



Borough of Middlesex
Mayor and Council Regular Meeting
~ Agenda ~

1400 Mountain Avenue
Middlesex, NJ

Linda Chismar
732 356-7400 x238
www.middlesexboro-nj.gov

Tuesday, November 23, 2021

7:00 PM

Recreation Center

- I. MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
- II. SALUTE TO FLAG**
- III. ROLL CALL**

Attendee Name	Present	Absent	Late	Arrived
Mayor John Madden	☐	☐	☐	
Council President James Eodice	☐	☐	☐	
Councilman Jeremiah Carnes	☐	☐	☐	
Councilwoman Amy Flood	☐	☐	☐	
Councilman Jack Mikolajczyk	☐	☐	☐	
Councilman Martin Quinn	☐	☐	☐	
Councilman Douglas Rex	☐	☐	☐	
Administrator Marcia Karrow	☐	☐	☐	
Borough Attorney Christopher Corsini	☐	☐	☐	

IV. PRESENTATIONS

- 1. 2021 Police Department Awards

V. APPOINTMENTS

- 1. Accepting the Resignation of Cathy Ferris from the Library Board Effective 12/31/21

VI. PROCLAMATIONS

VII. ORDINANCE(S) FOR INTRODUCTION

- 1. **Ordinance 2049-21** AN ORDINANCE ESTABLISHING CHAPTER 26 TO BE ENTITLED "BOARD, COMMITTEE, AND COMMISSION MEETING ATTENDANCE; REMOVAL FROM OFFICE FOR UNEXCUSED ABSENCES" TO PROVIDE A REMOVAL AND VACANCY PROCEDURE FOR A MEMBER'S CONTINUOUS UNEXCUSED ABSENCES
- 2. **Ordinance 2050-21** AN ORDINANCE CREATING ARTICLE XXIII OF CHAPTER 68 TO BE ENTITLED "ASSISTANT RECREATION COORDINATOR" TO CREATE A NEW POSITION WITHIN THE DEPARTMENT OF RECREATION, SENIOR AND DISABLED SERVICES.

VIII. ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION

1. **Ordinance 2048-21** AN ORDINANCE AMENDING CHAPTER 363 ENTITLED "STRUCTURES, DANGEROUS" TO REVISE VARIOUS LANGUAGE THROUGHOUT AND TO CREATE ENFORCEMENT AND PENALTY SECTIONS

IX. ADOPTION OF MINUTES

1. Approval of the October 26, 2021 Executive Meeting Minutes
2. Approval of the November 9, 2021 Regular and Executive Meeting Minutes

X. MAYOR'S REPORT**XI. COUNCIL MEMBER REPORTS**

1. Council President Eodice
2. Councilman Carnes
3. Councilwoman Flood
4. Councilman Mikolajczyk
5. Councilman Quinn
6. Councilman Rex

XII. ADMINISTRATOR'S REPORT**XIII. PRIVILEGE OF THE FLOOR**

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XIV. NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS: Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. **Resolution 327-2021** Acceptance of Standing Reports
2. **Resolution 328-2021** Increasing Kelsey Meixner to an Annual Salary of \$38,865.00 Based Upon her Completion of the "Local Elections Administration" Class

3. **Resolution 329-2021** Approval of the Amended Personnel Policy Effective Immediately
4. **Resolution 330-2021** Approval to Advance Patrolman Brian Rodrigues to Patrolman Class "B" at an Annual Salary of \$ \$104,678 Effective December 14, 2021
5. **Resolution 331-2021** At the Recommendation of the Borough Engineer, the Governing Body Approves a Refund of \$115.39 for a Sewer Charge for Block 323, Lot 29
6. **Resolution 332-2021** Approving an Adjustment to Remove Block 5, Lots 5.01, 5.02 and 5.03 Off of the Levy as They Were Incorrectly Duplicated
7. **Resolution 333-2021** Budget Transfers for the 2021 Operating Budget and 2021 Swim Pool Budget
8. **Resolution 334-2021** Hiring Kevin Mulvany as a Part Time DPW Laborer Effective November 29, 2021
9. **Resolution 335-2021** Authorizing the Tax Collector to Cancel 3rd and 4th Quarter 2021 Taxes and 1st and 2nd Quarter 2022 Taxes on Block 54, Lot 7
10. **Resolution 336-2021** At the Recommendation of Chief Geist, the Governing Body Approves Harry T. Frezza, Bound Brook, NJ as a Floating School Crossing Guard at \$14.75 Per Hour Effective Immediately
11. **Resolution 337-2021** Acknowledging the Change in Status for Certain Properties Under the Senior Citizen/Disabled Person/Veteran Tax Deductions for Block 180 Lot 9
12. **Resolution 338-2021** Authorizing the Mayor to Execute the Professional Services Agreement with Jobs4Blue

