



Borough of Middlesex
Mayor and Council Regular Meeting
~ Minutes ~

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Middlesex,, NJ

Linda Chismar
732 356-7400 x238
www.middlesexboro-nj.gov

Tuesday, April 14, 2020

7:00 PM

Remote Telephone Meeting

MAYOR'S STATEMENT

UNDER THE PROVISIONS OF N.J.S.A. 10:4-6 ET SEQ., NOTICE OF THE TIME AND PLACE OF THIS MEETING WAS GIVEN BY WAY OF AN ANNUAL MEETING NOTICE TO THE STAR LEDGER, COURIER NEWS AND HOME NEWS, AND POSTED AT BOROUGH HALL.

SALUTE TO FLAG

ROLL CALL

Mayor John Madden
Council President Jack Mikolajczyk
Councilman Jeremiah Carnes
Councilman Jason Carr
Councilman James Eodice
Councilwoman Amy Flood
Councilman Douglas Rex

Also Present:

Marcia Karrow Administrator
Christopher Corsini Borough Attorney

Others Absent:

PRESENTATIONS

APPOINTMENTS

PROCLAMATIONS

1. Thanking Those on the Frontlines

WHEREAS, in December of 2019 a novel coronavirus outbreak began in Wuhan, China and since then has touched almost every corner of the world and has shuttered villages, towns, cities, and healthcare facilities; and

WHEREAS, hundreds of thousands of people around the world have become sickened and many have died due to this outbreak; and

WHEREAS, the novel coronavirus is also known as Covid-19, “CO” stands for coronavirus, “VI” is for virus, and “D” for disease; and

WHEREAS, the first 1st case of Covid-19 hit the United States February 2020 and since then has transmitted throughout the Country, leaving thousands on the frontlines to combat this virus by working long hours as they assist those in need in our communities; and

WHEREAS, around the Country millions of healthcare professionals, first responders, government employees, warehouse operators, truck drivers, postal workers, delivery workers, construction workers, grocery store clerks, gas attendants and public servants are fighting this pandemic and helping to ensure the health, well-being, and safety of the citizens of Middlesex Borough, the County of Middlesex, the State of New Jersey, and the United States of America; and

WHEREAS, these individuals on the frontline are heroes because of their enduring and selfless dedication to their fellow citizens as they continue to work in dangerous conditions, particularly healthcare workers experiencing a short supply of protective gear; and

WHEREAS, the Country is at war with this pandemic and the great people that Americans rely on in this time are unmatched in any and all regards;

NOW THEREFORE BE IT RESOLVED, that the Mayor and the Borough Council of Middlesex Borough extend their sincere gratitude to all of these heroes who continue to sacrifice for the sake of the residents of Middlesex Borough and the Country;

BE IT FURTHER RESOLVED that the Mayor and the Borough Council extend a personal thank you to every frontline worker and are grateful for everything they are doing for our citizens and calls on all residents of Middlesex Borough, residents of the County of Middlesex, residents of the State of New Jersey, and across the Country to also extend their gratitude for every frontline worker risking their personal health and the health of those they love. We are forever grateful for everything these heroes do!

2. Arbor Day - April 24, 2020

WHEREAS, in 1949 the legislature set aside the last Friday of April as Arbor Day to promote the planting of trees and to encourage the protection of our forests from fires and pests that destroy the beauty and usefulness of our woodlands; and

WHEREAS, half of New Jersey’s total land area is forested or tree covered; and

WHEREAS, trees play an important role in the ecosystem in which we live, and trees reduce the erosion of our precious topsoil caused by wind and water, clean the air we breathe and the water we drink, produce oxygen, provide habitat for birds and wildlife and reduce heating and cooling costs by moderating temperature; and

WHEREAS, trees are renewable resource giving us paper for fine literature, wood for homes, fuel for fires, and countless other wood products; and

WHEREAS, trees provide increased property value, enhanced economic viability, and pleasing aesthetic qualities along streets and properties in municipalities; and

WHEREAS, trees planted in yards and farms, in school yards and parks, and along street and highways creates an enduring heritage for generations that follow; and

