



Borough of Middlesex
Mayor and Council Regular Meeting
~ Agenda ~

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Middlesex,, NJ

Linda Chismar
732 356-7400 x238
www.middlesexboro-nj.gov

Tuesday, April 27, 2021

5:00 PM

Remote Zoom/Telephone Meeting

- I. MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of an annual meeting notice to the Star Ledger, Courier News and Home News, and posted at Borough Hall.
- II. SALUTE TO FLAG**
- III. ROLL CALL**

Attendee Name	Present	Absent	Late	Arrived
Mayor John Madden				
Council President James Eodice				
Councilman Jeremiah Carnes				
Councilwoman Amy Flood				
Councilman Jack Mikolajczyk				
Councilman Martin Quinn				
Councilman Douglas Rex				

IV. PRESENTATIONS

V. APPOINTMENTS

- 1. Appointment of Councilwoman Flood, Leonard Vidal and Frank Ryan to a Vacant Property Subcommittee

VI. PROCLAMATIONS

VII. ORDINANCE(S) FOR INTRODUCTION

- 1. **Ordinance 2030-21** AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF MIDDLESEX IN CHAPTER 244 JUNKYARDS AND JUNK DEALERS, SECTION 244-3 APPLICATION; FEES; BOND TO INCLUDE SECTION 244-3A(10)

VIII. ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION

IX. ADOPTION OF MINUTES

- 1. Approval of the April 13, 2021 Regular Meeting Minutes

X. MAYOR'S REPORT

XI. COUNCIL MEMBER REPORTS

1. Council President Eodice
2. Councilman Carnes
3. Councilwoman Flood
4. Councilman Mikolajczyk
5. Councilman Quinn
6. Councilman Rex

XII. ADMINISTRATOR'S REPORT

XIII. PRIVILEGE OF THE FLOOR

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XIV. NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS: Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

1. **Resolution 131-2021** Acceptance of Standing Reports
2. **Resolution 132-2021** Increasing Kelsey Meixner to an Annual Salary of \$37,500 Based Upon her Completion of the "Information and Records Management" Class
3. **Resolution 133-2021** The Tax Collector Authorizes the Interest and Payments on the Following Tax Title Lien Redemption Calculated for April 27, 2021 for Block 200, Lot 5
4. **Resolution 134-2021** Approving the Mayor to Execute the SFY 2021 Body-Worn Camera Grant Program Application for the Middlesex Police Department
5. **Resolution 135-2021** Authorizing the Reimbursement of \$75.00 for the 2021-2022 Board of Health Mercantile License to Sherri Jones, 550 Union Avenue, Middlesex, NJ
6. **Resolution 136-2021** Acknowledging the Change in Status for Certain Properties Under the Senior Citizen/Disabled Person Tax Deductions - Disallowing Deductions

7. **Resolution 137-2021** Authorizing the Refund of 1st Qtr. 2021 Taxes on Block 6, Lot 2.02 Q C0042 in the Amount of \$706.65
8. **Resolution 138-2021** Acknowledging the Change in Status for Certain Properties Under the Veteran Tax Deductions
9. **Resolution 139-2021** Authorizing the Refund of the Fire Protection Permit Fee to resident, 324 Shepherd Avenue, Middlesex, NJ 08846 in the Amount of \$450.00
10. **Resolution 140-2021** Approval of the Unum Group Benefits Monthly Premium Rate Increase of \$15.13 Effective 5/1/2021 Through 5/1/2022
11. **Resolution 143-2021** At the Recommendation of the Tax Collector Issuing Tax Title Lien Redemptions on Block 329, Lot 34 in the Amount of \$51,484.17

XV. NON-CONSENT AGENDA/RESOLUTIONS: Matters listed within the Non-Consent Agenda will be individually addressed and acted upon accordingly. Council reserves the right to refer an item to Committee for further review and discussion. The Resolutions listed below were submitted to the Borough Council for review and will be adopted individually by motion.

1. **Resolution 141-2021** Pay All Claims
2. **Resolution 142-2021** Executive Session

XVI. AGENDA WORKSHOP ITEM

XVII. PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

During the conduct of the meeting, unless a Public Hearing is held or the Regular Order of Business is waived, the audience does not participate. A Public Portion is held at the end of the meeting. Individuals commenting from the audience will be provided an opportunity to address the Council but will not be permitted to speak again until everyone has had an opportunity to speak. If a group is represented by an attorney, the attorney will be given an opportunity to speak on behalf of all of the members of the group. The Council, pursuant to the Open Public Meeting Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Council will give all comments appropriate consideration and will refer all individual complaints to the Mayor or appropriate Borough representative for resolution.