XV. NON-CONSENT AGENDA/RESOLUTIONS: Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.

1. **Resolution 339-2021** Pay All Claims

XVI. AGENDA WORKSHOP ITEM

XVII. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the

meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XVIII. EXECUTIVE SESSION

1. **Resolution 340-2021** Executive Session

Property Negotiations - Block 225, Lot 5 & Army Corp. Properties

XIX. ADJOURNMENT

1. The next Regular Meeting will be December 21, 2021

ORDINANCE #2049-21

AN ORDINANCE ESTABLISHING CHAPTER 26 TO BE ENTITLED “BOARD, COMMITTEE, AND COMMISSION MEETING ATTENDANCE; REMOVAL FROM OFFICE FOR UNEXCUSED ABSENCES” TO PROVIDE A REMOVAL AND VACANCY PROCEDURE FOR A MEMBER’S CONTINUOUS UNEXCUSED ABSENCES

WHEREAS, N.J.S.A. 40A:9-12.1 et seq. enables municipalities to adopt an ordinance permitting a board, committee or commission seat to be declared vacant when a member is absent for a particular length of time; and

WHEREAS, the statute provides that the ordinance “shall not permit the removal of the member if the member has been absent for less than six consecutive weeks, or three consecutive meetings, whichever shall be of longer duration, without being excused, within the term of office for the position held by the individual”; and

WHEREAS, the Borough Council of the Borough of Middlesex finds that it is in its best interest to adopt an ordinance to allow for the removal of certain absentee committee members due to continuous unexcused absences from their board, committee or commission as permitted by statute.

NOW, THEREFORE IT BE RESOLVED by the Mayor and Borough Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, that Chapter 26 is hereby established as follows (all text shall be inserted as new text):

Section I

The title of Chapter 26 shall read as follows:

BOARD, COMMITTEE, AND COMMISSION MEETING ATTENDANCE; REMOVAL FROM OFFICE FOR UNEXCUSED ABSENCES

Section II

Chapter 26, Section 26-1 to be titled “Responsibility of board, commission, or committee members; attendance requirement” is hereby established and shall read as follows:

A. All individuals appointed to serve on a Borough of Middlesex board, commission or committee for a specified term, with or without compensation, shall regularly attend the regularly scheduled meetings of that body in each calendar year and faithfully discharge their duties and responsibilities by state statute or Borough Code.

B. A member who fails to attend the regularly scheduled meetings for a period of six (6) consecutive weeks or for three (3) consecutive regular meetings, whichever shall be of longer duration, within their term of office without being excused pursuant to Section 26-2, may be subject to removal and such office being deemed vacant for the remainder of the member’s term.

C. Notwithstanding the foregoing, this Chapter shall not be applicable to the Borough of

Middlesex Joint Land Use Board.

Section III

Chapter 26, Section 26-2 to be titled "Excused absence" is hereby established and shall read as follows:

An absence from any regularly scheduled meeting shall be considered as an "excused absence" when approved by a majority of the members of the board, committee or commission. An absence shall be deemed as excused when that absence occurs as a result of a legitimate illness. The board, committee or commission may refuse to excuse any other absence that is not the result of a legitimate illness.