NOW, THEREFORE, I, JOHN L. MADDEN, Mayor of the Borough of Middlesex, do hereby proclaim April 24, 2020, as

ORDINANCE(S) FOR INTRODUCTION

ORDINANCE(S) FOR PUBLIC HEARING AND FINAL ADOPTION

Questions and/or comments were emailed to the Deputy Clerk prior to the meeting. After any emailed questions and/or comments were addressed, Mayor Madden recessed the meeting for 5 minutes to allow the public to email any additional questions and/or comments regarding the Public Hearings for Ordinance Nos. 1993-20, 1994-20 and 1995-20 to the Borough Administrator to discuss during the public hearings. A motion was made by Councilman Carr and seconded by Councilman Rex.

After the recess Mayor Madden addressed the Borough Administrator regarding any additional questions and/or comments she may have received during the 5 minute recess. Borough Administrator Karrow indicated that she did not received any additional questions and/or comments for the public hearing on Ordinance Nos. 1993-20, 1994-20 and 1995-20.

The Borough Clerk read ordinance 1993-20 by title:

ORDINANCE 1993-20

AN ORDINANCE REPEALING CHAPTER 26 (ECONOMIC DEVELOPMENT COMMITTEE) OF THE MUNICIPAL CODE OF THE BOROUGH OF MIDDLESEX

WHEREAS, the Mayor and Council of the Borough of Middlesex desires to disband the Borough's Economic Development Committee as incorporated in Chapter 26 (Economic Development Committee) of the Municipal Code of the Borough of Middlesex; and

WHEREAS, Chapter 26 was created pursuant to the Borough's plenary ordinance authority as established in N.J.S.A. 40A:48-2, and can thus be disbanded pursuant to that same authority; and

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Middlesex, in the County of Middlesex, State of New Jersey, that Chapter 26 of the Municipal Code of the Borough of Middlesex be repealed in its entirety.

SECTION I.

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION II.

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

SECTION III.

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law.

Mayor Madden opened the Public Hearing on Ordinance No. 1993-20.

Rich Rutkowski - I see you are repealing the Economic Development Committee tonight. I also see you are starting a Redevelopment Committee. However, is this new committee really needed? In hindsight, it appears that the Economic Development Committee was a "DiMuraism" to manage things behind the scenes to accomplish his goals. So why are you continuing his ways? By OPRA'ing many records, I discovered that there were so many changes to plans done by the old Economic Redevelopment Committee, Mr. Driver, Mr. Bucco, and Mr. Ricci before a developer ever appeared before the Planning or Zoning Boards. So it appeared that the developer was only asking for 3 or 4 changes, when in fact, the developers had already asked for, and was approved by the aforementioned persons for many more changes to their benefit, than were seen in public. It was more of a smoke and mirror screen to hide much of what went on. Many, many things happened before the public ever knew of any of this information, in fact I had to OPRA the information to find out. The developers can present their plans to the new Land Use Board and then the Mayor and Council can vote on it, all in a public forum. So can you please state why the new Committee is actually needed, when there are already avenues in place to accomplish the same thing?

Administrator Karrow responded to Mr. Rutkowski's questions.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jason Carr, Councilman
SECONDER:	Jack Mikolajczyk, Council President
AYES:	Mikolajczyk, Carnes, Carr, Eodice, Flood, Rex

The Borough Clerk read ordinance 1994-20 by title:

ORDINANCE 1994-20

AN ORDINANCE AMENDING CHAPTER 224-12 IN THE BOROUGH CODE OF THE BOROUGH OF MIDDLESEX ENTITLED "FLOOD DAMAGE PREVENTION" TO SET FEES FOR JURISDICTIONAL DETERMINATIONS AND DEVELOPMENT PERMITS

WHEREAS, the Borough Council of the Borough of Middlesex seeks to amend its Flood Damage Prevention ordinance to set fees for jurisdictional determination and Development Permits; and

BE IT ORDAINED, by the Borough Council of the Borough of Middlesex in the County of Middlesex and State of New Jersey that Chapter 224 of the Municipal Code thereof is hereby amended as follows, with additions marked **thusly** and deletions marked ~~thusly~~:

Section I

Chapter 224-12 is hereby amended and shall appear in its entirety as follows:

A Development Permit shall be obtained before construction or development begins, including placement of manufactured homes, within any area of special flood hazard established in § 224-7A. Application for a Development Permit shall be made on forms furnished by the Construction Official and may include, but not be limited to; plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing. Specifically, the following information is required:

- a) Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures;
- b) Elevation in relation to mean sea level to which any structure has been floodproofed.
- c) Certification by a registered professional engineer or architect that the floodproofing methods for any nonresidential structure meet the floodproofing criteria in § 224-17B(2); and
- d) Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.
- e) Upon completion of the project, an elevation certificate and a topographical as-built survey.**

The following fees shall be applicable:

- a) If it cannot, in the sole discretion of the Local Administrator or their designee, be readily determined from the information provided to the municipality whether the proposed activity takes place within an area of special flood hazard and therefore requires a Development Permit, then a fee of \$50 shall be charged in order to investigate and make such determination.**
- b) In all cases where a Development Permit is required, a fee of \$300 shall be submitted with the Application.**
- c) In all cases where a Development Permit is required, there shall be an additional fee of \$300 for final review of the elevation certificate and survey, which shall be paid prior to the issuance of a Certificate of Occupancy or Certificate of Approval from the Construction Department.**

Section II

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section III

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

Section IV

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law but, in no event, less than 20 days after its final passage by the Borough Council, where such approval is required pursuant to N.J.S.A. 40:69A-181(b).

Mayor Madden opened the Public Hearing on Ordinance No. 1994-20. Seeing that there were no public comments, Mayor Madden closed the Public Hearing on Ordinance No. 1994-20.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jason Carr, Councilman
SECONDER:	Jack Mikolajczyk, Council President
AYES:	Mikolajczyk, Carnes, Carr, Eodice, Flood, Rex

The Borough Clerk read ordinance 1995-20 by title:

ORDINANCE 1995-20

AN ORDINANCE CREATING A NEW CHAPTER 24 OF THE MUNICIPAL CODE OF THE BOROUGH OF MIDDLESEX ENTITLED "REDEVELOPMENT COMMITTEE"

WHEREAS, it is the desire of the Mayor and Council of the Borough of Middlesex to create a committee of Borough elected officials and professionals to review and evaluate potential redevelopment projects; and

WHEREAS, the Borough is empowered to create such a committee pursuant to authority granted thereto by N.J.S.A. 40:48-2; and

BE IT THEREFORE ORDAINED, by the Borough Council of the Borough of Middlesex in the County of Middlesex and State of New Jersey that Chapter 24 of the Municipal Code of the Borough of Middlesex, County of Middlesex, State of New Jersey entitled "Redevelopment Committee" is created and inserted into the Municipal Code pursuant to the provisions hereof:

Section I:

A new chapter shall be inserted into the Municipal Code of the Borough of Middlesex as Chapter 24, shall be entitled as "Redevelopment Committee," and shall contain the following provisions:

Chapter 24: Redevelopment Committee

24-1 Establishment

Pursuant to the power conferred to this municipality in N.J.S.A. 40:48-2, there is hereby established a Redevelopment Committee to review and evaluate potential redevelopment projects within the Borough of Middlesex. The term "Committee," when used by itself in this Chapter, shall refer to the Middlesex Borough Redevelopment Committee.

24-2 Appointment; Membership; Term

- A. The Committee shall consist of five (5) members, and shall consist of the following five individuals: 1) the Mayor; 2) the chairperson of the Joint Land Use Board; 3) the Class III member of the Middlesex Borough Joint Land Use Board; 4) a member of the Borough Council as selected thereby; 5) the Borough's Redevelopment Attorney as selected and duly appointed by the Borough Council.
- B. The Mayor shall serve on the Committee for the length of his term in office. The four (4) other members of the Committee shall serve for their respective period of appointments to their qualifying positions.