XVIII. EXECUTIVE SESSION

1. Central Jersey JIF Contractual Issue

XIX. ADJOURNMENT

1. The next Regular Meeting will be May 11, 2021

ORDINANCE #2030-21

AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF MIDDLESEX IN CHAPTER 244 JUNKYARDS AND JUNK DEALERS, SECTION 244-3 APPLICATION; FEES; BOND TO INCLUDE SECTION 244-3A(10)

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MIDDLESEX THAT:

Section 244-3A shall be amended to include (10) and read as follows:

(10) State any criminal record of the applicant or officers including any arrests or past convictions for any crime(s), disorderly persons offense(s), or municipal ordinance violation(s) within this or any other jurisdiction. The Chief of Police may, as part of the application process, require a fingerprint criminal background check through the Federal Bureau of Investigation, Criminal Justice Information Services Division, which may require an additional fee from the applicant.

This ordinance shall take effect upon final adoption and publication as required by law.

I Hereby Certify that the above Ordinance was adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on April 27, 2021.

ATTEST:



CLERK OF THE BOROUGH OF MIDDLESEX



 Jack Mikolajczyk, Mayor

INTRODUCED: April 27, 2021

DATE OF PUBLICATION:
 OF INTRODUCTION April 29, 2021

ADOPTED: April 27, 2021

DATE OF PUBLICATION
OF ADOPTION:

May 13, 2021

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #131-2021

ACCEPTANCE OF STANDING REPORTS

The Governing Body hereby accepts the following Reports itemized below:

1. Acceptance of the March, 2021 Police Department Report
2. Acceptance of the April, 2021 Board of Fire Officer's Report
3. Acceptance of the resignation of Chris Dubois as a member of the H.C. Pierce Hose Co and Fire Department
4. Acceptance of Joe Eckert as the Engineer of Lincoln, Truck 21

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on April 27, 2021.


CLERK OF THE BOROUGH OF MIDDLESEX

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #132-2021

INCREASING KELSEY MEIXNER TO AN ANNUAL SALARY OF \$37,500 BASED UPON HER COMPLETION OF THE "INFORMATION AND RECORDS MANAGEMENT" CLASS

WHEREAS, Kelsey Meixner has successfully completed the Information and Records Management Class; and

WHEREAS, as per Resolution 187-2020, adopted by the Governing Body on August 11, 2020, Kelsey Meixner is entitled to a \$500.00 increase for completion of each of the 5 Municipal Clerk classes; and

WHEREAS, Kelsey Meixner's annual salary will be increased to \$37,500 effective immediately.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey, as follows:

1. Kelsey Meixner's salary is hereby increased to an annual salary of \$37,500, based upon her completion of the Municipal Clerk's Class "Information and Records Management"
2. This resolution shall take effect immediately.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on April 27, 2021.



CLERK OF THE BOROUGH OF MIDDLESEX

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #133-2021

THE TAX COLLECTOR AUTHORIZES THE INTEREST AND PAYMENTS ON THE FOLLOWING TAX TITLE LIEN REDEMPTION CALCULATED FOR APRIL 27, 2021 FOR BLOCK 200, LOT 5

WHEREAS, pursuant to N.J.S.A. 54:5-54, a lien has been redeemed by the owners or those persons having an interest, and the purchasers of said property are legally entitled to receive redemption funds in the following specific amounts, and;

WHEREAS, the interest and payments on the following Tax Title Lien Redemptions were calculated for April 27th, 2021 and;

NOW, THEREFORE, BE IT RESOLVED the Tax Collector is hereby authorized to issue a check to the lien holder in the following amount(s):

<u>Date of Sale:</u>	12/2/2020
<u>Block/Lot:</u>	200 / 5
<u>Amount:</u>	\$1,484.53
<u>Premium:</u>	\$2,000
<u>Certificate:</u>	19-00023
<u>Payable To:</u>	US Bank Cust Actlien 50 South 16 th St. Suite 2050 Philadelphia, PA 19102

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on April 27, 2021.