Section IV

Chapter 26, Section 26-3 to be titled "Notification to appointing authority; vacancy" is hereby established and shall read as follows:

The board, committee or commission shall notify the appointing authority, in writing, when a determination has been made that a member has failed to meet the attendance requirement prescribed in Section 26-1. Upon such notification, the office shall be deemed vacant. Such removal shall be effectuated and vacancy shall be filled in the manner(s) prescribed by law.

Section V

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section VI

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

Section VII

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law but, in no event, less than 20 days after its final passage by the Borough Council and approval by the Mayor, where such approval is required pursuant to N.J.S.A. 40:69A-181(b).

I Hereby Certify that the above Ordinance was introduced by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

INTRODUCED: November 23, 2021

DATE OF PUBLICATION:
OF INTRODUCTION November 26, 2021

ORDINANCE #2050-21**AN ORDINANCE CREATING ARTICLE XXIII OF CHAPTER 68 TO BE ENTITLED “ASSISTANT RECREATION COORDINATOR” TO CREATE A NEW POSITION WITHIN THE DEPARTMENT OF RECREATION, SENIOR AND DISABLED SERVICES.**

WHEREAS, N.J.S.A. 40:69A-82 states that municipal officers and employees as may be duly appointed pursuant to statute, general law or ordinance; and

WHEREAS, the Borough of Middlesex wishes to establish an ordinance for a secondary officer or employee position to assist the Director of Recreation, Senior & Disabled Services; and

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Middlesex, Middlesex County, New Jersey as follows (all text is to be inserted as new text):

SECTION I

The title of Chapter 68, Article XXIII shall read as follows:

ASSISTANT RECREATION COORDINATOR

SECTION II

Chapter 68, Article XXIII, Section 68-98 to be titled “Position created” is hereby established and shall read as follows:

The governing body hereby creates the position of Assistant Recreation Coordinator.

SECTION III

Chapter 68, Article XXIII, Section 68-99 to be titled “Criteria; duties” is hereby established and shall read as follows:

The Assistant Recreation Coordinator must meet the criteria for that position as outlined in the job description, assist the Director of Recreation, Senior & Disabled Services and be responsible for specific programs and duties pertaining to that department.

SECTION IV

Chapter 68, Article XXIII, Section 68-100 to be titled “Salary” is hereby established and shall read as follows:

The salary for this position shall be determined by the governing body.

Section V

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section VI

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

Section VII

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law but, in no event, less than 20 days after its final passage by the Borough Council and approval by the Mayor, where such approval is required pursuant to N.J.S.A. 40:69A-181(b).

I Hereby Certify that the above Ordinance was introduced by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

INTRODUCED: November 23, 2021

DATE OF PUBLICATION:
OF INTRODUCTION November 26, 2021

ORDINANCE #2048-21

AN ORDINANCE AMENDING CHAPTER 363 ENTITLED “STRUCTURES, DANGEROUS” TO REVISE VARIOUS LANGUAGE THROUGHOUT AND TO CREATE ENFORCEMENT AND PENALTY SECTIONS

WHEREAS, N.J.S.A. 40:48-2 and N.J.S.A. 40A:69A-30 grant a municipality broad power to enact and amend ordinances as it may deem necessary and proper for the good government therein; and

WHEREAS, an amendment to Chapter 363 is necessary to add various language regarding securing any dangerous structures within the municipality along with creating enforcement and penalty sections; and

WHEREAS, the Borough of Middlesex Director of Code Enforcement and Zoning, Joe Costa, has recommended the within amendments to Chapter 363.

BE IT ORDAINED, by the Borough Council of the Borough of Middlesex in the County of Middlesex and State of New Jersey that Chapter 363 of the Municipal Code of the Borough of Middlesex, County of Middlesex, State of New Jersey be and is hereby amended as follows:

Section I

Chapter 363 is hereby amended as follows (**bold and underlined** text is to be added while ~~strikethrough~~ text is to be removed):

§ 363-1 Purpose.