24-3 Organization; Meetings

- A. The Mayor shall serve as the chairperson of the Committee, but may designate another member to serve as an interim member of the Committee in his absence or upon his recusal from a matter. The Mayor may, at his discretion, also appoint a member of the Borough's staff to serve as a secretary of the committee.
- B. The Mayor may convene the Committee on an as-needed basis for the review and evaluation of redevelopment projects that are pending in the Borough. The Committee shall provide adequate notice of its meetings pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, shall provide an agenda and keep minutes and records of its meetings to the greatest extent practicable, and shall set aside a public comment portion for each meeting as contemplated in N.J.S.A. 10:4-6 et seq.

19-4 Duties and Functions

- A. The Committee shall, at the request of the Mayor, convene to review and evaluate potential redevelopment projects that are pending in the Borough. The Committee may enact its own procedures and requirements to conduct this review and evaluation and may also utilize such forms and require such submissions as it deems necessary.
- B. The Committee may, as determined by its membership and in the course of its review and evaluation of potential redevelopment projects, meet with individual developers, land use board members, members of the public, and other stakeholders to obtain information and procure differing viewpoints.
- C. The Committee may, as necessary and upon its own initiative, issues such reports memorializing its conclusions and recommendations (if any) either at the conclusion of its review and evaluation of potential redevelopment projects, or at any stage prior to said conclusion that may seem practicable.

Section II

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section III

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to this section, paragraph, subdivision, clause or provision and the remainder of this Ordinance shall be deemed valid and effective.

Section IV

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law.

Mayor Madden opened the Public Hearing on Ordinance No. 1995-20. Seeing that there were no Public Comments, Mayor Madden closed the Public Hearing on this ordinance.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jason Carr, Councilman
SECONDER:	Amy Flood, Councilwoman
AYES:	Mikolajczyk, Carnes, Carr, Eodice, Flood, Rex

ADOPTION OF MINUTES

1. Approval of the February 25, 2020 Regular & Executive Meeting Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Mikolajczyk, Council President
SECONDER:	Jason Carr, Councilman
AYES:	Mikolajczyk, Carnes, Carr, Eodice, Flood, Rex

2. Approval of the March 10, 2020 Regular & Executive Meeting Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Eodice, Councilman
SECONDER:	Jack Mikolajczyk, Council President
AYES:	Mikolajczyk, Carnes, Carr, Eodice, Flood, Rex

MAYOR'S REPORT

Mayor Madden reported that at this time we are planning to keep the parks open as long as there are no spikes in our numbers. He also reminded the public to make sure that they continue social distancing.

COUNCIL MEMBER REPORTS

Council President Mikolajczyk

Council President Mikolajczyk had nothing to report.

Councilman Carnes

Councilman Carnes reported that with regard to the Joint Land Use board everything has been pushed back to later pending dates - will update next meeting.

In regard to the DPW the trash pick up has been met with a unique challenge in recent days. The enforcement of placing trash in proper containers led to an unfortunate confusion due to Covid 19. All

trash needs to be in a container this can be a trash can, or plastic bin. The DPW also has around 100 recycling bins that can be purchased and no need to go to a store and put yourself at risk as well. As of now please remove lids to protect our DPW workers.

Coffee with Council is currently on hold and being researched on how to be held on a virtual platform that is productive for our residents.

Culture and Heritage Committee - This is still in the formation phase and will be meeting with potential members this Thursday via conference call.

Councilman Carr

Councilman Carr had nothing to report.

Councilman Eodice

Councilman Eodice stated that prior to quarantine, on Saturday March 14, 2020 he joined with the Fire Department Chiefs for the inspections of their engines, and reported that this went very well.

Councilwoman Flood

Councilwoman Flood reported that the Recreation Department has cancelled all spring sports and activities. Reimbursement checks will be distributed to those who registered for these activities. Please the Recreation Department webpage for updates and use the email or phone number listed to reach out with questions.

Councilwoman Flood also reported that the registration for Summer Playground can be done online. It is not certain the program will take place. Updates will be given as time goes on.

Councilman Rex

Councilman Rex reported that there is a large increase in the Home Delivered Meals in the Senior Center. We have been delivering on Mondays and Thursdays only providing enough meals for the week. Also, as of March 12th we have stopped assisted transportation. At this time it is unknown when we will start this service up again.