CLERK OF THE BOROUGH OF MIDDLESEX

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #134-2021

**APPROVING THE MAYOR TO EXECUTE THE SFY 2021 BODY-WORN CAMERA
GRANT PROGRAM APPLICATION FOR THE MIDDLESEX POLICE DEPARTMENT**

The Governing Body hereby approves the Mayor to execute the SFY 2021 Body-Worn Camera Grant Program Application for the Middlesex Police Department.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on April 27, 2021.


CLERK OF THE BOROUGH OF MIDDLESEX

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #135-2021

**AUTHORIZING THE REIMBURSEMENT OF \$75.00 FOR THE 2021-2022 BOARD OF
HEALTH MERCANTILE LICENSE TO SHERRI JONES, 550 UNION AVENUE,
MIDDLESEX, NJ**

The Governing Body hereby approves the reimbursement of \$75.00 for the 2021-2022 Board of Health Mercantile License to Sherri Jones, 550 Union Avenue, Middlesex, NJ as she was inadvertently charged a late fee for said 2021-2022 Board of Health Mercantile License.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on April 27, 2021.



CLERK OF THE BOROUGH OF MIDDLESEX

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #136-2021

**ACKNOWLEDGING THE CHANGE IN STATUS FOR CERTAIN PROPERTIES
UNDER THE SENIOR CITIZEN/DISABLED PERSON TAX DEDUCTIONS -
DISALLOWING DEDUCTIONS**

WHEREAS, certain Senior Citizens/ Disabled Persons were the owners of the property in the Borough of Middlesex on or before October 1, 2020, and

WHEREAS, said Senior Citizens / Disabled Persons did file their claims for the Senior Citizen/ Disabled Person deduction with the proper official of the Borough of Middlesex, Middlesex County prior to December 31, 2020; and

WHEREAS, the Tax Collector has disallowed the following Senior Citizen/ Disabled Person deduction for the 2020 year totaling \$2000.00.

Name: Aza Nietzsche
Block/Lot: 1/2
Amount: \$250.00
Reason: Form Returned as Undeliverable
Year: 2020

Name: Schley, Quentin L & Beverly Ann
Block/Lot: 78/24
Amount: \$250.00
Reason: Over Income
Year: 2020

Name: Robertson, Edward
Block/Lot: 170/46
Amount: \$250.00
Reason: Over Income
Year: 2020

Name: Merola, Kathy
Block/Lot: 173/50
Amount: \$250.00
Reason: Over Income
Year: 2020

Name: Catona, Josette
Block/Lot: 180/9
Amount: \$250.00
Reason: Form Returned as Undeliverable
Year: 2020

Name: Smith, Edgar & Carol Ann
Block/Lot: 188/17
Amount: \$250.00
Reason: Over Income
Year: 2020

Name: Vietri, Bridget & Anthony
Block/Lot: 329/2
Amount: \$250.00
Reason: Over Income
Year: 2020

Name: Jones, Alexandria
Block/Lot: 209 / 72
Amount: \$250.00
Reason: Form Not Returned

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on April 27, 2021.



CLERK OF THE BOROUGH OF MIDDLESEX

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #137-2021

AUTHORIZING THE REFUND OF 1ST QTR. 2021 TAXES ON BLOCK 6, LOT 2.02 Q C0042 IN THE AMOUNT OF \$706.65

WHEREAS, 1st Qtr. 2021 payment was sent in for Block 6 Lot 2.02 Q C0004, via check # 46023802, in the amount of \$706.65, and;

WHEREAS, the payer notified the borough the payment was for the wrong qualifier and should have been for Block 6 Lot 2.02 Q C0042, and

WHEREAS, the mortgage company has requested a refund for the error in payment to the wrong property, and;

NOW THEREFORE BE IT RESOLVED, that a check in the amount of \$706.65 should be made payable to:

CoreLogic
3001 Hackberry Road
Irving, TX 75063
Attn: Refunds

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on April 27, 2021.



CLERK OF THE BOROUGH OF MIDDLESEX

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #138-2021

**ACKNOWLEDGING THE CHANGE IN STATUS FOR CERTAIN PROPERTIES
UNDER THE VETERAN TAX DEDUCTIONS**

WHEREAS, per (N.J.S.A. 54:4-8.10 et seq.as amended by P.L. 2019 c.413; N.J.A.C. 18:27-1.1 et seq.), certain Veterans were the owners of property in the Borough of Middlesex on or before October 1, 2020, and

WHEREAS, said Veterans did file their claims for the Veteran deduction with the proper official of the Borough of Middlesex, Middlesex County, and

WHEREAS, the Tax Assessor has allowed the following Veteran deductions for the 2021 year totaling \$750.00

Name: Wilson, Jean
Block/Lot: 305 / 63
Amount: \$250.00

Name: Zaleski, Mark S & Brittany C
Block/Lot: 44 /7
Amount: \$250.00

Name: Ahearn, John J
Block/Lot: 81 /21
Amount: \$250.00

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on April 27, 2021.