The purpose of this chapter, pursuant to the authorization provided under N.J.S.A. 40:48-15, is to provide for **property security and**/or the removal or demolition of any building, wall or structure which is or may become dangerous to life or health, or might tend to extend a ~~conflagration~~ **additional damage**; to assess the costs thereof as a municipal lien against the premises; and to provide the standards and procedures therefor.

§ 363-2 Dangerous conditions.

Properties, structures or buildings ~~as employed in this chapter~~ **within the Borough of Middlesex** shall be considered as dangerous to life, health, or safety whenever:

- A. Such building or structure may, because of its condition, cause or aid in the spread of disease or injury to the health of any inhabitants of the municipality;
- B. Any building or structure, which because of faulty construction, age, lack of proper repair, lack of paint or other protective finish, or any other **similar** cause, is especially liable to fire and constitutes or tends to create a fire hazard;
- C. Any building or structure which by reason of **fire damage, or as a result of a force majeure**, faulty construction, ~~or~~ disrepair, ~~or~~ neglect, or any other ~~cause~~ **similar condition**, is liable to cause injury or damage by **a partial or full collapsing or by a collapse or fall** of any part of such structure;
- D. Any building or structure which because of lack of doors or windows, is

accessible to and frequented or attracts any persons who are not lawful occupants of such structure;

- E. Any building, ~~or~~ structure or surrounding area ~~thereto~~ which because of uncleanliness, spread of litter ~~or~~ and, debris, overgrown vegetation, ~~and~~ **hazardous fluids and or chemicals or** a general lack of attention and neglect is liable to create ~~or tends to create~~ unsanitary conditions ~~or~~ **and may** attract rodents or insects.
- F. **Any property/site causing an unsafe situation for residents and or passers-by as determined by the Director of Code Enforcement, Construction Official, Middlesex Borough Police Department or Zoning Official.**
- G. **Any active or inactive construction site.**

§ 363-3 Notice.

The governing body shall cause notice to be given to the owner of any **property site**, building, ~~or~~ structure, or part thereof, to be **secured**, removed or demolished under the provisions of this chapter. **Security may include but not limited to, fencing, security cameras or other Borough approved devices.**

- A. Such notice **for items as described in 363-2 A thru E** shall be given only upon **inspection** report by the Building Inspector, **Construction Official** and/or Fire Chief that the premises affected have been found to be dangerous according to the provisions of this chapter. **Such notice for items as described in 363-2 F shall be given only upon report by the Director of Code Enforcement or Zoning Official that the site affected has been found to be dangerous according to the provisions of this chapter. Such notice for items as described in 363-2 G shall be given upon permit application to the Construction Office. All construction sites for new construction shall require 6' chain-link fencing with a locked gate surrounding the entire work site. Fencing shall be in place prior to the commencement of any demolition or construction and must remain in effect until final inspection.**
- B. The notice **for items as described in 363-2 A thru E** shall identify the property affected and specify the manner in which the **security**, removal or demolition is to be accomplished and inform the said owner **or agent** that unless the structure, building, or part thereof is not so **secured**, removed or demolished within 30 days after the service of notice, the municipality will proceed with **securing**, removal or demolition and shall charge the costs thereof as a lien against the land and premises after making an assessment in the same manner as improvement assessments are made.
- C. The notice shall also inform the said owner **or agent** of his right to a hearing before the ~~Mayor and Council~~ **Business Administrator** provided such hearing is requested **in writing** within five days after service of said notice.
- D. Notice shall be served upon an owner **or agent** ~~resident in the municipality, in person, or by leaving it at his usual place of residence with a member of his family above the age of 14 years, and upon a nonresident owner personally or~~ **certified** mail to his last-known post office address, or upon the occupant of the property affected or agent of the owner in charge thereof, and if the owner **or agent** of the property is unknown, notice may ~~be~~ **be** served by publication in a

newspaper circulating in the municipality not less than 30 days before the proposed **securing**, removal or demolition.