Councilman Rex also reported with regard to the Shade Tree Commission that due to Covid 19 all Shade Tree activities have been put on hold. The Tree City USA Application for continuing in Tree City was approved. With all activities being put on hold we will not be penalized on our future application for Tree City approval. Arbor Day is still April 24th

ADMINISTRATOR'S REPORT

Administrator's Report April 14, 2020

*Items with asterics * have updates*

i. ***COVID update**

ii. **Flood Management:**

iii. **Update on Sewer Projects:**

i. **Phase I:**

a. ***Additional work on George Street**

b. **O&M Manual required by DEP - no update**

- c. *I/I Study
- d. Sampling Program
- ii. *Phase II Funding: Pending with i-bank (DEP)
- iii. *Phase IV (Sewer Bypass)

- iv. Update on Other Public Works Projects:
 - i. *Streetscape Project
 - ii. Safe Routes to Schools - no update
 - iii. Road Design (2019 DOT Grant)
 - iv. Road Design (2020 DOT Grant)
 - v. *Road Design (2021 DOT Grant)

- v. Update on Other Projects:
 - i. *Library HVAC system
 - ii. Mountain View Park

- vi. *Video Taping of Meetings

- vii. Miscellaneous
 - i. Dredging of Lake/Mosquito Control Commission
 - ii. MCUA right of way for construction project under consent agenda
 - iii. *Budget
 - iv. Eagle scout project - dog park
 - v. *Presentations at Upcoming Meetings
 - vi. *JIF MEL Training Credit
 - vii. *Reminder to all boards and commissions Financial Disclosure Statements due
 - viii. *Speed limit reduction on Bound Brook Road
 - ix. *Towing License renewals
 - x. *School District Shared Services

PRIVILEGE OF THE FLOOR

Rich Rutkowski questioned what is the latest reason why are we listening to this meeting and not watching it?

Kathy Valente, 201 Sherman Avenue wants to know the status of the Straight Edge Site Plan Issue - Potential Litigation that was addressed at the March 10, 2020 Regular Meeting and where the Council stood with regard to that issue and if there was an update?

Rich Thomasey - requested what are the guidelines for granting the tax free status for the Disabled veterans home, how is disabled defined, how many people can live in the house, and how long does this go for? Also, he questioned if this benefit has been abused?

Mr. Thomasey also questioned if there was any thought of bringing back the Victor Crowell Park Committee? Mr. Thomasey had been the head of the Committee when the ex-mayor did away with the committee in favor of the Fields Committee. Mr. Thomasey questioned if that committee was ever formed, and if so he offered to be a member of the committee.

Mr. Thomasey also was concerned that additional high rise apartments are NOT NEEDED in Middlesex. It is time to look at the master/redevelopment plan and eliminate these. Given the current state of health affecting everyone in the country as well as in Middlesex, close quarter living is the last thing we need.

Administrator Karrow responded to all questions from the public that were emailed to the Deputy Clerk.

Mayor Madden recessed the meeting for 5 minutes to allow the public to email any additional questions and/or comments to the Borough Administrator to discuss during the privilege of the floor. A motion was made by Councilman Carr and seconded by Councilman Carnes.

After the recess Mayor Madden addressed the Borough Administrator regarding any additional questions and/or comments she may have received during the 5 minute recess. Borough Administrator Karrow indicated that she did not received any additional questions and/or comments.

NEW BUSINESS/CONSENT AGENDA/RESOLUTIONS

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Flood, Councilwoman
SECONDER:	Jack Mikolajczyk, Council President
AYES:	Mikolajczyk, Carnes, Carr, Eodice, Flood, Rex

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 92-2020

AUTHORIZING THE TAX COLLECTOR TO REFUND OVERPAYMENT OF PROPERTY TAXES ON BLOCK 84, LOT 19

WHEREAS, the owner of 24 Ramsey Road, Block 84 Lot 19, has been declared a 100% Disabled Veteran, and;

WHEREAS, 100% Disabled Veterans are exempt from property taxes, and;

