR THE WATCHUNG SCHOOL PTO TO HOLD A TRUNK OR TREAT ON FRIDAY, OCTOBER 26, 2018 FROM 6PM - 8PM

WHEREAS, the Watchung School PTO has requested to have a "Trunk or Treat" on Howard Avenue between Fischer Avenue and Woodland Avenue on October 26, 2018 between the hours of 6 p.m. and 8 p.m.; and

WHEREAS, all the designated officials have given approval for this block party.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex and State of New Jersey as follows:

1. The Governing Body hereby grants approval to the Watchung School PTO to conduct a "Trunk or Treat" on Howard Avenue between Fischer Avenue and Woodland Avenue on October 26, 2018 between the hours of 6 p.m. and 8 p.m.

2. This resolution shall take effect immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on October 9, 2018.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #243-2018

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MIDDLESEX ACKNOWLEDGING THE CHANGE IN STATUS FOR CERTAIN PROPERTIES UNDER THE SENIOR CITIZEN DISABLED PERSON TAX DEDUCTIONS

WHEREAS, certain Senior Citizens/Disabled Persons were the owners of property in the Borough of Middlesex on or before October 1, 2017, and

WHEREAS, said Senior Citizens/Disabled Persons did file their claims for the Senior Citizen/Disabled Person deduction with the proper official of the Borough of Middlesex, Middlesex County prior to December 31, 2017; and

WHEREAS, the Tax Collector has disallowed the following Senior Citizen/Disabled Person deduction for the 2018 year totaling $126.71.

Name	Block	Lot	Amount	Reason	Year
Floyd, Balaam	309	3	126.71	LE - DOD 6/29/18	2018 Prorated

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Middlesex, Middlesex County, that the Chief Financial Officer of the Borough of Middlesex, Middlesex County be instructed to post to the books the collection of taxes receivable as detailed.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on October 9, 2018.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #244-2018

RESOLUTION TO APPROVE THE SALARIES AND COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF MIDDLESEX FOR YEAR 2018

WHEREAS, the Mayor and Council has the sole discretion to fix and determine the salaries and compensation of the officers and employees of the Borough of Middlesex,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that the following salaries and rates of compensation for the year 2018 be hereby fixed respectively as follows:

Title	2018 Salary
Borough Clerk	$87,489.00
Deputy Borough Clerk	$57,927.00
Purchasing Agent	$48,174.00
Chief Financial Officer	$21,643.00
Treasurer	$53,264.00
Tax Assessor	$20,500.00
Municipal Judge	$36,140.00
DPW Supervisor	$102,500.00
Recreation Director	$63,037.00
Recreation Asst Director	$11,987.00
Zoning Officer/Code Enforcer	$57,785.00
Construction Official	$29,502.00
Electrical SubCode Official	$13,211.00
Building SubCode Official	$12,300.00
Plumbing SubCode Official	$17,482.00
Finance Clerk	$15.79
Construction Admin Assistant	$14.35
Resale Certificate Inspector	$15.38
Public Works Part Time 1	$12.98
Public Works Part Time 2	$12.30
Code Enforcement Assistant	$12.30
Toddler Playgroup Instructor	$12.98
Toddler Playgroup Assistant	$12.07

Recreation Admin Assistant	$12.30
Custodian	$15.38

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on October 9, 2018.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #245-2018

APPROVE THE RENEWAL OF THE MIDDLESEX COUNTY HAZARDOUS MATERIALS COST RECOVERY AGREEMENT FOR YEARS 2019 -2021

The governing body hereby approves the new Hazardous Materials Cost Recovery Agreement for years 2019 - 2021 between the County of Middlesex and the Borough of Middlesex and authorizes the Mayor and Borough Clerk to execute same.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on October 9, 2018.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #246-2018

THE BOROUGH COUNCIL OF THE BOROUGH OF MIDDLESEX ACKNOWLEDGE THE CHANGE IN STATUS FOR CERTAIN PROPERTIES UNDER THE SENIOR CITIZEN/DISABLED PERSON TAX DEDUCTIONS

WHEREAS, certain Senior Citizens/Disabled Persons were the owners of property in the Borough of Middlesex on or before October 1, 2017, and meet the additional requirements to qualify for the deduction and;

WHEREAS, the Tax Collector has allowed the following Senior Citizen/Disabled Person deductions for the 2018 year totaling $500.00.

Block & Lot	Name & Address	Amount
248/5	Bohac, Walter G & Alma A	$250
70.11/11.05	Clevett, Harold J & Joyce A	$250

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on October 9, 2018.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #247-2018

HIRING OF DELMAR ROUSE AS A PART TIME BUS DRIVER IN THE OFFICE OF SENIOR & DISABLED SERVICES

The Governing Body hereby approves hiring Delmar Rouse, Piscataway, New Jersey to work in the Office of Senior & Disabled Services as a part time bus driver for approximately 25 hours per week at $18 per hour effective immediately, pending a satisfactory background check and physical.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on October 9, 2018.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #248-2018

PAY ALL CLAIMS

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on October 9, 2018.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #249-2018

EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed below as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

1. Administrator's Position
2. Future of CFO Position
3. Clerk's Position

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on October 9, 2018.