- ~~E.~~ ~~Service upon infant owners, incompetent owners, trustees, joint tenants, tenants in common, or tenants by the entirety as provided for in N.J.S.A. 40:48-15.~~
- FE.** Proof of service shall be filed within 10 days with the officer having charge of the record of tax liens in the municipality.

§ 363-4 Costs of security and/or removal.

- A.** The costs to the municipality of the removal or demolition shall be assessed as a municipal lien against the premises, and the assessment shall be made in the same manner as improvement assessments are made.
- B.** An accurate account of the costs and expense of the **securing**, removal or demolition shall be kept, and a true statement under oath, shall be filed by the officer of the municipality in charge of the removal or demolition, with the Clerk **and the tax collector** of the governing body.

§ 363-5 Notice to utilities.

Before a building can be demolished or removed, the owner or agent shall notify all utilities having service connections within the building such as water, electric, gas, sewer and other connections. In the event the Borough is required to demolish because of the owner's failure to do so, the Borough Clerk **Construction Official** shall give such notice to the utilities. A permit to demolish or remove a building shall not be issued until a release is obtained from the utilities, stating that their respective service connections and appurtenant equipment, such as meters and regulators, have been removed or sealed and plugged in a safe manner.

363-6 Enforcement.

Enforcement authority shall be vested in the Middlesex Borough Director of Code Enforcement or his/her designee and its officials and inspectors.

363-7 Penalties.

Violation of any of the terms of this section shall be punishable by a fine of not less than \$500 nor greater than \$2,000 per occurrence. Penalties are in addition to any liens imposed as outlined in section 363-3B.

Section II

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section III

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be

adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

Section IV

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law but, in no event, less than 20 days after its final passage by the Borough Council and approval by the Mayor, where such approval is required pursuant to N.J.S.A. 40:69A-181(b).

I Hereby Certify that the above Ordinance was introduced by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

INTRODUCED: November 9, 2021

DATE OF PUBLICATION:
OF INTRODUCTION November 12, 2021

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #327-2021

ACCEPTANCE OF STANDING REPORTS

The Governing Body hereby accepts the following Reports itemized below:

1. Approval of Fire Truck #18, #20, #22, #23 & #24 to go to County Fire Academy for training on December 4, 2021
2. Accepting the resignation of Carlos Lopez and Tom Kurtz from the Middlesex Fire Department
3. Acceptance of Lincoln Hose Co. Officers for 2022 President Mark Rudledge, VP John Hein, Treasurer Colin McKeown, Secretary John Buro, Captain Brian Mattox, Lieutenant Jason Frank, 21 Engineer Joe Eckert and 25 Engineer Jeff Decker
4. Acceptance of the October 2021 Monthly Police Report

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #328-2021

INCREASING KELSEY MEIXNER TO AN ANNUAL SALARY OF \$38,865.00 BASED UPON HER COMPLETION OF THE "LOCAL ELECTIONS ADMINISTRATION" CLASS

WHEREAS, Kelsey Meixner has successfully completed the Local Elections Administration Clerk Class; and

WHEREAS, as per Resolution 187-2020, adopted by the Governing Body on August 11, 2020, Kelsey Meixner is entitled to a \$500.00 increase for completion of each of the 5 Municipal Clerk classes; and

WHEREAS, Kelsey Meixner's annual salary will be increased to \$38,865.00 effective immediately.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, as follows:

1. Kelsey Meixner's salary is hereby increased to an annual salary of \$38,865.00, based upon her completion of the Municipal Clerk's Class "Local Elections Administration"
2. This resolution shall take effect immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #329-2021

APPROVAL OF THE AMENDED PERSONNEL POLICY EFFECTIVE IMMEDIATELY

The Governing Body hereby approves the amended Personnel Policy effective immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #330-2021

APPROVAL TO ADVANCE PATROLMAN BRIAN RODRIGUES TO PATROLMAN CLASS "B" AT AN ANNUAL SALARY OF \$ \$104,678 EFFECTIVE DECEMBER 14, 2021

WHEREAS, Police Officer Bryan Rodrigues is eligible for advancement in grade pursuant to Article XV of the Police Department Ordinance; and