WHEREAS, 1st Qtr. 2020 payment in the amount of \$1,828.20 was made on 1/24/2020, by the mortgage company prior to the passing of Resolution # 73-2020, and;

WHEREAS, the mortgage company has requested and is entitled to a refund, and;

NOW THEREFORE, a check in the amount of \$1,828.20 should be made payable to:

Lereta
901 Corporate Center Dr.
Pomona, CA 91768

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 103-2020

ACCEPTANCE OF STANDING REPORTS

The Governing Body hereby accepts the following Reports itemized below:

1. Acceptance of the March & April, 2020 Recreation Director's Report
2. Acceptance of February & March, 2020 Recreation
3. Acceptance of February, 2020 Tax Totals
4. Acceptance of the February, 2020 Fire Chief's Report
5. Acceptance of the February, 2020 Police Department Report
6. Acceptance of the Board of Fire Officer's Report which includes:
 - a. Rocco Charles Mills has been accepted as an active member of the Middlesex Fire Department.
 - b. Richard Tarbous has been accepted as a qualified driver of Truck 18.

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 104-2020

**ACKNOWLEDGING THE CHANGE IN STATUS FOR CERTAIN PROPERTIES UNDER
THE VETERAN TAX DEDUCTIONS**

WHEREAS, certain Veterans were the owners of property in the Borough of Middlesex on or before October 1, 2019, and

WHEREAS, said Veterans did file their claims for the Veteran deduction with the proper official of the Borough of Middlesex, Middlesex County prior to December 31, 2020; and

WHEREAS, the Tax Collector has allowed the following Veteran deductions for the 2020 year totaling \$250.00.

Name:	Charkowick Jr, Frank T & Bonnie
Block/Lot:	101/11
Amount:	\$250.00

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 105-2020

**APPROVAL TO ADVANCE PATROLMAN JAMES MORLEY TO PATROLMAN CLASS
"B" AT AN ANNUAL SALARY OF \$104,678 EFFECTIVE APRIL 9, 2020**

WHEREAS, Police Officer James Morley is eligible for advancement in grade pursuant to Article XV of the Police Department Ordinance; and

WHEREAS, On March 12, 2020 Chief Geist recommended Police Officer James Morley be advanced in grade.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that Police Officer James Morley be and is hereby advanced in grade to Patrolman Class "B" effective April 9, 2020 at an annual

salary of \$104,678.

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 106-2020

AT THE RECOMMENDATION OF THE PURCHASING AGENT AND THE BOROUGH ATTORNEY THE GOVERNING BODY AWARDS THE BID FOR ELECTRICAL SERVICES FOR BOROUGH FACILITIES TO MAGIC TOUCH CONSTRUCTION, OF 59 W FRONT STREET, KEYPORT, NJ FOR THE PERIOD OF 5/1/2020 - 4/30/2022, SUBJECT TO THE APPROPRIATION OF FUNDS

WHEREAS, four (4) bids were received on March 11, 2020 for Electrical Services for Borough Facilities; and

WHEREAS, listed below are the bids received for this project:

	Janco Electric LLC <u>Yr. 1/Yr. 2</u>	Magic Touch Const. Co. <u>Yr. 1/Yr. 2</u>	Elite Elec. Installations <u>Yr. 1/Yr. 2</u>	Sparks Elec. LLC <u>Yr. 1/Yr. 2</u>
Regular Time	\$109.00/109.00	\$88.85/90.35	\$90.35/92.00	\$105.00/107.0
Overtime	\$159.00/160.00	\$133.28/135.53	\$135.53/138.00	\$157.50/160.50
% discount off MSRP	10%	0%	5%	10%

WHEREAS, the Purchasing Agent along with the Borough Attorney recommend awarding the primary contract to Magic Touch Construction of 59 W Front Street, Keyport, NJ, and the secondary contract to Elite Electrical of 212 Lincoln Blvd, Middlesex, NJ for the amounts listed above.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Middlesex that:

1. At the recommendation of the Purchasing Agent and the Borough Attorney the Governing Body hereby award the bid for Electrical Services for Borough Facilities to Magic Touch Construction, of 59 W Front Street, Keyport, NJ for the period of 5/1/2020 - 4/30/2022, subject to the appropriation of funds in the 2020, 2021 and 2022 budget.