CLERK OF THE BOROUGH OF MIDDLESEX

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #139-2021

**AUTHORIZING THE REFUND OF THE FIRE PROTECTION PERMIT FEE TO
RESIDENT, 324 SHEPHERD AVENUE, MIDDLESEX, NJ 08846 IN THE AMOUNT OF
\$450.00**

WHEREAS, resident received a construction permit #20210071 on 02/9/21 for converting half bathroom into full bathroom; and

WHEREAS, resident submitted check #1219 dated 02/09/21, payable to the Borough of Middlesex for payment of said Construction Permit which included Building, Electric, Plumbing and Fire Protection; and

WHEREAS, the Fire Protection permit in the amount of \$450 was not required for this work.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex that the disbursing officers be and they are hereby authorized to draw a check in the amount of \$450.00 in favor of resident, 324 Shepherd Ave., Middlesex, NJ 08846 for refund of fee for Fire Protection portion of Permit #20210071.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on April 27, 2021.



CLERK OF THE BOROUGH OF MIDDLESEX

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #140-2021

APPROVAL OF THE UNUM GROUP BENEFITS MONTHLY PREMIUM RATE INCREASE OF \$15.13 EFFECTIVE 5/1/2021 THROUGH 5/1/2022

WHEREAS, Unum Group benefits premium rates have not increased since the year 2019 and are now being increased as noted below:

	Current Rate	Renewal Rate	Current Premium	New Premium	Effective Date	Guaranteed Through
Short Term Disability Insurance	0.93	0.93	\$2,305.31	\$2,305.31	5/1/2021	5/1/2022
Life Insurance	0.30	0.32	\$226.95	\$242.08	5/1/2021	5/1/2022
AD&D Insurance	0.01	0.01	\$7.57	\$7.57	5/1/2021	5/1/2022

WHEREAS, the premium rate increase will be effective 5/1/2021 and are guaranteed through 5/1/2022.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex and State of New Jersey that:

1. The Mayor and Council hereby approve monthly premium rate increase of \$15.13 effective 5/1/2021 through 5/1/2022.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on April 27, 2021.



CLERK OF THE BOROUGH OF MIDDLESEX

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #143-2021

AT THE RECOMMENDATION OF THE TAX COLLECTOR ISSUING TAX TITLE LIEN REDEMPTIONS ON BLOCK 329, LOT 34 IN THE AMOUNT OF \$51,484.17

WHEREAS, pursuant to N.J.S.A. 54:5-54, a lien has been redeemed by the owners or those persons having an interest, and the purchasers of said property are legally entitled to receive redemption funds in the following specific amounts, and;

WHEREAS, the interest and payments on the following Tax Title Lien Redemptions were calculated for April 27th, 2021 and;

NOW, THEREFORE, BE IT RESOLVED the Tax Collector is hereby authorized to issue a check to the lien holder in the following amount(s):

<u>Date of Sale:</u>	12/5/2018
<u>Block/Lot:</u>	329 / 34
<u>Amount:</u>	\$51,484.17
<u>Premium:</u>	\$9,000
<u>Certificate:</u>	17-00016
<u>Payable To:</u>	Phoenix Funding, Inc. 1148 Springfield Avenue Mountainside, NJ 07092

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on April 27, 2021.



CLERK OF THE BOROUGH OF MIDDLESEX

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #141-2021

PAY ALL CLAIMS

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on April 27, 2021.


CLERK OF THE BOROUGH OF MIDDLESEX

Be it Resolved, by the Mayor and Council of the Borough of Middlesex, New Jersey that:

Resolution #142-2021

EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed below as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

1. Central Jersey JIF Contractual Issue

I Hereby Certify that the above resolution was duly adopted by the Governing Body of the Borough of Middlesex, at a meeting of said Borough Council on April 27, 2021.



CLERK OF THE BOROUGH OF MIDDLESEX