WHEREAS, On November 15, 2021 Chief Geist recommended Police Officer Bryan Rodrigues be advanced in grade.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that Police Officer Bryan Rodrigues be and is hereby advanced in grade to Patrolman Class "B" effective December 14, 2021 at an annual salary of \$104,678.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #331-2021

AT THE RECOMMENDATION OF THE BOROUGH ENGINEER, THE GOVERNING BODY APPROVES A REFUND OF \$115.39 FOR A SEWER CHARGE FOR BLOCK 323, LOT 29

WHEREAS, As per Ordinance 1889-16, all users which discharge more than 120,000 gallons of domestic sanitary wastewater per annum, shall be charged a service charge for flow, and:

WHEREAS, any dispute as to the billing or charges or to the amount of the bill or calculation thereof, may be appealed, and;

WHEREAS, said appeal shall be in writing and shall include in sufficient detail, the relief sought, the evidence, information or documents to support the relief sought, and;

WHEREAS, as per the appeal process the proper supporting documentation was submitted and reviewed by the Borough Engineer and;

THEREFORE, the following charges on the below properties have been waived or adjusted and/or a refund is due:

Block/Lot:	323 / 29
Original Amount:	\$115.39
New Amount:	0.00
Refund Amount:	\$115.39

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #332-2021

APPROVING AN ADJUSTMENT TO REMOVE BLOCK 5, LOTS 5.01, 5.02 AND 5.03 OFF OF THE LEVY AS THEY WERE INCORRECTLY DUPLICATED

WHEREAS, upon approval from the Joint Land Use Board to subdivide Block 80 Lot 5, 631 Union Avenue, into three (3) parcels; and,

WHEREAS, the three (3) Block & Lots that were created by the Tax Assessor to subdivide Block 80 Lot 5 are 80/5.01, 80/5.02 & 80/5.03, and,

WHEREAS, in error, Block & Lots 5/5.01, 5/5.02 & 5/5.03 were also created to subdivide Block 80 Lot 5, 631 Union Avenue, and,

WHEREAS, tax bills were created for all six (6) Block & Lots; and,

WHEREAS, the current Tax Assessor deleted the incorrect Block & Lots off the Extended Tax Duplicate; and,

NOW THEREFORE, taxes for the incorrect Block & Lots need to be adjusted off the levy and are as follows:

Block / Lot: 5 / 5.01

Qtr. 4 2021: \$2,650.73

Qtr. 4 2021: \$2,650.72

Qtr. 1 2022: \$1,325.37

Qtr. 2 2022: \$1,325.36

Block / Lot: 5 / 5.02

Qtr. 4 2021: \$2,650.73

Qtr. 4 2021: \$2,650.72

Qtr. 1 2022: \$1,325.37

Qtr. 2 2022: \$1,325.36

Block / Lot: 5 / 5.03

Qtr. 4 2021: \$2,650.73

Qtr. 4 2021: \$2,650.72

Qtr. 1 2022: \$1,325.37

Qtr. 2 2022: \$1,325.36

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #333-2021

BUDGET TRANSFERS FOR THE 2021 OPERATING BUDGET AND 2021 SWIM POOL BUDGET

The Treasurer hereby authorizes the transfer of funds for the 2021 Operating Budget and 2021 Swim Pool Budget:

Department	From	To
Engineering - O/E General Services	\$15,000.00	
Senior Transportation - S/W	\$10,000.00	
Recreation - S/W Seasonal	\$10,000.00	
Group Insurance	\$146,210.00	
Piscataway Sewer	\$125,000.00	
Administrator - S/W		\$660.00
Mayor & Council - S/W		\$150.00
Tax Assessor - S/W		\$1,400.00
Legal Services - O/E Negotiations		\$5,000.00
Legal Services - O/E Miscellaneous		\$5,000.00
Environmental Services - O/E Attorney		\$5,000.00
Road Dept - S/W Overtime		\$15,000.00
Road Dept - O/E Snow Expenses		\$5,000.00
Shade Tree - O/E Tree Maintenance		\$10,000.00
Solid Waste - S/W Overtime		\$2,000.00
Garbage - S/W		\$5,000.00
Garbage - S/W Overtime		\$7,000.00
Electricity		\$30,000.00
Sewer - S/W Overtime		\$5,000.00
Sewer - S/W Differential		\$5,000.00
Sanitary Landfill		\$75,000.00
Middlesex County Utility Authority		\$125,000.00
Social Security		\$5,000.00
	\$306,210.00	\$306,210.00
Swim Pool - S/W	\$500.00	