NOW FURTHER BE IT RESOLVED, that the Treasurer hereby certifies funds are appropriated in the 2020 adopted budget.

Caroline Benson, Treasurer

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 107-2020

RETIREMENT OF SERGEANT MICHAEL MASTROGIOVANNI EFFECTIVE JUNE 1, 2020

The Mayor and Council hereby accept the retirement of Sergeant Michael Mastrogiovanni effective June 1, 2020 and agree to have Sergeant Mastrogiovanni use his terminal leave effective April 14, 2020.

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 108-2020

**ACKNOWLEDGING THE CHANGE IN STATUS FOR CERTAIN PROPERTIES UNDER
THE SENIOR CITIZEN/DISABLED PERSON TAX DEDUCTION**

WHEREAS, certain Senior Citizens/ Disabled Persons were the owners of the property in the Borough of Middlesex on or before October 1, 2019, and

WHEREAS, said Senior Citizens / Disabled Persons did file their claims for the Senior Citizen/ Disabled Person deduction with the proper official of the Borough of Middlesex, Middlesex County prior to December 31, 2019; and

WHEREAS, the Tax Collector has disallowed the following Senior Citizen/ Disabled Person deduction for the 2019 year totaling \$3,500.00.

Name: Aza Nietzsche
Block/Lot: 1/2
Amount: \$250.00
Reason: Form Returned as Undeliverable
Year: 2019

Name: Cortese, Mary
Block/Lot: 4.01 / 1
Amount: \$250.00
Reason: Form Not Returned
Year: 2019

Name: Senna, Theresa
Block/Lot: 6/6
Amount: \$250.00
Reason: Form Not Returned
Year: 2019

Name: Cakir, Linda & Isa
Block/Lot: 51/5

Amount: \$250.00
Reason: Over Income
Year: 2019

Name: Schley, Quentin & Beverly Ann
Block/Lot: 78/24
Amount: \$250.00
Reason: Over Income
Year: 2019

Name: Robertson, Edward
Block/Lot: 170/46
Amount: \$250.00
Reason: Form Not Returned
Year: 2019

Name: Catona, Josette
Block/Lot: 180/9
Amount: \$250.00
Reason: Form Unclaimed - Undeliverable
Year: 2019

Name: Gajewski Jr., Thaddeus J & Mercier
Block/Lot: 182/13.01
Amount: \$250.00
Reason: Over Income
Year: 2019

Name: Smith, Edgar & Carol Ann
Block/Lot: 188/17
Amount: \$250.00
Reason: Form Not Returned
Year: 2019

Name: Jones, Alexandria S.
Block/Lot: 209/72
Amount: \$250.00
Reason: Over Income
Year: 2019

Name: Ortiz, Dorothy & Donald Necina
Block/Lot: 239.01 /14
Amount: \$250.00
Reason: Form Not Returned
Year: 2019

Name: Paul, Elaine
Block/Lot: 303/61
Amount: \$250.00
Reason: Over Income

Year: 2019

Name: Brarens, Russell & Mary
Block/Lot: 313/8
Amount: \$250.00
Reason: Form Not Returned
Year: 2019

Name: Vietri, Bridget & Anthony
Block/Lot: 329 / 2
Amount: \$250.00
Reason: Over Income
Year: 2019

NON-CONSENT AGENDA/RESOLUTIONS

The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

RESOLUTION 109-2020

PAY ALL CLAIMS

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Mikolajczyk, Council President
SECONDER:	James Eodice, Councilman
AYES:	Mikolajczyk, Carnes, Carr, Eodice, Flood, Rex

AGENDA WORKSHOP ITEM

PRIVILEGE OF THE FLOOR ON AGENDA WORKSHOP ITEMS

EXECUTIVE SESSION

ADJOURNMENT

Mayor Madden thanked everyone that attended the remote meeting and stated to be safe and be healthy.

The next Regular Meeting will be April 28, 2020

Respectfully yours,

Borough Clerk