Swim Pool - Social Security

\$500.00

\$500.00

\$500.00

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #334-2021

**HIRING KEVIN MULVANY AS A PART TIME DPW LABORER EFFECTIVE
NOVEMBER 29, 2021**

The governing body hereby hires Kevin Mulvany, Dunellen, NJ as a part time DPW Laborer effective November 29, 2021 at \$14.00 per hour, 28 hours per week, pending a satisfactory physical and background check.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #335-2021

AUTHORIZING THE TAX COLLECTOR TO CANCEL 3RD AND 4TH QUARTER 2021 TAXES AND 1ST AND 2ND QUARTER 2022 TAXES ON BLOCK 54, LOT 7

WHEREAS, the Army Corps of Engineers is purchasing properties in the Borough of Middlesex for flood management and the flood control project; and

WHEREAS, the Army Corps is exempt from paying property taxes, and,

WHEREAS, the following properties were purchased, and

NOW THEREFORE BE IT RESOLVED, the Tax Collector is hereby authorized to cancel 3rd & 4th Qtr. 2021 & 1st & 2nd Qtr. 2022 taxes on the following Block and Lot in the following amounts;

Block /Lot: 54 / 7

Date of Purchase: 6/4/2021

2021	3	\$2,412.26
2021	4	\$2,412.25
2022	1	\$,2359.15
2022	2	\$2,359.14

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #336-2021

**AT THE RECOMMENDATION OF CHIEF GEIST, THE GOVERNING BODY
APPROVES HARRY T. FREZZA, BOUND BROOK, NJ AS A FLOATING SCHOOL
CROSSING GUARD AT \$14.75 PER HOUR EFFECTIVE IMMEDIATELY**

At the recommendation of Chief Geist, the Governing Body hereby approves hiring Harry T. Frezza, 429 Carleton Street, Bound Brook, NJ as a floating School Crossing Guard at \$14.75 per hour effective immediately. Mr. Frezza has completed his Police Department background investigation.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #337-2021

**ACKNOWLEDGING THE CHANGE IN STATUS FOR CERTAIN PROPERTIES
UNDER THE SENIOR CITIZEN/DISABLED PERSON/VETERAN TAX DEDUCTIONS
FOR BLOCK 180 LOT 9**

WHEREAS, certain Senior Citizens/Disabled Persons/Veterans were the owners of property in the Borough of Middlesex for the year 2021, and

WHEREAS, once property is sold the deduction is to be removed and/or prorated to new owner; and

WHEREAS, the property has a recorded sale date of 8/18/2021, and;

THEREFORE, the Tax Collector has disallowed the following Senior Citizen/Disabled Person/Veteran deduction for the 2021 year totaling \$92.47.

Name: Catona, Josette
Block/Lot: 180 /9
Amount: \$92.47
Reason: Sale of property 8/18/2021
Year: 2021

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #338-2021

**AUTHORIZING THE MAYOR TO EXECUTE THE PROFESSIONAL SERVICES
AGREEMENT WITH JOBS4BLUE**

The governing body hereby approves the Mayor to execute the Professional Services Agreement with Jobs4Blue to provide Off Duty Police Administrative Services in Accordance with the terms of this agreement

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #339-2021

PAY ALL CLAIMS

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #340-2021

EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public which include Property Negotiations for Lot Block 225, Lot 5 and the Army Corp. Properties; and

WHEREAS, the regular meeting of this Governing Body will reconvene.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed above as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on November 23, 2021.